

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 1, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Shane McCullough took his oath of office as an Assistant Prosecuting Attorney.

At 9:42 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch, and passed, did hereby AWARD the bid for repairs to the floor slab in the Judge Donald F. Black Courthouse Annex. Such sealed bid was received for review on October 25, 2021. The sole bid was awarded to United Construction Company, Inc. (Order M/4336)

At 9:43 A.M., the County Commission met Todd Nonamaker, Wood County Maintenance Superintendent. Mr. Nonamaker requested approval for the purchase of a fork truck for their department. The County Commission told him to proceed since the item had been bid out previously and no bids were received.

At 10:00 A.M., the County Commission met with representatives from PM Company. The discussed the proposed project on Fort Boreman Hill. They asked for allocation of funds from the County and City to match state funds. The County Commission stated they will match any funds the City commits to the water and sewer being run to the area. (A/2468)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:40 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

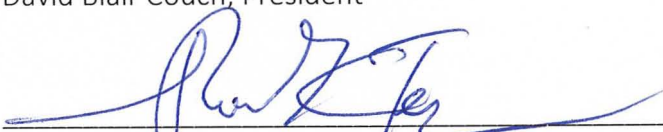
A/2468, M/4336

APPROVED:

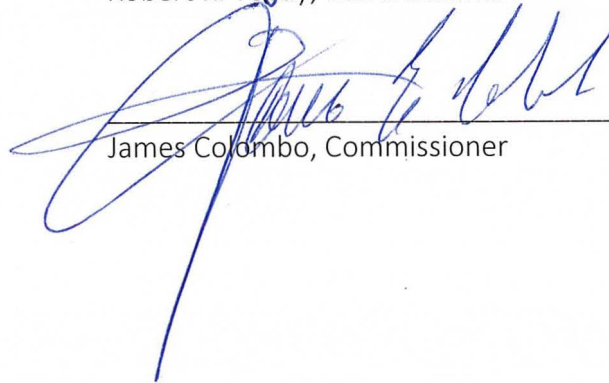
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held November 1, 2021

Please Print

1.	PM Company - Jared Decker
2.	PM Company - Dan Van Dyle
3.	PM Company - Cale Conley
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Wood County Commission
Agenda

November 1, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M	Consider awarding bid for floor slab repairs in the Judge Black Annex	
10:00 A.M.	Discuss utilities at Fort Boreman	Lindsey Piersol and the PM Company and Jared Decker
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

NOVEMBER 1, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR FLOOR
SLAB REPAIRS IN THE BLACK ANNEX

ORDER

On this date, upon a motion made by James E. Colombo, seconded by David Blair Couch, and passed, did hereby AWARD the bid for repairs to the floor slab in the Judge Donald F. Black Courthouse Annex. Such sealed bid was received for review on October 25, 2021. The sole bid was awarded to:

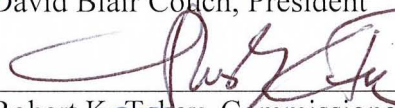
United Construction Company, Inc.
3120 Northwestern Pike
Parkersburg, WV 26104
Bid price - \$23,117.00

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4336

Wood County
Mary Holmes, Clerk
Instrument 08270059
11/01/2021 @ 03:19:32 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 723
Pages Recorded 1

NOVEMBER 1, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

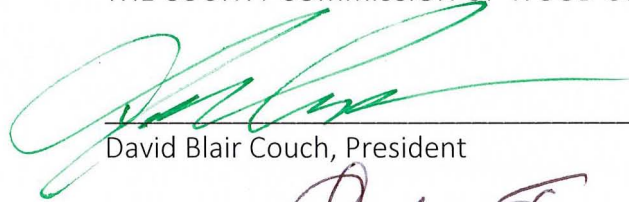
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A MATCH IN FUNDING WITH THE CITY OF PARKERSBURG FOR UTILITIES ON FORT BOREMAN HILL.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, did hereby AUTHORIZE a match in funding with the City of Parkersburg for a proposed extension of water and sewer lines to be run on Fort Boreman Hill. Said request for funds was made by property owner, PM Company, and would be paid out of the Wood County American Recovery Plan Funds (ARP).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A green ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A brown ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

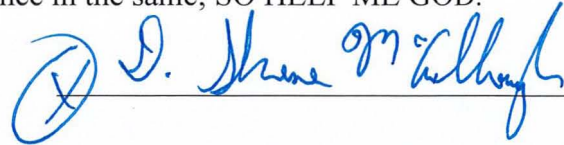
A/2468

Wood County
County Clerk's Office
Instrument 08270057
11/01/2021 @ 03:16:13 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 722
Page Recorded 1

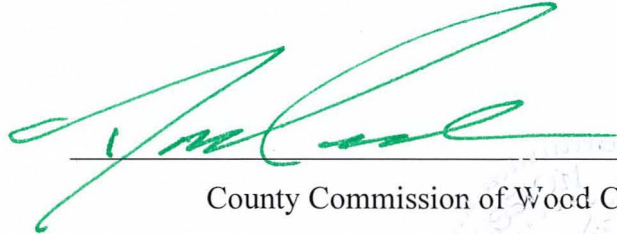
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Shane McCullough, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Assistant Prosecuting Attorney in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of November, 2021.



