

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 14, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Todd Nonamaker, Wood County Maintenance Supervisor, met with the County Commission to inform them the Department is in need of a new pickup truck as the one they own now is worn out. The County Commission approved the purchase through the State Bid. Copy of bid is attached to these minutes and shall be made a part thereof.

At 9:35 A.M., the County Commission authorized property offers for the Happy Valley Flood Mitigation project.

At 9:45 A.M., the County Commission approved the hiring of Kayla Deem as an employee of the Wood County Day Report Center.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:59 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4274, M/4275, M/4276

APPROVED:

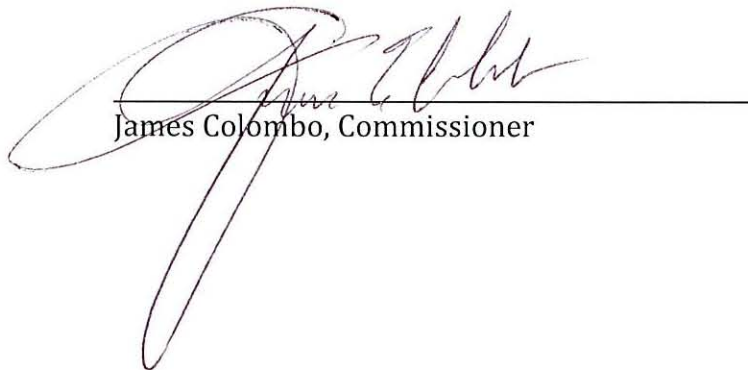
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 14, 2021

Please Print

1.	FRED RADER
2.	John Isner
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Wood County Commission
Agenda

01/14/2021

9:30 A.M.

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Happy Valley Flood Litigation	Fred Rader, Mid-Ohio Valley Regional Council
	Consider Request to Hire – Kayla Deem as a Full time Case Manager/Counselor for the Wood County Day Report Center - \$34,500.00/yr	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 14, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A
SUBGRANT AGREEMENT FOR A HAVA GRANT

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Subgrant Agreement for a Help America Vote Act (HAVA) grant with the State of West Virginia.

A copy of the Subgrant Agreement is on file in the Office of the County Administrator.

APPROVED:

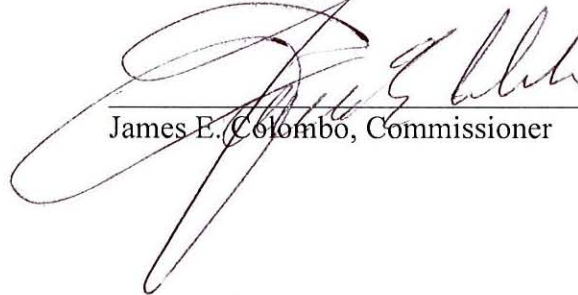
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4274

WOOD COUNTY 09:28:59 AM
Mark Rhodes
Instrument No 88246988
Date Recorded 01/14/2021
Document Type 000
Pages Recorded 1
Book-Page 75-130

JANUARY 14, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 21-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$34,153.45.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 21-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand one hundred fifty-three dollars and forty-five cents (\$34,153.45) for the month of December, 2020. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

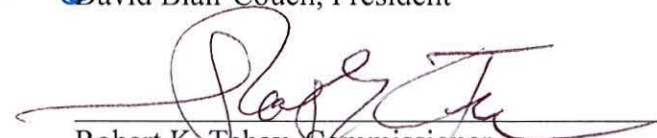
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

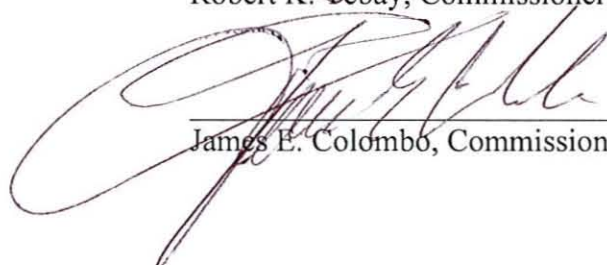
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4275

Mark Rhodes
WOOD COUNTY 01:23:59 AM
Instrument No 88246983
Date Recorded 01/14/2021
Document Type 000
Pages Recorded 1
Book-Page 75-130

