

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MARCH 10, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of March 3, 2022.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission discussed property located at 1442 Southern Highway, Mineral Wells, WV that has been deemed in violation of County regulations for junk on the property. After discussion, the County Commission gave the property owner, James Hendershot, until April 14, 2022 to make progress on the cleanup.

At 9:50 A.M., the County Commission met with David Nohe, Assessor and Connie McAtee, Deputy Assessor. They presented their proposed budget request for the Fiscal Year 2022/2023.

At 10:04 A.M., the County Commission met with Todd Nonamaker, Maintenance Superintendent, to discuss the request for his department for the Fiscal Year 2022/2023.

At 10:10 A.M., the County Commission met with Jodi Smith, WVU Extension Agent. They discussed her proposed budget for the Fiscal Year 2022/2023.

At 10:26 A.M., the County Commission met with Celeste Ridgway, Circuit Clerk. She presented her proposed budget request for the Fiscal Year 2022/2023.

At 10:40 A.M., the County Commission met with Rick Wooyard, Sheriff. Sheriff Wooyard presented his budget requests for the Fiscal Year 2022/2023 for the Sheriff's Department and the E-911 Telecommunications Center.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:55 A.M.

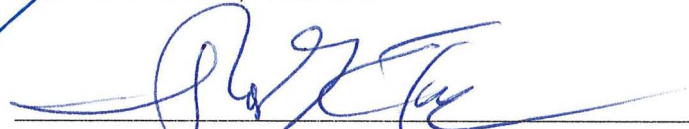
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



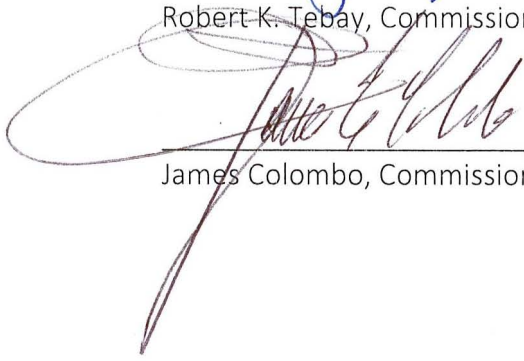
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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James Colombo, Commissioner

Wood County Commission Meeting  
Held March 10, 2022

**Please Print**

1.	Stormie Augenstein
2.	Asya Cash
3.	Tyler McCloy
4.	Sarah Robinson
5.	Michael Harper
6.	James Hendershot
7.	Gini Wright
8.	Nant Noke / Conrad McArthur
9.	Todd Ronamaker
10.	Jody Smith
11.	Celeste Ridgway
12.	Woody
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# Wood County Commission Agenda

March 10, 2022  
317 Market Street  
Parkersburg, WV 26101

9:30 A.M.	Discuss property at 1442 Southern Highway, Mineral Wells owned by James Hendershot	Sarah Robinson, Compliance Officer
9:45 A.M.	Discuss budget – Assessor’s Office	David Nohe and Connie McAtee
9:55 A.M.	Discuss budget - Maintenance Department	Todd Nonamaker
10:00 A.M.	Discuss budget – WVU Extension Office	Jodi Smith
10:30 A.M.	Discuss budget – Circuit Clerk’s Office	Celeste Ridgway
10:45 A.M.	Discuss budget – Sheriff’s Department and Telecommunications Center	Rick Woodyard and Camille Waldron
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting



**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

State of West Virginia

County of Wood } TO-WIT:

I, Jane Burdette, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully discharge the duties of the Ballot Commissioner in and for Wood County, West Virginia, to the best of my skill and judgment during the continuance of the same; So help me God.

Jane E Burdette

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 9 day of March, 2022.

Mark Rhodes, County Clerk  
Signature and Title

Wood County  
Mark Rhodes, Clerk  
Instrument 88279871  
03/10/2022 @ 02:41:11 PM  
DATE OF OFFICE  
Book 76 @ Page 237  
Pages Recorded 1

State of West Virginia

County of Wood } TO-WIT:

I, Douglas Ankrom, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully discharge the duties of the Ballot Commissioner in and for Wood County, West Virginia, to the best of my skill and judgment during the continuance of the same; So help me God.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 9<sup>th</sup> day of March, 2022

Mark Rhodes, County Clerk  
Signature and Title

Wood County  
Mark Rhodes, Clerk  
Instrument 88279872  
03/10/2022 @ 02:42:52 PM  
DATE OF OFFICE  
Book 76 @ Page 238  
Pages Recorded 1



## Wood County WVU Extension Service 2021

### Putting Knowledge to Work!

The West Virginia University Extension Service works to provide solutions in your community through key programs and resources, including agriculture and natural resources; 4-H and youth development; food and nutrition; health and wellness; financial planning; and home gardening. These research-based programs and services are available to Wood County residents thanks to the tremendous support of our community members, local organizations, volunteers and local partners, including the Board of Education and County Commission.

### Highlights

- 3,500+ youths and 700+ adults served.
- \$400,000+ generated by involvement in WVU Extension Service educational programming.
- More than 20,000 volunteer hours (\$544,000 value) provided to our local community.
- Faculty members authored columns, articles, and social media posts to share research and offer practical advice for parents, farmers and community members reaching more than 475,000 people.

