

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, MAY 9, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Mark Schwendeman from Schwendeman Insurance Agency and Amber McCoy from Highmark Insurance met with the County Commission to discuss benefits for County employees.

At 10:22 A.M., the County Commission met with Mark Lewis from the Greater Parkersburg Convention and Visitors Bureau. Mr. Lewis gave an update on their new facility.


Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

No Orders

APPROVED:

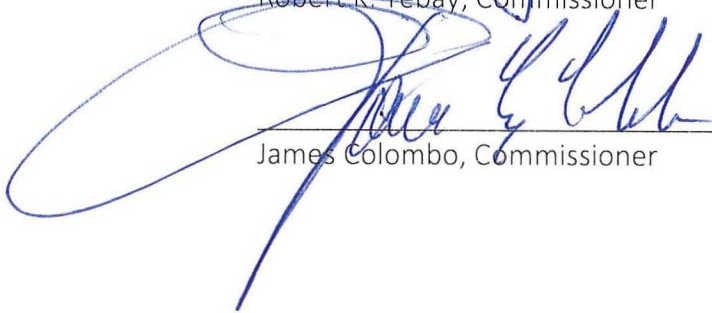
THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "David Couch", written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, Commissioner

A large, stylized handwritten signature in blue ink, appearing to read "James Colombo", written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held May 9, 2022

**Please Print**

1.	Mark Schwende man
2.	Amber McCoy
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Wood County Commission  
Agenda

May 9, 2022  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss employee benefits for fiscal year 2022/2023	Schwendeman Insurance
9:45 A.M.	Update on the new Convention and Visitors Bureau Welcome Center	Mark Lewis, Director
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4014	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	05/02/2022	241,332.94	

GENERAL FUND Bank Id 101 Totals 241,332.94

Report Totals 241,332.94


## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8138	DICK WARNER	DICK WARNER RENTALS	REGULAR	05/03/2022	950.00	
8139	DOMINIONH	DOMINION HOPE	REGULAR	05/03/2022	50.21	
8140	MONPOWER	MON POWER	REGULAR	05/03/2022	1,098.00	
8141	PHARCHEM	PHARCHEM INC	REGULAR	05/03/2022	754.80	
8142	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	05/03/2022	91.15	
8143	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	05/03/2022	417.00	
8144	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	05/03/2022	56,540.40	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					59,901.56	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2586	ACE LOCK	ACE LOCK SAFE & SECURITY	REGULAR	05/03/2022	788.00	
2587	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/03/2022	169.49	
2588	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	05/03/2022	367.86	
2589	FRONTIER	FRONTIER	REGULAR	05/03/2022	219.99	
2590	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	05/03/2022	122.70	
2591	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/03/2022	46.00	
2592	MONPOWER	MON POWER	REGULAR	05/03/2022	343.12	
2593	RYANALES	ALESHIA RYAN	REGULAR	05/03/2022	1,000.00	
2594	ZEPHYR	ZEPHYR INDUSTRIES, INC.	REGULAR	05/03/2022	732.52	

**FIRE SERVICE FEE Bank Id 120 Totals**

3,789.68





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3620	ODEPOT	OFFICE DEPOT	REGULAR	05/03/2022	55.10	

HOME CONFINEMENT Bank Id 108 Totals

55.10



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8356	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	05/03/2022	202.18	
8357	QUALITY	QUALITY SALES & SERVICE INC	REGULAR	05/03/2022	1,989.49	
8358	SCALSAMM	SCALISE SAMMY A	REGULAR	05/03/2022	66.73	
8359	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	05/03/2022	595.00	
E-911 FUND Bank Id 107 Totals					2,853.40	

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## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1618	MARSHALLB	BRENDA MARSHALL	REGULAR	05/03/2022	76.50	
MAGISTRATE COURT Bank Id 105 Totals					76.50	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4015	DENTAL	RENAISSANCE	REGULAR	05/03/2022	1,317.72	
4016	DENTAL	RENAISSANCE	REGULAR	05/03/2022	1,111.59	
173553	CRUM G	GWEN CRUM	REGULAR	05/03/2022	127.87	
173554	DISH	DISH NETWORK	REGULAR	05/03/2022	122.07	
173555	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	05/03/2022	185.78	
173556	GENERALSA	GENERAL SALES CO.	REGULAR	05/03/2022	685.33	
173557	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	05/03/2022	59.00	
173558	JP COOKE	JP COOKE COMPANY	REGULAR	05/03/2022	359.00	
173559	LAMP	LAMP PESTPROOF	REGULAR	05/03/2022	85.00	
173560	LITTLE KCD	LITTLE KANAWHA CONSERVATION DISTRICT	REGULAR	05/03/2022	5,000.00	
173561	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	05/03/2022	200,000.00	
173562	MOO	MUTUAL OF OMAHA	REGULAR	05/03/2022	6,804.82	
173563	MOUNTWOOD	MOUNTWOOD PARK	REGULAR	05/03/2022	200,000.00	
173564	NOLANS	NOLAN'S SERVICES LLC	REGULAR	05/03/2022	10,548.47	
173565	ODEPOT	OFFICE DEPOT	REGULAR	05/03/2022	1,245.57	
173566	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	05/03/2022	150,000.00	
173567	QUALITY	QUALITY SALES & SERVICE INC	REGULAR	05/03/2022	3,978.98	
173568	QUINN	QUINN SUPPLY	REGULAR	05/03/2022	1,451.11	
173569	RUNYON	RUNYON LOCK SERVICE	REGULAR	05/03/2022	10.00	
173570	UNION WIL	UNION WILLIAMS PSD	REGULAR	05/03/2022	49.42	
173571	UPFITTERPROS	UPFITTERPROS	REGULAR	05/03/2022	190.00	
173572	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/03/2022	95.00	
173573	VISION	VISION SERVICE PLAN (WV)	REGULAR	05/03/2022	3,632.44	
173574	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	05/03/2022	100,000.00	

GENERAL FUND Bank Id 101 Totals

687,059.17



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1009	GLASSER	LEWIS GLASSER LLC	REGULAR	05/03/2022	1,500.00	

AMERICAN RESCUE PLAN Bank Id 207 Totals

1,500.00

Report Totals

755,235.41



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2579	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	VOID	05/06/2022	(4,121.88)	X

FIRE SERVICE FEE Bank Id 120 Totals (4,121.88)

Report Totals (4,121.88)

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