IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE:

MINUTES OF MEETING HELD

MONDAY, OCTOBER 25, 2021

PRESENT:

DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M, the County Commission opened a sealed bid for floor repair in the Judge Black Annex. The bid was received from United Construction Co. Inc. in the amount of \$23,117.00. The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did receive the bid for review. (Order M/4333)

At 10:00 A.M., Wood County Compliance Officer, Sarah Robinson, met with the County Commission to discuss a property located at 120 Glendale Road, Parkersburg, that is in violation of the Abandoned and Dilapidated Ordinance of the County. The County Commission asked the owner's son, who has power of attorney, to work on the property and the Compliance Officer will work with him.

At 10:15 A.M., the County discussed the proposed Wood County Resiliency Center with Adam Krason from ZMM, Inc. The County Commission, upon a motion made by James E.

Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby AUTHORIZE a move by ZMM, Inc., Architects and Engineers, to the Development Phase in planning for the proposed Wood County Resiliency Center. (Order M/4331)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2470, M/4331, M/4332, M/4333

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay Commissioner

James Colombo, Commissioner

Wood County Commission Meeting Held October 25, 2021

Please Print

1. ADAM R- KRASON
2. Souch Robinson
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Wood County Commission Agenda

October 25, 2021 1 Court Square, Room 203 Parkersburg, WV 26101

9:30 A.M	Bid opening – floor slab repairs in the Judge Donald F.	
	Black Annex	
9:35 A.M.	Discuss personnel issue in Wood County Sheriff's	
	Department	
10:00 A.M.	Discuss Abandoned and Dilapidated property located at	Sarah Robinson,
	120 Glendale Road, Parkersburg	Compliance Officer
10:15 A.M.	Discuss and consider plans for Wood County Resiliency	Adam Krason, ZMM
	Center	
	Administrator's Report	Marty Seufer, County
		Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Engineer/MLH Consulting, LLC 80 Thunder Road Williamstown, WV 26187 Mailing Address: P.O. Box 62 Williamstown, WV 26187

May 5. 2021

Wood County Commission 1 Court Square Parkersburg, WV 26101

RE: Structural Inspection and Adult Protective Service Review

Inspection Date: May 5, 2021

Subject: Wood County - Abandoned and Dilapidated Building Ordinance

Location Type: Private Residence

Address: 120 Glendale Road Vienna WV 26105

Dear Commission Members:

This structure is a single family home with two levels plus a basement. There was neither electricity nor running water. The pump to the well water was not functioning without electricity. The utilities have been off for approximately 60 days or more. The one male occupant who resided in the home was transported to a medical facility and admitted for treatment. Wood County Compliance officer was notified.

One resident was living in the basement of the home due to limited mobility to go anywhere else in the home. Said occupant was removed by adult protective services. The inspection yielded significant mold that has affected structural members of the home at the entry level. There was debris that filled the basement floor in its entirety. This includes secretion and sewage matter kept in jars/jugs. One basement floor bedroom was filled with debris and a leak. The mildew and sewage smell is toxic.

At this time; the existing conditions the home is further classified by the Abandoned and Dilapidated Ordinance as an unsafe structure Section 3.2 (a), an imminent danger (b) and unfit for human occupancy (c). The findings during the inspection yields a response from the County Compliance Officer and County Engineer to move forward closing the structure and condemning it Section 3.2 (d) closing of structure and Section 3.2 (g) Notice. Refer to page 2 for further ordinance detail and page 3 for images.

The recommendation is to move forward and demolish the structure. The existing conditions of the homes structural members due to mold and no utilities plus debris illustrates an un-salvageable and unsafe structure that is unfit for human occupancy. Feel free to reach me with further questions.



Wood County Engineer/MLH Consulting, LLC 80 Thunder Road Williamstown, WV 26187 Mailing Address: P.O. Box 62 Williamstown, WV 26187

Summary

Section 3.2

(a)Unsafe Structure: A structure that is found to be dangerous to the life, health, property, or safety of the public or occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of a fire or said structure contains unsafe equipment or is so damaged, decayed, dilapidated and structurally is unsafe that partial or complete collapse is possible.

