

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 7, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of February 28, 2022.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real property. Copies are attached to these minutes.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., came Mark Rhodes, Clerk of the County Commission of Wood County, and presented to the County Commission lists of the poll worker nominees who will work the Primary Election to be held May 10, 2022. The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimously by David Blair Couch, did hereby APPROVE the aforementioned lists of poll workers. (Order C/122)

At 9:32 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Airport Authority. Said vacancy is due to the fact that David Hines, Republican, resigned. The unexpired term expires on June 30, 2025. (Order A/2517)

At 9:34 A.M., the County Commission met with Pat Lefebure, Prosecuting Attorney. Mr. Lefebure presented his proposed budget for Fiscal Year 2022/2023.

At 9:48 A.M., the County Commission met with Mark Rhodes, County Clerk. Mr. Rhodes presented his proposed budget for Fiscal Year 2022/2023.

At 9:56 A.M., the County Commission met with Chris Whittaker, IT Director. Mr. Whittaker discussed his requests for his department for the upcoming Fiscal Year 2022/2023.

Tyler McCloy, Asya Cash and Stormie Augenstein were sworn in as Court Security Officers for the Wood County Sheriff's Department.

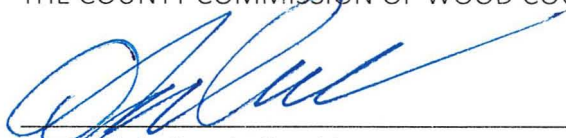
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:31 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

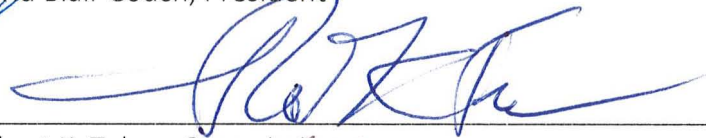
A/2517, C/122

APPROVED:

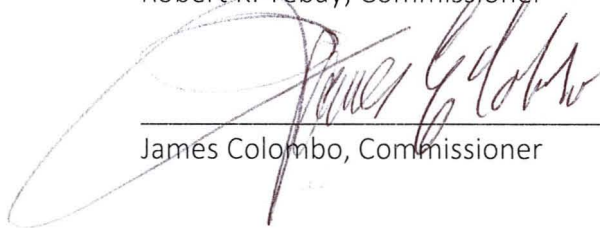
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held March 7, 2022

Please Print

1.	Michael Harper
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Wood County Commission Agenda

March 7, 2022
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Consider approving Poll Workers for the upcoming election	
	Announce vacancy on the Wood County Airport Authority	
9:35 A.M.	Discuss budget – Prosecutor’s Office	Pat Lefebure
9:45 A.M.	Discuss budget - County Clerk’s Office	Mark Rhodes
	Discuss budget – IT Department	Chris Whittaker
	Discuss budget – Maintenance	Todd Nonamaker
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 7, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY EXISTS ON THE WOOD COUNTY AIRPORT
AUTHORITY.

ORDER

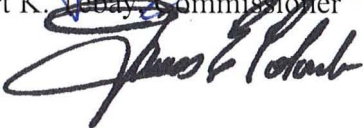
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Airport Authority. Said vacancy is due to the fact that David Hines, Republican, resigned. The unexpired term expires on June 30, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2517

Wood County
Mark Rhodes, Clerk
Instrument 88279922
03/07/2022 @ 10:12:07 AM
COUNTY COMMISSION ORDER
Book 76 @ Page 244
Pages Recorded 1

MARCH 7, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPROVED THE LIST OF POLL
WORKER NOMINEES SUBMITTED BY THE WOOD COUNTY
CLERK FOR THE MAY 10, 2022 PRIMARY.

ORDER

On this date, came Mark Rhodes, Clerk of the County Commission of Wood County, and presented to the County Commission lists of the poll worker nominees who will work the Primary Election to be held May 10, 2022.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimously by David Blair Couch, did hereby APPROVE the aforementioned lists of poll workers.

