

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 24, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

The 9:30 A.M. hearing to discuss an appeal of the Freeboard for property located at Map 138, Parcel 6.1 was rescheduled as requested by the Petitioner, Jason Graham.

At 9:30 A.M., Bob Enoch spoke to the County Commission about the cemeteries in the County.

At 9:42 A.M., the County Commission discussed the Limited Video Lottery Ordinance currently in effect. The Commission asked this be placed on a future agenda for public input.

At 9:50 A.M., there were no bids submitted for the Circuit Clerk's office furniture.
(Order A/2397)

At 9:51 A.M., upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter

6, Article 9A, Section 4, as amended. David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Wood County Administrator, Marty Seuffer and Lindsey Piersol, Director of the Wood County Development Authority. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:16 o'clock A.M.

At 10:22 A.M., the County Commission met with Adam Krason from ZMM Architects and Engineers to negotiate a contract for the potential new building on the former Wood County Jail property.

At 10:46 A.M., the County Commission approved the hiring of Brett Hearn as a Deputy Sheriff.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:47 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

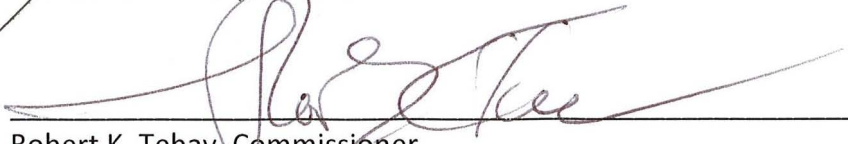
A/2395, A/2397

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held May 24, 2021

Please Print

1.	Sarah Robinson
2.	Bob Enoch
3.	Evan Frees
4.	BRYAN Bargeloh
5.	Margean Ullman
6.	Fred Powell
7.	Lindsey Piersol
8.	
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Wood County Commission
Agenda

May 24, 2021
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Discuss an appeal of the Freeboard for property located at Map 138, Parcel 6.1	Jason Graham
9:35 A.M.	Discuss County Cemeteries	Bob Enoch
9:45 A.M.	Update on Development Authority	Lindsey Kerr, Director
10:00 A.M	Bid Opening – Circuit Clerk’s Office Furniture	
10:15 A.M.	Discuss Fee and Scope for the proposed Multipurpose Building	Adam Krason, ZMM Architects
	Discuss Wood County Limited Video Lottery Ordinance	
	Consider Request to Hire – Brett Hearn, Deputy Sheriff - \$40,603.00/yr	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 24, 2021

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 24th day of May, 2021, at 9:51 o'clock A.M., 317 Market Street, Wood County Donald F. Black Building, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

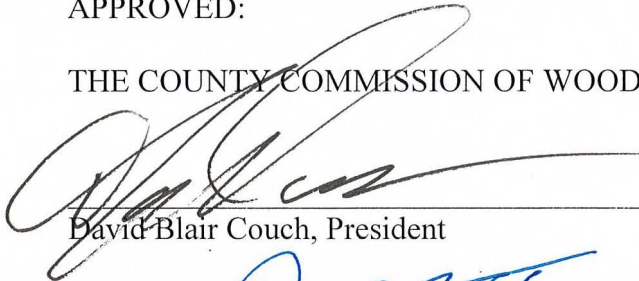
WHEREUPON, David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Wood County Administrator, Marty Seufer and Lindsey Piersol, Director of the Wood County Development Authority.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:16 o'clock A.M.

APPROVED:

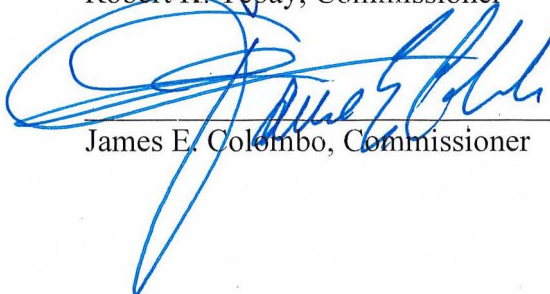
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WOOD COUNTY 12:29:11 PM
Instrument No 88254008
Date Recorded 05/24/2021
Document Type 000
Pages Recorded 1
Book-Page 75-135
Mark Rhodes

MAY 24, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION RECEIVED NO BIDS FOR THE CIRCUIT
CLERK'S OFFICE FURNITURE.

ORDER

On this date, the County Commission of Wood County, at 9:50 A.M., were to open sealed bids for the Circuit Clerk's office furniture. This is pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 5, 2021. No bids were received.

