

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 21, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved Erroneous Assessment Applications in regard to Fire Fees. Copies are attached.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M, representatives from the Wood County Development Authority met with the County Commission to discuss their recent annual meeting. They asked the County Commission for a \$25,000.00 donation to assist in funding a housing study. Commissioner Couch stated they should send a letter to the Commission and they will approve it.

At 9:58 A.M., the County Commission held a hearing in regard to the Estate of Betty Lou Jenkins. Melissa Barker, Executrix, asked that claims be disallowed. After review, the County Commission Ordered the claims be disallowed. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of Karen D. Wilcox. Roy Wilcox, Administrator, asked that a claim be disallowed in the Estate. After review, the County Commission Ordered the claim be disallowed. (Probate Order)

At 10:16 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. The said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:30 o'clock A.M. (Order A/2466)

At 10:30 A.M., the County Commission held a hearing in regard to the Estate of Jenifer L. Wright. Matthew Wright, Administrator, asked that claims be disallowed. After discussion, the County Commission Ordered the claims be disallowed. (Probate Order)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:04 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/2465, A/2466

APPROVED:

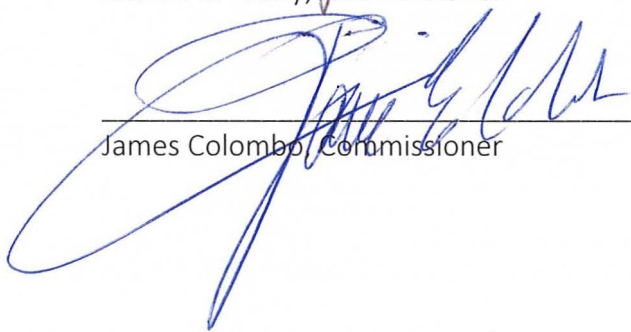
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held October 21, 2021

Please Print

1.	Lindsey Piersol	WCDA
2.	Ryan Barber	City of Parkersburg
3.	Melissa Barker	
4.	JAMES Miracle	WKHLC
5.	Ray Wilcox	
6.	Matthew Wright	
7.	Alexander Vaughn	Sen. Capito's office
8.		
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20.		



Wood County Commission Agenda

October 21, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M	Discuss annual meeting of the Wood County Development Authority	Lindsey Piersol, Executive Director
9:45 A.M.	Estate of Betty Lou Jenkins – Consider request to disallow claims	Melissa Barker, Executrix
10:15 A.M.	Estate of Karen Wilcox – Consider request to disallow a claim	Roy Wilcox, Administrator
10:30 A.M.	Estate of Jenifer L. Wright – Consider request to disallow claims	Matthew Wright, Administrator
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, Thursday, October 21, 2021, Present, David Blair Couch, President of said Commission, Robert K Tebay, and James E Colombo Commissioners.

IN RE: ESTATE OF KAREN DARLENE WILCOX, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIM

This day came ROY WILCOX, ADMINISTRATOR, for the Estate of KAREN DARLENE WILCOX, deceased before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF BETTY LOU JENKINS, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIMS

This day came MELISSA BARKER, EXECUTRIX, for the Estate of BETTY LOU JENKINS, deceased before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claims be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF JENIFER LYNN WRIGHT, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIMS

This day came MATTHEW WRIGHT, ADMINISTRATOR, for the Estate of JENIFER LYNN WRIGHT, deceased before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claims be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

OCTOBER 21, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$6,120.03
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047.

ORDER

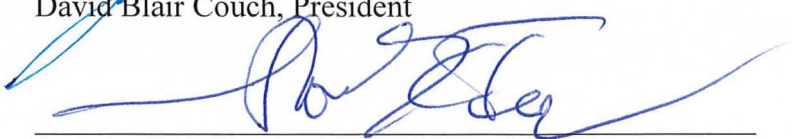
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand one hundred twenty dollars and three cents (\$6,120.03) which represents reimbursement to Wood County for expenses incurred during the month of August, 2021, in regard to the Victims of Crime Assistance Grant Number 18-VA-047. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 652 and bearing the date of September 20, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

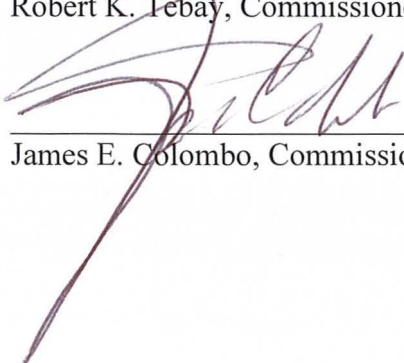
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2465

Wood County
Mark Rhodes, Clerk
Instrument 8826333
10/21/2021 @ 10:52:39 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 710
Pages Recorded 1

OCTOBER 21, 2021

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 21st day of October, 2021, at 10:16 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; and Pat Lefebure, Wood County Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:30 o'clock A.M.

