

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 29, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of July 19 and 22, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Margaret Burdette from CASA met with the County Commission to give them an update on the organization. The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE a donation of twenty-five thousand dollars and zero cents (\$25,000.00) to the Court Appointed Special Advocates (CASA). (Order A/2426)

At 9:45 A.M., Drew Thomas from the City of Parkersburg met with the County Commission to present a JAG Grant they are administering on behalf of the Wood County Sheriff's Office. After discussion, the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby

AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Interlocal Agreement for the 2020 Byrne Justice Assistance Grant (JAG) Grant with the City of Parkersburg. Said grant is in the amount of nineteen thousand forty-four dollars and zero cents (\$19,044.00). (Order A/2425)

At 10:00 A.M., Jim Villers from American Legion Post 15 met with the County Commission to request finding for their baseball program. Commissioner Couch stated he will get them funds from the Wood County Drug Testing Lab.

The County Commission set the Hotel Occupancy Tax Collection Rates. (Order A/2424)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

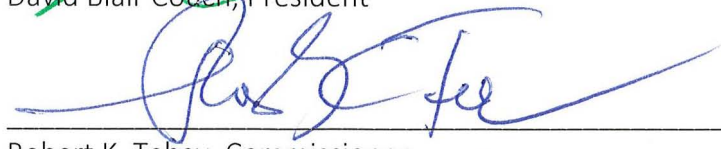
A/2424, A/2425, A/2426

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held July 29, 2021

Please Print

1. <i>Margaret Budette - CASA</i>
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Wood County Commission
Agenda

July 29, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M.	Update on CASA (per DBC)	Margaret Burdette
9:45 A.M.	Discuss JAG Grant	Drew Thomas, City of Parkersburg
	Discuss Hotel/Motel Tax	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 29, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY SET THE HOTEL OCCUPANCY TAX COLLECTION RATES.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby ORDER that the HOTEL OCCUPANCY TAX COLLECTION pursuant to Chapter 7, Article 18 of the Code of West Virginia, 1931, as amended, be as follows:

- The Actors Guild of Parkersburg 0.40% with a cap of \$5,000.00
- Artsbridge 0.80% with a cap of \$5,000.00
- Belleville Homecoming 0.30% with a cap of \$2,500.00
- Blennerhassett Historical Foundation, Inc. 0.20% with a cap of \$2,500.00
- Fort Boreman Historical Park 11.00%
- Parkersburg Wood County Convention and Visitors Bureau 50.00%
- Julia-Ann Square Historical Community Association 0.40% with a cap of \$5,000.00
- Oil, Gas and Industrial Historical Association 0.60%
- Parkersburg Art Center 0.60% with a cap of \$10,000.00
- Parkersburg Homecoming, Inc. 1.00% with a cap of \$14,000.00
- Parkersburg News and Sentinel Half Marathon 0.20% with a cap of \$2,500.00
- The Smoot Theater 1.16%
- Veterans Museum of Mid-Ohio Valley 0.44% with a cap of \$4,000.00
- Wood County Historical and Preservation Society 0.20% with a cap of \$2,500.00
- West Virginia Interstate Fair and Exposition 1.50%
- Wood County Parks and Recreation Commission - Mountwood Park 18.00%
- Wood County Veterans Memorial Park 13.19%
- Innovative Programming Grant Fund 0.00%

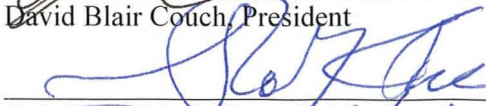
Any funds in excess of established Caps will be deposited in the Innovative Programming Grant Fund.

The aforementioned revised percentages shall begin with the distribution of the Hotel Occupancy Taxes for the month of July, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Wood County
Mark Rhodes, Clerk
Instrument 8821658
08/05/2021 @ 02:00:47 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 495
Pages Recorded 1

JULY 29, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN
AGREEMENT FOR A JAG GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Interlocal Agreement for the 2020 Byrne Justice Assistance Grant (JAG) Grant with the City of Parkersburg. Said grant is in the amount of nineteen thousand forty-four dollars and zero cents (\$19,044.00)

A copy of the Agreement is attached to this Order and should be made a part thereof.

