

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 12, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the William E. Bruchey estate. Justin Raber, Attorney for Mary Kay Blank and Peggy Ann Hess, Co-Executors and Jeffrey B. Reed, Attorney for Debora Galford were present. After discussion, the County Commission Ordered this estate is to be settled within thirty (30) days. (Probate Order)

At 10:00 A.M., the County Commission opened sealed bids for the renovation of the E-911 Center. Bids were taken under advisement. The Order listing who bids were received from is attached to this Order and shall be made a part thereof. (Order CW/105)

At 10:18 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, authorized a hearing date of June 30, 2022 at 10:00 A.M. to be set for a proposed closure of an alley right of way on South Third Street, Parkersburg, WV. (CW/104)

At 10:30 A.M., the County Commission signed a proclamation recognizing CEOS Week in Wood County.

At 10:40 A.M., the County Commission approved Stacy Layton to work as a contracted worker for the Sheriff's Department.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:44 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

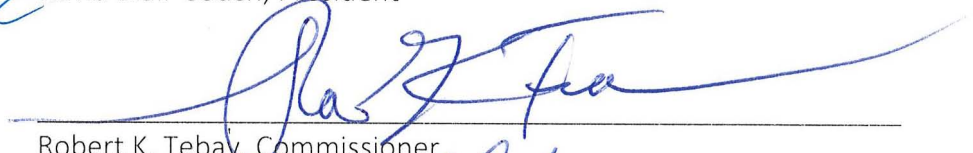
CW/105, CW/104, Probate Orders

APPROVED:

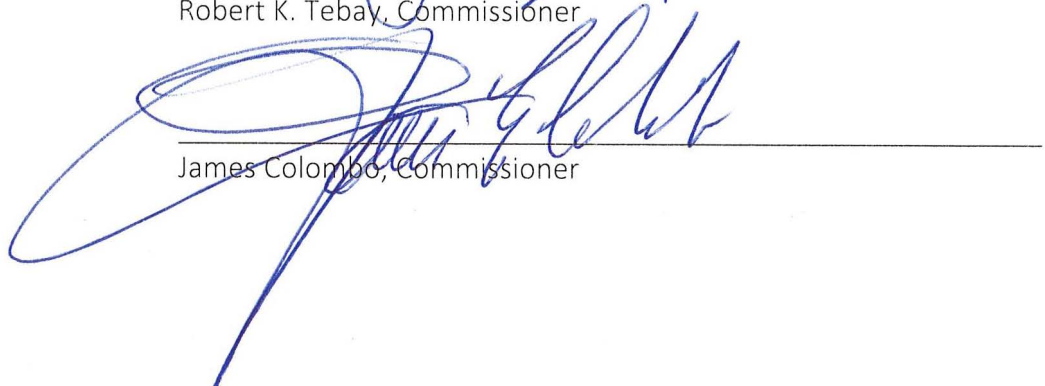
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written in a cursive style, positioned above a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held May 12, 2022

Please Print

1.	Justin M. Rube
2.	Jeff Reed
3.	ARAH R. KRASON
4.	Heather R. Myers
5.	Timothy W. Myers
6.	
7.	
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Wood County Commission Agenda

May 12, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of William Bruchey – Consider request to remove the Co-Executors, Mary K. Blank and Peggy A. Hess	Attorney Jeffrey Reed Attorney Justin Raber
10:00 A.M.	Bid opening – 911 Renovations	
10:15 A.M.	Consider setting a hearing to close the Right of Way at South 3 rd Street	Heather Myers
10:30 A.M.	Consider signing CEOS Proclamation	
	Consider contracting with Stacy Loyton for transcription services for the Sheriff's Department - \$2.00/page	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 12, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
RENOVATION OF THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open sealed bids for renovation of the E-911 center. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on April 14, 18 and 20, 2022. Sealed bids were received from the following:

City Construction
284 Factory Street
Clarksburg, WV 26301

Base Bid Price - \$3,331,000.00
Alternative #1 - \$120,000.00
Alternative #2 - \$45,000.00

