

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 11, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of February 1, 4 and 8, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met for the purpose of sitting as the Board of Review and Equalization. There were no appointments or walk-ins. (Order A/2339)

At 9:40 A.M., the County Commission discussed the Wood County Fire Board and the Wood County Fire Levy.

At 9:41 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, appointed Mike Voshel and Dave Lawson to the Wood County Fire Board. (Order A/2340)

At 9:45 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed with David Blair Couch voting in the negative, authorized a variance be granted for Garden Grille on Waverly Road. (Order M/4281)

At 9:50 A.M., the County Commission made several appointments to various boards.

The County Commission, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, reappointed Dave Hines and Jill Parsons to the Mid-Ohio Valley Regional Airport Authority. (Order A/2341)

The County Commission, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, reappointed Cynthia Ruble to the Wood County Historic Landmarks Commission. (Order A/2342)

The County Commission, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, appointed Terry Moore, Democrat and Dave Hines, Republican, to the Wood County Airport Authority. (Order A/2343)

The County Commission, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, appointed the following names to the Wood County Development Authority: Paul Jordan, Tom Joyce, Joe Campbell and Buddy Malone. (Order A/2344)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2339, A/2340, A/2341, A/2342, A/2343, A/2344, M/4281

APPROVED:

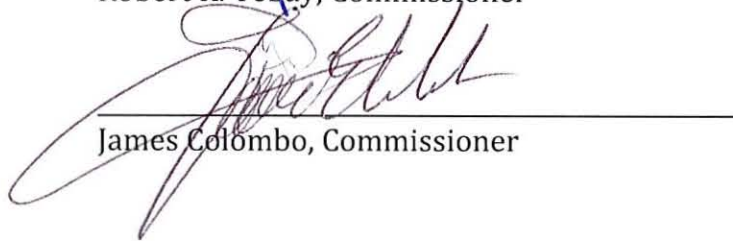
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission Agenda

02/11/2021
9:30 A.M.

317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Board of Review and Equalization	
9:35 A.M.	Wood County Fire Board discussion	
	Consider appointing Mike Voshel and Dave Lawson to the Wood County Fire Board	
9:45 A.M.	Consider a request for variance for a limited video lottery located at Garden Grille, Waverly Road, Map 70, Parcel D3	Greg Hicks
	Consider reappointing Jill Parsons and Dave Hines to the Mid-Ohio Valley Airport Authority	
	Consider reappointing Cynthia Ruble to the Wood County Historic Landmarks Commission	
	Consider reappointing Terry Moore and Dave Hines to the Wood County Airport Authority	
	Consider appointing Paul Jordan, Tom Joyce, Joe Campbell and Buddy Malone to the Wood County Development Authority	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED CYNTHIA RUBLE
TO THE WOOD COUNTY HISTORIC LANDMARKS
COMMISSION.


ORDER

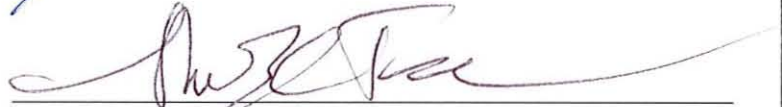
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch, and made unanimous by James E. Colombo, reappointed Cynthia Ruble to the Wood County Parks Historic Landmarks Commission.

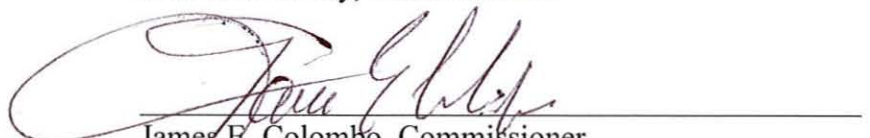
The new term will expire December 13, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/242

Mark Rhodes
Wood County 12:35:14 PM
Instrument No 88247212
Date Recorded 02/11/2021
Document Type 000
Pages Recorded 1
Book-Page 75-362

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION MET FOR THE PURPOSE OF
SITTING AS THE BOARD OF REVIEW AND EQUALIZATION.