JANUARY 14, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047. SAID REQUEST IS IN THE AMOUNT OF \$6,120.05

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 18-VA-047. The Request for Reimbursement is in the amount of six thousand one hundred twenty dollars and five cents (\$6,120.05) for the month of November, 2020. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, and Assistant Victims Advocate; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

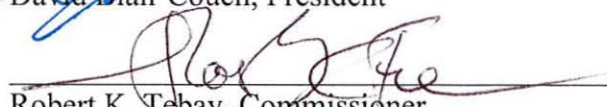
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

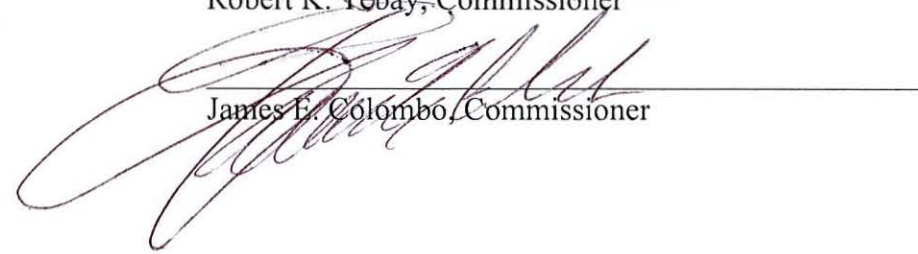
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

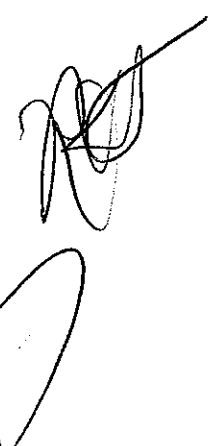
M/4276

Class	Type	Make/Model	Model Number	Description* (See Specifications for additional information)	GVWR Range	Unit Price	Vendor	Vendor Customer Code	Order Number
26	Gas	Ram 2500	DJ2L91	Large PK/Crew Cab...RWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package	8,750-10,000	\$ 28,042.00	Stephens Auto Center	000000199714	MVTRUCK21A
26	Flex Fuel	Ford F-250	W2A	Large PK/Crew Cab...RWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package	8,750-10,000	\$ 29,458.00	Stephens Auto Center	000000199714	MVTRUCK21A
26	Diesel	Ram 2500	DJ2L91	Large PK/Crew Cab...RWD, 5 seats, 4 full doors, 148" WB, 6 cyl minimum, Tow Package	8,750-10,000	\$ 36,576.00	Stephens Auto Center	000000199714	MVTRUCK21A
26	CNG/Bifuel			Large PK/Crew Cab...RWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package	8,750-10,000				
27	Gas	Ram 2500	DJ7L92	Large PK/ Crew Cab...4WD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package, 8 FT. Bed Minimum	8,750-10,000	\$ 29,023.00	Stephens Auto Center	000000199714	MVTRUCK21A
27	Flex Fuel	Ford F-250	W2B	Large PK/ Crew Cab...4WD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package, 8 FT. Bed Minimum	8,750-10,000	\$ 32,129.00	Stephens Auto Center	000000199714	MVTRUCK21A
27	Diesel	Ram 2500	DJ7L92	Large PK/ Crew Cab...4WD, 5 seats, 4 full doors, 148" WB, 6 cyl minimum, Tow Package, 8 FT. Bed Minimum	8,750-10,000	\$ 37,757.00	Stephens Auto Center	000000199714	MVTRUCK21A
27	CNG/Bifuel			Large PK/ Crew Cab...4WD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Tow Package, 8 FT. Bed Minimum	8,750-10,000				
28	Gas	Ram 2500	DJ7L91	Large PK/ Crew Cab...4WD /AWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Off Road Pkg., Tow Pkg.	8,800-10,000	\$ 29,996.00	Stephens Auto Center	000000199714	MVTRUCK21A
28	Flex Fuel	Ford F250	W2B	Large PK/ Crew Cab...4WD /AWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Off Road Pkg., Tow Pkg.	8,800-10,000	\$ 32,429.00	Stephens Auto Center	000000199714	MVTRUCK21A
28	Diesel	Ram 2500	DJ7L91	Large PK/ Crew Cab...4WD /AWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Off Road Pkg., Tow Pkg.	8,800-10,000	\$ 38,591.00	Stephens Auto Center	000000199714	MVTRUCK21A
28	CNG/Bifuel			Large PK/ Crew Cab...4WD /AWD, 5 seats, 4 full doors, 148" WB, 8 cyl minimum, Off Road Pkg., Tow Pkg.	8,800-10,000				
29	Gas	Ram 3500	D28L62	Large PK/Reg Cab...4WD /AWD, 2 seats, 2 doors, 140"WB, 8 cyl minimum, Off Road Package, Long Bed, Tow package, Snow plow prep	13,000 minimum	\$ 28,650.00	Stephens Auto Center	000000199714	MVTRUCK21A
29	Flex-Fuel	Ford F-250	F2B	Large PK/Reg Cab...4WD /AWD, 2 seats, 2 doors, 140"WB, 8 cyl minimum, Off Road Package, Long Bed, Tow package, Snow plow prep	13,000 minimum	\$ 29,701.00	Matheny Motor Truck Co dba Matheny Ford LLC	VC0000057321	MVTRUCK21D
29	Diesel	Ram 3500	D28L62	Large PK/Reg Cab...4WD /AWD, 2 seats, 2 doors, 140"WB, 8 cyl minimum, Off Road Package, Long Bed, Tow package, Snow plow prep	13,000 minimum	\$ 37,259.00	Stephens Auto Center	000000199714	MVTRUCK21A
29	CNG/Bifuel			Large PK/Reg Cab...4WD /AWD, 2 seats, 2 doors, 140"WB, 8 cyl minimum, Off Road Package, Long Bed, Tow package, Snow plow prep	13,000 minimum				

