

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 7, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission recognized the winner of the County Essay Contest.

At 9:52 A.M., the County Commission met with Pat Lefebure, Prosecuting Attorney, to discuss his new investigator position.

At 9:58 A.M., upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Pat Lefebure, Wood County Prosecuting Attorney and Marty Seufer, Wood County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding

investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M. (Order A/2403)

At 10:14 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the West Virginia Little Kanawha River Parkway Authority. Said vacancy is due to the fact that the term of Jim Hamric expires June 30, 2021. (Order A/2404)

At 10:18 A.M., upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that two vacancies exist on the Wood County Civil Service Commission for Deputy Sheriffs. Said vacancies are due to the fact that the terms of George (Chip) Chandler, Democrat representing the Bar Association and Sean Andrews, Republican representing the Wood County Commission, will expire June 30, 2021. (Order A/2405)

At 10:19 A.M., the County Commission approved the hiring of Emily Browning as a Deputy Sheriff.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2403, A/2404, A/2405

APPROVED:

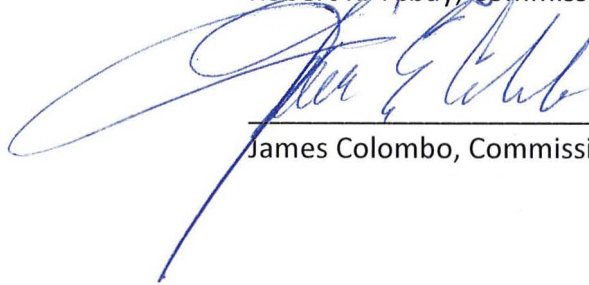
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held June 7, 2021

Please Print

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Wood County Commission
Agenda

June 7, 2021
1 Court Square, Suite 203
Parkersburg, WV 26101

| | | |
|-----------|--|------------------------------------|
| 9:30 A.M. | County Essay Contest Presentation | Jennifer Piercy, CCAWV |
| | Discussion on Prosecutor Investigator position | Pat Lefebure, Prosecuting Attorney |
| | Announce vacancies on the West Virginia Little Kanawha Parkway Authority | |
| | Announce vacancies on the Wood County Civil Service Commission for Deputy Sheriffs | |
| | Consider Request to Hire – Emily G. Browning as a Deputy Sheriff - \$42,633.00/yr | |
| | Administrator's Report | Marty Seufer, County Administrator |
| | County Commission Reports | |

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 7, 2021

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 7th day of June, 2021, at 9:58 o'clock A.M., 1 Court Square, Suite 203, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Pat Lefebure, Wood County Prosecuting Attorney and Marty Seufer, Wood County Administrator.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.


The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M.

APPROVED:

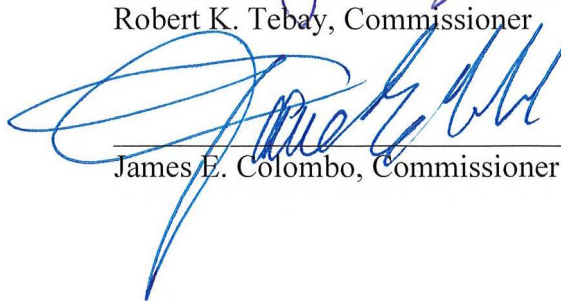
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2403

Mark Rhodes
WOOD County 01:56:27 PM
Instrument No 88256458
Date Recorded 06/07/2021
Document Type COO
Pages Recorded 1
Book-Page 75-137

JUNE 7, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON
THE WEST VIRGINIA LITTLE KANAWHA RIVER PARKWAY AUTHORITY.


ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the West Virginia Little Kanawha River Parkway Authority. Said vacancy is due to the fact that the term of Jim Hamric expires June 30, 2021.

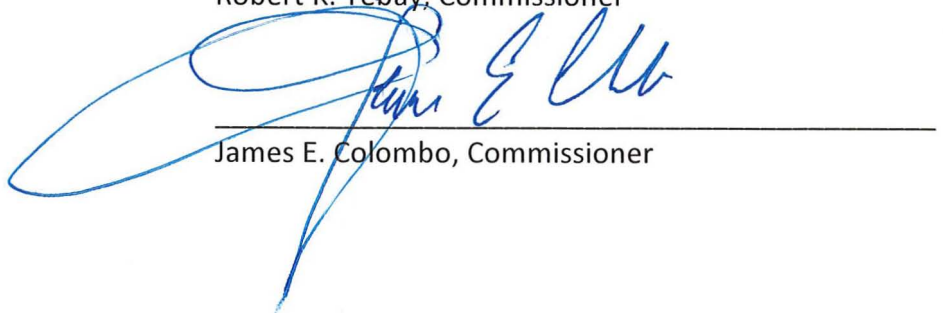
The new term will expire June 30, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2404

Mark Rhodes
WOOD COUNTY 02:01:22 PM
Instrument No 88256465
Date Recorded 06/07/2021
Document Type CDO
Pages Recorded 1
Book-Page 75-137

JUNE 7, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES
EXIST ON THE WOOD COUNTY CIVIL SERVICE COMMISSION FOR
DEPUTY SHERIFFS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that two vacancies exist on the Wood County Civil Service Commission for Deputy Sheriffs. Said vacancies are due to the fact that the terms of George (Chip) Chandler, Democrat representing the Bar Association and Sean Andrews, Republican representing the Wood County Commission, will expire June 30, 2021. The new terms will expire June 30, 2025.

