

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 4, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of September 23, 27 and 30, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Sarah Robinson, Wood County Compliance Officer, to discuss a dilapidated property at 120 Glendale Road, Parkersburg, WV. The County Commission asked her to bring the property owner in before the Commission.

At 9:45 A.M., the County Commission met with Paul Miller, the County's representative on the Parkersburg/Wood County Public Library, who wanted to update the County Commission on the Library.

At 10:18 A.M., the County Commission awarded the auctioneering services for an upcoming County Auction to Rocky Peck.

The County Commission executed a Proclamation for 2021 National Disability Employment Awareness Month. Said Proclamation is attached to these minutes.

At 10:20 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, did hereby continue the bid quote process for slab repairs to the Judge Donald F. Black Annex. Said process has been continued until October 25, 2021 at 9:30 A.M. upon request of the sole qualified bidder. (Order A/2459)

Oaths for Kaylee Hall, Kimberly Jackson and Soumai Smiri were put on record on this date.

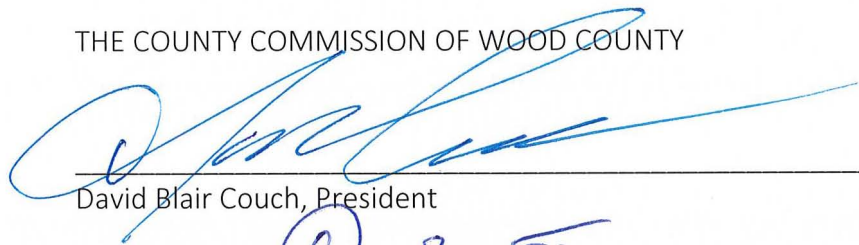
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:31 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

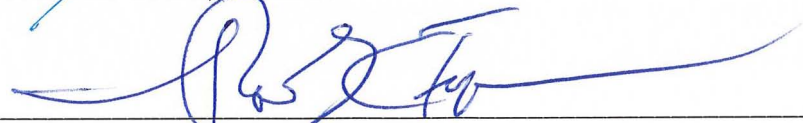
A/2459, A/2458, A/2457

APPROVED:

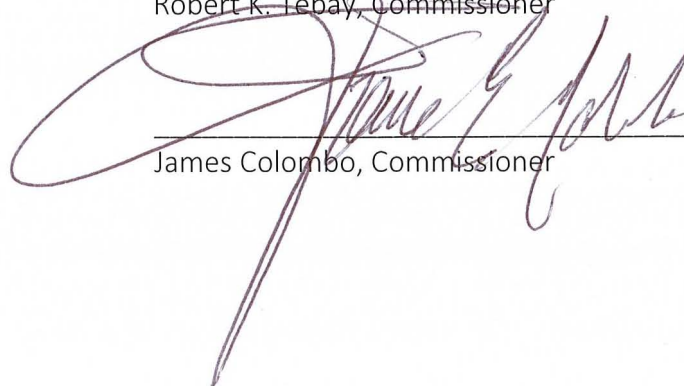
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written in a cursive style, positioned above a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held October 4, 2021

Please Print

1.	Mana Hardy
2.	Jack Robinson
3.	PAUL MILLER
4.	Brian Rantz
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Wood County Commission
Agenda

October 4, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M	Discuss property located at 120 Glendale Road, Parkersburg	Sarah Robinson, Compliance Officer
	Discuss quotes received for Auctioneering Services	
	Consider Proclamation for 2021 National Disability Employment Awareness Month	
9:45 A.M.	Interview for Parkersburg/Wood County Public Library Board	Paul Miller
10:00 A.M.	Estate of Felicia Sharpe – Consider motion to approve final settlement	Blaine Myers, Attorney
10:30 A.M.	Bid opening – floor slab repairs in the Judge Donald F. Black Courthouse Annex	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

May 5, 2021

Wood County Commission
1 Court Square
Parkersburg, WV 26101

RE: Structural Inspection and Adult Protective Service Review
Inspection Date: May 5, 2021
Subject: Wood County - Abandoned and Dilapidated Building Ordinance
Location Type: Private Residence
Address: 120 Glendale Road Vienna WV 26105

Dear Commission Members:

This structure is a single family home with two levels plus a basement. There was neither electricity nor running water. The pump to the well water was not functioning without electricity. The utilities have been off for approximately 60 days or more. The one male occupant who resided in the home was transported to a medical facility and admitted for treatment. Wood County Compliance officer was notified.