County Commission of Wood County

Wood County
Mark Rodes, Clerk
Instrument 89270060
11/01/2021 @ 03:26:08 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 725
Pages Recorded 1



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

November 1, 2021

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

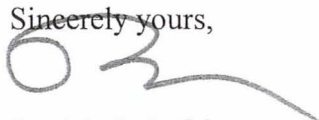
Please instruct payroll to add the following employee to my payroll beginning November 1, 2021 as an Assistant Prosecutor.

Shane McCullough as a full-time employee at \$78,000.00 per year with benefits.

This salary will be taken out of line item 1-405-10-181, Assistant Prosecutors.

Thank you for your assistance in this matter.

Sincerely yours,


Patrick O. Lefebure
Wood County Prosecuting Attorney

RECEIVED
NOV 01 2021
County Commission

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3743	DENTAL	RENAISSANCE	HAND	10/26/2021	2,338.04	
172749	ALLAMERICANU	ALL AMERICAN UNIFORM	REGULAR	10/26/2021	995.28	
172750	AT&T MOBILE	AT&T MOBILITY	REGULAR	10/26/2021	1,316.68	
172751	CAS CABLE	CAS CABLE	REGULAR	10/26/2021	236.10	
172752	DOMINIONH	DOMINION HOPE	REGULAR	10/26/2021	124.78	
172753	HARDY	MARIA HARDY	REGULAR	10/26/2021	1,875.00	
172754	LAMP	LAMP PESTPROOF	REGULAR	10/26/2021	280.00	
172755	MINTZER	MINTZER, SAROWITZ, ZERIS, LEDVA & MEYERS	REGULAR	10/26/2021	125.00	
172756	MYERS SEP	MYERS SEPTIC	REGULAR	10/26/2021	270.00	
172757	ODEPOT	OFFICE DEPOT	REGULAR	10/26/2021	229.60	
172758	PECKAUC	ROCKY PECK	REGULAR	10/26/2021	200.00	
172759	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/26/2021	208.76	
172760	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	10/26/2021	62.95	
172761	STONEWALLRET	STONEWALL RETAIL MARKETING INC	REGULAR	10/26/2021	1,200.00	
172762	SUDDENLINK	SUDDENLINK	REGULAR	10/26/2021	155.22	
172763	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	10/26/2021	261.98	
172764	VERIZONW	VERIZON WIRELESS	REGULAR	10/26/2021	72.43	
172765	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	10/26/2021	25,000.00	
172766	WOODADAM	WOOD ADAM N	REGULAR	10/26/2021	6.00	
172767	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/26/2021	891.00	
172768	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	10/26/2021	180.00	
172769	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	10/26/2021	1,245.26	
172770	WVCGSIRP	WVCORP	REGULAR	10/26/2021	15,000.00	

GENERAL FUND Bank Id 101 Totals

52,274.08

Report Totals

52,274.08

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2350	ARCHER PLUM	ARCHER'S PLUMBING	REGULAR	10/26/2021	2,507.36	
2351	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	10/26/2021	1,612.00	
2352	MARKETING	MARKETING SENSE US	REGULAR	10/26/2021	569.25	
2353	MASMODERN	MAS MODERN MARKETING	REGULAR	10/26/2021	827.17	
2354	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	10/26/2021	46.40	
FIRE SERVICE FEE Bank Id 120 Totals					5,562.18	
Report Totals					5,562.18	

A large, stylized handwritten signature in black ink, possibly reading 'RB' or similar, is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3598	BEAUMIERJ	JOSEPH O BEAUMIER	REGULAR	10/26/2021	1,000.00	

HOME CONFINEMENT Bank Id 108 Totals

1,000.00

Report Totals

1,000.00

A large, stylized handwritten signature in black ink, appearing to be 'L. R. H.' or similar, located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8205	AT&T MOBILE	AT&T MOBILITY	REGULAR	10/26/2021	1,144.01	
8206	DOMINIONH	DOMINION HOPE	REGULAR	10/26/2021	45.61	
8207	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	10/26/2021	60.00	
E-911 FUND Bank Id 107 Totals					1,249.62	
Report Totals					1,249.62	

