

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 4, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., William P. Corey asked the Commission for assistance with the bad condition of his road. He lives at 4844 15th Avenue in Parkersburg. The County Commission informed Mr. Corey they would send a letter along with the pictures he presented to the Department of Transportation.

At 9:35 A.M., the County Commission heard from Helen Robinson and Caryl Stines in regard to the variance that was issued for a property on Waverly Road. After discussion with Prosecuting Attorney Pat Lefebure, the County Commission stated this will be on their agenda for Monday, March 8, 2021. Mr. Cosenza will be notified by Mr. Lefebure.

At 9:44 A.M., the County Commission met with Randy Rapp, Mayor of the City of Vienna. He requested the County Commission sign their Emergency Plan. Nothing has changed in the plan, just a new signature page because of the election. Copy is attached to these minutes and shall be made a part thereof.

At 9:47 A.M., Mark Rhodes, Wood County Clerk, discussed a new Election Bill.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:06 A.M.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

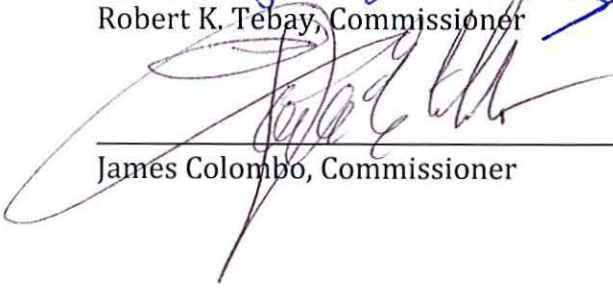
M/4286, M/4287, M/4288

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Wood County Commission Meeting
Held March 4, 2021

Please Print

1.	<i>Helen Robinson</i>
2.	<i>Caryl Stokes</i>
3.	<i>William P. Loring</i>
4.	<i>Pat LeFebvre</i>
5.	<i>B DENCAP</i>
6.	<i>WTAP - TODD BAUCHER</i>
7.	<i>Sarah Robinson - Compliance</i>
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Wood County Commission
Agenda

03/04/2021
9:30 A.M.

317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Consider approving replacement signatures on emergency plan for City of Vienna	Randy Rapp, Mayor of Vienna
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY PARTICIPATION GRANT NUMBER
09LEDA0665. SAID REQUEST IS IN THE AMOUNT OF \$31,152.23

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Participation Grant Number 09LEDA0665. Reimbursement is in the amount of thirty-one thousand one hundred fifty-two dollars and twenty-three cents (\$31,152.23) for the months of January 2021 through February 2021. In addition to the Request for Reimbursement, applicable invoice copies are being submitted to the West Virginia Division Development Office.


A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Participation Grant is on file in the Office of the County Administrator.

APPROVED:

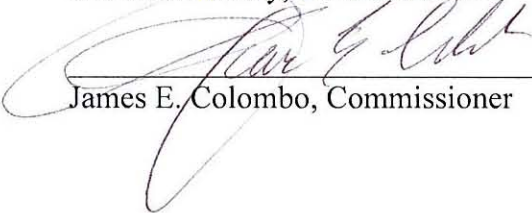
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4286

COMMUNITY PARTICIPATION GRANT PROGRAM

REQUEST FOR PAYMENT / FINANCIAL REPORT

Payment Request #	Four	Percent of Project Completed	98%
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Grant Number	09LEDA0665	Project Number	N/A
Project Name	Mountwood Park-White Oak Village repairs		

Unit of Local Govt	Wood County Commission				
Chief Elected Official	Blair Couch				
Address	#1 Court Square, Suite 205				
City	Parkersburg	State	WV	Zip Code	26101
Telephone	304-424-1976	Fax			

Person Completing Form	Jeremy Cross	E-mail	jcross@woodcountywv.com
Period Covered by this Document	01-01-21 thru 02-28-21		

A MAXIMUM OF NINETY (90) PERCENT OF GRANT FUNDS CAN BE REIMBURSED BEFORE THE PROJECT IS COMPLETE. THE FINAL 10 PERCENT CAN BE REQUESTED UPON SUBMISSION OF THE CERTIFICATION OF GRANT COMPLETION AND PROOF OF THE TEN (10) PERCENT LOCAL MATCH.