APPROVED:

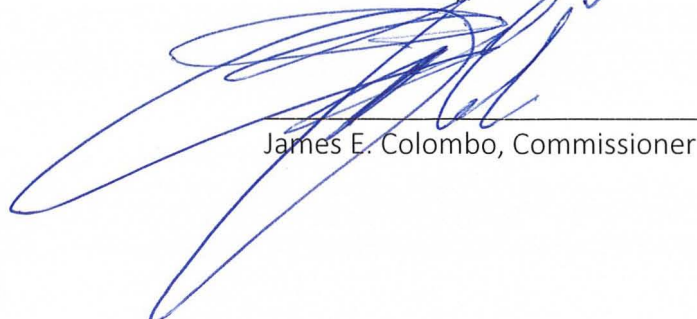
THE COUNTY COMMISSION OF WOOD COUNTY

A green ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written over a horizontal line.

James E. Colombo, Commissioner

Wood County
Mark Rhodes, Clerk
Instrument 627010
10/21/2021 @ 01:49:33 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 713
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Benjamin Mulinex, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Wood County Humane Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this
20th day of OCTOBER, 2021.



County Commission of Wood County

Wood County
Mark Rhodes, Clerk
Instrument 2026397
10/20/2021 @ 03:47:02 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 712
Pages Recorded 1

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket # 21939, 23634
Customer Name AQUA ISLES MOBILE COURT INC
Customer # 20778
Tax Year 2021, 2019

Upon the request of HUNTER QUACKENBUSH
customer
whose address 860NE 91 TERRACE MIAMI SHORES, FL 331389455
is
aggrieved by an erroneous assessment in District # 04
Map # 150 000M 1052 in the County of Wood for the 2021 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2021 tax year.

The exoneration is based on the following information:

DUE TO ...THIS HAS BEEN AN EMPTY LOT SINCE BEFORE 2019. PAPERWORK WAS SENT TO ASSESSORS OFFICE BY CUSTOMER.

Ticket 21939: \$0

Ticket 23634: \$0


Original ticket amount \$ 37.52

Less amount exonerated \$ 37.52

Adjusted amount due \$ 0



Wood County Fire Service Board President



Commissioner



County Commission President

10-13-2021

Date


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on October 21, 2021

RECEIVED

OCT 18 2021

County Commission

By: Aleshia Ryan

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2021

Customer #: 20778

AQUA ISLES MOBILE COURT INC
C/O QUACKENBUSH HUNTER
HART AMANDA
860NE 91 TERRACE
MIAMI SHORES, FL 331389455

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
21939	04 150 000M 0000 1052	1990 14 X 67 MOBILE HOME	938	18.76

Delinquent Tickets (Prior years)

23634	04 150 000M 0000 1052	1990 14 X 67 Mobile Home	938	18.76
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TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2021

Total: \$37.52
Delinquent Interest Accrued: \$13.51
TOTAL AMOUNT DUE: \$51.03

Due after October 15, 2021: \$51.78

Due after November 15, 2021: \$52.53

Due after December 15, 2021: \$53.28

Due after January 15, 2022: \$54.03

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2021 PAYMENT**MAIL PAYMENTS TO:**

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 20778

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$51.03

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

MAILING
ADDRESS
CHANGES:

AQUA ISLES MOBILE COURT INC
C/O QUACKENBUSH HUNTER
HART AMANDA
860NE 91 TERRACE
MIAMI SHORES, FL 331389455

Wood County
Mark Rhodes, Clerk
Instrument 59269350
20/13/2021 @ 10:45:20 AM
COUNTY COMMISSION ORDER
Check 75 @ Page 106
Pages Recorded 2

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 6764
Customer Name GUM PAMELA J
Customer # 6387
Tax Year 2020

Upon the request of GUM PAMELA J
customer
whose address 419 EMERICK LN WALKER, WV 26180
is
aggrieved by an erroneous assessment in District # 01
Map # 460 0012 0000 in the County of Wood for the 2020 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2020 tax year.

The exoneration is based on the following information:

DUE TO ...THIS HOUSE AND GARAGE WAS DESTROYED IN A FIRE AND IS AN EMPTY LOT.

Ticket 6764: \$0

Original ticket amount \$ 14.40
Less amount exonerated \$ 14.40
Adjusted amount due \$ 0


Wood County Fire Service Board President


Commissioner


County Commission President

10-13-2021

Date


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on October 21, 2021

By: Aleshia Ryan

RECEIVED
OCT 18 2021
County Commission

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2020

Customer #: 6387

GUM PAMELA J

419 EMERICK LN
WALKER, WV 261805736

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
6764	01 460 0012 0000 0000	419 EMERICK LN	720	14.40

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2020****Total:** \$14.40
Delinquent Interest Accrued: \$5.18
TOTAL AMOUNT DUE: \$19.58Due after October 15, 2021: \$19.87
Due after November 15, 2021: \$20.16
Due after December 15, 2021: \$20.45
Due after January 15, 2022: \$20.74

House fire on 9/3/19

\$0

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 6387

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$19.58**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

GUM PAMELA J

419 EMERICK LN
WALKER, WV 261805736MAILING
ADDRESS
CHANGES:

Wood County
Mark Rhodes, Clerk
Instrument 9206325
10/13/2021 @ 09:57:25 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 702
Fees Recorded 1