

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 24, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of June 10 and 14, 2021.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved an Erroneous Assessment Application in regard to the Fire Service Fee. Copy is attached and shall be made a part thereof.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Scott Jenkins met with the County Commission to relay to them his ordeal with a landslip on his property.

At 10:08 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch,

reappointed Jim Hamric to the West Virginia Little Kanawha River Parkway Authority. The new term will expire June 30, 2025. (Order A/2407)

At 10:15 A.M., the County Commission approved the hiring of Carl Stanley, Ashley Barkley and Tricia Taylor as full time employees at the E-911 Center.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:49 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2407, A/2411, M/4315, M/4314

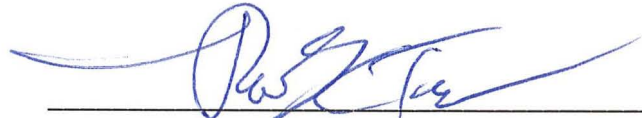
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



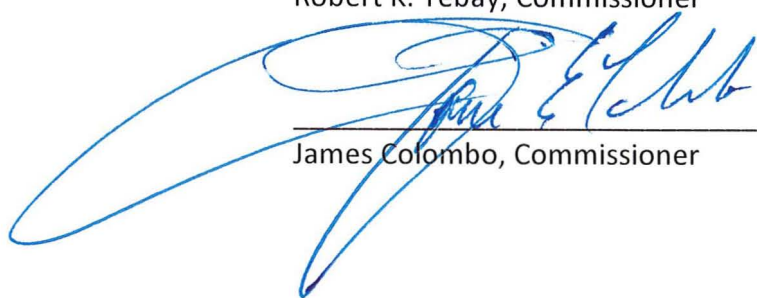
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David Blair Couch, President



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Robert K. Tebay, Commissioner



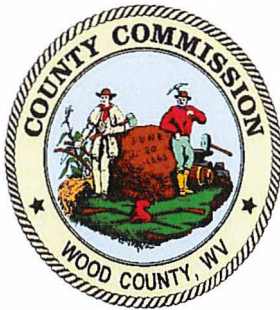
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James Colombo, Commissioner

Wood County Commission Meeting  
Held June 24, 2021

**Please Print**

1.	SCOTT JENKINS
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# Wood County Commission Agenda

June 24, 2021  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider reappointing Jim Hamric to the West Virginia Little Kanawha River Parkway Auth.	
	Consider Request to Hire – Carl Stanley as a full time telecommunicator - \$30,485.31/yr.	
	Consider Request to Hire – Ashley Barkley as a full time telecommunicator - \$30,485.31/yr.	
	Consider Request to Hire – Tricia Taylor as a full time telecommunicator - \$30,485.31/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



JUNE 24, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED JIM HAMRIC TO  
THE WEST VIRGINIA LITTLE KANAWHA RIVER PARKWAY  
AUTHORITY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, reappointed Jim Hamric to the West Virginia Little Kanawha River Parkway Authority. The new term will expire June 30, 2025.

APPROVED:

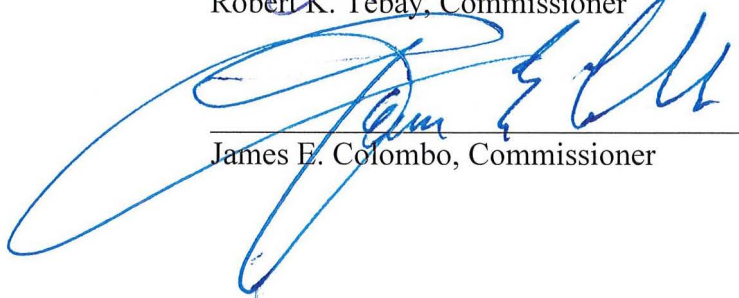
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2407

Wood County  
Mark Rhodes, Clerk  
Instrument 89260769  
07/27/2021 @ 02:36:33 PM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 464  
Pages Recorded 1