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	LOCAL MATCH (REQUIRED FOR FINAL PAYMENT)
Construction/Improvement	400,000.00	329,181.74	31,152.23	360,333.97	40,000.00
Materials, Supplies, Equipment					
Other					
Other					
Total Project Cost	400,000.00			360,333.97	40,000.00

Progress Report (required and filed with the WVDO)

In this payment request period, Dougherty Company Inc and Mckinley has finished the engineering and installation of the air handling system. We are now working on a hillside/slip repair with the remainder of the grant.

Submit payment requests to: West Virginia Development Office/CPGP, Capitol Complex, Building 3, Suite 7; Charleston, WV 25305

I certify the costs claimed in this report are true and correct based upon actual requirements; that all applicable laws and regulations regarding payment of prevailing wages for construction and competitive bidding were followed in accordance with the contract for this project; that work and services are in accordance with the approved grant agreement; and that the work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and monitoring. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained within the grant agreement.

Chief Elected Official

Date

March 4, 2021

Mark Proctor
 WVDO County 09:36:12 AM
 Project No 8824698
 Date Received 03/04/2021
 Document Type 00
 Amount Requested 2
 Amount Approved 2

MARCH 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
20-JAG-39. SAID REQUEST IS IN THE AMOUNT OF \$3,000.00

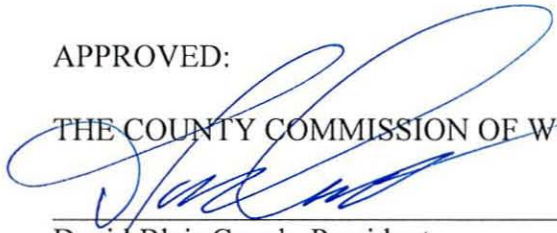
ORDER

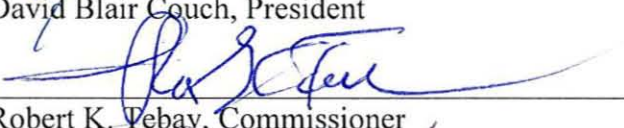
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 20-JAG-39. Reimbursement is in the amount of three thousand dollars and zero cents (\$3,000.00) for the month of February, 2021. In addition to the Request for Reimbursement, Time Sheets, Financial Recaps and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

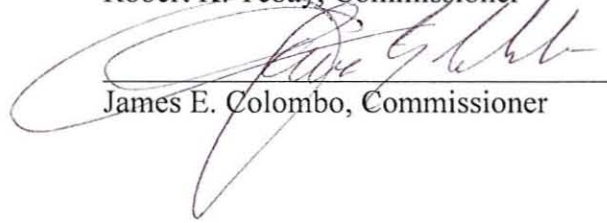
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4287

Request for Reimbursement

<p align="center">RECEIVED</p> <p align="center">(For DJCS Use Only)</p>	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	20-JAG-39
FEIN#:	556 000 417	
<p>Funds are hereby requested to cover expenditures</p> <p>FROM: 2/1/21</p> <p>TO: 2/28/21</p>		

PROJECT CASH EXPENDITURES

Account #	Amount
18-JAG-24	\$3,000.00
TOTAL	\$3,000.00

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President

TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

SIGNATURE

DATE _____

3/4/21

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____

Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date _____

Program Accountant

Mark Rhodes
 WOOD County 09:34:52 AM
 Treatment No 88264995
 Date Recorded 03/04/2022
 Document Type 000
 Pages Recorded 2
 Book Page 75-130

MARCH 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 21-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$30,599.96

ORDER

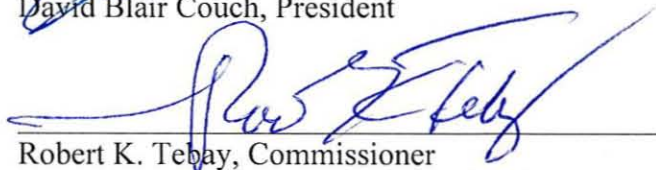
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 21-CC-29. The Request for Reimbursement is in the amount of thirty thousand five hundred ninety-nine dollars and ninety-six cents (\$30,599.96) for the month of February, 2021. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

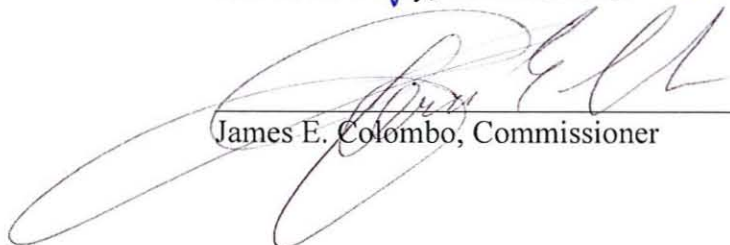
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

