

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 1, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

#### AGENDA AND DISCUSSION ITEMS

At 9:54 A.M., the County Commission approved the Request for Qualifications for remodeling of the new E-911 Center Building. (Order A/4316)

At 10:13 A.M., West Virginia State Auditor, J.B. McCuskey met with the County Commission to discuss the American Rescue Plan funds.

At 10:15 A.M., the discussion related to the dilapidated property at 66 Blaze Run Road, Walker, was postponed until a further meeting.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:26 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

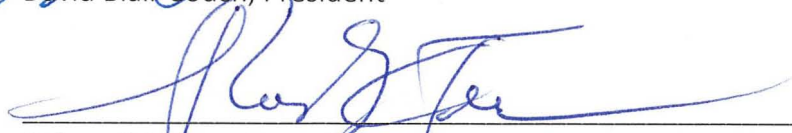
M/4316

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, Commissioner

A handwritten signature in blue ink, appearing to read "James Colombo", written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held July 1, 2021

**Please Print**

|     |               |
|-----|---------------|
| 1.  | JB McUskey    |
| 2.  | Anthony Woods |
| 3.  |               |
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Wood County Commission  
Agenda

July 1, 2021  
1 Court Square, Suite 203  
Parkersburg, WV 26101

|            |   |                                      |
|------------|---|--------------------------------------|
| 9:30 A.M.  | Consider advertising for architect/engineer for the new E-911 facility              |                                      |
| 10:00 A.M. | Discuss American Rescue Plan and General Transparency                               | JB McCuskey, State Auditor           |
| 10:15 A.M. | Discuss Abandoned and Dilapidated Property located at 66 Blaze Run Road, Walker, WV | Sarah Farnsworth, Compliance Officer |
|            | Administrator's Report  | Marty Seufer, County Administrator   |
|            | County Commission Reports   |                                      |

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



JULY 1, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

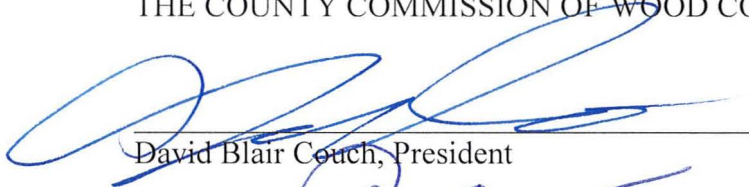
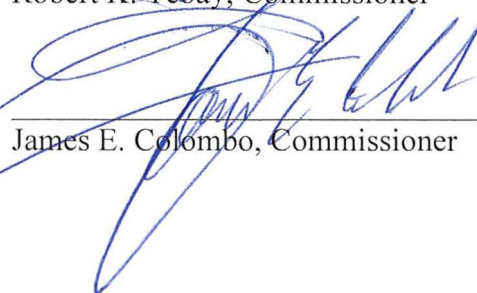
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
ADVERTISING FOR ARCHITECTURAL SERVICES FOR THE  
NEW E-911 CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made James E. Colombo, seconded by David Blair Couch, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE advertising for Architectural/Engineering Request for Qualifications for remodeling the new Wood County E-911 Center located at 980 Altman Drive, Parkersburg, West Virginia.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4316

Wood County  
Mark Rhodes, Clerk  
Instrument 8826050  
07/22/2021 @ 10:18:12 AM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 452  
Pages Recorded 1

