

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 3, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, approved minutes of May 20 and 24, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the broadband coverage in Wood County.

At 9:34 A.M., the County Commission discussed the Limited Video Lottery Ordinance. Prosecuting Attorney, Pat Lefebure, reported that the Planning Commission met last night and although there was no vote taken, the overall consensus was that they felt the County Ordinance should be repealed and allow the State Law to determine the viability of a location. The County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby RESCIND an Order of the

Commission dated May 26, 2004 and Amended on July 12, 2004. Said Orders established and amended the Land Use Ordinance for Locating Video Lottery Establishments 2004. (Order A/2400)

At 9:52 A.M., the County Commission discussed the possible purchase of a new 911 facility. The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE an offer not to exceed eight hundred fifty thousand dollars and zero cents (\$850,000.00) to be offered for the purchase of a building and property located at 980 Altman Drive, Parkersburg, WV. Said building will be used as a new location for the Wood/Wirt County E-911 Emergency Call Center.

At 10:04 A.M., the County Commission opened sealed bids for the new Sheriff Department vehicles. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 18 and May 25, 2021. The sealed bids were received from the following:

Matheny Ford
308 3rd Street
St. Marys WV 26170

Stephens Auto Center
P.O. Box 278
Danville WV 25053

Bid Price - \$33,884.00

Bid Price - \$33,250.00

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE said bids for review. (Order A/2398)

At 10:07 A.M., the County Commission met with Wood County Grant Write, Toni Tiano. She requested they apply for a PRO Grant. After discussion, the County Commission, upon a

motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an application for a Justice Assistance Prevention Resource Officer Grant (PRO) with the State of West Virginia Division of Justice and Community Services. Said grant application is in the amount of twenty-eight thousand dollars and zero cents (\$28,000.00). (Order A/2399)

At 10:23 A.M., the County Commission stated they will mirror the State on the covid mask policy.

At 10:25 A.M., the County Commission signed a Proclamation for National Garden Week. A copy is attached to these minutes and shall be made a part thereof.

At 10:31 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, appointed Terry Moore, representing the Wood County Commission and reappointed Pete McMullen, representing the Wood County Fire Association, to the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. The new terms will expire June 5, 2024. (Order A/2401)

At 10:40 A.M., the County Commission discussed possible legislative agenda items.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:56 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/2398, A/2399, A/2400, A/2401, A/2402

APPROVED:

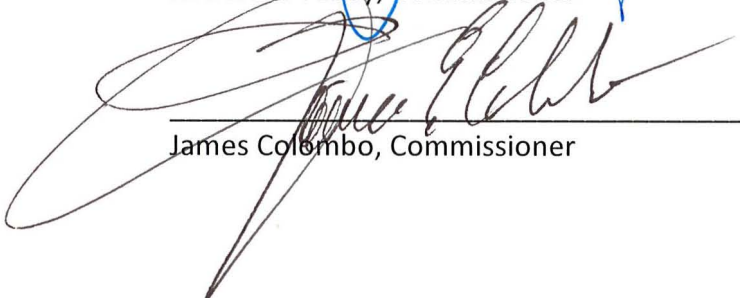
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held June 3, 2021

Please Print

1.	Mike Shook
2.	Elizabeth A. Fordyce Elizabeth A. Fordyce
3.	Sarah Robinson
4.	Maria Hardy
5.	My [unclear]
6.	Toni Tierno
7.	DINA BRANIFF
8.	ROGER SHEPPARD
9.	
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20.	



Wood County Commission Agenda

June 3, 2021
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Discuss broadband in Wood County	Mike Shook, Emergency Management Director
9:40 A.M.	Discuss Wood County Limited Video Lottery Ordinance	
10:00 A.M.	Bid opening – Sheriff Department vehicles	
10:05 A.M.	Discuss and consider 911 facility	
10:20 A.M.	Discuss PRO Grant	Toni Tiano, Grant Consultant
10:30 A.M.	Discuss WV State guidelines for vaccinated persons	
10:45 A.M.	Consider signing Proclamation for National Garden Week	Dina Braniff
	Consider appointing Terry Moore and Pete McMullen to the Wood County Fire Board	
	Discuss Legislative Agenda Items (Per RKT)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 3, 2021



NATIONAL GARDEN WEEK

PROCLAMATION

Whereas, Gardeners have a passion for nurturing the beauty and resources of the earth through the planting of seeds, the care of all plants and the riches of their efforts; and