JUNE 24, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047. SAID REQUEST IS IN THE AMOUNT OF \$6,120.03

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 18-VA-047. The Request for Reimbursement is in the amount of six thousand one hundred twenty dollars and three cents (\$6,120.03) for the month of May, 2021. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, and Assistant Victims Advocate; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

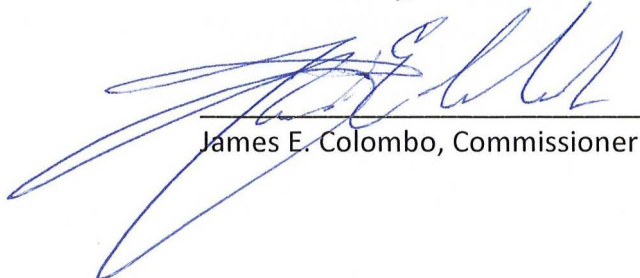
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2411

Wood County  
Mark Rhodes, Clerk  
Instrument 00260018  
07/22/2021 @ 08:45:51 AM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 478  
Pages Recorded 1

JUNE 24, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

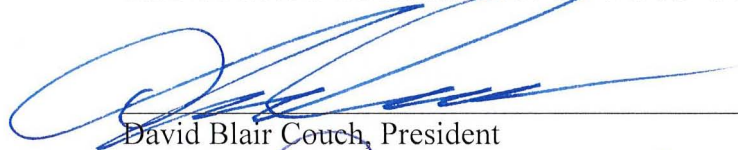
IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE RATES  
THE WOOD COUNTY ENGINEER

**ORDER**

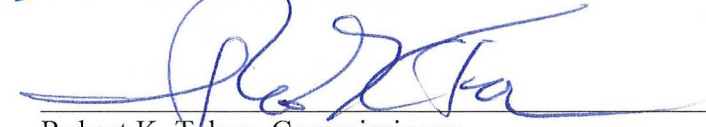
On this date, the County Commission of Wood County, upon a motion made Robert K. Tebay, seconded by James E. Colombo, and made unanimous by David Blair Couch, did hereby APPROVE new rates for the Wood County Engineer, Marie Hardy. The monthly rate of one thousand two hundred dollars and zero cents (\$1,200.00) will be paid for compliance issues and a rate of fifty dollars and zero cents (\$50.00) per hour for all other services performed.

APPROVED:

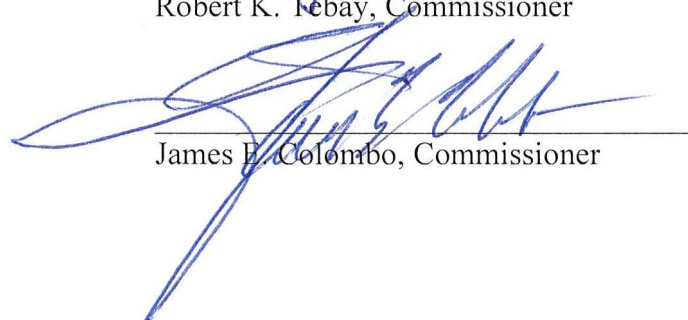
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4315

Wood County  
Mark Rhodes, Clerk  
Instrument 88260016  
07/22/2021 @ 08:42:11 AM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 432  
Pages Recorded 1



JUNE 24, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID  
BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN AGREEMENT FOR  
REPRESENTATION FOR THE AMERICAN RESCUE PLAN ACT.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Agreement for legal representation regarding usage of funding for The American Rescue Plan Act of 2021. Said Agreement is with the legal firm of Lewis Glasser, Charleston, West Virginia.

