

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 3, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:40 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, awarded the bids for demolition and cleanup of property located at 109 and 111 Crawford Street to Graham Demolition. (Orders A/2390 and A/2391)

At 9:47 A.M., the County Commission interviewed ZMM Architects for a proposed new building on the old Wood County Jail lot.

At 10:10 A.M., the County Commission interviewed Thrasher Engineering for the same project.

At 9:40 A.M., the County Commission interviewed McKinley Architecture for the same project.

At 11:06 A.M., upon motion of David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Pat Lefebure, Wood County Prosecuting Attorney, Wood County Administrator, Marty Seufer and Wood County Engineer, Maria Hardy. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:15 o'clock A.M.


Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:15 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

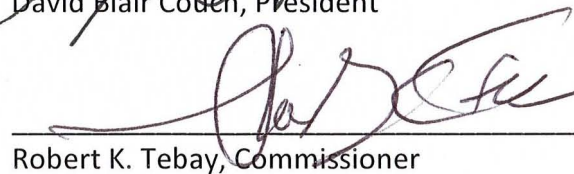
A/2390, A/2391, M/4297, M/4298, M/4299

APPROVED:

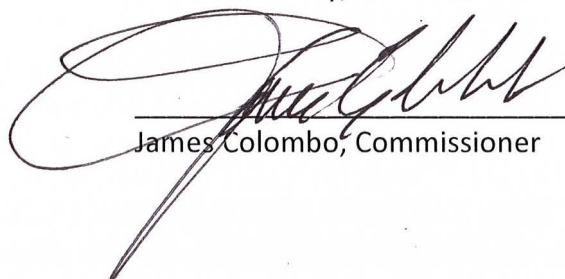
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Biometric Screening
Held May 3, 2021

Please Print

1.	<i>Sarah Robinson</i>
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Wood County Commission
Agenda

May 3, 2021
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Award bid for demolition of 109 and 111 Crawford Street properties	Sarah Robinson, Compliance Officer
10:00 A.M.	Qualification proposal interviews for multi-purpose building <ul style="list-style-type: none">- ZMM Architects and Engineers- The Thrasher Group- McKinley Architecture and Engineering	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
DEMOLITION AND CLEAN UP OF PROPERTY LOCATED AT 111
CRAWFORD ST, PARKERSBURG TO GRAHAM DEMOLITION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, second by David Blair Couch and made unanimous by Robert K. Tebay awarded the bid for demolition and cleanup of property located at 111 Crawford Street, Parkersburg, WV to Graham Demolition, 2607 Beverly St., Parkersburg, WV 26101. Bid Price - \$4,800.00

APPROVED:

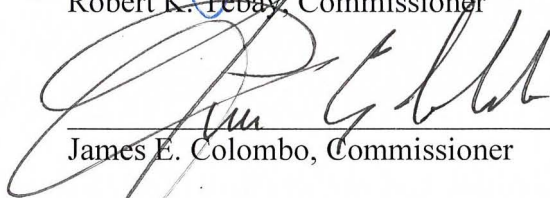
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2391

WOOD COUNTY 05:20:28 AM
Instrument No 88252290
Date Recorded 05/03/2021
Document Type 000
Pages Recorded 1
Book-Page 75-135
Mark Rhodes

MAY 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
DEMOLITION AND CLEAN UP OF PROPERTY LOCATED AT 109
CRAWFORD ST, PARKERSBURG TO GRAHAM DEMOLITION.

ORDER

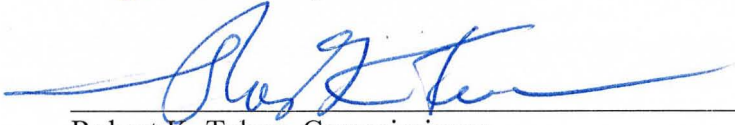
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, second by David Blair Couch and made unanimous by Robert K. Tebay awarded the bid for demolition and cleanup of property located at 109 Crawford Street, Parkersburg, WV to Graham Demolition, 2607 Beverly St., Parkersburg, WV 26101. Bid Price - \$4,800.00

APPROVED:

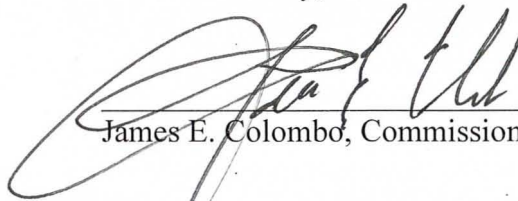
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2390

Mark Rhodes
WOOD COUNTY 05/03/2021 AM
INSTRUMENT NO 00250283
DATE RECORDED 05/03/2021
DOCUMENT TYPE 000
PAGES RECORDED 1
BOOK-PAGE 75-135