# Check Register Report for Wood County Commission

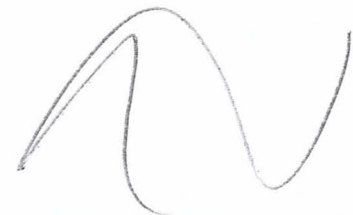
| Check No | Vendor Id     | Vendor Name                    | Type    | Check Date | Check Amount | Rec |
|----------|---------------|--------------------------------|---------|------------|--------------|-----|
| 3548     | DENTAL        | RENAISSANCE                    | REGULAR | 06/29/2021 | 1,161.10     |     |
| 172195   | DONNELLON-SL  | DONNELLON MCCARTHY ENTERPRISES | REGULAR | 06/29/2021 | 185.78       |     |
| 172196   | ODEPOT        | OFFICE DEPOT                   | REGULAR | 06/29/2021 | 94.71        |     |
| 172197   | RUNYON        | RUNYON LOCK SERVICE            | REGULAR | 06/29/2021 | 128.00       |     |
| 172198   | UNION WIL     | UNION WILLIAMS PSD             | REGULAR | 06/29/2021 | 108.48       |     |
| 172199   | USBANKEQUIP   | US BANK EQUIPMENT FINANCE      | REGULAR | 06/29/2021 | 95.00        |     |
| 172200   | WV ASSOC      | WV ASSOC OF COUNTIES           | REGULAR | 06/29/2021 | 235.00       |     |
| 172201   | WVSP PDC      | WVSP PDC                       | REGULAR | 06/29/2021 | 200.00       |     |
| 172202   | CHAMPION OUTI | CHAMPION OUTPUT SOLUTIONS      | REGULAR | 06/29/2021 | 12,239.84    |     |

GENERAL FUND Bank Id 101 Totals

14,447.91

Report Totals

14,447.91



## Check Register Report for Wood County Commission

| Check No                        | Vendor Id    | Vendor Name                    | Type    | Check Date | Check Amount | Rec |
|---------------------------------|--------------|--------------------------------|---------|------------|--------------|-----|
| 3548                            | DENTAL       | RENAISSANCE                    | REGULAR | 06/29/2021 | 1,161.10     |     |
| 172195                          | DONNELLON-SL | DONNELLON MCCARTHY ENTERPRISES | REGULAR | 06/29/2021 | 185.78       |     |
| 172196                          | ODEPOT       | OFFICE DEPOT                   | REGULAR | 06/29/2021 | 94.71        |     |
| 172197                          | RUNYON       | RUNYON LOCK SERVICE            | REGULAR | 06/29/2021 | 128.00       |     |
| 172198                          | UNION WIL    | UNION WILLIAMS PSD             | REGULAR | 06/29/2021 | 108.48       |     |
| 172199                          | USBANKEQUIP  | US BANK EQUIPMENT FINANCE      | REGULAR | 06/29/2021 | 95.00        |     |
| 172200                          | WV ASSOC     | WV ASSOC OF COUNTIES           | REGULAR | 06/29/2021 | 235.00       |     |
| 172201                          | WVSP PDC     | WVSP PDC                       | REGULAR | 06/29/2021 | 200.00       |     |
| GENERAL FUND Bank Id 101 Totals |              |                                |         |            | 2,208.07     |     |

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a combination of initials and a surname, possibly 'R. H. [unclear]'.



# Check Register Report for Wood County Commission

| Check No                        | Vendor Id   | Vendor Name                        | Type    | Check Date | Check Amount      | Rec |
|---------------------------------|-------------|------------------------------------|---------|------------|-------------------|-----|
| 3543                            | CHILD       | CHILD SUPPORT ENF DIV              | REGULAR | 06/30/2021 | 722.71            |     |
| 3544                            | IRS-PAY     | DEPARTMENT OF TREASURY             | REGULAR | 06/30/2021 | 91,289.17         |     |
| 3545                            | OH ST TX    | TREASURER OF STATE OF OHIO         | REGULAR | 06/30/2021 | 772.39            |     |
| 3546                            | WV ST TX    | WV STATE TAX COMM-INCOME           | REGULAR | 06/30/2021 | 28,832.32         |     |
| 3547                            | EMPOWER     | EMPOWER RETIREMENT                 | REGULAR | 06/30/2021 | 45.00             |     |
| 172189                          | COPFEE      | CITY OF PARKERSBURG                | REGULAR | 06/30/2021 | 5,772.30          |     |
| 172190                          | AMERICAN    | AFLAC                              | REGULAR | 06/30/2021 | 121.34            |     |
| 172191                          | OHIOCHILD   | OHIO CHILD SUPPORT PAYMENT CENTRAL | REGULAR | 06/30/2021 | 331.92            |     |
| 172192                          | WASHINGTONH | WASHINGTON NATIONAL INSURANCE CO.  | REGULAR | 06/30/2021 | 1,172.76          |     |
| 172193                          | WESTERN SO  | WESTERN & SOUTHERN LIFE            | REGULAR | 06/30/2021 | 221.14            |     |
| 172194                          | NRS         | NATIONWIDE RETIREMENT SOLUTIONS    | REGULAR | 06/30/2021 | 1,645.00          |     |
| PAYROLL FUND Bank Id 101 Totals |             |                                    |         |            | <u>130,926.05</u> |     |
| Report Totals                   |             |                                    |         |            | <u>130,926.05</u> |     |