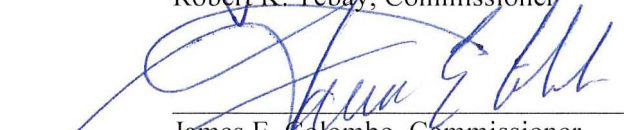
A copy of said Agreement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4314



LEWIS GLASSER

June 15, 2021

*Via Email mseufer@woodcountywv.com*

Mr. Marty Seufer  
County Administrator  
Wood County Commission  
#1 Court Square, Suite 205  
Parkersburg, Wv 26101

*Re: American Rescue Plan Act of 2021*

Dear Marty:

It was a pleasure to speak to you last week. Lewis Glasser PLLC (the "Firm" or "Lewis Glasser") proposes the following representation based upon the terms and conditions as outlined below:

1. **Client:** Our Client will be the Wood County Commission ("Client").
2. **Scope of Work:** The Firm will provide representation to the Client regarding matters related to the recently enacted American Rescue Plan Act of 2021 and the associated regulations ("Act"). We will assist the Client in navigating the requirements of utilizing any funds in the investment of projects received by virtue of the Act, and any related prohibitions or limitations provided in the Act.
3. **Delegation of Work:** Where appropriate, certain work on legal matters may be performed by attorneys or legal assistants at Lewis Glasser other than the attorney primarily responsible for this matter. Should you have any questions or concerns about attorneys or legal assistants working on your matter, please contact us immediately.
4. **Method of Determining Legal Fees:** Our fees for legal services will be based on the time Lewis Glasser expends on your behalf, recorded and billed usually in increments of 15 minutes. Our fees for this matter are \$300 per hour for partners, \$200 per hour for associates, and \$100 per hour for paralegals. Upon engagement, Lewis Glasser cannot estimate total legal fees associated with your matters because the actual amount of legal fees will depend upon the time expended on each matter.
5. **Out-of-Pocket Costs:** Lewis Glasser might incur certain out-of-pocket expenses in providing services in connection with this matter, including but not necessarily limited to costs for photocopy services, messenger or courier services, computerized research, conference telephone calls, travel and other similar costs. As a part of our

LEWIS GLASSER PLLC

300 Summers Street | BB&T Square, Suite 700 | Post Office Box 1746 | Charleston, WV 25326

engagement, you will reimburse Lewis Glasser for out-of-pocket costs incurred in connection with this file. If there are unusual costs that we believe need to be incurred in connection with this matter, we will discuss these costs with you before they arise.

**6. Billing and Payment:** Invoices for legal services and costs will be issued monthly and will contain detail related to our services and the time expended on this matter. Invoices will include the total amount of legal fees and total amount of out-of-pocket costs as of the date of the invoice. Invoices are payable upon receipt.

**7. Withdrawal:** You may terminate our representation in this matter at any time upon written notice. Likewise, Lewis Glasser reserves the right to withdraw from this matter, following the delivery of written notice, for any reason permitted under the West Virginia Code of Professional Responsibility. If an invoice is not paid when due, Lewis Glasser may withdraw from this matter. In the event of the termination of Lewis Glasser's legal representation for any reason by either Lewis Glasser or you, you agree to pay such fees and legal costs incurred up to the date of notice and, upon payment, Lewis Glasser will cooperate to transfer your matter to any successor legal counsel that you might retain.

**8. File Storage and Retention:**

(A) Except in the event of a *force majeure* event, or other circumstances beyond Lewis Glasser's control, Lewis Glasser will retain our file related to this matter, at the conclusion of our representation, for not more than 60 months. During that time, our file, less our work product, will be available to you upon written request.

(B) The file that we possess will be retained electronically on systems maintained by Lewis Glasser or by a third-party technology management contractor. Unless specifically limited by separate agreement, Lewis Glasser's employees and staff may have access to our files. Lewis Glasser has taken measures to protect its electronic systems from unauthorized access and inadvertent loss, consistent with the requirements of the West Virginia Code of Professional Responsibility; *however*, Lewis Glasser makes no guaranties or representations regarding safety or security of its files.

