

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 27, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, approved minutes of May 13 and 17, 2021.

#### **AGENDA AND DISCUSSION ITEMS**

The 9:30 A.M. hearing to discuss a Request to Hire was cancelled.

At 9:51 A.M., the County Commission the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay put Terry Moore, representing the Wood County Commission and Pete McMullen, representing the Wood County Fire Association, in nomination for the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. The new terms will expire June 5, 2024. (Order A/2396)

At 9:52 A.M., the County Commission discussed advertising for an accounting person to work for the Commission.

At 9:50 A.M., there were no bids submitted for the Circuit Clerk's office furniture.  
(Order A/2397)

At 10:05 A.M., the applicant for a freeboard appeal failed to show for his appointment.

At 10:16 A.M., the County Commission, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. David Blair Couch, Robert K. Tebay and James E. Colombo, met with Wood County Administrator, Marty Seufer, Wood County Prosecuting Attorney, Pat Lefebure, Wood County Engineer, Maria Hardy, and Wood County E-911 Director, Rick Woodyard. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:48 o'clock A.M. (Order M/4310)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:52 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2396, M/4310, M/4311

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



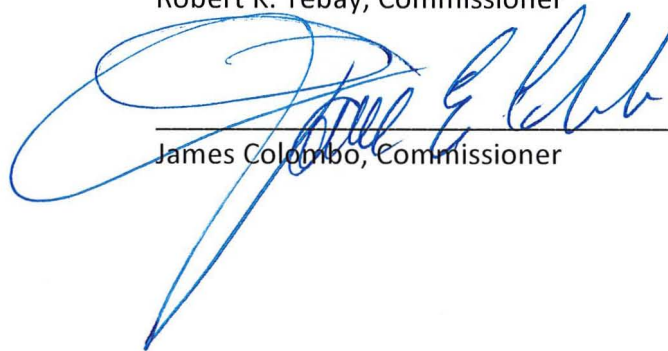
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



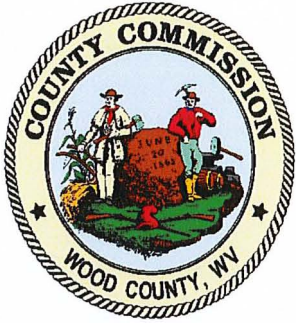
---

James Colombo, Commissioner

Wood County Commission Meeting  
Held May 27, 2021

**Please Print**

1. Rick Woodruff
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission  
Agenda

May 27, 2021  
317 Market Street  
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire – Shelby Valentine as a full time tele-communicator - \$29,034.72/yr	
	Consider putting Terry Moore and Pete McMullen in nomination to the Wood County Fire Board	
	Discuss 911 facility (rkt)	
	Discuss financial position (dbc)	
10:00 A.M.	Discuss an appeal of the Freeboard for property located at Map 138, Parcel 6.1	Jason Graham
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---

**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 27, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

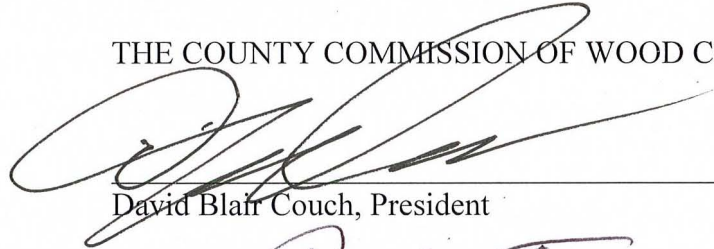
IN RE: THE COUNTY COMMISSION PLACED THE NAMES OF  
TERRY MOORE AND PETE MCMULLEN IN NOMINATION  
FOR THE WOOD COUNTY FIRE BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay put Terry Moore, representing the Wood County Commission and Pete McMullen, representing the Wood County Fire Association, in nomination for the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. The new terms will expire June 5, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