### 4-H and Youth Development

#### Camping

- 104 youths and 55 volunteers participated in Wood County's summer day **camping** programs.
- \$1,000 was secured from **Health Rocks® grant** to provide outdoor recreation activities at 4-H camps.
- \$1,000 was secured from National 4-H Council to assist in a state **mental health conference** for teens in WV.
- 23 Wood County 4-H members participated in **state and national** 4-H camps/leadership events.
- \$200,000 in grants and donations successfully secured for **Wood County 4-H Camp** facility upgrades.

#### In-School Enrichment Programs

- 2,500 middle-school youths participated in **school-based educational programs** focused on lessons related to healthy living, substance abuse prevention, community service, and citizenship.
- 55 middle school students participated in **Career Readiness**, a 9-week curriculum focused on career exploration.
- 208 elementary school youth participated in **STEM** activities and learned about chicken embryology.
- 98 middle and high school youth from 7 county region learned how to stay connected during the pandemic.
- 6 middle school counselors were trained in *Botvin Life Skills* – a middle school life skills education curriculum.

#### Traditional 4-H Programming and Clubs

- 245 youths participated in **4-H Clubs**.
- 16 teen leaders completed **leadership training, projects and gained career skills** by serving as camp counselors.
- 543 youths received DIY take-home **STEM** activity kits and lessons.
- 68 **still projects** were exhibited locally, and 58 blue ribbon projects were exhibited at the **State Fair** of WV.
- 122 volunteers were trained in youth protection, financial best practices, and COVID safety.
- 29 youth participated in **4-H GEM program** and learned mindfulness and stress reduction strategies.
- 65 youth participated in state **WV 4-H Pen Pal** program and learned letter writing and communication skills.
- 33 youth and 37 adults participated in **4-H Career Readiness** workshops and learned how to match 4-H activities to future career interests.
- 116 youth and 45 volunteers participated in the first **Wood County 4-H and FFA Summer Showcase**.



**Energy Express Summer Reading Program:** secured \$22,000 for a program that provided **summer employment** and **college scholarships** to 5 college students and one teacher. 23 youth participants received **two nutritious meals** daily – 87% of students eligible for free/reduced lunch. 73% of students **improved or maintained reading skills**. 13 volunteers served 539 hours.

**Financial Literacy:** 29 students at Jackson Middle School learned about money management through **NextGen Finance**.

## Family Nutrition Program

### Youth Program

- 14 students participated in 6-week virtual series of **Teen Cuisine** focused on Nutrition education.
- 103 students from Jefferson and Madison Elementary Schools learned about **Rethink Your Drink**.
- 342 students from area schools and the YMCA learned **Show Me Nutrition**.
- 30 received **Microgreen kits** at Children's Home Society.
- 8 students from VanDevender Middle School learned nutritious **cooking skills**.
- **Pop-up Farmers' Markets** provided fresh produce to 796 students at Kanawha, Martin Elementary, YMCA, the Boys and Girls Club, and the Wood County 4-H and FFA Summer Showcase. Grants to support program received from Parkersburg Area Community Foundation (\$6,750) and Sister's Health Foundation (\$4,000).
- 60 students participated in **Food of the Month** and **Grow This** at Franklin and Martin Elementary Schools.
- 12 students at Martin Elementary School **Energy Express** learned nutrition education.
- **Grow This** seed kits were mailed to approximately 900 households regionally (500 in Wood County).
- 116 youth at the Wood County 4-H and FFA Summer Showcase learned **Rethink Your Drink**.
- 104 youth learned **healthy snack alternatives** at Wood County 4-H summer camps.

### Adult Program

- 5 virtual **Eat Smart Be Active** classes – 28 adult participants learned about nutrition and fitness.
- 2 in-person **Eat Smart Be Active** classes – 17 adult participants learned about nutrition and fitness.
- 2 virtual **Families Cook with Teen Cuisine** classes – 4 Families – 4 Adults and 9 children learned how to cook nutritious meals together.
- Partnered with Coplin Health Services to offer **FARMacy** in 4 counties. Instructed classes in Wood, Wirt, Jackson, and Roane counties.
- Participated in the **Grow This West Virginia** Program, mailing out seed packets to participants in 5 counties.
- Partnered with agencies to provide a **Farmers Market** in Vienna. Provided food demonstrations and resources.
- Trained to provide the **CARDIAC Program** to schools in Wood and Wirt counties in 2022. Program will check Kindergarten, second and fifth grade student's height, weight, and Acanthosis nigricans screening.

Wood County Extension faculty and staff worked together to provide programming to thousands of residents in the county during the pandemic. Faculty and staff continued to serve on numerous community coalitions and committees providing support and local expertise. Faculty also contributed to state and national research projects that guided their work in the community and served on state and national committees tackling issues like diabetes education, youth life skills, workforce development, diversity and inclusion, gardening and horticulture, substance abuse prevention, and healthy living. Programs were delivered in-person when permitted and virtually.