

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 18, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of October 7, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:36 A.M., following a prepared statement read by Sheriff Steve Stephens, the County Commission went into Executive Session to discuss a letter of no confidence that was sent to the Sheriff and copied to the County Commission stating the Deputy Sheriff's Association had no confidence in him. The County Commission, upon motion of Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney; Wood County Sheriff Steve Stephens and

Wood County Sheriff Chief Deputy, Rob Sims. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:58 o'clock A.M. (Order A/2464)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 9:58 A.M.

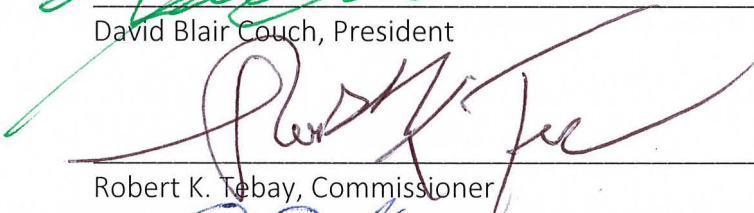
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

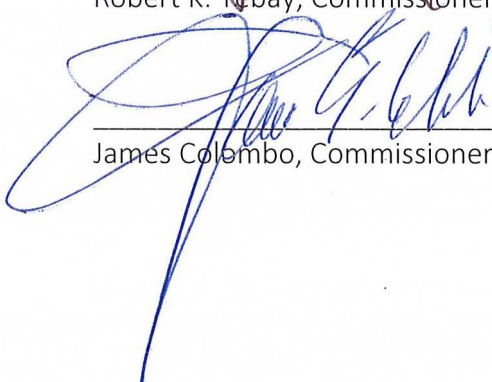
A/2462, A/2463, A/2464

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Wood County Commission Meeting
Held October 18, 2021

Please Print

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Wood County Commission
Agenda

October 18, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M	Discuss Letter of No Confidence from the Wood County Deputy Sheriff's Association to the Sheriff	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

OCTOBER 18, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$106,741.75
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY
CORRECTIONS GRANT 22-CC-29.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred six thousand seven hundred forty-one dollars and seventy-five cents (\$106,741.75) which represents reimbursement to Wood County for expenses incurred during the months of October through December, 2021, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 22-CC-29.

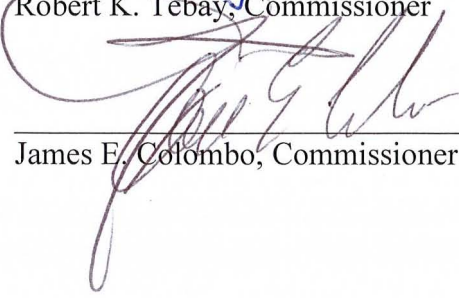
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2462

Wood County
Mark Rhodes, Clerk
Instrument 88268121
10/19/2021 @ 03:19:01 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 699
Pages Recorded 1

OCTOBER 18, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047. SAID REQUEST IS IN THE AMOUNT OF \$6,120.03

ORDER

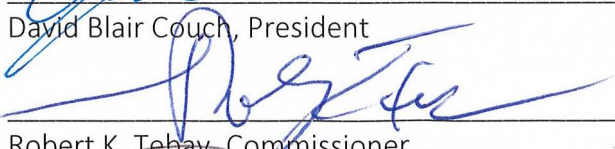
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 18-VA-047. The Request for Reimbursement is in the amount of six thousand one hundred twenty dollars and three cents (\$6,120.03) for the month of September, 2021. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, and Assistant Victims Advocate; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

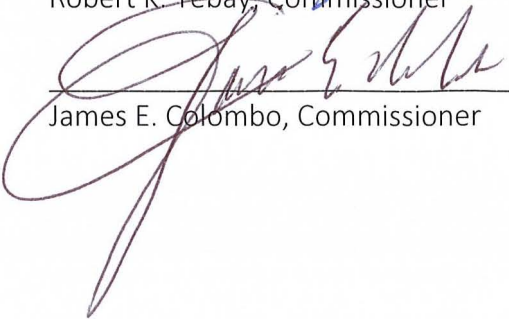
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2463