MAY 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$12,240.06 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twelve thousand two hundred forty dollars and six cents (\$12,240.06) which represents reimbursement to Wood County for expenses incurred during the months of October and November, 2020, in regard to the Victims of Crime Assistance Grant Number 18-VA-047. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 121 and bearing the date of December 20, 2020 and an Order appearing in Order Book 75, at Page 130 and bearing the date of January 14, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

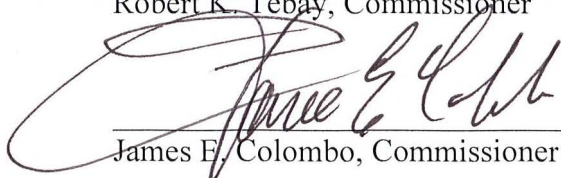
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Mark Rhodes
WOOD County 11:54:46 AM
Instrument No 88250430
Date Recorded 05/13/2021
Document Type 000
Pages Recorded 1
Book Page 75-135

MAY 3, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$6,000.00 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES JUSTICE ASSISTANCE GRANT NUMBER 20-JAG-39.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand dollars and zero cents (\$6,000.00) which represents reimbursement to Wood County for expenses incurred during the months of January and February, 2021 in regard to the Victims of Crime Assistance Grant Number 20-JAG-39. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 370 and bearing the date of February 18, 2021 and an Order appearing in Order Book 75, at Page 130 and bearing the date of March 4, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

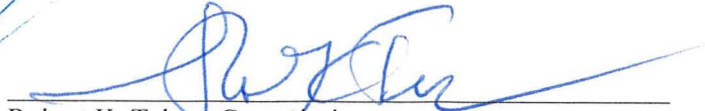
Documentation pertaining to the WVDCJS Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

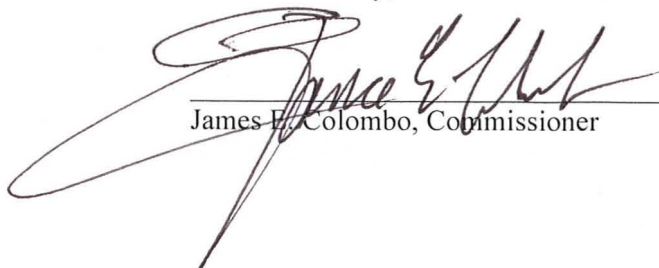
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4298

Mark Rhodes
WOOD COUNTY 11:56:39 AM
Instrument No 88250422
Date Recorded 05/03/2021
Document Type 020
Pages Recorded 1
Book-Page 75-133

MAY 3, 2021

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 3rd day of May, 2021, at 11:06 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Pat Lefebure, Wood County Prosecuting Attorney, Wood County Administrator, Marty Seufer and Wood County Engineer, Maria Hardy.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

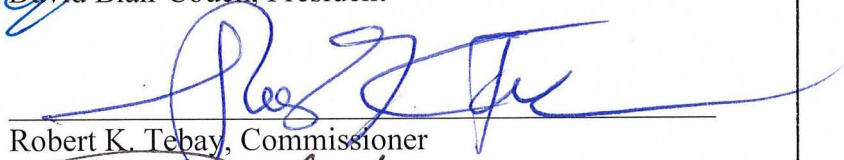
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:15 o'clock A.M.

APPROVED:

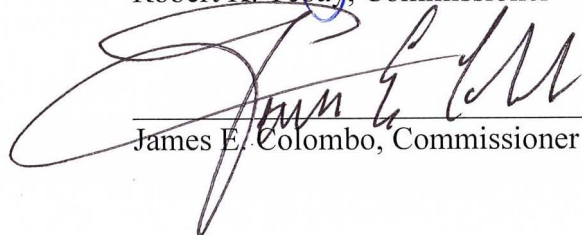
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



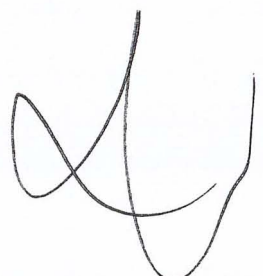
James E. Colombo, Commissioner

M/4299

Mark Rhodes
WOOD COUNTY 05:38:14 AM
Instrument No 88252875
Date Recorded 05/03/2021
Document Type 000
Pages Recorded 1
Book-Page 75-135