One resident was living in the basement of the home due to limited mobility to go anywhere else in the home. Said occupant was removed by adult protective services. The inspection yielded significant mold that has affected structural members of the home at the entry level. There was debris that filled the basement floor in its entirety. This includes secretion and sewage matter kept in jars/jugs. One basement floor bedroom was filled with debris and a leak. The mildew and sewage smell is toxic.

At this time; the existing conditions the home is further classified by the Abandoned and Dilapidated Ordinance as an unsafe structure Section 3.2 (a), an imminent danger (b) and unfit for human occupancy (c). The findings during the inspection yields a response from the County Compliance Officer and County Engineer to move forward closing the structure and condemning it Section 3.2 (d) closing of structure and Section 3.2 (g) Notice. Refer to page 2 for further ordinance detail and page 3 for images.

The recommendation is to move forward and demolish the structure. The existing conditions of the homes structural members due to mold and no utilities plus debris illustrates an un-salvageable and unsafe structure that is unfit for human occupancy. Feel free to reach me with further questions.



Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

Summary

- Section 3.2

(a)Unsafe Structure: A structure that is found to be dangerous to the life, health, property, or safety of the public or occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of a fire or said structure contains unsafe equipment or is so damaged, decayed, dilapidated and structurally is unsafe that partial or complete collapse is possible.

(b)Imminent Danger: When in the opinion of the County Engineer there imminent danger of failure or collapse of a building or structure which endangers life or when there is actual or paternal danger to the building or to the building occupants the Compliance Officer shall cause to be posted at each entrance that the building is determined unsafe and occupancy is prohibited.

(c) Structure Unfit for Human Occupancy: When the County Engineer find that such structure is unsafe or unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, lacks ventilation, illumination, sanitary or hating facilities or other essential equipment.

(d) Closing of Vacant Structure: Placard of the residence when the structure is unfit for human occupancy.

(g) Notice of Condemnation: Whenever the County Engineer has condemned a structure under the provision of this section; notice shall be posted in a conspicuous place with prompt notice to the Owner.

Sincerely,

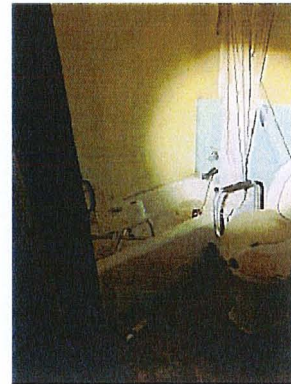


Maria L Hardy, P.E. (WV 23306)
Wood County Engineer
Owner/Operator, MLH Consulting, LLC
LLC -Certificate of Authorization (WV C05917-00)
LLC-State Certification WV (2661-1227)

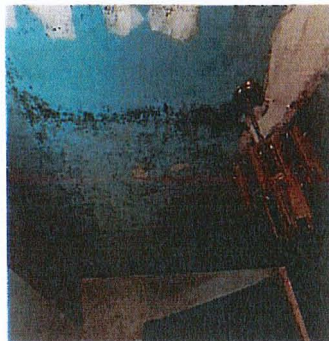


Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

Basement – Living Quarters for Male Occupant



Entry Level



OCTOBER 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA



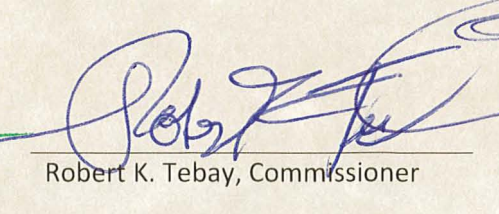
2021 National Disability Employment Awareness Month: A Proclamation

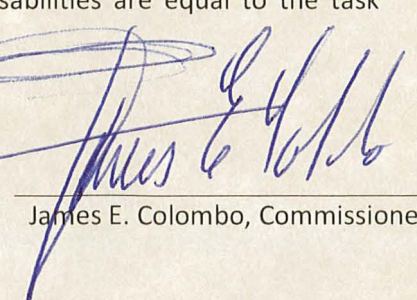
Whereas, workplaces welcoming the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy. In this spirit, the Wood County Commission is recognizing National Disability Employment Awareness Month this October to raise awareness about disability employment issues and celebrate the many and varied contributions of people with disabilities. Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Wood County's commitment to an inclusive community.