ORDER

At 9:30 A.M., the County Commission of Wood County met for the purpose of sitting as the Board of Review and Equalization.

There were no appointments or walk-ins. They adjourned said Session at approximately 12:00 Noon.

APPROVED:

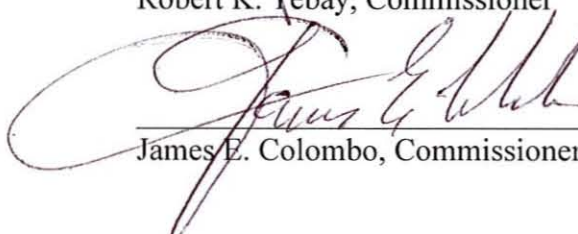
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2339

Mark Rhodes
WOOD County 12:44:31 PM
Instrument No 88247222
Date Recorded 02/11/2021
Document Type COJ
Pages Recorded 1
Book-Page 75-364

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MIKE VOSHEL AND
DAVE LAWSON TO THE WOOD COUNTY FIRE BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, appointed Mike Voshel, representing the Wood County Fire Association and Dave Lawson, representing the Wood County Commission, to the Wood County Fire Board.

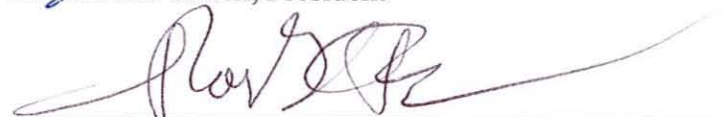
The terms will expire June 5, 2023.

APPROVED:

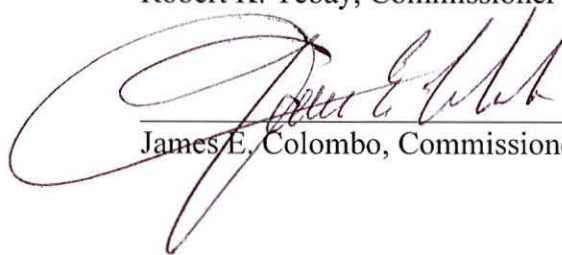
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2340

Mark Rhodes
WOOD County 12:33:50 PM
Instrument No 88247210
Date Recorded 02/11/2021
Document Type 000
Pages Recorded 1
Book-Page 75-361

FEBURARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED DAVE HINES
AND JILL PARSONS TO THE MID-OHIO VALLEY REGIONAL
AIRPORT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, reappointed Dave Hines and Jill Parsons to the Mid-Ohio Valley Regional Airport Authority.

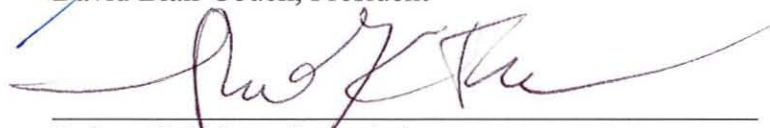
The new terms will expire September 24, 2023.

APPROVED:

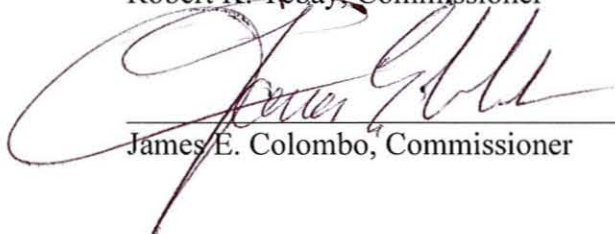
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2341

Mark Rhodes
Wood County 12:43:02 PM
Instrument No 88247220
Date Recorded 02/11/2021
Document Type 000
Pages Recorded 1
Book-Page 75-363

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED TERRY MOORE
AND DAVE HINES TO THE WOOD COUNTY AIRPORT
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, appointed Terry Moore, Democrat and Dave Hines, Republican, to the Wood County Airport Authority.