(b)Imminent Danger: When in the opinion of the County Engineer there imminent danger of failure or collapse of a building or structure which endangers life or when there is actual or paternal danger to the building or to the building occupants the Compliance Officer shall cause to be posted at each entrance that the building is determined unsafe and occupancy is prohibited.

- (c) Structure Unfit for Human Occupancy: When the County Engineer find that such structure is unsafe or unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, lacks ventilation, illumination, sanitary or hating facilities or other essential equipment.
- (d) Closing of Vacant Structure: Placard of the residence when the structure is unfit for human occupancy.
- (g) Notice of Condemnation: Whenever the County Engineer has condemned a structure under the provision of this section; notice shall be posted in a conspicuous place with prompt notice to the Owner.

Sincerely,

Maria L Hardy, P.E. (WV 23306)

Wood County Engineer

Owner/Operator, MLH Consulting, LLC

LLC -Certificate of Authorization (WV C05917-00)

LLC-State Certification WV (2661-1227)





Wood County Engineer/MLH Consulting, LLC 80 Thunder Road Williamstown, WV 26187 Mailing Address: P.O. Box 62 Williamstown, WV 26187

Basement – Living Quarters for Male Occupant









Entry Level









IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION HELD A PUBLIC AUCTION OF USED VEHICLES AND MISCELLANEOUS ITEMS.

ORDER

At 9:30 A.M., on October 23, 2021, the County Commission of Wood County held a public auction for the purpose of selling used vehicles and miscellaneous items. This auction was held pursuant to a legal Notice being published in The Parkersburg News and Sentinel on October 7, 2021 and October 14, 2021.

The auction was held at the Wood County Sheriff's Department/Maintenance Department with the auctioneer being Rocky Peck. The amount of twenty eight thousand four hundred ninety-three dollars and zero cents (\$28,493.00) was taken in for the vehicles and miscellaneous items and will be placed in the General County Fund budget.

Two thousand five hundred zero dollars (\$2,500.00) of the \$28,493.00 will go to the Williamstown Police Department for the sale of a 2006 Honda Civic.

Two thousand six hundred dollars and zero cents (\$2,600.00) will go to the Wood County Assessor for the sale of a 2010 Ford Escape.

Documentation pertaining to said auction is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James & Colombo, Commissioner

A/2470

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A MOVE TO THE DEVELOPMENT PHASE OF THE PROPOSED RESILIENCY CENTER.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby AUTHORIZE a move by ZMM, Inc., Architects and Engineers, to the Development Phase in planning for the proposed Wood County Resiliency Center.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Elle Monbo, Commissioner

M/4331

Mark Khodes, Clerk Instrument 88270043 10/25/2021 @ 02:32:00 COUNTY COMMISSION OR Book 75 @ Page 714 Pages Recorded 1

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 25th day of October, 2021, at 9:35 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; and Pat Lefebure, Wood County Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:47 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Yebay, Commissioner

James L. Colombo, Commissioner

M/4332

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR FLOOR REPAIR IN THE JUDGE BLACK ANNEX.

ORDER

On this date, the County Commission of Wood County, at 9:30 A.M., did hereby open a sealed bid for floor slab repair in the Judge Donald F. Black Courthouse Annex. Said sealed bid was received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on September 20, 2021. A sealed bid was received from the following:

United Construction Co., Inc. 3120 Northwestern Pike Parkersburg, WV 26104

Bid Price - \$23,117.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE said bid for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4333

Mark Modes, Clerk
Instrument 8827045
10/05/2021 @ 02:41:0*
DOWNTY COMMISSION DR

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2340	ARMSTRONG GR	ARMSTRONG	REGULAR	10/15/2021	170.20	
2341	KAESER	KAESER & BLAIR INC	REGULAR	10/15/2021	1,677.84	
2342	MYRON	MYRON CORP	REGULAR	10/15/2021	846.92	
2343	PERKINS S	PERKINS SURVEYING	REGULAR	10/15/2021	1,000.00	
		FIRE SERVIC	E FEE Bank Id	120 Totals	3,694.96	
			Rej	oort Totals	3,694.96	