APPROVED:

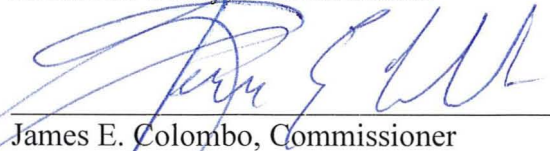
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2425

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF PARKERSBURG, WV AND COUNTY OF WOOD, WV**

2020 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 29th day of July, 2021, by and between The COUNTY of Wood, acting by and through its governing body, the County Commissioners, hereinafter referred to as COUNTY, and the CITY of Parkersburg, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Wood County, State of West Virginia, witnesseth:

WHEREAS, this Agreement is made under the authority of Chapter 7-1-3 and Chapter 8-1-7 of the West Virginia State Code, and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the CITY agrees to provide the COUNTY \$19,044 from the JAG award for the 2021 Program; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$19,044 of JAG funds.

Section 2.

COUNTY agrees to use \$19,044 for the Wood County Sheriff's Department by September 30, 2023.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the West Virginia Tort Claims Act.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the West Virginia Tort Claims Act.

Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

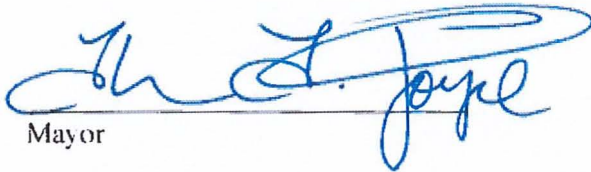
Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

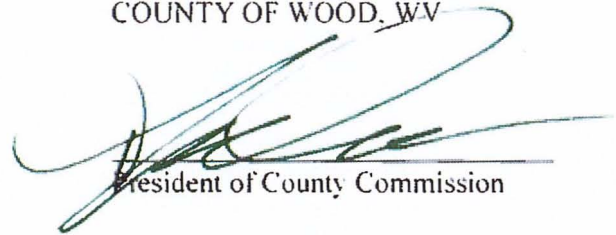
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein further, this Agreement shall not create any rights in any party not a signatory hereto

CITY OF PARKERSBURG, WV



Mayor

COUNTY OF WOOD, WV



President of County Commission

ATTEST:

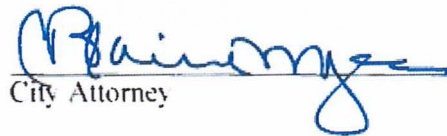


City Clerk

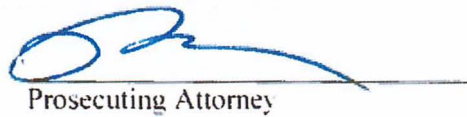
APPROVAL AS TO FORM



County Administrator



City Attorney



Prosecuting Attorney

Wood County
Mark Rhodes, Clerk
Instrument 88262245
08/06/2021 @ 03:08:32 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 497
Pages Recorded 3

JULY 29, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A DONATION
TO CASA.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE a donation of twenty-five thousand dollars and zero cents (\$25,000.00) to the Court Appointed Special Advocates (CASA).

APPROVED:

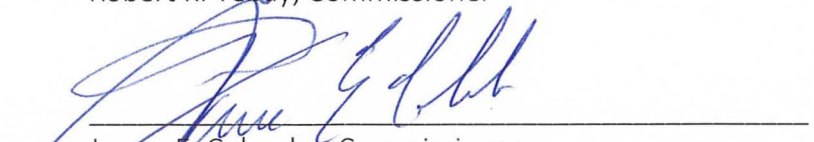
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2426

Wood County
Hank Rhodes, Clerk
Instrument 88262238
08/06/2021 @ 03:01:10 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 496
Pages Recorded 1