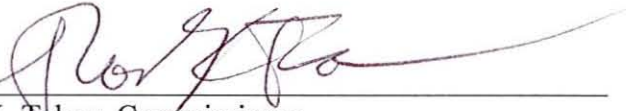
The new terms will expire June 30, 2025.

APPROVED:

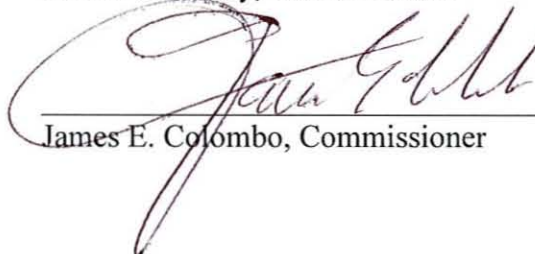
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2343

Mark Rhodes
WOOD COUNTY 12:32:07 PM
Instrument No 88247208
Date Recorded 02/11/2021
Document Type CGO
Pages Recorded 1
Book-Page 75-360

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED PAUL JORDAN, TOM JOYCE,
JOE CAMPBELL AND BUDDY MALONE IN NOMINATION FOR
APPOINTMENT TO THE WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, appointed the following names to the Wood County Development Authority: Paul Jordan, Tom Joyce, Joe Campbell and Buddy Malone.

The new terms will expire December 31, 2023.

APPROVED:

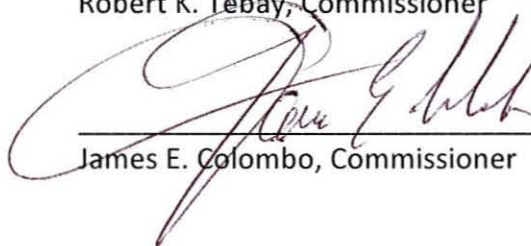
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2344

Mark Rhodes
WOOD County 12:45:38 PM
Instrument No 88247224
Date Recorded 02/11/2021
Document Type COO
Pages Recorded 1
Book-Page 75-365

FEBRUARY 11, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
VARIANCE TO BE ISSUED FOR A LIMITED VIDEO LOTTERY
LICENSE AT GARDEN GRILLE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed with David Blair Couch voting in the negative, did hereby AUTHORIZE a variance to be granted for Garden Grille, Waverly Road, Map 70, Parcel D3.

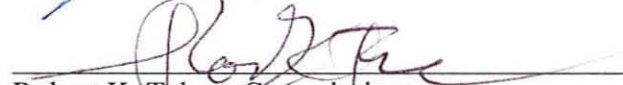
A copy of the Application for said license is attached to this Order and should be made a part thereof.

APPROVED:

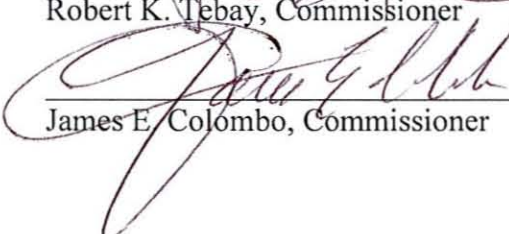
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4281

APPLICATION FOR LOCATING VIDEO LOTTERY ESTABLISHMENTS
WOOD COUNTY, WEST VIRGINIAName of Applicant: HI-LAD INC

Address of Applicant: _____

Location of Establishment: I-77 and Waverly Rd, Williamstown WV (see attached)Name of Establishment: GARDEM GRILLEContact Person: GREG HICKS Title: PRESIDENTBusiness Phone: 304-482-9300 Home Phone: _____Does this establishment currently have a Video Lottery License? Yes ☒ No ☐Federal ID No. 550752558 WV Liquor License No. 20-A-212-005329Site Plan Prepared by: Waterman Douglas & Associates
Address of Plan Preparer: 533 Roseman Rd, Parkersburg WV 26101

This application shall include, without limitation, a copy of the site plan of the Premises and the existing or proposed Improvement or Improvements, together with a letter describing the proposed Video Lottery Establishment.