APPROVED:

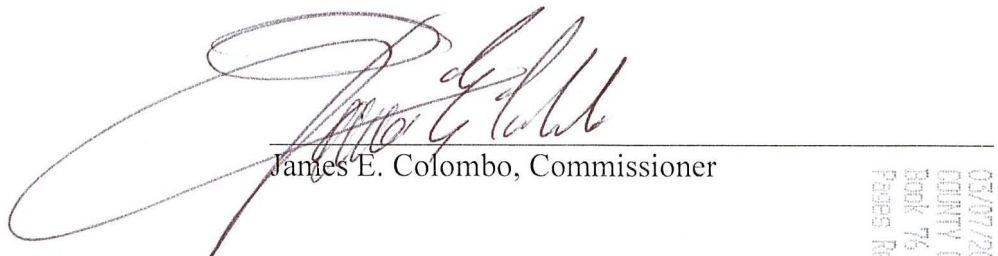
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

C/122

Wood County
Mark Rhodes, Clerk
Instrument 68280185
03/07/2022 @ 03:59:45 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 249
Pages Recorded 1

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 30892 ✓

Tax Year: 2021 ✓

Description

111.10X112.4X122.27X143.02X

134.53X129.74- .776-A SLATE CR

Upon the application of KENT DEBORAH L whose address is 3473 BUTCHER BEND RD MINERAL WELLS, WV 26150-3087 aggrieved by an erroneous assessment in SLATE District (06) Map 300 Parcel 0S4A0000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. DEBORAH KENT was incorrectly assessed in the wrong tax class. The property is not a rental. The revised tax amount reflects an accurate assessment. THE PROPERTY WAS SOLD ON A LAND CONTRACT 6/9/2018.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	3	1,086.14	2.218400	3	48,960
02/22/2022	PENDING EXONERATION	3	-543.08	2.218400	3	0
Adjusted Net Taxes			543.06	Adjusted Net Value		48,960

Map 300 Parcel 0S4A0000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 7, 2022

RECEIVED

MAR 04 2022

RECEIVED

FEB 28 2022

County Commission

Debra Kent

304 893-2071

6-300-3071

Wood County
Mark Rhodes, Clerk
Instrument 88279573
03/07/2022 @ 05:13:08 PM
COUNTY DEPARTMENT ORDER
Books Page 34
Pages Recorded 1

By: Connie Mcatee

Application Printed On

Tuesday, February 22, 2022 9:42 am

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Description

.13-E FOURTH ST

Tax Ticket: 51311

Tax Year: 2021

Upon the application of VAN HORN KAREN E L/EST whose address is 116 E 4TH ST WILLIAMSTOWN, WV 26187-1348 aggrieved by an erroneous assessment in WILLIAMSTOWN District (13) Map 4 Parcel 00A50000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

PROPERTY SHOULD BE IN TAX CLASS 2 RESIDENTIAL NOT CLASS 4 RENTAL. DUE TO CLERICAL ERROR THIS WAS NOT CHANGED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	4	926.44	2.718400	4	34,080
02/09/2022	PENDING EXONERATION	4	-463.22	2.718400	4	0
			Adjusted Net Taxes			Adjusted Net Value
			463.22			34,080

Map 4 Parcel 00A50000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 7, 2022.

RECEIVED

MAR 04 2022

County Commission

RECEIVED

FEB 15 2022

County Commission

Lucinda Duckworth
116 E 4th Street
Williamstown, WV 26187

Wood County
Mark Rhodes, Clerk
Instrument 88279574
03/07/2022 @ 02:14:51 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 235
Pages Recorded

By: Teresa Murray

Application Printed On

Wednesday, February 9, 2022 11:18 am

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 34512 ✓

Tax Year: 2021 ✓

Description

47.75-A MORE OR LESS
LEE CR

Upon the application of HANLEY EVELYN whose address is 7589 LOST PAVEMENT RD BELLEVILLE, WV 26133-8356 aggrieved by an erroneous assessment in TYGART District (08) Map 420 Parcel 000E0000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE TAX TICKET IS INCORRECT DUE TO THE FARM USE DISCOUNT NOT BEING APPLIED. THE NEW VALUE IS A CORRECT AMOUNT WITH THE FARM USE DISCOUNT.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	2	745.16	1.109200	2	67,180
01/01/2022	PENDING EXONERATION	2	-396.66	1.109200	2	-35,760
Adjusted Net Taxes			348.50	Adjusted Net Value		31,420

Map 420 Parcel 000E0000

X Evelyn Hanley
Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 7, 2022.

RECEIVED

FEB - 3 2022

County Commission

RECEIVED

MAR 04 2022

County Commission

Wood County
Mark Rhodes, Clerk
Instrument 88279575
03/07/2022 @ 02:18:55 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 236
Pages Recorded 1

By: Connie Mcatee

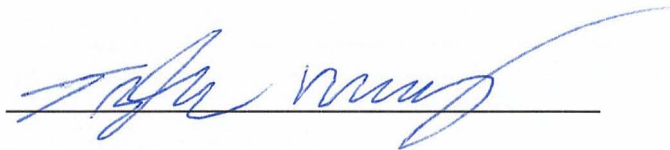
Application Printed On

Wednesday, January 12, 2022 9:53 am

State of West Virginia

County of Wood } TO-WIT:

