

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 17, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:33 A.M., the County Commission held a hearing in regard to the Estate of Shirley Liebau. Mark Liebau was present with his attorney, Steve R. Bratke, and requested Cari Campbell be removed as Administratrix for the Estate. After discussion, the County Commission denied the request but Ordered Ms. Campbell to settle the estate by March 28, 2022. (Probate Order)

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of David L. Hennessee. The parties have an agreement in principle to resolve the issue. Caroline Eversman, counsel for David R. Hennessee, requested that Crystal Hamrick be removed as Executrix of the Estate. The County Commission Ordered this hearing be continued generally. (Probate Order)

At 10:06 A.M., the County Commission hearing in regard to the Estate of Mark Wilkes was cancelled due to the request of the petitioner. Tiffany Wilkes, Administratrix requested it be continued. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of Donna Burgy. Frances Williams requested that John E. Burgy be removed as Executor of the Estate. After discussion, the County Commission Ordered that John E. Burgy be removed as Executor and that Frances R. Williams be appointed as Administratrix C.T.A.D.B.N. of the Estate. (Probate Order)

At 10:30 A.M., the County Commission held a hearing in regard to the Estate of George Williams. Robert K. Tebay, III, Attorney requested the Final Settlement be approved. After discussion, the County Commission accepted the Final Settlement. (Probate Order)

At 10:45 A.M., the County Commission held a hearing in regard to the Estate of Deborah McVey. David Bodie, Administator for the Estate asked that claims be disallowed. After discussion, the County Commission Ordered the claims be disallowed. (Probate Order)

At 10:50 A.M., the County Commission met with Sheriff Rick Woodyard. He asked they go out to bid for cruisers instead of making an emergency purchase. After discussion, the County Commission, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the County Commission of Wood County, did hereby AUTHORIZE sealed bids be obtained for pursuit rated cruisers and home confinement vehicles to be utilized by the Wood County Sheriff's Department. (Order A/2523)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:28 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

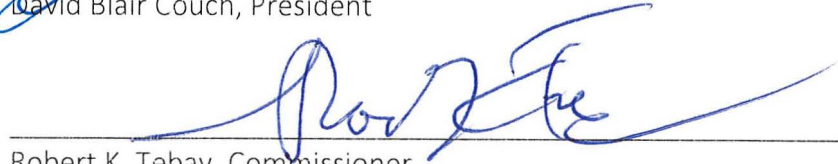
A/2523, Probate Orders

APPROVED:

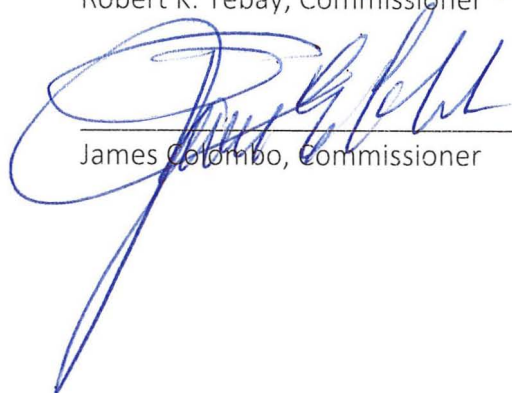
THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read 'David Blair Couch', written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read 'Robert K. Tebay', written over a horizontal line.

Robert K. Tebay, Commissioner

A handwritten signature in blue ink, appearing to read 'James Colombo', written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held March 21, 2022

¹⁷
Please Print

- | | |
|-----|--------------------------------------------------|
| 1. | Michael Harper |
| 2. | Cari Campbell |
| 3. | Stephen Campbell |
| 4. | Mark Liebau |
| 5. | Caroline Eversman, counsel for David R. Henneman |
| 6. | Debra Steed |
| 7. | Renée Williams |
| 8. | Rosine Mahaffey |
| 9. | Ide Burgoyne-Daniels |
| 10. | Tracy Schoen |
| 11. | Sammy Bihman |
| 12. | Reil Womack |
| 13. | Richard Smith |
| 14. | Eric |
| 15. | Linda Taylor |
| 16. | Carl Smith |
| 17. | Eric Chichester |
| 18. | John Taylor |
| 19. | May Alder |
| 20. | Mike King |

Michelle Owen
Jy 8 4g Tina M Leiguse



Wood County Commission Agenda

March 17, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of Shirley Liebau – Discuss request to remove Administratrix, Cari Campbell	Mark Liebau by Steve Bratke, Attorney
9:45 A.M.	Estate of David L. Hennessee – Discuss petition to remove Executrix, Crystal Hamrick	David Hennessee, Petitioner by Attorney Theisen Brock
10:00 A.M.	Estate of Mark A. Wilkes – Discuss request to remove the Administratrix Tiffany Wilkes	Matthew Wilkes, Petitioner
10:15 A.M.	Estate of Donna M. Burgy – Discuss request to remove Executor John E. Burgy	Francis Williams and Debra Steed, Attorney
10:30 A.M.	Estate of George Williams – Discuss request approval of settlement	Rob Tebay, Attorney
10:45 A.M.	Estate of Deborah McVey – Discuss request to have claims disallowed	David Bodie, Administrator
11:00 A.M.	Estate of Carl Taylor – Discuss elective share distribution	Bob Fluharty, Attorney
	Discuss emergency vehicle purchase request from the Sheriff's Department	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 17, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED BIDS BE OBTAINED FOR THE
VEHICLES TO BE USED BY THE SHERIFF'S DEPARTMENT.