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Check N 797		Vendor Name BOLINGER JESSICA L	Type REGULAR	Check Date 10/15/2021	Check Amount 37.45	Rec
797	6 BOWETAYL	TAYLOR BOWEN	REGULAR	10/15/2021	211.86	
797	7 ESCAHERN	ESCANDON HERNANDO	REGULAR	10/15/2021	264.97	
797	8 TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	10/15/2021	917.00	
797	9 WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	10/15/2021	53,274.94	
		COMM.CRIMINAL JUSTICE	FUND Bank Id	172 Totals	54,706.22	
			Re	port Totals	277,033.94	

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Check No. 2340		Vendor Name ARMSTRONG	Type REGULAR	Check Date 10/15/2021	Check Amount 170.20	Rec
2341	KAESER	KAESER & BLAIR INC	REGULAR	10/15/2021	1,677.84	
2342	MYRON	MYRON CORP	REGULAR	10/15/2021	846.92	
2343	PERKINS S	PERKINS SURVEYING	REGULAR	10/15/2021	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					3,694.96	



Check No 8197	Vendor Id FERRELLGAS	Vendor Name FERRELLGAS	Type REGULAR	Check Date 10/15/2021	Check Amount 40.00	Rec
8198	LAMP	LAMP PESTPROOF	REGULAR	10/15/2021	75.00	
8199	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	10/15/2021	265.00	
8200	VERIZONW	VERIZON WIRELESS	REGULAR	10/15/2021	156.98	
		E-911	FUND Bank Id	107 Totals	536.98	





,	Check No 172727	Vendor Id Smith Jodi	Vendor Name JODI SMITH	Type REGULAR	Check Date 10/15/2021	Check Amount 96.63	Rec
	172728	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	10/15/2021	461.00	
	172729	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	10/15/2021	1,191.30	
	172730	WATERBOY	WATERBOY LLC	REGULAR	10/15/2021	22.00	
	172731	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	10/15/2021	21,250.00	
	172732	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/15/2021	149.98	
	172733	ZMM	ZMM INC	REGULAR	10/15/2021	1,800.00	
			GENERAL	FUND Bank Id	101 Totals	217,339.82	



Check No	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	Type REGULAR	Check Date 10/15/2021	Check Amount Rec
	EMPOWER	EMPOWER RETIREMENT	REGULAR	10/15/2021	65.00
3737	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	10/15/2021	89,810.67
3738	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	10/15/2021	14,629.47
3739	MONPOWER	MON POWER	REGULAR	10/15/2021	1,119.93
172706	NRS	NATIONWIDE RETIREMENT	REGULAR	10/15/2021	1,715.00
172707	OHIOCHILD	SOLUTIONS OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	10/15/2021	331.92
172709	AMERICANPLAT	AMERICAN PLATE GLASS INC.	REGULAR	10/15/2021	81.60
172710	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	10/15/2021	71,950.00
172711	BLUE360	BLUE360 MEDIA	REGULAR	10/15/2021	85.75
172712	BSNSPORTS	BSN SPORTS	REGULAR	10/15/2021	600.00
172713	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	10/15/2021	16.00
172714	CWS	CWS	REGULAR	10/15/2021	467.24
172715	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	10/15/2021	94.06
172716	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	10/15/2021	648.60
172717	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	10/15/2021	867.25
172718	HINKLEB	BRENDA HINKLE	REGULAR	10/15/2021	710.70
172719	J&MTREE	J & M TREE SERVICE	REGULAR	10/15/2021	3,200.00
172720	KAUFDENI	KAUFMAN DENISE A.	REGULAR	10/15/2021	232.00
172721	LEXIS	LEXIS NEXIS	REGULAR	10/15/2021	525.37
172722	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/15/2021	390.49
172723	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	10/15/2021	850.00
172724	ODEPOT	OFFICE DEPOT	REGULAR	10/15/2021	93.22
172725	RICOH	RICOH USA INC	REGULAR	10/15/2021	2,076.28
172726	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	10/15/2021	1,127.15

Check No Vendor Id 172686 TIANO	Vendor Name TIANO-KNOPP ASSOC., INC.	Type VOID	Check Date 10/18/2021	Check Amount (800.00)	Rec X
	GENERA	L FUND Bank I	d 101 Totals	(800.00)	
		R	eport Totals	(800.00)	