in with minutes for Jan 14th

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3409	DENTAL	RENAISSANCE	REGULAR	01/12/2021	840.73	
3410	DENTAL	RENAISSANCE	REGULAR	01/12/2021	1,088.64	
171475	AAP	ADVANCE AUTO PARTS	REGULAR	01/12/2021	892.99	
171476	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/12/2021	83.98	
171477	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/12/2021	167.95	
171478	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/12/2021	62.98	
171479	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/12/2021	41.99	
171480	CARLIN'S	CARLIN'S BATTERY D	REGULAR	01/12/2021	2,000.00	
171481	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/12/2021	8.00	
171482	DOMINIONH	DOMINION HOPE	REGULAR	01/12/2021	994.87	
171483	DOUGHERTYCO	DOUGHERTY COMPANY, INC.	REGULAR	01/12/2021	116,887.50	
171484	GALLS	GALLS	REGULAR	01/12/2021	168.24	
171485	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/12/2021	83.98	
171486	KESTERSON	KESTERSON CLEANERS	REGULAR	01/12/2021	247.44	
171487	KINCHELOE	KINCHELOE MOTORS INC.	REGULAR	01/12/2021	1,201.67	
171488	KOFILE	KOFILE TECHNOLOGIES	REGULAR	01/12/2021	43,001.30	
171489	LEXIS	LEXIS NEXIS	REGULAR	01/12/2021	525.37	
171490	MARKSR	REBECCA MARKS	REGULAR	01/12/2021	219.21	
171491	MASONBARRY	MASON BARRY HVAC	REGULAR	01/12/2021	180.00	
171492	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/12/2021	130.00	
171493	MOV ADVANCEE	MID OHIO VALLEY ADVANCED GLASS	REGULAR	01/12/2021	250.00	
171494	MYERS SEP	MYERS SEPTIC	REGULAR	01/12/2021	270.00	
171495	OIL	OIL AND GAS MUSEUM	REGULAR	01/12/2021	125.97	
171496	P-ART	PARKERSBURG ART CENTER	REGULAR	01/12/2021	125.97	
171497	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/12/2021	209.94	