Handwritten signature and initials, possibly 'VR' and a large flourish.

# Check Register Report for Wood County Commission

| Check No                        | Vendor Id    | Vendor Name                       | Type    | Check Date | Check Amount | Rec |
|---------------------------------|--------------|-----------------------------------|---------|------------|--------------|-----|
| 172165                          | AT&T MOBILE  | AT&T MOBILITY                     | REGULAR | 06/25/2021 | 1,316.68     |     |
| 172166                          | BOSLEY       | BOSLEY RENTAL & SUPPLY<br>INC     | REGULAR | 06/25/2021 | 684.00       |     |
| 172167                          | BRIDGEPORT   | BRIDGEPORT EQUIPMENT AND<br>TOOL  | REGULAR | 06/25/2021 | 450.00       |     |
| 172168                          | CAS CABLE    | CAS CABLE                         | REGULAR | 06/25/2021 | 236.70       |     |
| 172169                          | CWS          | CWS                               | REGULAR | 06/25/2021 | 425.55       |     |
| 172170                          | DONNELLON-SL | DONNELLON MCCARTHY<br>ENTERPRISES | REGULAR | 06/25/2021 | 542.77       |     |
| 172171                          | FBINAA       | FBINAA WV                         | REGULAR | 06/25/2021 | 60.00        |     |
| 172172                          | FEDERAL      | FEDERAL EXPRESS CORP              | REGULAR | 06/25/2021 | 282.35       |     |
| 172173                          | FRONTIER     | FRONTIER                          | REGULAR | 06/25/2021 | 328.00       |     |
| 172174                          | GARAGE       | GARAGE TRENDZ                     | REGULAR | 06/25/2021 | 560.00       |     |
| 172175                          | GOODYEAR     | GOODYEAR AUTO SERVICE<br>CENTER   | REGULAR | 06/25/2021 | 59.00        |     |
| 172176                          | ITECH        | ITECH                             | REGULAR | 06/25/2021 | 63.00        |     |
| 172177                          | JOHNSTONE    | JOHNSTONE SUPPLY                  | REGULAR | 06/25/2021 | 1,687.44     |     |
| 172178                          | MEDEXPRESS   | MEDEXPRESS URGENT CARE<br>INC WV  | REGULAR | 06/25/2021 | 87.00        |     |
| 172179                          | ODEPOT       | OFFICE DEPOT                      | REGULAR | 06/25/2021 | 452.27       |     |
| 172180                          | SAFELITEA    | SAFELITE AUTO GLASS               | REGULAR | 06/25/2021 | 59.95        |     |
| 172181                          | SHIRT        | SHIRT FACTORY                     | REGULAR | 06/25/2021 | 80.00        |     |
| 172182                          | STUARTOIL    | STUART OIL COMPANY                | REGULAR | 06/25/2021 | 425.00       |     |
| 172183                          | SUDDENLINK   | SUDDENLINK                        | REGULAR | 06/25/2021 | 155.22       |     |
| 172184                          | TAYLOR'S     | TAYLOR'S TRASH REMOVAL            | REGULAR | 06/25/2021 | 257.02       |     |
| 172185                          | TIANO        | TIANO-KNOPP ASSOC., INC.          | REGULAR | 06/25/2021 | 500.00       |     |
| 172186                          | WHITETAIL    | WHITETAIL TREE SERVICE            | REGULAR | 06/25/2021 | 6,000.00     |     |
| 172187                          | WORKINGMA    | WORKINGMAN'S STORE                | REGULAR | 06/25/2021 | 538.00       |     |
| 172188                          | WVSP PDC     | WVSP PDC                          | REGULAR | 06/25/2021 | 300.00       |     |
| GENERAL FUND Bank Id 101 Totals |              |                                   |         |            | 15,549.95    |     |

