

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 25, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to personal and real property.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, set the dates for the Board of Review and Equalization. (Order A/Board of Review 2021)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the following names in nomination to the Wood County Community Corrections Advisory Board. If appointed, the terms will expire December 31, 2022.

Steve Stephens Law Enforcement/Public at Large
Chris Rutherford Board of Education
Whitney McAtee Substance Abuse Services
Jeff Reed Public at Large
Dick Waybright Jackson County Commissioner
Pat Lefebure Wood County Prosecutor

(Order A/2318)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:20 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/2318, A/Board of Review 2021

APPROVED:

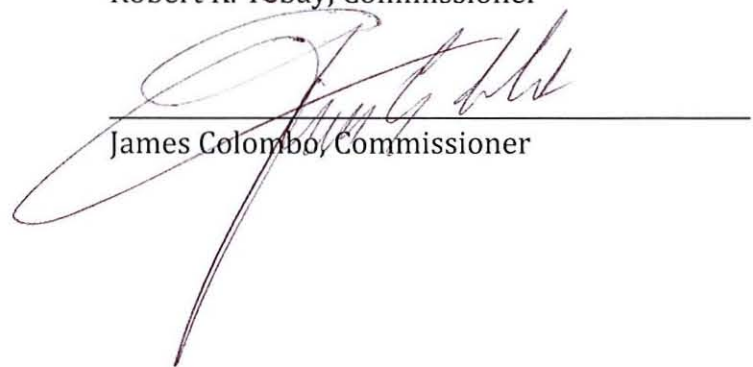
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tobay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 25, 2021

Please Print

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Wood County Commission

Agenda

01/25/2021

9:30 A.M.

317 Market Street

Parkersburg, WV 26101

9:30 A.M.	Set Board of Review and Equalization dates	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 25, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED STEVE STEPHENS, PAT LEFEBURE, CHRIS RUTHERFORD, WHITNEY MCATEE, JEFF REED AND DICK WAYBRIGHT IN NOMINATION TO THE WOOD COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the following names in nomination to the Wood County Community Corrections Advisory Board. If appointed, the terms will expire December 31, 2022.

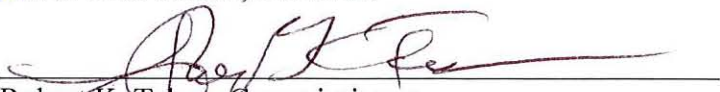
Steve Stephens	Law Enforcement/Public at Large
Chris Rutherford	Board of Education
Whitney McAtee	Substance Abuse Services
Jeff Reed	Public at Large
Dick Waybright	Jackson County Commissioner
Pat Lefebure	Wood County Prosecutor

APPROVED:

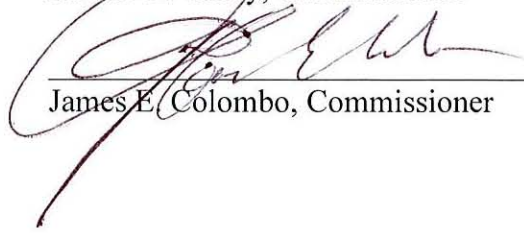
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2318

Mark Rhodes
WOOD County 10:10:30 AM
Instrument No 88247067
Date Recorded 01/25/2021
Document Type 000
Pages Recorded 1
Book-Page 75-329

JANUARY 25, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

ORDER

IN RE: BOARD OF REVIEW AND EQUALIZATION - 2021

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 2021 on the following dates: February 1, 2021 at 9:30 o'clock A.M., at which time the Assessor shall submit the property books for the current year. Taxpayers may come before the Board of Review and Equalization, February 1, 4, 8, 11, 16 and 18, 2021, with each session beginning at 10:00 o'clock A.M. until 12:00 Noon, and if needed, afternoon appointments from 1:00 o'clock P.M. until 3:00 o'clock P.M. on said dates and concluding at 3:00 o'clock P.M. on the 22nd day of February, 2021 for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. Hearings will also be available Monday, February 8, 2021 from 5:00 P.M. to 7:00 P.M. by appointment only. Appointments for all hearings must be made through the County Administrator's Office.

The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this

Chapter; but, in no case, shall any questions of classification or taxability be considered or reviewed.

IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE/SHE SHALL HAVE WAIVED HIS/HER RIGHT TO ASK FOR CORRECTION IN HIS/HER ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS/HER LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT.

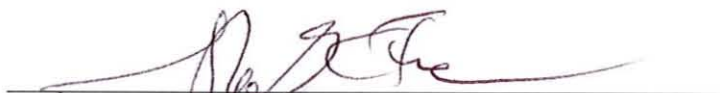
The County Commission will tour properties and adjourn Sine Die on February 22, 2021.