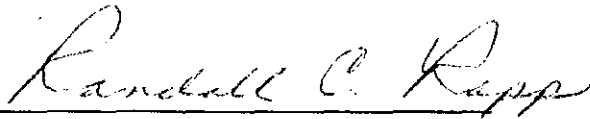
M/4288

Mark Rhodes
WOOD County 09:32:04 AM
Instrument No 88246992
Date Recorded 03/04/2021
Document Type 000
Pages Recorded 1
Book-Page 75-130

FORWARD

The attached CITY OF VIENNA, WV EMERGENCY PLAN was prepared by a committee of City Officials and concerned citizens and is hereby presented to the MAYOR and CITY COUNCIL of Vienna, WV and the WOOD COUNTY COMMISSION for approval and implementation.

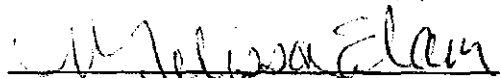
The CITY OF VIENNA, WV EMERGENCY PLAN has been written to be responsible to State and County requirements

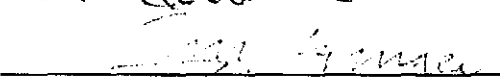

Randall C. Rapp, Mayor

APPROVAL

Passed and adopted by the Mayor and City Council of the City of Vienna, WV, this 25th day of FEBRUARY, 2021.

Signed:  - Randall C. Rapp, Mayor

 - Melissa Elam, Recorder

 - Tom Azinger, Council

 - Roger Bibbee, Council

 - Mike Elam, Council

 - Jim Leach, Council

 - Kim Williams, Council

Approved by the Wood County Commission, this 4th day of MARCH, 2021.

Signed:  - Jimmy Colombo, Commissioner

 - David Blair Couch, Commission President

 - Bob Tebay, Commissioner

Angi Graham

From: lacey sinclair <laceysinclair3@gmail.com>
Sent: Wednesday, March 3, 2021 5:07 PM
To: Angi Graham
Subject: [EXTERNAL SENDER] Before they vote please read!!!!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Angi,

Also, if you could, please let the Commissioners know that they approved video lottery on a parcel that directly shares a property line with our Elementary, Middle and High School's soccer fields. Not to mention recreational leagues. I'm sure once they realize how many displeased voters there will be in Williamstown, and not just the few beside this place, maybe it'll light a fire to stop this. It'll be in plain view of ALL of our kids and any other kids from other schools who come here to play.

Thank you,

Lacey Sinclair

Angi Graham

From: Steve & Amy DeLay <gowvuteams@gmail.com>
Sent: Tuesday, March 2, 2021 1:20 PM
To: Angi Graham
Subject: [EXTERNAL SENDER] Williamstown Variance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am just writing to express my concern on the gaming facility on the outskirts of Williamstown.

I hope this is reconsidered. There are many safety concerns to the community regarding this facility. I am a resident of Williamstown and strongly am opposed to the location of this facility.

Thank you,
Amy DeLay

Sent from my iPhone

Angi Graham

From: Andrea Stewart <andreastewart@hotmail.com>
Sent: Wednesday, March 3, 2021 7:46 AM
To: Angi Graham
Subject: [EXTERNAL SENDER] CEASE AND DESIST ORDER

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Commissioners,

We are asking you to PLEASE file a cease and desist order on the Waverly Road Gambling Facility ASAP. Greg Hick is moving quickly as he knows we are trying to stop the project. We are begging you to do the right thing, the safe thing. Please file a cease and desist order before he claims to have invested money into the project.

Sincerely,
Andrea Stewart
Nicholas Harshbarger
576 E 4th St
Williamstown, WV 26187
(304)210-0288

Sent from my iPhone

Angi Graham

From: Andrea Stewart <andreastewart@hotmail.com>
Sent: Wednesday, March 3, 2021 7:54 AM
To: Angi Graham
Subject: [EXTERNAL SENDER] In your hands

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Commissioners,

I have also been in contact with our representative Bill Anderson and the WV Lottery Commission. They have both said that it needs to be stopped at the County level, not the State. Please rescind the decision and bring it back up for a re-vote. Please revisit the site and take notice of how dangerous the turn is and how quickly vehicles travel from the straight stretches leading from both directions. The turn is so dangerous for any travelers and for our children. Please reconsider.

Thank you,
Andrea Stewart
Nicholas Harshbarger