Maynard C Smith Construction
3410 Chesterfield Ave
Charleston, WV 25304

Base Bid Price - \$4,097,000.00
Alternative #1 - \$220,000.00
Alternative #2 - \$65,000.00

Grae-Con Construction
101 Industry Rd
Marietta, OH 45750

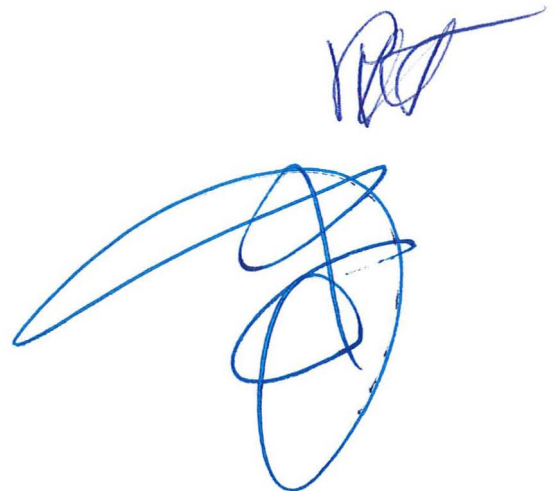
Base Bid Price - \$3,189,000.00
Alternative #1 - \$160,000.00
Alternative #2 - \$65,000.00

United Construction Company Inc.
3120 Northwestern Pike
Parkersburg, WV 26104

Base Bid Price - \$3,703,941.00
Alternative #1 - \$112,419.00
Alternative #2 - \$62,870.00

Danhill Construction Company
P.O. Box 685
Gauley Bridge, WV 25085

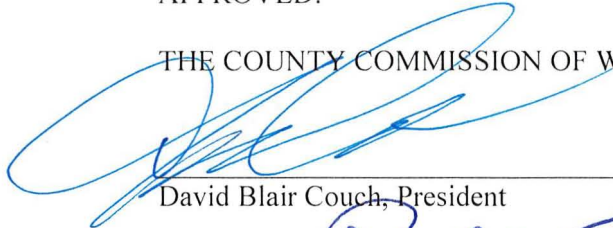
Base Bid Price - \$3,676,000.00
Alternative #1 - \$115,000.00
Alternative #2 - \$67,000.00

A handwritten signature in blue ink is located in the upper right quadrant of the page. Below it, there is a large, complex blue scribble or signature that appears to be a stylized 'S' or a similar abstract mark.

The County Commission of Wood County, upon a motion made by Robert K Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized blue ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A large, stylized blue ink signature of James E. Colombo, written over a horizontal line.

James E. Colombo, Commissioner

CW/105

BID TABULATION SHEET

Proposed Wood County 911 Center

980 Altman Avenue, Parkersburg

for

Wood County Commission

Bid Date: May 12, 2022

Bid Start Time - 9:56 AM

Bid Finish Time - 10:12 AM

ZMM Commission No. 21180

Building Construction Bid

Bidder	City Construction	United Construction Company	MCS	Danhill	Grae-Con
Base Bid	\$3,331,000	\$3,528,652	\$4,097,000	\$3,676,000	\$3,189,000
Alt. 1 (Paving)	\$120,000	\$112,419	\$220,000	\$115,000	\$160,000
Alt.2 (Fencing)	\$45,000	\$62,870	\$65,000	\$67,000	\$65,000
Unit Price 1 (Ballistic Mat'l)	\$5,000	\$2,381	\$2,600	\$2,620	\$2,500
Unit Price 2 (Deduct)	\$3,200	\$1,193	\$1,100	\$1,200	\$1,100
Unit Price 3 (ACT 2)	\$65	\$62	\$62	\$62	\$60
Unit Price (Deduct)	\$40	\$51	\$46	\$52	\$50
Total Project Cost (Base Bid + Alternates)	\$3,496,000	\$3,703,941	\$4,382,000	\$3,858,000	\$3,414,000
Bid Bond	x	x	x	x	x
Duration	365	540	370	450	395
Addenda Received (5 Total)	5	5	5	5	5