APPROVED:

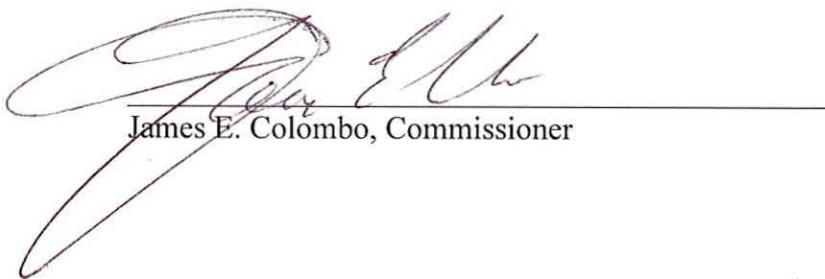
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Mark Rhodes
WOOD County 10:09:17 AM
Instrument No 88247054
Date Recorded 01/25/2021
Document Type 000
Pages Recorded 2
Book-Page 75-327

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Description

.13-E FOURTH ST

Tax Ticket: **51099**

Tax Year: **2020**

Upon the application of **VAN HORN KAREN E L/EST** whose address is **116 E 4TH ST WILLIAMSTOWN, WV 26187-1348** aggrieved by an erroneous assessment in **WILLIAMSTOWN District (13) Map 4 Parcel 00A50000**, in the County of Wood, for the **2020** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2020** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

PROPERTY SHOULD BE IN TAX CLASS 2 RESIDENTIAL NOT CLASS 4 RENTAL. DUE TO CLERICAL ERROR THIS WAS NOT CHANGED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2020	BILLING	4	782.06	2.726800	4	28,680
01/08/2021	PENDING EXONERATION	4	-391.04	2.726800	4	0
Adjusted Net Taxes			391.02	Adjusted Net Value		28,680

Map 4 Parcel 00A50000

[Signature]
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on January 25, 2021

RECEIVED

JAN 14 2021

County Commission

RECEIVED

JAN 22 2021

County Commission

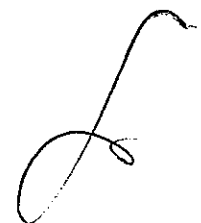
Mark Rhodes
WOOD County 10:08:12 AM
Instrument No 89247062
Date Recorded 01/25/2021
Document Type 000
Pages Recorded 1
Book-Page 75-326

By: Teresa Murray

Application Printed On
Friday, January 8, 2021 1:46 pm

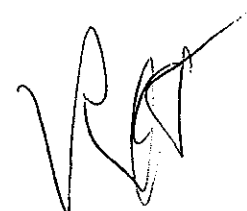
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7969	FIFTH	FIFTH THIRD BANK	REGULAR	01/15/2021	4,903.04	
7970	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/15/2021	150.70	
7971	JANI-SOUR	JANI-SOURCE	REGULAR	01/15/2021	384.47	
7972	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	01/15/2021	1,160.00	
7973	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/15/2021	1,000.00	
E-911 FUND Bank Id 107 Totals					<u>7,598.21</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
GENERAL FUND Bank Id 101 Totals					<u>218,120.77</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3413	CHILD	CHILD SUPPORT ENF DIV	REGULAR	01/15/2021	370.06	
3414	EMPOWER	EMPOWER RETIREMENT	REGULAR	01/15/2021	45.00	
3415	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	01/15/2021	89,127.07	
3416	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	01/15/2021	23,731.00	
171414	FLEEGLEK	KRISTA FLEEGLE	VOID	01/15/2021	(207.65)	X
171516	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/15/2021	1,845.00	
171517	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	01/15/2021	331.92	
171518	FIFTH	FIFTH THIRD BANK	REGULAR	01/15/2021	33,964.36	
171519	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	01/15/2021	310.44	
171520	CM&I PROD	CM&I PRODUCTS, INC.	REGULAR	01/15/2021	51.34	
171521	COP	CITY OF PARKERSBURG	REGULAR	01/15/2021	21.60	
171522	CWS	CWS	REGULAR	01/15/2021	549.11	
171523	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/15/2021	7,478.61	
171524	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	01/15/2021	3.18	
171525	FLEEGLEK	KRISTA FLEEGLE	REGULAR	01/15/2021	41.53	
171526	GALLS	GALLS	REGULAR	01/15/2021	470.85	
171527	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	01/15/2021	2,500.38	
171528	LAMP	LAMP PESTPROOF	REGULAR	01/15/2021	140.00	
171529	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/15/2021	15,568.47	
171530	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/15/2021	10,389.27	
171531	ROGERSSAMUEL	SAMUEL C ROGERS, II	REGULAR	01/15/2021	166.12	
171532	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	01/15/2021	111.83	
171533	VERIZONW	VERIZON WIRELESS	REGULAR	01/15/2021	2,361.28	
171534	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	01/15/2021	7,500.00	
171535	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	01/15/2021	21,250.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3417	DENTAL	RENAISSANCE	REGULAR	01/19/2021	1,685.14	