I, Tyler McCloy, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully and impartially discharge the duties of Court Security for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during the continuance of the same; So help me God.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 10th day of MARCH, 2022



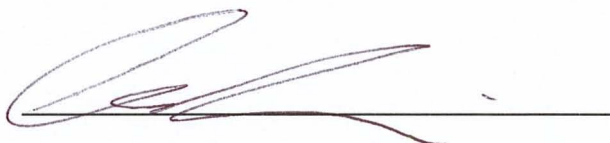
Signature and Title

Wood County
Mark Rhodes, Clerk
Instrument 88279926
03/07/2022 @ 10:22:46 AM
DATE OF OFFICE
Book 76 @ Page 247
Pages Recorded 1

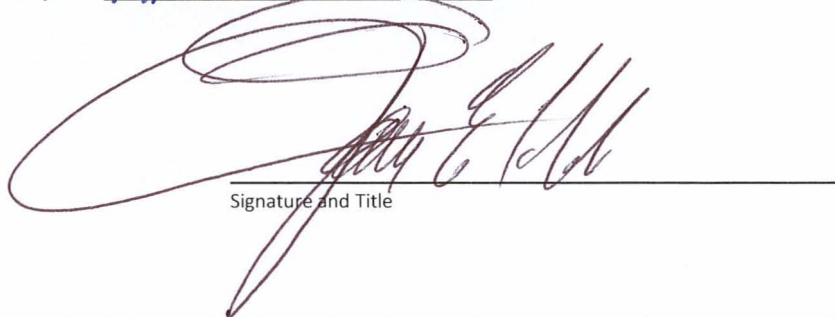
State of West Virginia

County of Wood } TO-WIT:

I, Asya Cash, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully and impartially discharge the duties of Court Security for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during the continuance of the same; So help me God.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 10th day of MARCH 2022

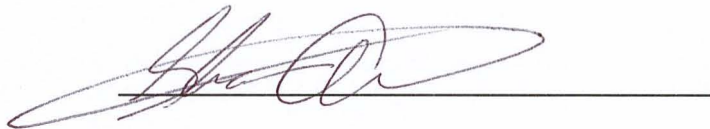

Signature and Title

Wood County
Mark Rhodes, Clerk
Instrument 8827925
03/07/2022 @ 10:16:10 AM
DATA OFFICE
Book 76 @ Page 246
Pages Recorded 1

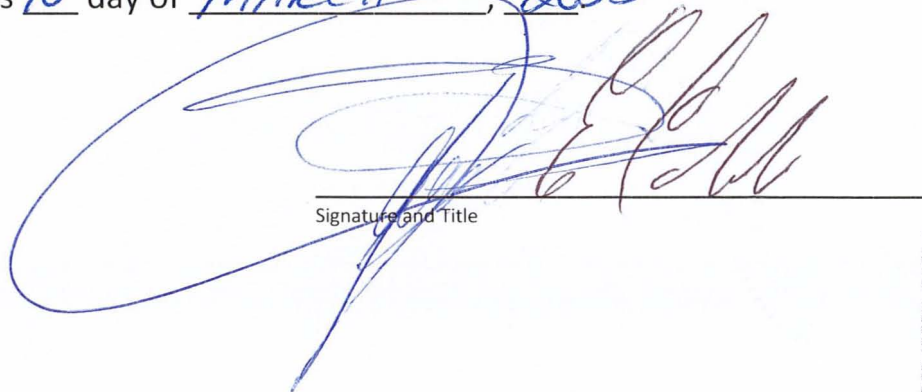
State of West Virginia

County of Wood } TO-WIT:

I, Stormie Augenstein, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully and impartially discharge the duties of Court Security for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during the continuance of the same; So help me God.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 10th day of MARCH, 2020


Signature and Title

Wood County
Mark Rhodes, Clerk
Instrument 88279923
03/07/2022 @ 10:13:42 AM
DATE OF OFFICE
Book 76 @ Page 245
Pages Recorded 1

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

March 4, 2022

Wood County Commission,

Joshua McLaughlin is resigning as a deputy. His last work day will be March 8th.

He will be using accumulated vacation and comp time to carry him thru April 23rd.
On his final check of April 30th he is to be paid 50 hours of vacation time and 1 hour of remaining comp time only.

Sincerely,

Teresa Wade
Administrative Assistant

Wood County
Mark Rhodes, Clerk
Instrument 88279229
03/07/2022 @ 10:25:53 AM
COUNTY COMMISSION ORDER
Book 76 @ Page 248
Pages Recorded 1