Wood County
Mark Rhodes, Clerk
Instrument 88268329
10/18/2021 @ 10:42:46 AM
COUNTY COMMISSION ORDER
Book 75 & Page 705
Pages Recorded 1

OCTOBER 18, 2021

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 18th day of October, 2021, at 9:36 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney; Wood County Sheriff Steve Stephens and Wood County Sheriff Chief Deputy, Rob Sims.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

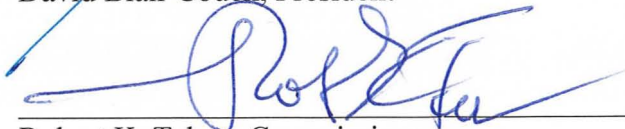
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:58 o'clock A.M.

APPROVED:

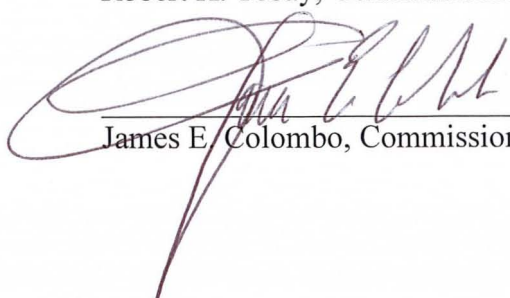
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2464

Wood County
Mark Rhodes, Clerk
Instrument 88268327
10/18/2021 @ 10:38:50 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 704
Pages Recorded 1



Wood County Commission
Attn: Marty Seufer, Administrator
1 Court Square
Parkersburg, WV 26101

October 19, 2021

Dear Mr. Seufer:

The following individuals have terminated their employment with Humane Society of Parkersburg and should be removed from your records as authorized Humane Officers.

Elise Davis
Samantha Tannous

Sincerely,

Gary McIntyre
Executive Director
Humane Society of Parkersburg

Wood County
Mark Rhodes, Clerk
Instrument 88268331
10/19/2021 @ 10:49:13 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 708
Pages Recorded 1



Wood County Commission
Attn: Marty Seuffer, Administrator
1 Court Square
Parkersburg, WV 26101

October 19, 2021

Dear Mr. Seuffer:

Humane Society of Parkersburg has hired Benjamin Mulineux to serve as a humane officer in Wood County effective October 11, 2021.

As executive director I authorize Benjamin to be sworn as a humane officer and appreciate your assistance in this matter.

Sincerely,

Gary McIntyre
Executive Director
Humane Society of Parkersburg

Wood County
Mark Rhodes, Clerk
Instrument 88268332
10/19/2021 @ 10:51:26 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 709
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
172708	FIFTH	FIFTH THIRD BANK	REGULAR	10/14/2021	17,931.51	

GENERAL FUND Bank Id 101 Totals 17,931.51

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "J. R. [unclear]".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8196	FIFTH	FIFTH THIRD BANK	REGULAR	10/14/2021	8,721.31	

E-911 FUND Bank Id 107 Totals

8,721.31

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "R. D." followed by a large flourish.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7974	FIFTH	FIFTH THIRD BANK	REGULAR	10/14/2021	871.00	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

871.00

Report Totals

27,661.69



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3735	CHILD	CHILD SUPPORT ENF DIV	REGULAR	10/15/2021	681.21	
3736	EMPOWER	EMPOWER RETIREMENT	REGULAR	10/15/2021	65.00	
3737	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	10/15/2021	89,810.67	
172706	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	10/15/2021	1,715.00	
172707	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	10/15/2021	331.92	
PAYROLL FUND Bank Id 101 Totals					92,603.80	
Report Totals					92,603.80	