AD MAD

Check No. 7980	Vendor Id DOMINIONH	Vendor Name DOMINION HOPE	Type REGULAR	Check Date 10/19/2021	Check Amount 169.95	Rec
7981	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	10/19/2021	1,550.00	
7982	LANCE	PHYLISS LANCE	REGULAR	10/19/2021	550.00	
7983	NOLANS	NOLAN'S SERVICES LLC	REGULAR	10/19/2021	1,500.00	
7984	WCC	WOOD COUNTY COMMISSION	REGULAR	10/19/2021	1,725.00	
7985	WOOD CO W	WOOD COUNTY WASTE	REGULAR	10/19/2021	158.91	
	COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					
	Report Totals				96,289.47	



3	2344	Vendor Id ATLANTIC ES	Vendor Name ATLANTIC EMERGENCY SOLUTIONS	Type REGULAR	Check Date 10/19/2021	Check Amount 2,168.47	Rec
	2345	DOMINIONH	DOMINION HOPE	REGULAR	10/19/2021	116.00	
	2346	LUBECKVFD	LUBECK VFD	REGULAR	10/19/2021	145.97	
	2347	TESA	TESA COMPANY INC.	REGULAR	10/19/2021	64.26	
	2348	W L CONSTRUCT	W L CONSTRUCTION SUPPLY, INC.	REGULAR	10/19/2021	396.63	
	2349	WEX	WEX BANK	REGULAR	10/19/2021	330.36	
			120 Totals	3,221.69			



Check No Vendor Id 3597 WVDTL

Vendor Name WV DRUG TESTING LABORATORIES. INC

Type REGULAR

10/19/2021

Check Date | Check Amount 341.00

HOME CONFINEMENT Bank Id 108 Totals

341.00



Check No 8201	Vendor Id CINTAS	Vendor Name CINTAS CORPORATION	Type REGULAR	Check Date 10/19/2021	Check Amount 52.13	Rec
8202	RELIANTPOWER	RELIANT POWER MANAGEMENT LLC	REGULAR	10/19/2021	4,543.00	
8203	UNITED RE	UNITED REFRIGERATION INC.	REGULAR	10/19/2021	1,436.07	
8204	WV ENHANC	WV ENHANCED 9-1-1 COUNCIL	REGULAR	10/19/2021	341.22	
		E-911	FUND Bank Id	107 Totals	6,372.42	

A Web

Check NoVendor IdVendor NameTypeCheck DateCheck AmountRec779HUMANE SOHUMANE SOCIETYREGULAR10/19/20213,333.33

DOG FUND Bank Id 103 Totals

3,333.33



Check No 3740	Vendor Id DENTAL	Vendor Name RENAISSANCE	Type REGULAR	Check Date	Check Amount 3,389.99	Rec
172734	AAP	ADVANCE AUTO PARTS	REGULAR	10/19/2021	72.10	
172735	ASTORGFORD	ASTORG FORD LINCOLN- MERCURY	REGULAR	10/19/2021	67.32	
172736	BSNSPORTS	BSN SPORTS	REGULAR	10/19/2021	36.00	
172737	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	10/19/2021	1,305.18	
172738	FRONTIER	FRONTIER	REGULAR	10/19/2021	328.00	
172739	GALLS	GALLS	REGULAR	10/19/2021	380.09	
172740	HUMANE SO	HUMANE SOCIETY	REGULAR	10/19/2021	19,250.00	
172741	ITECH	ITECH	REGULAR	10/19/2021	13,199.85	
172742	PRO VISION	PRO VISION INC.	REGULAR	10/19/2021	13.48	
172743	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	10/19/2021	2,400.00	
172744	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	10/19/2021	2,461.81	
172745	VERIZONW	VERIZON WIRELESS	REGULAR	10/19/2021	1,527.85	
172746	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	10/19/2021	17,543.50	
172747	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/19/2021	125.00	
172748	WWW	WOOD-WASHINGTON-WIRT IPC	REGULAR	10/19/2021	15,267.00	
GENERAL FUND Bank Id 101 Totals					77,367.17	