**9. Confidentiality and Privilege; use of Client Information:**

(A) Lewis Glasser will not reveal confidential or privileged information relating to our representation unless (i) you give informed consent to the release of such information; (ii) the disclosure is impliedly authorized to carry out the representation; or (iii) the disclosure is permitted or required by the West Virginia Code of Professional Responsibility. Lewis Glasser may, consistent with the West Virginia Code of Professional Responsibility,

LEWIS GLASSER PLLC

300 Summers Street | BB&T Square, Suite 700 | Post Office Box 1746 | Charleston, WV 25326



Mr. Marty Seuffer  
June 15, 2021  
Page 3

reveal non-confidential information shared with Lewis Glasser on your behalf and in pursuit of your objectives.

(B) You acknowledge that certain legal “privileges” at law may attach to communications between Lewis Glasser and you depending on the circumstances and substance of the communication and the parties to whom the communication was made. You are advised that the attorney-client privilege is not universal, is not unconditional, cannot be established simply by copying a lawyer on an e-mail message or other communication, and is otherwise limited by law. You acknowledge that when the privilege does exist, you (even inadvertently) might limit or waive it by sharing privileged information or communications with parties to whom the privilege does not extend. You agree to confer, in advance, with Lewis Glasser if you have questions regarding the scope of the privilege.

(C) You understand and agree to these terms and conditions regarding the privilege and confidentiality.

**12. Possible Conflicts:** Lewis Glasser is not aware of any actual conflicts of interest in connection with this matter. We will inform you of any conflicts that may arise during our representation of you in this matter. To the fullest extent possible, based upon any applicable law, you hereby waive any existing conflicts or any conflicts that may arise in the future. Where required by applicable law or rule, Lewis Glasser will disclose to you any close friendships that lawyers at Lewis Glasser, who are active on this matter, may have with opposing legal counsel or adverse parties. Should we disclose any such relationships, the continuation of our attorney-client relationship following such disclosure shall indicate Client’s acceptance of such relationship and willingness to continue with Lewis Glasser as counsel. Nothing in this Section shall alter any of the terms of Section 10 on confidentiality or privilege.

**13. Work Product; Marks:**

(A) Work product generated by Lewis Glasser remains the sole and exclusive property of Lewis Glasser. You may reproduce or use the work product as necessary for your internal business purposes or, in the case of a transaction, for the negotiation and conclusion of the transaction that is the subject of the representation. Lewis Glasser’s work product shall not be shared with third parties, except as permitted by this Section, and any copies produced by you in accordance with this Section nonetheless remain the property of Lewis Glasser.

(B) You may have access to material, including graphic images and texts, that is used by Lewis Glasser to identify Lewis Glasser or Lewis Glasser proprietary materials (the “LG Marks”). The LG Marks may not be copied, reproduced, republished, uploaded, posted,

LEWIS GLASSER PLLC

300 Summers Street | BB&T Square, Suite 700 | Post Office Box 1746 | Charleston, WV 25326



Mr. Marty Seuffer  
June 15, 2021  
Page 4

transmitted, or distributed in any way, without the prior written permission of Lewis Glasser.

**14. Electronic Communications:** You specifically authorize communication of all matters related to the contemplated representation via electronic forms of communication including, but not necessarily limited to, email messages, attachments to email messages, facsimile, electronic data room or file sharing programs, and voice over IP. You represent that (i) you are fully aware of the potential risks related to electronic loss, interception or theft of this data and (ii) Lewis Glasser has made no representations or warranties regarding the effectiveness of security measures taken to ensure data security. Because of the nature of data security, you release Lewis Glasser from any claims or causes of action that you might have related to any loss of data, for whatever reason, or the associated loss of any privilege that may attach to communications between Lewis Glasser and you that might result from such data loss.

**15. Disputes.** Any dispute arising under this agreement will be submitted to arbitration in Charleston, West Virginia by the West Virginia State Bar under its Voluntary Fee Dispute Resolution Program, if regarding fees, or by an arbitrator to be agreed to by the parties, if regarding any other matter. Alternatively, you may choose to arbitrate any dispute arising under this letter agreement in Charleston, West Virginia by a single arbitrator provided through the American Arbitration Association. The decision of any such arbitrator shall be binding, conclusive and not appealable. If a dispute is not or cannot be arbitrated, the parties consent to the jurisdiction of and venue in the courts of Kanawha County, West Virginia.