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3495	HEALTH	HIGHMARK WEST VIRGINIA	HAND	04/30/2021	7,828.55	
3496	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/30/2021	577.56	
3497	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/30/2021	45.00	
3498	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	04/30/2021	82,836.01	
3499	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	04/30/2021	700.81	
3500	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	04/30/2021	26,653.79	
171929	AMERICAN	AFLAC	REGULAR	04/30/2021	121.34	
171930	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	04/30/2021	1,645.00	
171931	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	04/30/2021	331.92	
171932	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	04/30/2021	1,229.76	
171933	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	04/30/2021	221.14	
PAYROLL FUND Bank Id 101 Totals					122,190.88	
Report Totals					122,190.88	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2136	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/29/2021	83,976.00	
2137	BREATHING	BREATHING AIR SYSTEMS	REGULAR	04/29/2021	1,115.64	
2138	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	04/29/2021	99.00	
2139	D R WELLS	D R WELLS TAX SERVICE INC	REGULAR	04/29/2021	1,600.00	
2140	EASTWOOD	EASTWOOD VOLUNTEER FIRE DEPT	REGULAR	04/29/2021	1,866.73	
2141	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	04/29/2021	266.90	
2142	FIREENGINEERIN	FIRE ENGINEERING	REGULAR	04/29/2021	74.95	
2143	FRONTIER	FRONTIER	REGULAR	04/29/2021	447.37	
2144	MASMODERN	MAS MODERN MARKETING	REGULAR	04/29/2021	1,305.76	
2145	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	04/29/2021	68.00	
2146	POSTMASTE	U.S. POSTMASTER	REGULAR	04/29/2021	110.00	
2147	B&C	B & C COMMUNICATIONS	REGULAR	04/29/2021	215.00	

FIRE SERVICE FEE Bank Id 120 Totals

91,145.35

Report Totals

91,145.35




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3494	DENTAL	RENAISSANCE	REGULAR	04/27/2021	1,819.98	
171904	ACTIVE911	ACTIVE911 INC	REGULAR	04/27/2021	130.00	
171905	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	04/27/2021	374.00	
171906	AT&T MOBILE	AT&T MOBILITY	REGULAR	04/27/2021	1,316.68	
171907	BIG A MUF	BIG A MUFFLER	REGULAR	04/27/2021	100.00	
171908	DOMINIONH	DOMINION HOPE	REGULAR	04/27/2021	22.54	
171909	DONNELON-SL	DONNELON MCCARTHY ENTERPRISES	REGULAR	04/27/2021	728.55	
171910	FRONTIER	FRONTIER	REGULAR	04/27/2021	328.00	
171911	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	04/27/2021	26.00	
171912	GRAINGER	GRAINGER	REGULAR	04/27/2021	265.20	
171913	HAJOCA	HAJOCA CORPORATION	REGULAR	04/27/2021	141.71	
171914	HARDY	MARIA HARDY	REGULAR	04/27/2021	1,000.00	
171915	HINKLEB	BRENDA HINKLE	REGULAR	04/27/2021	596.40	
171916	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	04/27/2021	50.05	
171917	LAMP	LAMP PESTPROOF	REGULAR	04/27/2021	125.00	
171918	P-WRECKER	PARKERSBURG WRECKER SERVICE	REGULAR	04/27/2021	120.00	
171919	RICOH	RICOH USA INC	REGULAR	04/27/2021	1,296.92	
171920	SETINSTONE	SET IN STONE ENGRAVING	REGULAR	04/27/2021	500.00	
171921	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	04/27/2021	50.45	
171922	SUDDENLINK	SUDDENLINK	REGULAR	04/27/2021	297.44	
171923	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	04/27/2021	257.02	
171924	TESA	TESA COMPANY INC.	REGULAR	04/27/2021	630.49	
171925	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	04/27/2021	95.00	
171926	WCPA	WOOD COUNTY PROSECUTING	REGULAR	04/27/2021	1,500.00	
171927	WORKINGMA	WORKINGMAN'S STORE	REGULAR	04/27/2021	368.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8039	APCO	APCO INTERNATIONAL	REGULAR	04/27/2021	635.58	
8040	CAS CABLE	CAS CABLE	REGULAR	04/27/2021	500.00	
8041	DOMINIONH	DOMINION HOPE	REGULAR	04/27/2021	362.35	
8042	JANI-SOUR	JANI-SOURCE	REGULAR	04/27/2021	219.70	
8043	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	04/27/2021	500.00	
E-911 FUND Bank Id 107 Totals					<u>2,217.63</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3493	MONPOWER	MON POWER	REGULAR	04/26/2021	1,288.37	

GENERAL FUND Bank Id 101 Totals 1,288.37

Report Totals 1,288.37

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2130	AIRGAS M	AIRGAS MID AMERICA	REGULAR	04/23/2021	110.68	
2131	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/23/2021	2,159.50	
2132	DOMINIONH	DOMINION HOPE	REGULAR	04/23/2021	87.00	
2133	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	04/23/2021	179.89	
2134	LUBECKVFD	LUBECK VFD	REGULAR	04/23/2021	309.96	
2135	WEX	WEX BANK	REGULAR	04/23/2021	310.25	
FIRE SERVICE FEE Bank Id 120 Totals					3,157.28	
Report Totals					3,157.28	