Whereas, The Arc of the Mid Ohio Valley, in collaboration with SW Resources, has established the People First Cafe to provide an inclusive venue for employment and vocational training for people with and without disabilities, to foster full inclusion and participation for all, and to enhance our community and recognize the valuable contributions people with disabilities provide in the workplace and in our community every day.

Therefore we, The Wood County Commission, do hereby proclaim October 2021 as National Disability Employment Awareness Month. In doing so, we call upon employers, schools and other community organizations in Wood County, West Virginia to observe this month with appropriate programs and activities, and to advance the important message that people with disabilities are equal to the task throughout the year.


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

OCTOBER 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY CONTINUE THE BID QUOTES
FOR FLOOR SLAB REPAIRS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, did hereby continue the bid quote process for slab repairs to the Judge Donald F. Black Annex. Said process has been continued until October 25, 2021 at 9:30 A.M. upon request of the sole qualified bidder.

APPROVED:

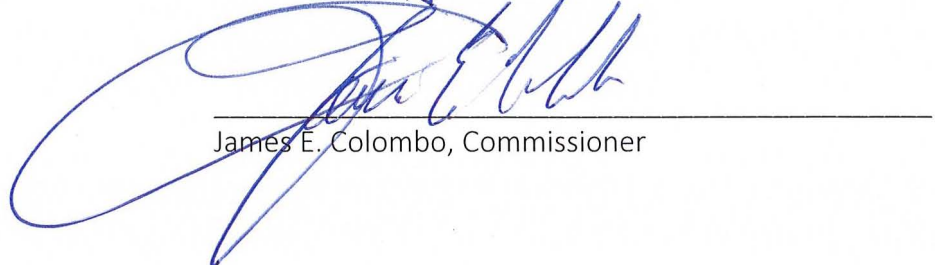
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2459

Wood County
Mark Rhodes, Clerk
Instrument 88267403
10/04/2021 @ 11:31:08 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 679
Pages Recorded 1

OCTOBER 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 22-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$35,535.26.

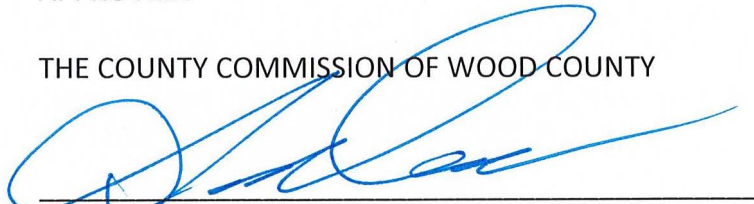
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 22-CC-29. The Request for Reimbursement is in the amount of thirty-five thousand five hundred thirty-five dollars and twenty-six cents (\$35,535.26) for the month of September, 2021. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

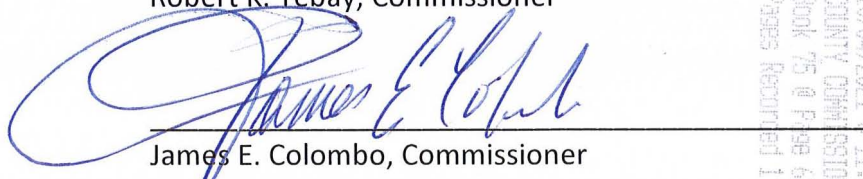
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Mark Rhodes, Clerk
Instrument 88267404
10/04/2021 11:51:00 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 630
Pages Recorded 1

OCTOBER 4, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$6,120.03
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand one hundred twenty dollars and three cents (\$6,120.03) which represents reimbursement to Wood County for expenses incurred during the month of July, 2021, in regard to the Victims of Crime Assistance Grant Number 18-VA-047. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 609 and bearing the date of August 30, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