SITE PLAN

The site plan shall be drawn to a scale of one-inch (1") equals fifty feet or larger and shall include the following data:

- (a) Name and address of the individual who prepared the site plan; the date of preparation, north point, and scale; a metes and bounds description of the site; tax district, map and parcel number, and the names and addresses of the Applicant and the Responsible Person; and
- (b) Existing and proposed contours of the Premises; and;
- (c) Certification by a land surveyor or engineer that the dimensions and bearings on the site plan are accurately delineated and location of all easements and right-of-ways with respect to the Premises; and

- (d) Number and type of proposed Improvements on the Premises along with gross floor area of each Improvement on the Premises; and
- (e) Location, shape, exterior dimensions, and number of stories of each Improvement on the Premises; and;
- (f) Location, grade, and dimensions of paved surfaces of the Premises, and of all streets, alleys, roads and highways abutting the premises; and
- (g) Complete traffic circulation and parking plan; and
- (h) Location of landscaped areas – fences, walls and other screening with respect to premises; and
- (i) Signage plan; and
- (j) Sediment and Erosion Control Plan; and
- (k) Drainage plan for the Premises prepared by a registered professional engineer licensed to practice in the State of West Virginia; and
- (l) Certification of distances from adjacent properties.

There is an application fee of \$100.00.

Signature of Applicant: _____

Date signed: _____

Approved: _____

Denied: _____

Signature of Planning Official: _____

Date: _____

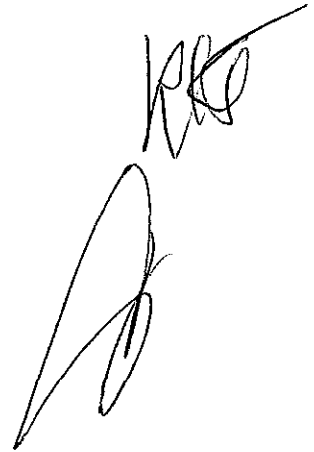
FILED
COUNTY CLERK
WEST VIRGINIA
JAN 27 2021
MARTINSBURG

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3434	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	02/09/2021	24,411.00	
3436	DENTAL	RENAISSANCE	REGULAR	02/09/2021	3,496.60	
171588	AAP	ADVANCE AUTO PARTS	REGULAR	02/09/2021	506.73	
171589	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	02/09/2021	67.67	
171590	ARTSBRIDG	ARTSBRIDGE	REGULAR	02/09/2021	135.35	
171591	BARCODESINC	BARCODESINC	REGULAR	02/09/2021	689.44	
171592	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	02/09/2021	50.76	
171593	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	02/09/2021	33.84	
171594	CRUM G	GWEN CRUM	REGULAR	02/09/2021	80.25	
171595	DOMINIONH	DOMINION HOPE	REGULAR	02/09/2021	6,332.69	
171596	DOUGHERTYCO	DOUGHERTY COMPANY, INC.	REGULAR	02/09/2021	30,797.50	
171597	JANI-SOUR	JANI-SOURCE	REGULAR	02/09/2021	413.16	
171598	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	02/09/2021	67.67	
171599	KESTERSON	KESTERSON CLEANERS	REGULAR	02/09/2021	232.49	
171600	MCKINLEY	MCKINLEY & ASSOCIATES	REGULAR	02/09/2021	354.73	
171601	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/09/2021	130.00	
171602	MOUNTAINEER M	MOUNTAINEER MECHANICAL	REGULAR	02/09/2021	1,267.22	
171603	ODEPOT	OFFICE DEPOT	REGULAR	02/09/2021	706.33	
171604	OIL	OIL AND GAS MUSEUM	REGULAR	02/09/2021	101.51	
171605	P-ART	PARKERSBURG ART CENTER	REGULAR	02/09/2021	101.51	
171606	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	02/09/2021	169.19	
171607	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/09/2021	17,924.21	
171608	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	02/09/2021	8,459.26	
171609	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	02/09/2021	33.84	
171610	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	02/09/2021	133,073.50	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
171611	RICOH	RICOH USA INC	REGULAR	02/09/2021	237.56	
171612	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	02/09/2021	4,264.43	
171613	SMOOT	SMOOT THEATER	REGULAR	02/09/2021	196.25	
171614	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	02/09/2021	591.00	
171615	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	02/09/2021	1,079.20	
171616	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	02/09/2021	134.70	
171617	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	02/09/2021	1,290.60	
171618	VERIZONW	VERIZON WIRELESS	REGULAR	02/09/2021	580.10	
171619	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	02/09/2021	74.44	
171620	WATERBOY	WATERBOY LLC	REGULAR	02/09/2021	22.00	
171621	WOOD CO FIRE	WOOD CO FIRE BOARD	REGULAR	02/09/2021	609.30	
171622	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	02/09/2021	33.84	
171623	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	02/09/2021	3,045.33	
171624	WORKINGMA	WORKINGMAN'S STORE	REGULAR	02/09/2021	99.00	
171625	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	02/09/2021	253.78	
GENERAL FUND Bank Id 101 Totals					242,147.98	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7985	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	02/09/2021	196.71	
7986	LAMP	LAMP PESTPROOF	REGULAR	02/09/2021	75.00	
7987	PUREWATER	PURE WATER PARTNERS	REGULAR	02/09/2021	58.00	
7988	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	02/09/2021	150.00	
E-911 FUND Bank Id 107 Totals					479.71	