Whereas, Gardeners seek to add beauty, splendor, fragrance and nutrition to our lives through the growing of herbs, vegetables, foliage and flowers; and

Whereas, Gardeners work to preserve our country's traditional spirit of independence and initiative through innovation and hard work; and

Whereas, Gardeners advocate the importance of all creatures, large and small, that share our world and their roles in a balanced and productive ecology; and

Whereas, Gardening furnishes a challenging and productive activity for our citizens, for those just learning as well as those having years of experience; and

Whereas, Gardening promotes a healthy lifestyle that lasts a lifetime, helps reduce stress from other areas of our life, teaches that rewards can come from diligent efforts; and

Whereas, Gardening enables members of Garden Clubs across the nation and the world to make a world of difference in the communities where they reside and work;

Now, Therefore Be It Resolved that in an effort to acknowledge the importance of Gardening and the numerous contributions of Gardeners, we hereby designate the week of June 6-12, 2021 as National Garden Week.

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

JUNE 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
VEHICLES FOR THE WOOD COUNTY SHERIFF'S
DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open sealed bids for vehicles for the Wood County Sheriff's Department. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 18 and May 25, 2021. The sealed bids were received from the following:

Matheny Ford
308 3rd Street
St. Marys WV 26170

Bid Price - \$33,884.00

Stephens Auto Center
P.O. Box 278
Danville WV 25053

Bid Price - \$33,250.00

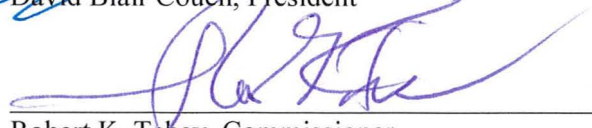
The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2398

Mark Rhodes
WOOD County 10:57:14 AM
Instrument No 88254698
Date Recorded 06/03/2021
Document Type CDD
Pages Recorded 1
Book-Page 75-136

JUNE 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN
APPLICATION FOR A PRO GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an application for a Justice Assistance Prevention Resource Officer Grant (PRO) with the State of West Virginia Division of Justice and Community Services. Said grant application is in the amount of twenty-eight thousand dollars and zero cents (\$28,000.00).

A copy of the Sub Grant Award is on file in the Office of the County Administrator.

APPROVED:

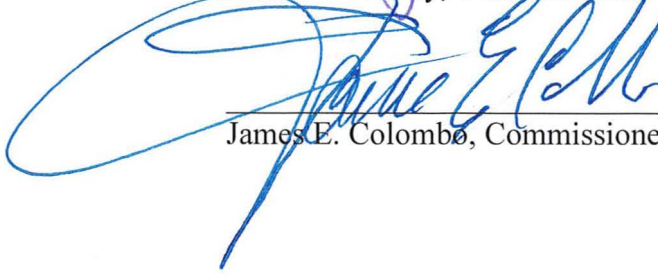
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A purple ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

A/2399

Mark Nodes
WOOD County 10:39:31 AM
Instrument No 88254695
Date Recorded 06/03/2021
Document Type ORD
Pages Recorded 1
Book-Page 75-136

JUNE 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY RESCIND THE
WOOD COUNTY VIDEO LOTTERY LOCATION
ORDINANCE.

ORDER

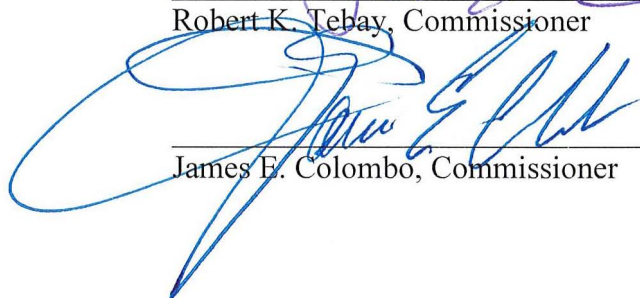
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby RESCIND an Order of the Commission dated May 26, 2004 and Amended on July 12, 2004. Said Orders established and amended the Land Use Ordinance for Locating Video Lottery Establishments 2004.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2400

Mark Rhodes
WOOD County 11:23:38 AM
Instrument No 88254697
Date Recorded 06/03/2021
Document Type CDD
Pages Recorded 1
Book-Page 1-136

Mark Rhodes
WOOD County 10:59:43 AM
Instrument No 88254699
Date Recorded 06/03/2021
Document Type CDD
Pages Recorded 1
Book-Page 75-136

JUNE 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED TERRY MOORE
AND PETE MCMULLEN TO THE WOOD COUNTY FIRE
BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay appointed Terry Moore, representing the Wood County Commission and reappointed Pete McMullen, representing the Wood County Fire Association, to the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. The new terms will expire June 5, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2401

Mark Rhodes
WOOD County 10:38:10 AM
Instrument No 88254694
Date Recorded 06/03/2021
Document Type CSD
Pages Recorded 1
Book-Page 75-136

JUNE 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
AN OFFER TO BE MADE FOR THE PURCHASE OF A
BUILDING FOR E-911.