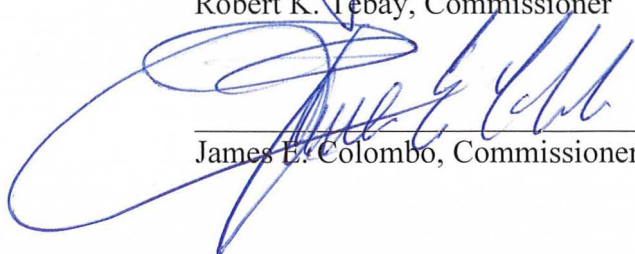
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2457

Wood County
Mark Rhodes, Clerk
Instrument 98267405
10/04/2021 @ 11:53:24 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 601
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Soumai Smiri, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Deputy Clerk for the Wood County Clerk's Office in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day
of ~~September~~, 2021.
October



County Commission of Wood County

Wood County
Mark Rhodes, Clerk
Instrument 88267076
10/01/2021 @ 02:43:47 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 658
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Kaylee Hall, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of legal assistant for the Wood County Prosecuting Attorney's Office in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Kaylee R. Hall

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 4th day of October, 2021.

[Signature]
County Commission of Wood County

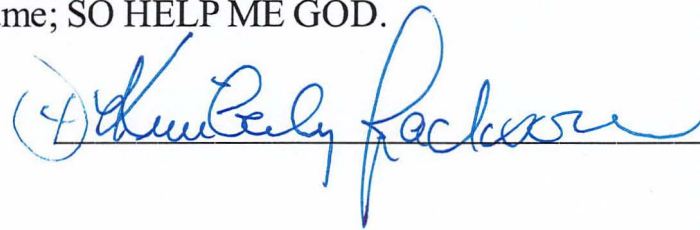
Wood County
Mark Rhodes, Clerk
Instrument 8926779
10/04/2021 @ 02:48:02 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 660
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD

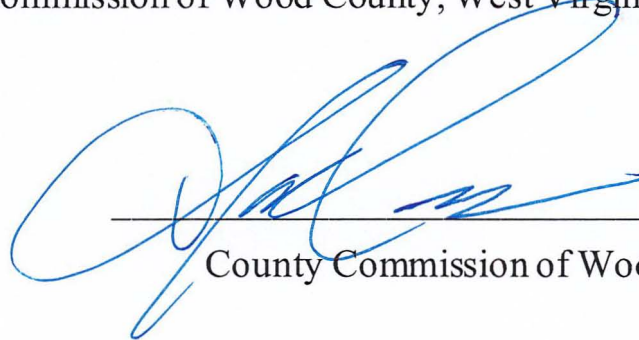
}

TO -WIT:

I, Kimberly Jackson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Case Manager, Wood Co DEC in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day
of OCTOBER, 2021.



County Commission of Wood County

Wood County
Instrument 8828477
10/06/2021 @ 01:45:22 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 39
Pages Recorded

Check Register Report for Wood County Commission

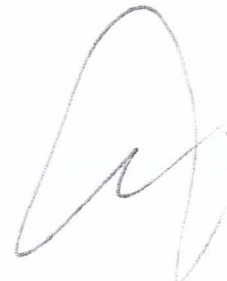
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3719	CHILD	CHILD SUPPORT ENF DIV	REGULAR	09/30/2021	681.21	
3720	EMPOWER	EMPOWER RETIREMENT	REGULAR	09/30/2021	65.00	
3721	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	09/30/2021	88,156.32	
3722	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	09/30/2021	908.87	
3723	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	09/30/2021	28,916.01	
3724	MONPOWER	MON POWER	REGULAR	09/30/2021	100.47	
172642	AMERICAN	AFLAC	REGULAR	09/30/2021	68.44	
172643	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	09/30/2021	1,665.00	
172644	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	09/30/2021	331.92	
172645	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	09/30/2021	1,172.76	
172646	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	09/30/2021	199.22	
172647	COPFEE	CITY OF PARKERSBURG	REGULAR	09/30/2021	5,707.26	