If the terms and condition of this letter are agreeable to you, please print and sign duplicate originals of this letter and return one signed original to me.

Lewis Glasser PLLC

By:

  
Ann R. Starcher

I have read this letter agreement in its entirety and acknowledge that it accurately states the terms under which I have agreed to engage Lewis Glasser PLLC.

  
Client

LEWIS GLASSER PLLC

300 Summers Street | BB&T Square, Suite 700 | Post Office Box 1746 | Charleston, WV 25326

Kanawha County  
Mark Rhodes, Clerk  
Instrument 8826017  
07/22/2021 @ 08:43:56 AM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 433  
Pages Recorded 5

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3541	DENTAL	RENAISSANCE	REGULAR	06/22/2021	3,645.28	
172155	BAILEY GENERA	BAILEY GENERAL CONTRACTING	REGULAR	06/22/2021	24,539.00	
172156	BFS PETRO	BFS PETROLEUM PRODUCTS INC	REGULAR	06/22/2021	78.09	
172157	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	06/22/2021	26.00	
172158	HALL'S	HALL'S CONCRETE	REGULAR	06/22/2021	2,000.00	
172159	HARDY	MARIA HARDY	REGULAR	06/22/2021	1,200.00	
172160	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	06/22/2021	8,430.28	
172161	PLANET	PLANET TECHNOLOGIES	REGULAR	06/22/2021	28.16	
172162	SHIRT TAL	SHIRT TALES	REGULAR	06/22/2021	192.47	
172163	VERIZONW	VERIZON WIRELESS	REGULAR	06/22/2021	61.60	
172164	ZMM	ZMM INC	REGULAR	06/22/2021	1,311.37	

**GENERAL FUND Bank Id 101 Totals**

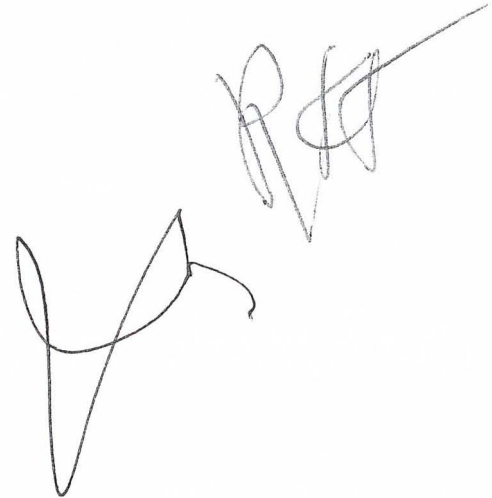
41,512.25

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8089	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/22/2021	456.88	
8090	BATTERIES	BATTERIES DIRECT	REGULAR	06/22/2021	538.00	
8091	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	06/22/2021	555.00	
8092	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	06/22/2021	150.00	

E-911 FUND Bank Id 107 Totals


1,699.88

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "V. R. H.", with a long horizontal stroke extending to the right.

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7895	BOLIJEES	BOLINGER JESSICA L	REGULAR	06/22/2021	85.60	
7896	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	06/22/2021	85.00	
7897	DOMINIONH	DOMINION HOPE	REGULAR	06/22/2021	200.11	
7898	MONPOWER	MON POWER	REGULAR	06/22/2021	103.02	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					473.73	
Report Totals					43,685.86	