GENERAL FUND Bank Id 101 Totals 1,685.14

Report Totals 1,685.14

Two handwritten signatures in black ink are located in the lower right quadrant of the page. The signature on the left is a cursive name, possibly 'J. [unclear]', and the signature on the right is another cursive name, possibly 'R. [unclear]'. Both signatures are written in a fluid, connected style.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2009	B&C	B & C COMMUNICATIONS	REGULAR	01/21/2021	400.00	
2010	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/21/2021	1,727.00	
2011	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/21/2021	5.00	
2012	PEOPLES B	PEOPLES BANK	REGULAR	01/21/2021	10,000.00	
2013	SAFETY	SAFETY TRAINING AND RESCUE. LLC	REGULAR	01/21/2021	2,301.90	
2014	WEX	WEX BANK	REGULAR	01/21/2021	197.01	
2015	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	01/21/2021	2,000.00	
2016	AMERIGAS	AMERIGAS	REGULAR	01/21/2021	971.18	
2017	EMERGENCYM	EMERGENCY MEDICAL PRODUCTS. INC	REGULAR	01/21/2021	1,323.69	
2018	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	01/21/2021	21.00	
2019	SERVPRO	SERVPRO OF WOOD, RITCHIE & PLEASANTS	REGULAR	01/21/2021	500.00	
2020	VISA IL	VISA	REGULAR	01/21/2021	43.09	

FIRE SERVICE FEE Bank Id 120 Totals

19,489.87

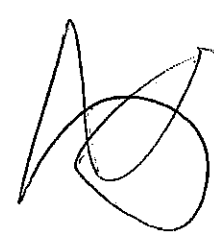
Report Totals

19,489.87



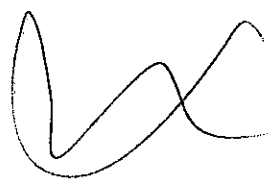
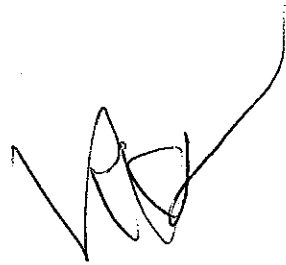

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7756	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	01/22/2021	1,550.00	
7757	LANCE	PHYLISS LANCE	REGULAR	01/22/2021	550.00	
7758	WCC	WOOD COUNTY COMMISSION	REGULAR	01/22/2021	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>3,825.00</u>	
Report Totals					<u>35,365.40</u>	



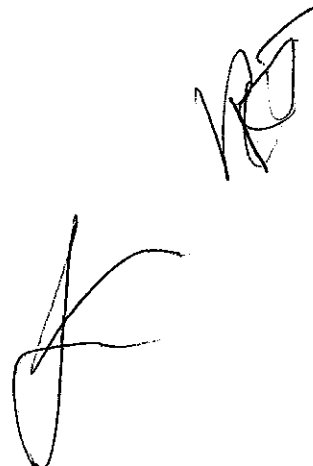
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7974	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/22/2021	456.73	
7975	DOMINIONH	DOMINION HOPE	REGULAR	01/22/2021	240.16	
7976	FERRELLGAS	FERRELLGAS	REGULAR	01/22/2021	160.00	
7977	INTRADO LIFE	INTRADO LIFE & SAFETY, INC.	REGULAR	01/22/2021	1,950.00	
7978	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/22/2021	2,414.00	
E-911 FUND Bank Id 107 Totals					5,220.89	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
775	HUMANE SO	HUMANE SOCIETY	REGULAR	01/22/2021	3,333.33	
DOG FUND Bank Id 103 Totals					<u>3,333.33</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
171536	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/22/2021	32.00	
171537	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/22/2021	1,304.21	
171538	FRONTIER	FRONTIER	REGULAR	01/22/2021	328.00	
171539	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/22/2021	32.50	
171540	HARDY	MARIA HARDY	REGULAR	01/22/2021	1,000.00	
171541	HUMANE SO	HUMANE SOCIETY	REGULAR	01/22/2021	19,250.00	
171542	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/22/2021	502.46	
171543	ODEPOT	OFFICE DEPOT	REGULAR	01/22/2021	103.30	
171544	SIR FIX	SIR FIX A LOT WIRELESS	REGULAR	01/22/2021	227.00	
171545	SUDDENLINK	SUDDENLINK	REGULAR	01/22/2021	140.22	
171546	VERIZONW	VERIZON WIRELESS	REGULAR	01/22/2021	66.49	

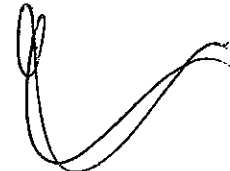
GENERAL FUND Bank Id 101 Totals

22,986.18

Two handwritten signatures are present in the lower right quadrant of the page. The first is a large, stylized signature, and the second is a smaller signature with initials 'R/K'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3565	VERIZONW	VERIZON WIRELESS	REGULAR	01/15/2021	158.31	
3566	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	01/15/2021	104.50	
HOME CONFINEMENT Bank Id 108 Totals					<u>262.81</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7750	FIFTH	FIFTH THIRD BANK	REGULAR	01/15/2021	1,898.38	
7751	BOWETAYL	TAYLOR BOWEN	REGULAR	01/15/2021	87.74	
7752	CITY OF ST.MAR	CITY OF ST. MARYS	REGULAR	01/15/2021	72.95	
7753	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/15/2021	84.19	
7754	WOOD CO W	WOOD COUNTY WASTE	REGULAR	01/15/2021	154.42	
7755	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	01/15/2021	78,098.50	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					80,396.18	
Report Totals					307,577.47	