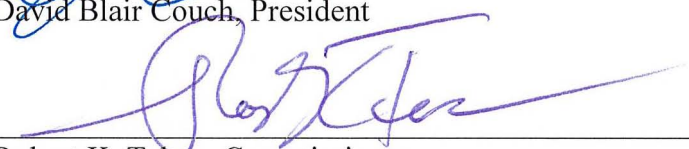
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE an offer not to exceed eight hundred fifty thousand dollars and zero cents (\$850,000.00) to be offered for the purchase of a building and property located at 980 Altman Drive, Parkersburg, WV. Said building will be used as a new location for the Wood/Wirt County E-911 Emergency Call Center.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2402

Mark Rhodes
WOOD County 10:30:41 AM
Instrument No 88254691
Date Recorded 06/03/2021
Document Type CDD
Pages Recorded 1
Book-Page 75-136

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2161	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/20/2021	6,455.21	
2162	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	05/20/2021	5,762.00	
2163	DOMINIONH	DOMINION HOPE	REGULAR	05/20/2021	100.00	
2164	WEX	WEX BANK	REGULAR	05/20/2021	513.22	

FIRE SERVICE FEE Bank Id 120 Totals

12,830.43

Report Totals

12,830.43



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3515	HEALTH	HIGHMARK WEST VIRGINIA	HAND	05/21/2021	9,201.75	
3516	MONPOWER	MON POWER	REGULAR	05/21/2021	1,293.64	

GENERAL FUND Bank Id 101 Totals 10,495.39

Report Totals 10,495.39

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1164	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/25/2021	40,275.00	

COAL SEVERANCE TAX Bank Id 201 Totals

40,275.00

Report Totals

93,932.83

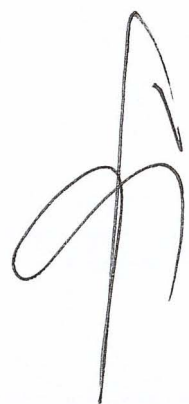
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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7871	BOWETAYL	TAYLOR BOWEN	REGULAR	05/25/2021	87.74	
7872	DOMINIONH	DOMINION HOPE	REGULAR	05/25/2021	75.94	
7873	LAMP	LAMP PESTPROOF	REGULAR	05/25/2021	128.40	
7874	MONPOWER	MON POWER	REGULAR	05/25/2021	168.22	
7875	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/25/2021	72.71	
7876	SMITWEND	SMITH WENDY LYN	REGULAR	05/25/2021	249.00	
7877	SUDDENLINK	SUDDENLINK	REGULAR	05/25/2021	895.65	
7878	TANNGLN	TANNER GLEN E	REGULAR	05/25/2021	73.00	
7879	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	05/25/2021	29.85	
7880	VERIZONW	VERIZON WIRELESS	REGULAR	05/25/2021	307.58	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

2,088.09



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8064	DOMINIONH	DOMINION HOPE	REGULAR	05/25/2021	115.85	
8065	INTRADO CORP	INTRADO LIFE & SAFETY SOLUTIONS CORP	REGULAR	05/25/2021	15,435.00	
8066	SHIRT	SHIRT FACTORY	REGULAR	05/25/2021	45.00	
E-911 FUND Bank Id 107 Totals					15,595.85	

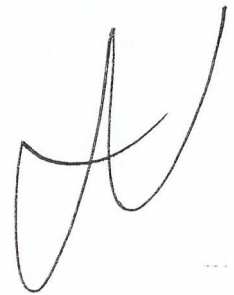


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172054	STEERSHEA	STEERS HEATING/COOLING	REGULAR	05/25/2021	583.98	
172055	SUDDENLINK	SUDDENLINK	REGULAR	05/25/2021	157.22	
172056	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	05/25/2021	257.02	
172057	TESA	TESA COMPANY INC.	REGULAR	05/25/2021	757.54	
172058	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	05/25/2021	500.00	
172059	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	05/25/2021	17,155.25	
172060	WV RISK I	WV BOARD OF RISK & INS. MANAGEMENT	REGULAR	05/25/2021	1,179.00	
172061	ZMM	ZMM INC	REGULAR	05/25/2021	1,311.38	