Handwritten signature and initials, possibly 'VAK' and 'OS', are present on the right side of the page.

## Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name        | Type    | Check Date | Check Amount | Rec |
|----------|-----------|--------------------|---------|------------|--------------|-----|
| 8093     | CINTAS    | CINTAS CORPORATION | REGULAR | 06/25/2021 | 43.32        |     |

E-911 FUND Bank Id 107 Totals

43.32



## Check Register Report for Wood County Commission

| Check No                            | Vendor Id    | Vendor Name                       | Type    | Check Date | Check Amount    | Rec |
|-------------------------------------|--------------|-----------------------------------|---------|------------|-----------------|-----|
| 2193                                | DOMINIONH    | DOMINION HOPE                     | REGULAR | 06/25/2021 | 100.00          |     |
| 2194                                | EMERGENCY M  | EMERGENCY MEDICAL<br>PRODUCTS INC | REGULAR | 06/25/2021 | 52.01           |     |
| 2195                                | MOUNTAINEERG | MOUNTAINEER GAS COMPANY           | REGULAR | 06/25/2021 | 39.20           |     |
| 2196                                | TRAVELERS I  | TRAVELERS -RMD                    | REGULAR | 06/25/2021 | 6,150.00        |     |
| 2197                                | WEX          | WEX BANK                          | REGULAR | 06/25/2021 | 477.08          |     |
| FIRE SERVICE FEE Bank Id 120 Totals |              |                                   |         |            | <u>6,818.29</u> |     |

## Check Register Report for Wood County Commission

| Check No                                      | Vendor Id    | Vendor Name                    | Type    | Check Date | Check Amount | Rec |
|---|--------------|--------------------------------|---------|------------|--------------|-----|
| 7899  | LAMP         | LAMP PESTPROOF                 | REGULAR | 06/25/2021 | 128.40       |     |
| 7900  | MONPOWER     | MON POWER                      | REGULAR | 06/25/2021 | 77.79        |     |
| 7901  | MOUNTAINEERG | MOUNTAINEER GAS COMPANY        | REGULAR | 06/25/2021 | 48.86        |     |
| 7902  | SUDDENLINK   | SUDDENLINK                     | REGULAR | 06/25/2021 | 895.65       |     |
| 7903  | TYLER        | TYLER MOUNTAIN WATER CO<br>INC | REGULAR | 06/25/2021 | 24.95        |     |
| 7904  | VERIZONW     | VERIZON WIRELESS               | REGULAR | 06/25/2021 | 307.05       |     |
| COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals |              |                                |         |            | 1,482.70     |     |
| Report Totals                                 |              |                                |         |            | 26,053.76    |     |

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# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name            | Type | Check Date | Check Amount | Rec |
|----------|-----------|------------------------|------|------------|--------------|-----|
| 3542     | HEALTH    | HIGHMARK WEST VIRGINIA | HAND | 06/23/2021 | 8,481.79     |     |

PAYROLL FUND Bank Id 101 Totals 8,481.79

Report Totals 8,481.79

A handwritten signature in dark ink, appearing to be 'RHS', is located in the lower right quadrant of the page.