Check Register Report for Wood County Commission

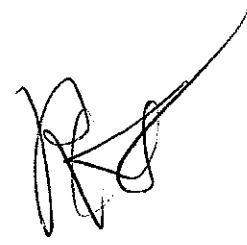
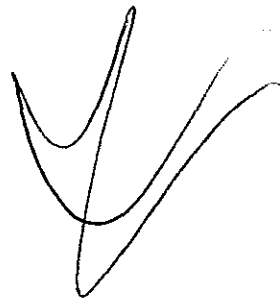
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
171498	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/12/2021	10,497.09	
171499	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/12/2021	41.99	
171500	RCS PRINTING	RCS PRINTING	REGULAR	01/12/2021	75.00	
171501	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	01/12/2021	153,386.75	
171502	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	01/12/2021	1,009.85	
171503	S W RESOU	S W RESOURCES	REGULAR	01/12/2021	5,505.57	
171504	SERV-PRO	SERV-PRO	REGULAR	01/12/2021	450.00	
171505	SMOOT	SMOOT THEATER	REGULAR	01/12/2021	243.53	
171506	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	01/12/2021	591.00	
171507	STEERSHEA	STEERS HEATING/COOLING	REGULAR	01/12/2021	1,105.46	
171508	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/12/2021	2,900.00	
171509	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	01/12/2021	138.76	
171510	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/12/2021	3,187.98	
171511	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/12/2021	92.37	
171512	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/12/2021	41.99	
171513	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/12/2021	3,778.95	
171514	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/12/2021	670.50	
171515	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/12/2021	314.91	

GENERAL FUND Bank Id 101 Totals

353,840.42

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7960	CDW	CDW-G	REGULAR	01/12/2021	65.27	
7961	CINTAS	CINTAS CORPORATION	REGULAR	01/12/2021	51.97	
7962	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/12/2021	196.71	
7963	LAMP	LAMP PESTPROOF	REGULAR	01/12/2021	75.00	
7964	PUREWATER	PURE WATER PARTNERS	REGULAR	01/12/2021	58.00	
7965	SEGRA	SEGRA	REGULAR	01/12/2021	784.00	
7966	SUDDENLINK	SUDDENLINK	REGULAR	01/12/2021	260.77	
7967	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/12/2021	500.00	
7968	VERIZONW	VERIZON WIRELESS	REGULAR	01/12/2021	142.63	
E-911 FUND Bank Id 107 Totals					2,134.35	

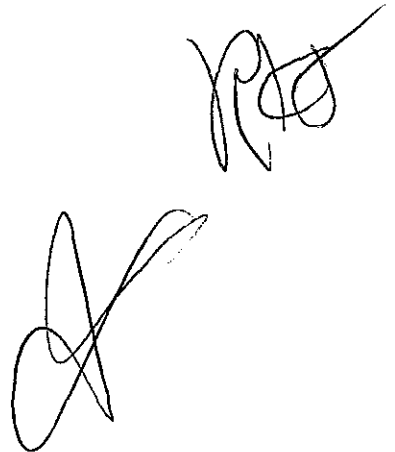



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3564	BIINCORP	BI INCORPORATED	REGULAR	01/12/2021	5,795.00	

HOME CONFINEMENT Bank Id 108 Totals

5,795.00

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7739	BOWETAYL	TAYLOR BOWEN	REGULAR	01/12/2021	18.19	
7740	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	01/12/2021	300.00	
7741	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/12/2021	54.50	
7742	DOMINIONH	DOMINION HOPE	REGULAR	01/12/2021	356.02	
7743	MONPOWER	MON POWER	REGULAR	01/12/2021	1,252.87	
7744	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	01/12/2021	114.65	
7745	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	01/12/2021	192.60	
7746	RICOH	RICOH USA INC	REGULAR	01/12/2021	194.39	
7747	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	01/12/2021	31.44	
7748	SUDDENLINK	SUDDENLINK	REGULAR	01/12/2021	878.37	
7749	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/12/2021	500.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,893.03	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1154	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	01/12/2021	4,453.35	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>4,453.35</u>	
Report Totals					<u>371,543.95</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3408	MONPOWER	MON POWER	REGULAR	01/08/2021	2,163.16	

GENERAL FUND Bank Id 101 Totals

2,163.16

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7959	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	01/08/2021	77,995.23	

E-911 FUND Bank Id 107 Totals

77,995.23

A large, stylized handwritten signature in black ink, located in the bottom right quadrant of the page. The signature is cursive and appears to be a name, possibly "W. A. S.", though it is difficult to decipher due to its fluidity.