PAYROLL FUND Bank Id 101 Totals

127,972.48

Report Totals

127,972.48

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3718	DENTAL	RENAISSANCE	REGULAR	09/28/2021	2,355.64	
172616	AT&T MOBILE	AT&T MOBILITY	REGULAR	09/28/2021	1,316.68	
172617	CAPITOL BUS	CAPITOL BUSINESS INTERIORS	REGULAR	09/28/2021	38,984.45	
172618	CAS CABLE	CAS CABLE	REGULAR	09/28/2021	236.40	
172619	DOMINIONH	DOMINION HOPE	REGULAR	09/28/2021	117.96	
172620	GENERALSA	GENERAL SALES CO.	REGULAR	09/28/2021	2,658.51	
172621	GRAINGER	GRAINGER	REGULAR	09/28/2021	153.01	
172622	HARDY	MARIA HARDY	REGULAR	09/28/2021	1,775.00	
172623	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/28/2021	172.80	
172624	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	09/28/2021	355.38	
172625	MYERS SEP	MYERS SEPTIC	REGULAR	09/28/2021	270.00	
172626	ODEPOT	OFFICE DEPOT	REGULAR	09/28/2021	222.27	
172627	PPDLESF	PARKERSBURG POLICE DEPARTMENT LAW	REGULAR	09/28/2021	750.00	
172628	RUNYON	RUNYON LOCK SERVICE	REGULAR	09/28/2021	1,104.00	
172629	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	09/28/2021	12.19	
172630	SHIRT	SHIRT FACTORY	REGULAR	09/28/2021	232.10	
172631	SPRAGUESASHA	SASHA SPRAGUE	REGULAR	09/28/2021	7,200.00	
172632	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	09/28/2021	0.00	
172633	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	09/28/2021	1,225.53	
172634	STATE TAX	STATE TAX DEPARTMENT PROPERTY TAX DIV	REGULAR	09/28/2021	22,628.48	
172635	SUDDENLINK	SUDDENLINK	REGULAR	09/28/2021	155.22	
172636	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	09/28/2021	261.98	
172637	UNION WIL	UNION WILLIAMS PSD	REGULAR	09/28/2021	65.54	
172638	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	09/28/2021	95.00	
172639	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	09/28/2021	90,000.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172640	WORKINGMA	WORKINGMAN'S STORE	REGULAR	09/28/2021	193.50	
172641	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	09/28/2021	270.00	
GENERAL FUND Bank Id 101 Totals					172,811.64	

Check Register Report for Wood County Commission


Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8176	BATTERIES	BATTERIES DIRECT	REGULAR	09/28/2021	98.00	
8177	DOMINIONH	DOMINION HOPE	REGULAR	09/28/2021	10.03	
8178	HARDY	MARIA HARDY	REGULAR	09/28/2021	275.00	
8179	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	09/28/2021	261.00	
8180	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	09/28/2021	402.00	
8181	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	09/28/2021	375.00	

E-911 FUND Bank Id 107 Totals

1,421.03

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2305	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	09/28/2021	5,562.27	
2306	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	09/28/2021	625.10	
2307	CAS CABLE	CAS CABLE	REGULAR	09/28/2021	120.77	
2308	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	09/28/2021	723.72	
2309	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	09/28/2021	282.61	
2310	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	09/28/2021	25.00	
2311	MONPOWER	MON POWER	REGULAR	09/28/2021	306.83	
2312	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/28/2021	46.40	
2313	TESA	TESA COMPANY INC.	REGULAR	09/28/2021	62.10	
2314	WILLIAMST	WILLIAMSTOWN BANK	REGULAR	09/28/2021	3,155.77	
FIRE SERVICE FEE Bank Id 120 Totals					10,910.57	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7966	LAMP	LAMP PESTPROOF	REGULAR	09/28/2021	128.40	
7967	OHIOVALLEYSEC	OHIO VALLEY SECURITY LLC	REGULAR	09/28/2021	13,279.70	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					13,408.10	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
681	EVANSCONT	EVANS CONSTRUCTION CO.	REGULAR	09/28/2021	4,800.00	

CAPITAL RESERVE Bank Id 247 Totals

4,800.00

Report Totals

203,351.34