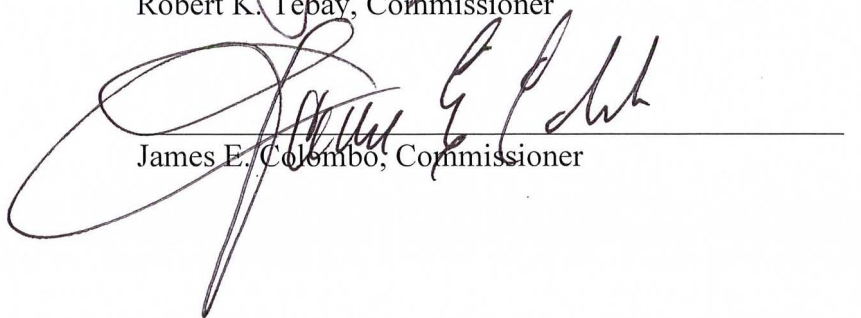
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



---

James E. Colombo, Commissioner

A/2396

Mark Rhodes  
Wood County 10:20:03 AM  
Instrument No 88254687  
Date Recorded 05/27/2021  
Document Type 000  
Pages Recorded 1  
Book-Page 75-136

MAY 27, 2021

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 27th day of May, 2021, at 10:16 o'clock A.M., 317 Market Street, Wood County Donald F. Black Building, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:


WHEREUPON, David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, met with Wood County Administrator, Marty Seufer, Wood County Prosecuting Attorney, Pat Lefebure, Wood County Engineer, Maria Hardy, and Wood County E-911 Director, Rick Woodyard.


All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

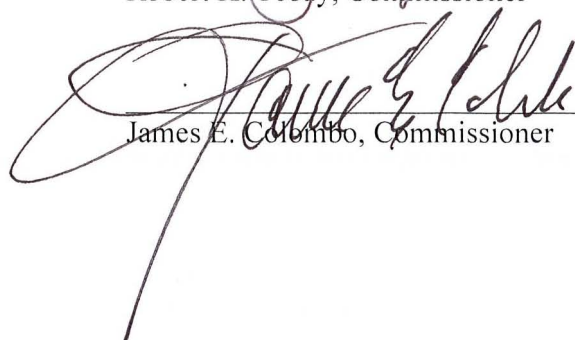
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:48 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4310

Mark Rhodes  
WOOD County 10:16:45 AM  
Instrument No 89254684  
Date Recorded 05/27/2021  
Document Type 000  
Pages Recorded 1  
Book-Page 75-136



MAY 27, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,000.00 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES JUSTICE ASSISTANCE GRANT NUMBER 20-JAG-39.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand dollars and zero cents (\$3,000.00) which represents reimbursement to Wood County for expenses incurred during the month of March, 2021 in regard to the Victims of Crime Assistance Grant Number 20-JAG-39. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 130 and bearing the date of April 15, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Justice Assistance Grant is on file in the Office of the County Administrator.

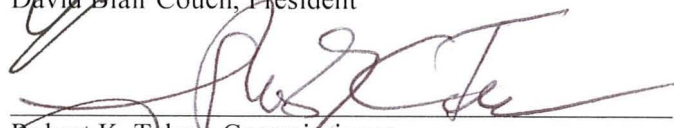
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



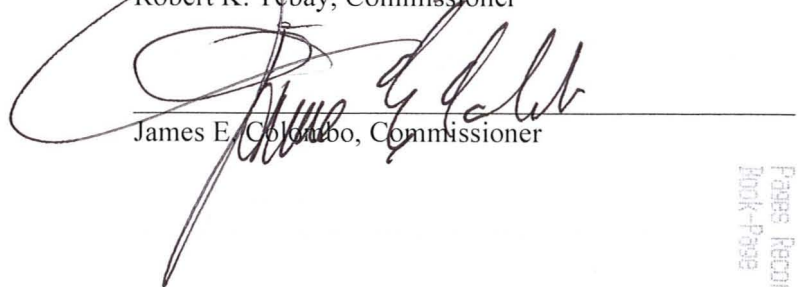
\_\_\_\_\_

David Blair Couch, President



\_\_\_\_\_

Robert K. Tebay, Commissioner



\_\_\_\_\_

James E. Colombo, Commissioner

M/4311

Mark Rhodes  
WOOD County 10:21:48 AM  
Instrument No 88254698  
Date Recorded 05/27/2021  
Document Type 000  
Pages Recorded 1  
Book-Page 75-136