APPROVED:

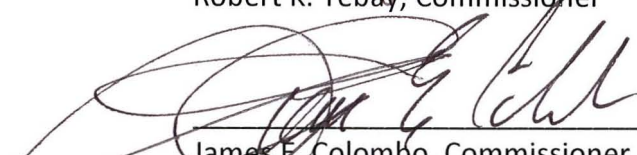
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2397

Mark Rhodes
Wood County 09:58:30 AM
Instrument No 88254677
Date Recorded 05/24/2021
Document Type 000
Pages Recorded 1
Book-Page 75-136

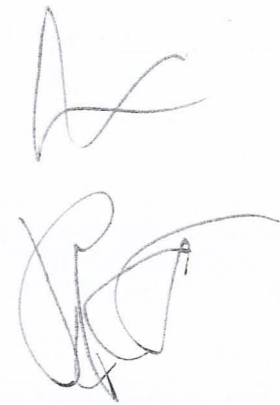
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3514	DENTAL	RENAISSANCE	REGULAR	05/18/2021	761.25	
171963	WVPAI	WV STATE TREASURER'S OFFICE	VOID	05/18/2021	(1,720.00)	X
172014	AAP	ADVANCE AUTO PARTS	REGULAR	05/18/2021	118.01	
172015	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	05/18/2021	56.00	
172016	DONNELLO-SL	DONNELLO MCCARTHY ENTERPRISES	REGULAR	05/18/2021	1,312.53	
172017	FRONTIER	FRONTIER	REGULAR	05/18/2021	328.00	
172018	HUMANE SO	HUMANE SOCIETY	REGULAR	05/18/2021	22,583.33	
172019	INSIGHT	INSIGHT	REGULAR	05/18/2021	942.99	
172020	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/18/2021	130.00	
172021	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	05/18/2021	31,254.66	
172022	RUNYON	RUNYON LOCK SERVICE	REGULAR	05/18/2021	356.40	
172023	STUARTOIL	STUART OIL COMPANY	REGULAR	05/18/2021	388.82	
172024	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/18/2021	2,409.89	
172025	VERIZONW	VERIZON WIRELESS	REGULAR	05/18/2021	61.60	
172026	WATERBOY	WATERBOY LLC	REGULAR	05/18/2021	22.00	
172027	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	05/18/2021	52.72	
172028	WVPAA	WVPAA	REGULAR	05/18/2021	1,720.00	
172029	WVSP PDC	WVSP PDC	REGULAR	05/18/2021	400.00	
GENERAL FUND Bank Id 101 Totals					61,178.20	



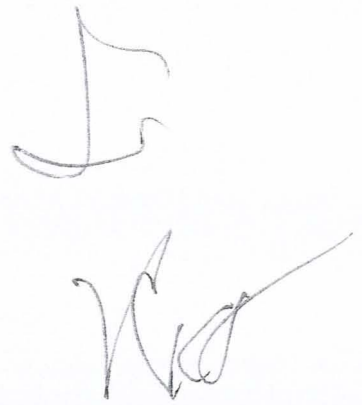

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8059	AAP	ADVANCE AUTO PARTS	REGULAR	05/18/2021	50.90	
8060	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/18/2021	456.88	
8061	JANI-SOUR	JANI-SOURCE	REGULAR	05/18/2021	66.12	
8062	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	05/18/2021	174.00	
8063	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	05/18/2021	142.00	
E-911 FUND Bank Id 107 Totals					<u>889.90</u>	

Two handwritten signatures in blue ink are located in the lower right quadrant of the page. The top signature is a stylized, cursive 'A' followed by a horizontal stroke. The bottom signature is more complex, appearing to be a name or initials written in a cursive style.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7868	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	05/18/2021	1,550.00	
7869	LANCE	PHYLISS LANCE	REGULAR	05/18/2021	550.00	
7870	WCC	WOOD COUNTY COMMISSION	REGULAR	05/18/2021	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,825.00	

Handwritten initials 'JL' and a signature.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172013	FIFTH	FIFTH THIRD BANK	REGULAR	05/13/2021	28,745.28	

GENERAL FUND Bank Id 101 Totals 28,745.28



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8058	FIFTH	FIFTH THIRD BANK	REGULAR	05/13/2021	5,588.85	

E-911 FUND Bank Id 107 Totals

5,588.85



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7867	FIFTH	FIFTH THIRD BANK	REGULAR	05/13/2021	3,443.25	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals 3,443.25

Report Totals 38,380.48