APPROVED:

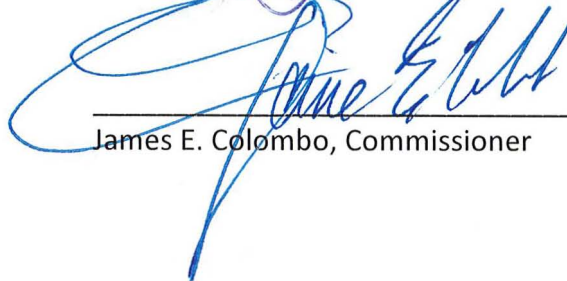
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2405

Mark Rhodes
WOOD County 01:51:38 PM
Instrument No 88256453
Date Recorded 06/07/2021
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Pages Recorded 1
Book-Page 75-137

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---------------------------------|-----------|--------------------------------------|------|------------|------------------|-----|
| 3526 | HEALTH | HIGHMARK WEST VIRGINIA | HAND | 06/02/2021 | 4,901.26 | |
| 3527 | WV HOSP I | RETIREE HEALTH BENEFIT TRUST FUND | HAND | 06/02/2021 | 24,791.00 | |
| GENERAL FUND Bank Id 101 Totals | | | | | <u>29,692.26</u> | |
| Report Totals | | | | | <u>29,692.26</u> | |



Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|--------------------------------|---------|------------|--------------|-----|
| 2175 | BAILEY IN | BILL BAILEY INSURANCE AGENCY | REGULAR | 06/03/2021 | 5,762.00 | |
| 2176 | FRONTIER | FRONTIER | REGULAR | 06/03/2021 | 222.21 | |
| 2177 | LUBECKPSD | LUBECK PUBLIC SERVICE DISTRICT | REGULAR | 06/03/2021 | 146.05 | |
| 2178 | LUBECKVFD | LUBECK VFD | REGULAR | 06/03/2021 | 25.60 | |
| 2179 | MONPOWER | MON POWER | REGULAR | 06/03/2021 | 97.34 | |
| 2180 | RUSTY | RUSTY NUTS FIX IT SHOP LLC | REGULAR | 06/03/2021 | 187.50 | |
| 2181 | SUTPHEN | SUTPHEN CORPORATION | REGULAR | 06/03/2021 | 100,000.00 | |
| 2182 | T&K | T&K AUTO PARTS & SERVICE, INC | REGULAR | 06/03/2021 | 392.73 | |

FIRE SERVICE FEE Bank Id 120 Totals

106,833.43

Report Totals

106,833.43

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Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---------------------------------|-----------|-----------------------------------|---------|------------|--------------|-----|
| 3523 | WV RETIRE | WV PUBLIC EMP RETIREMENT | REGULAR | 06/01/2021 | 79,081.94 | |
| 3524 | WV DEPUTY | WV DEPUTY SHERIFF'S RETIREMENT | REGULAR | 06/01/2021 | 34,236.41 | |
| 3525 | HEALTH | HIGHMARK WEST VIRGINIA | REGULAR | 06/01/2021 | 240,055.50 | |
| GENERAL FUND Bank Id 101 Totals | | | | | 353,373.85 | |
| Report Totals | | | | | 353,373.85 | |

A handwritten signature in black ink, appearing to be 'J. V. [unclear]', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|--------------|------------------------------------|---------|------------|--------------|-----|
| 3518 | CHILD | CHILD SUPPORT ENF DIV | REGULAR | 05/28/2021 | 577.56 | |
| 3519 | EMPOWER | EMPOWER RETIREMENT | REGULAR | 05/28/2021 | 45.00 | |
| 3520 | IRS-PAY | DEPARTMENT OF TREASURY | REGULAR | 05/28/2021 | 86,895.17 | |
| 3521 | OH ST TX | TREASURER OF STATE OF OHIO | REGULAR | 05/28/2021 | 687.30 | |
| 3522 | WV ST TX | WV STATE TAX COMM-INCOME | REGULAR | 05/28/2021 | 27,372.79 | |
| 172062 | AMERICAN | AFLAC | REGULAR | 05/28/2021 | 121.34 | |
| 172063 | NRS | NATIONWIDE RETIREMENT SOLUTIONS | REGULAR | 05/28/2021 | 1,645.00 | |
| 172064 | OHIOCHILD | OHIO CHILD SUPPORT PAYMENT CENTRAL | REGULAR | 05/28/2021 | 331.92 | |
| 172065 | WASHINGTONH | WASHINGTON NATIONAL INSURANCE CO. | REGULAR | 05/28/2021 | 1,229.76 | |
| 172066 | WESTERNSO | WESTERN & SOUTHERN LIFE | REGULAR | 05/28/2021 | 221.14 | |
| 172067 | AAP | ADVANCE AUTO PARTS | REGULAR | 05/28/2021 | 527.62 | |
| 172068 | DISH | DISH NETWORK | REGULAR | 05/28/2021 | 113.57 | |
| 172069 | GOUDYPHD | TONY R. GOUDY, PH D | REGULAR | 05/28/2021 | 250.00 | |
| 172070 | INTERPRETIVE | INTERPRETIVE GRAPHICS-ENVIRO SIGNS | REGULAR | 05/28/2021 | 1,181.06 | |
| 172071 | ODEPOT | OFFICE DEPOT | REGULAR | 05/28/2021 | 788.94 | |
| 172072 | PINEGROVE | PINE GROVE KENNEL | REGULAR | 05/28/2021 | 160.00 | |
| 172073 | USBANKEQUIP | US BANK EQUIPMENT FINANCE | REGULAR | 05/28/2021 | 95.00 | |

GENERAL FUND Bank Id 101 Totals

122,243.17



Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|--------------------------|---------|------------|--------------|-----|
| 7881 | TIANO | TIANO-KNOPP ASSOC., INC. | REGULAR | 05/28/2021 | 917.00 | |

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

917.00

Report Totals

123,160.17