RKF





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2188	ARMSTRONG GR	ARMSTRONG	REGULAR	06/17/2021	169.87	
2189	MARKETING	MARKETING SENSE US	REGULAR	06/17/2021	345.00	
2190	MONPOWER	MON POWER	REGULAR	06/17/2021	141.81	
2191	T&K	T&K AUTO PARTS & SERVICE, INC	REGULAR	06/17/2021	72.38	
2192	TELECOM	TELECOM USA	REGULAR	06/17/2021	5.58	
FIRE SERVICE FEE Bank Id 120 Totals					734.64	
Report Totals					734.64	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3532	EMPOWER	EMPOWER RETIREMENT	REGULAR	06/15/2021	45.00	
3533	CHILD	CHILD SUPPORT ENF DIV	REGULAR	06/15/2021	722.71	
3534	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	06/15/2021	0.00	
3535	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	06/15/2021	86,820.62	
3536	DENTAL	RENAISSANCE	REGULAR	06/15/2021	1,772.19	
3537	MONPOWER	MON POWER	REGULAR	06/15/2021	941.70	
3538	HEALTH	HIGHMARK WEST VIRGINIA	HAND	06/15/2021	6,526.93	
3539	HEALTH	HIGHMARK WEST VIRGINIA	HAND	06/15/2021	6,756.88	
3540	HEALTH	HIGHMARK WEST VIRGINIA	HAND	06/15/2021	11,588.21	
172131	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	06/15/2021	1,645.00	
172132	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	06/15/2021	331.92	
172133	AAP	ADVANCE AUTO PARTS	REGULAR	06/15/2021	513.84	
172134	BADGERLUM	BADGER LUMBER	REGULAR	06/15/2021	3,398.90	
172135	BAILWEND	WENDY BAILEY	REGULAR	06/15/2021	138.60	
172136	BLONTHOM	BLONDIN THOMAS WARTON	REGULAR	06/15/2021	103.79	
172137	BOSOB	BRANDON BOSO	REGULAR	06/15/2021	455.73	
172138	BOSOLIND	BOSO LINDSEY A	REGULAR	06/15/2021	65.81	
172139	CARWREX	CARWREX COLLISION CENTER	REGULAR	06/15/2021	911.20	
172140	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	06/15/2021	32.00	
172141	DOMINIONH	DOMINION HOPE	REGULAR	06/15/2021	860.49	
172142	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	06/15/2021	762.40	
172143	GALLS	GALLS	REGULAR	06/15/2021	1,046.49	
172144	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	06/15/2021	1,731.48	
172145	HINKLEB	BRENDA HINKLE	REGULAR	06/15/2021	744.12	
172146	HUMANE SO	HUMANE SOCIETY	REGULAR	06/15/2021	22,583.33	

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172147	INSIGHT	INSIGHT	REGULAR	06/15/2021	1,365.61	
172148	LAMP	LAMP PESTPROOF	REGULAR	06/15/2021	140.00	
172149	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	06/15/2021	130.00	
172150	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	06/15/2021	169.00	
172151	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	06/15/2021	5,022.48	
172152	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	06/15/2021	2,484.61	
172153	VERIZONW	VERIZON WIRELESS	REGULAR	06/15/2021	2,399.08	
172154	WATERBOY	WATERBOY LLC	REGULAR	06/15/2021	27.50	

GENERAL FUND Bank Id 101 Totals

162,237.62

Report Totals

162,237.62

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # 14057  
Customer Name ROMAN CATHOLIC DIOCESE OF WHEELING-CHARLESTON  
Customer # 13345  
Tax Year 2021

Upon the request of **MORA SMITH**  
customer  
whose address **213 55TH ST VIENNA, WV 26105**  
is  
aggrieved by an erroneous assessment in District # **10**  
Map # **17 00N1** in the County of Wood for the **2021** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2021** tax year.

The exoneration is based on the following information:

**DUE TO ...THIS WAS DEMOLISHED IN 2020 AND APPROVED BY THE ASSESSORS OFFICE.**

Ticket 14057: 14.53

Original ticket amount \$ 14.53  
Less amount exonerated \$ 14.53  
Adjusted amount due \$ 0

 _____ Wood County Fire Service Board President	 _____ County Commission President	<p style="text-align: right;">06/09/21</p>  _____ Commissioner
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At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on