ORDER

On this date, upon a motion by James E. Colombo, seconded by Robert K. Tebay and
made unanimous by David Blair Couch, the County Commission of Wood County, did hereby
AUTHORIZE sealed bids be obtained for pursuit rated cruisers and home confinement vehicles
to be utilized by the Wood County Sheriff's Department.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2523

Wood County
Mark Rhodes, Clerk
Instrument 88281242
03/17/2022 @ 03:58:53 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 308
Pages Recorded 1

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, March, 17, 2022, Present, David Blair Couch, President of said Commission, Robert K Tebay, and James E Colombo Commissioners.

IN RE: ESTATE OF DONNA MAE BURG, DECEASED (ORDER COUNTY COMMISSION-REMOVE JOHN E BURG,EXECUTOR-APPOINT FRANCES R WILLIAMS)

This 17th day of March, 2022, in a hearing held before the County Commission, FRANCES R WILLIAMS, requesting that JOHN E BURG, EXECUTOR, of the Estate of DONNA MAE BURG, deceased, be removed. Upon review of said petition the County Commission moved that JOHN E BURG, EXECUTOR, be removed, and that FRANCES R WILLIAMS be appointed as ADMINISTRATRIX C.T.A.D.B.N. of the Estate of DONNA MAE BURG, deceased.

IN RE: ESTATE OF MARK WILKES, DECEASED HEARING CONTINUED

This 17TH day of March, 2022, TIFFANY WILKES, ADMINISTRATRIX, requested the hearing scheduled at 10:00 a.m., March 17, 2022, be continued. By order of County Commission, the hearing to remove TIFFANY WILKES, ADMINISTRATRIX, has been rescheduled to April 21, 2022, 10:30. a.m.

IN RE: ESTATE OF DEBORAH SUE MCVEY, DECEASED ORDER COUNTY COMMISSION
REQUEST TO DISALLOW CLAIMS

This day came DAVID BODIE, ADMINISTRATOR, for the Estate of DEBORAH SUE MCVEY, deceased before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claims be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF SHIRLEY M LIEBAU, DECEASED REQUEST FOR REMOVAL OF ADMINISTRTRIX

This 17TH day of March, 2022, MARK LIEBAU, represented by STEVE R BRATKE, in a hearing requesting CARI CAMPBELL, ADMINISTRATRIX, for the estate of SHIRLEY M LIEBAU, be removed. By order of the Wood County Commission, CARI CAMPBELL, ADMINISTRATRIX, was not removed, but was ordered to settle the estate by March 27, 2022.

IN RE: ESTATE OF DAVID LIONEL HENNESSEE, DECEASED

HEARING CONTINUED GENERALLY

This day came DAVID R HENNESSEE, in a hearing requesting that CRYSTAL MICHELLE HAMRICK, EXECUTRIX, be removed in the Estate of DAVID LIONEL HENNESSEE, deceased, before the County Commission. By order of the County Commission this hearing was continued generally.

IN RE: ESTATE OF GEORGE ALLEN WILLIAMS, DECEASED

HEARING REQUESTING APPROVAL
OF FINAL SETTLEMENT

This 17TH day of March, 2022, ROBERT K TEBAY, III, appeared for a hearing with regards to the estate of GEORGE ALLEN WILLIAMS, DECEASED, requesting approval of a Final Settlement before the Wood County Commission. By order of the Wood County Commission, the Final Settlement was accepted and recorded.

IN RE: ESTATE OF CARL E TAYLOR, DECEASED

HEARING CONTINUED FOR REVIEW

This 17TH day of March, 2022, ROBERT FLUHARTY, attorney for FREDA TAYLOR, requested a hearing to discuss elective share distribution. By order of County Commission, the hearing is continued for further review.

MARCH 17, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE THE RECORDING OF
FINAL SETTLEMENT IN THE ESTATE OF GEORGE ALLEN WILLIAMS

ORDER

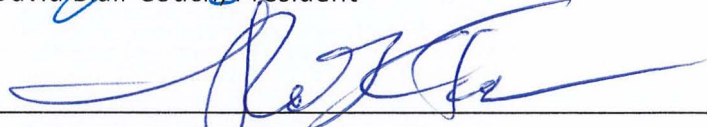
On this date, the County Commission of Wood County, did hereby approve the recording of the Final Settlement in the estate of GEORGE ALLEN WILLIAMS, DECEASED. Upon consolidation of the assets, the inheritance of Kimberly Sue Jones, be transferred to the West Virginia Secretary of State Unclaimed Property.

Sincerely,

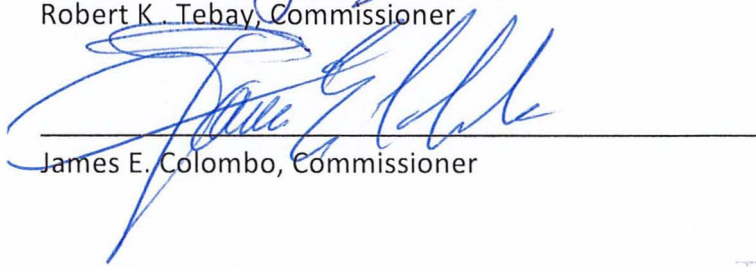
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Mark Rhodes, Clerk
Instrument 882812
03/18/2022 @ 03:18:27 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 324
Pages Recorded 1



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

April 5, 2022

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please be advised that Shennay Jackson's last day of employment with my office will be today, April 5, 2022. Please pay her for 41 hours of vacation.

Thank you for your assistance in this matter.

Sincerely,

Pat Lefebure
Wood County Prosecuting Attorney

County Commission

APR 06 2022

RECEIVED

Wood County
Mark Rhodes, Clerk
Instrument 88281811
04/05/2022 @ 03:16:55 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 323
Pages Recorded 1