GENERAL FUND Bank Id 101 Totals

35,973.89



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3517	DENTAL	RENAISSANCE	REGULAR	05/25/2021	1,627.10	
172030	AMERICANPLAT	AMERICAN PLATE GLASS INC.	REGULAR	05/25/2021	110.00	
172031	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	05/25/2021	405.49	
172032	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/25/2021	1,316.68	
172033	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/25/2021	77.73	
172034	BAERTALI	TALIA M BAER	REGULAR	05/25/2021	104.00	
172035	BOSOLIND	BOSO LINDSEY A	REGULAR	05/25/2021	82.93	
172036	C&C DOORS	C&C DOORS, LLC	REGULAR	05/25/2021	296.80	
172037	CAPITOL BUS	CAPITOL BUSINESS INTERIORS	REGULAR	05/25/2021	815.00	
172038	CAS CABLE	CAS CABLE	REGULAR	05/25/2021	236.70	
172039	CRUM G	GWEN CRUM	REGULAR	05/25/2021	49.22	
172040	CWS	CWS	REGULAR	05/25/2021	432.60	
172041	DOMINIONH	DOMINION HOPE	REGULAR	05/25/2021	19.75	
172042	GALLS	GALLS	REGULAR	05/25/2021	79.05	
172043	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/25/2021	51.50	
172044	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	05/25/2021	228.82	
172045	HARDY	MARIA HARDY	REGULAR	05/25/2021	1,000.00	
172046	HINKLEB	BRENDA HINKLE	REGULAR	05/25/2021	409.80	
172047	HOCKINGTIRE	HOCKING TIRE AND SERVICE	REGULAR	05/25/2021	172.50	
172048	IKE WALKER	IKE WALKER ORGANIZATION	REGULAR	05/25/2021	720.00	
172049	INSIGHT	INSIGHT	REGULAR	05/25/2021	2,963.07	
172050	LAMP	LAMP PESTPROOF	REGULAR	05/25/2021	140.00	
172051	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	05/25/2021	580.00	
172052	ODEPOT	OFFICE DEPOT	REGULAR	05/25/2021	903.76	
172053	SELEX	SELEX ES INC	REGULAR	05/25/2021	1,250.00	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3518	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/28/2021	577.56	
3519	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/28/2021	45.00	
3520	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	05/28/2021	86,895.17	
3521	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/28/2021	687.30	
3522	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/28/2021	27,372.79	
172062	AMERICAN	AFLAC	REGULAR	05/28/2021	121.34	
172063	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/28/2021	1,645.00	
172064	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	05/28/2021	331.92	
172065	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/28/2021	1,229.76	
172066	WESTERN SO	WESTERN & SOUTHERN LIFE	REGULAR	05/28/2021	221.14	

PAYROLL FUND Bank Id 101 Totals

119,126.98

Report Totals

119,126.98



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2165	CAS CABLE	CAS CABLE	REGULAR	05/27/2021	244.14	
2166	D R WELLS	D R WELLS TAX SERVICE INC	REGULAR	05/27/2021	250.00	
2167	DOMINIONH	DOMINION HOPE	REGULAR	05/27/2021	224.19	
2168	LUBECKVFD	LUBECK VFD	REGULAR	05/27/2021	84.66	
2169	MONPOWER	MON POWER	REGULAR	05/27/2021	159.97	
2170	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	05/27/2021	68.00	
2171	PRYORS	SANDRA PRYOR	REGULAR	05/27/2021	6.93	
2172	SECKMAN	SECKMAN PEST CONTROL	REGULAR	05/27/2021	165.00	
2173	WILLIAMST	WILLIAMSTOWN BANK	REGULAR	05/27/2021	5,541.51	
2174	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	05/27/2021	100.00	
FIRE SERVICE FEE Bank Id 120 Totals					6,844.40	
Report Totals					6,844.40	

A large, stylized handwritten signature in black ink, located in the bottom right corner of the page. The signature appears to be a combination of initials and a surname, possibly 'V. H. D.' followed by a long, sweeping flourish.