A handwritten signature in black ink, appearing to be a stylized 'C' or 'S' followed by a flourish.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3741	HEALTH	HIGHMARK WEST VIRGINIA	HAND	10/22/2021	8,598.95	
3742	MONPOWER	MON POWER	REGULAR	10/22/2021	2,148.13	
GENERAL FUND Bank Id 101 Totals					<u>10,747.08</u>	
Report Totals					<u>10,747.08</u>	

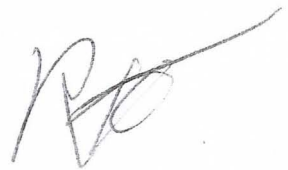
A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "J. R. Smith" or similar, with a large loop at the top and a smaller signature below it.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3741	HEALTH	HIGHMARK WEST VIRGINIA	HAND	10/22/2021	8,598.95	

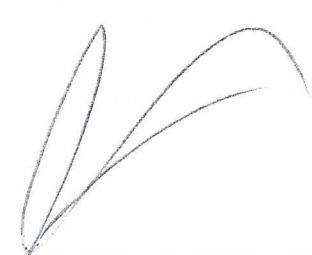
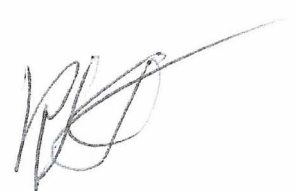
PAYROLL FUND Bank Id 101 Totals 8,598.95

Report Totals 8,598.95



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7986	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	10/26/2021	82.00	
7987	LAMP	LAMP PESTPROOF	REGULAR	10/26/2021	128.40	
7988	MONPOWER	MON POWER	REGULAR	10/26/2021	214.82	
7989	SUDDENLINK	SUDDENLINK	REGULAR	10/26/2021	658.91	
7990	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	10/26/2021	417.00	
7991	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	10/26/2021	21.00	
7992	VERIZONW	VERIZON WIRELESS	REGULAR	10/26/2021	114.72	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,636.85	
Report Totals					1,636.85	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172775	NOLANS	NOLAN'S SERVICES LLC	REGULAR	10/28/2021	14,243.34	

GENERAL FUND Bank Id 101 Totals 14,243.34

Report Totals 14,243.34

A handwritten signature in black ink, appearing to be 'JP' followed by a large, stylized flourish.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7993	NOLANS	NOLAN'S SERVICES LLC	REGULAR	10/28/2021	15,896.94	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

15,896.94

Report Totals

15,896.94

A handwritten signature in dark ink, appearing to be 'R. J. L.', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3744	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	10/29/2021	86,338.67	
3745	CHILD	CHILD SUPPORT ENF DIV	REGULAR	10/29/2021	681.21	
3746	EMPOWER	EMPOWER RETIREMENT	REGULAR	10/29/2021	65.00	
3747	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	10/29/2021	783.16	
3748	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	10/29/2021	28,472.92	
3749	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	10/29/2021	1,665.00	
172771	AMERICAN	AFLAC	REGULAR	10/29/2021	68.44	
172772	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	10/29/2021	331.92	
172773	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	10/29/2021	1,172.76	
172774	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	10/29/2021	199.22	

PAYROLL FUND Bank Id 101 Totals 119,778.30

Report Totals 119,778.30



Check Register Report for Wood County Commission

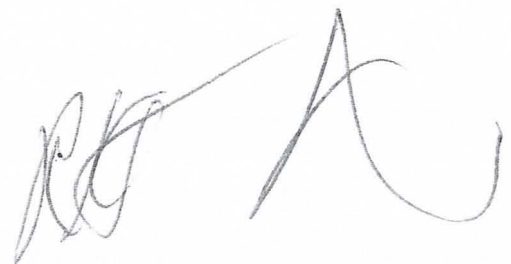
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2355	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	10/28/2021	1,040.00	
2356	BOSLEY	BOSLEY RENTAL & SUPPLY INC	REGULAR	10/28/2021	12.00	
2357	CAS CABLE	CAS CABLE	REGULAR	10/28/2021	120.47	
2358	DOMINIONH	DOMINION HOPE	REGULAR	10/28/2021	34.82	
2359	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	10/28/2021	10.00	
2360	MONPOWER	MON POWER	REGULAR	10/28/2021	265.74	
2361	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	10/28/2021	212.51	
2362	USBANK	US BANK VOYAGER FLEET SYSTEMS	REGULAR	10/28/2021	385.71	
2363	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/28/2021	64.00	

FIRE SERVICE FEE Bank Id 120 Totals

2,145.25

Report Totals

2,145.25



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1000	CITYOFVIE	CITY OF VIENNA	REGULAR	10/28/2021	125,000.00	
1001	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	10/28/2021	436,000.00	
AMERICAN RESCUE PLAN Bank Id 207 Totals					561,000.00	
Report Totals					561,000.00	