A large, stylized handwritten signature in black ink, located in the bottom right corner of the page. The signature appears to be a cursive representation of a name, possibly "J. [unclear]".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3568	BIINCORP	BI INCORPORATED	REGULAR	02/09/2021	5,738.00	

HOME CONFINEMENT Bank Id 108 Totals

5,738.00

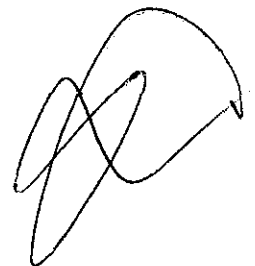
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7770	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/09/2021	450.00	
7771	DIV CRIMI	DIVISION OF ADMINISTRATIVE SERVICES	REGULAR	02/09/2021	48.00	
7772	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	02/09/2021	128.40	
7773	WOOD CO W	WOOD COUNTY WASTE	REGULAR	02/09/2021	155.90	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					782.30	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1156	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	02/09/2021	8,865.17	
COAL SEVERANCE TAX Bank Id 201 Totals					8,865.17	
Report Totals					258,512.20	

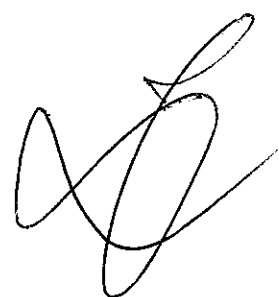


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3435	MONPOWER	MON POWER	REGULAR	02/08/2021	23.32	

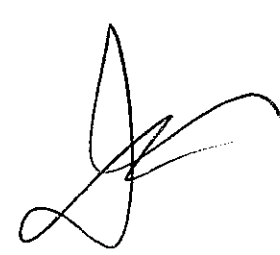
GENERAL FUND Bank Id 101 Totals 23.32

Report Totals 23.32



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1283	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	02/08/2021	1,754.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>1,754.00</u>	
Report Totals					<u>1,754.00</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3433	MONPOWER	MON POWER	REGULAR	02/05/2021	19,825.12	

GENERAL FUND Bank Id 101 Totals

19,825.12

Report Totals

19,825.12

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3567	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	02/05/2021	73,531.25	

HOME CONFINEMENT Bank Id 108 Totals

73,531.25

Report Totals

73,531.25