June 24, 2021



**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

**FIRE FEE INVOICE FOR 2021**

Customer #: 13345

ROMAN CATHOLIC DIOCESE OF  
WHEELING-CHARLESTON

213 55TH ST  
VIENNA, WV 261051933

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
14057	10 17 00N1 0000 0000	5506 4TH AVE	1162	14.53

**TO AVOID INTEREST, PLEASE PAY BY:**  
**APRIL 15, 2021**

Total: \$14.53  
Delinquent Interest Accrued: \$0.00  
**TOTAL AMOUNT DUE: \$14.53**

Due after April 15, 2021: \$14.82

Due after May 15, 2021: \$15.11

Due after June 15, 2021: \$15.40

Due after July 15, 2021: \$15.69

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
(include bottom of bill with payment)

**RETURN THIS PORTION WITH YOUR 2021 PAYMENT**

**MAIL PAYMENTS TO:**

WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102



Customer #: 13345

**MAKE CHECKS PAYABLE TO:**  
**WOOD COUNTY FIRE SERVICE BOARD**

**TOTAL AMOUNT DUE: \$14.53**

DONATION (Optional) \$ \_\_\_\_\_

ROMAN CATHOLIC DIOCESE OF  
WHEELING-CHARLESTON

213 55TH ST  
VIENNA, WV 261051933

TOTAL PAYMENT AMOUNT ENCLOSED \$ \_\_\_\_\_

CHECK # \_\_\_\_\_

MAILING  
ADDRESS  
CHANGES: \_\_\_\_\_

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # 14057  
Customer Name ROMAN CATHOLIC DIOCESE OF WHEELING-CHARLESTON  
Customer # 13345  
Tax Year 2021

Upon the request of **MORA SMITH**  
customer  
whose address **213 55TH ST VIENNA, WV 26105**  
is

aggrieved by an erroneous assessment in District # **10**  
Map # **17 00N1** in the County of Wood for the **2021** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2021** tax year.

The exoneration is based on the following information:

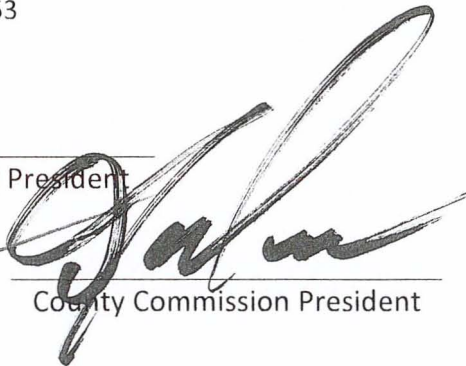
**DUE TO ...THIS WAS DEMOLISHED IN 2020 AND APPROVED BY THE ASSESSORS OFFICE.**

Ticket 14057: 14.53

Original ticket amount \$ 14.53  
Less amount exonerated \$ 14.53  
Adjusted amount due \$ 0

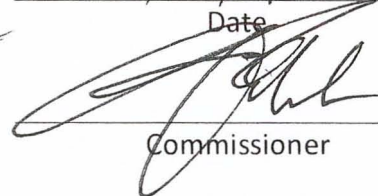


Wood County Fire Service Board President

  
Commissioner  
County Commission President

06/09/21

Date

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on

June 24, 2021

By: Aleshia Ryan

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

**FIRE FEE INVOICE FOR 2021**

Customer #: 13345

ROMAN CATHOLIC DIOCESE OF  
WHEELING-CHARLESTON213 55TH ST  
VIENNA, WV 261051933

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
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PO BOX 2005  
PARKERSBURG, WV 26102

Customer #: 13345

**MAKE CHECKS PAYABLE TO:  
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$14.53**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

ROMAN CATHOLIC DIOCESE OF  
WHEELING-CHARLESTON213 55TH ST  
VIENNA, WV 261051933MAILING  
ADDRESS  
CHANGES: \_\_\_\_\_Wood County  
Mark Rhodes, Clerk  
Instrument 88259026  
4/13/2021 @ 03:15:17 PM  
COUNTY COMMISSION ORDER  
Book 75 @ Page 412  
Cases Recorded 2