LEGAL AFFIDAVIT

April 20, 2022

Duly sworn, says that the:

**Parkersburg News and Sentinel
LEGAL NOTICE
(304) 485-1891**

Hereto attached was printed in the Parkersburg News and Sentinel
A daily newspaper published in the City of Parkersburg, Wood County, West Virginia for:

14 Apr 2022

18 Apr 2022

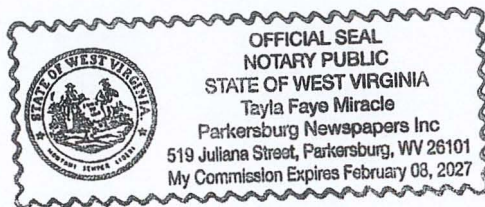
20 Apr 2022

By: David T. Will

Sworn to and subscribed before me this

20th day of April 2022

Tayla Faye Miracle
Notary Public for Wood County, WV



ADVERTISEMENT FOR BIDS

The Wood County Commission, hereinafter referred to as the Owner, invites qualified contractors to submit sealed bids for the Renovations for the 911 Call Center according to Bidding Documents prepared by ZMM, Inc. Architects and Engineers. Sealed bids will be received at the offices of the Wood County Commission, Wood County Courthouse, One Court Square Suite 205, Parkersburg, West Virginia 26101 until 9:30 a.m. local time, on May 5, 2022. Bids will be publicly opened and read on May 5, 2022 at 10:00 A.M. in Suite 203 of the Wood County Courthouse, One Court Square, Parkersburg, WV 26101.

A pre-bid conference will be held at 1:30 p.m. local time, on April 21, 2022 in Room 203 of the Wood County Courthouse. Attendance at pre-bid conference is mandatory for prime contract bidders only.

Bidding Documents will be available after April 8, 2022 and can be obtained by one of the following methods:

1. Prime Contract Bidders only may contact ZMM Architects and Engineers Attn: Reception; reception@zmm.com and request information to access the firm's online F.T.P. ShareFile site for the Renovations for the 911 Call Center project. Once access is gained, Bidders can download Bidding Documents in the form of PDF files at no charge. Requests for access to documents must be made by email, and those requests received through mail, telephone, fax transmission, or other online communications will not receive a response.

2. Hard Copies may be obtained from Charleston Blueprint (304-343-1063) by General Contractors, Subcontractors, material suppliers and dealers by paying the actual cost of printing, binding and mailing; however such cost is not refundable.

INSERT DEPOSIT AMOUNT.
GUIDELINES ARE:
DRAWINGS, \$2/SHEET
SPECS, \$0.10/PAGE
ADDOCS, \$10 TOTAL
RETAIN BELOW FOR
PROJECTS BID BY
STATE OF WV.

REVISE LOCATIONS TO
SUIT PROJECT.

Bidding documents may be examined at Viewing Depositories listed in the Bidding Documents.

Each bid shall be accompanied by a bid bond, made payable to the Owner, in the amount of five percent (5%) of the base bid, in accordance with the Instructions to Bidders.

Each Bidder must be registered with the West Virginia Department of Tax and Revenue prior to the time and date for Receipt of Bids in order for his Bid to be considered. Each Bidder's registration certificate number shall be written in the space provided on the Form of Proposal.

All bidders are required to be licensed to perform work in the State prior to submitting a bid for this project as required by Chapter 21, Article 11, of the Code of West Virginia. Each Bidder's Contractor license number shall be written in the space provided on the Form of Proposal.

The Owner reserves the right to reject any or all bids, the right to waive minor informalities and procedures in bidding, and the right to withhold final award of contract for 60 days after opening bids.

The bidder to whom the contract is awarded shall execute and deliver to the Owner within 10 days after the award, and before signing the contract, a Performance Bond and Payment Bond utilizing the bond forms bound in the Project Manual each in a penal sum equal to at least the contract sum and the cost of such bonds shall be included in the bid.

David Blair Couch, President
Wood County Commission
Apr 14, 2020

Wood County
Mark Rhodes, Clerk
Instrument 88485356
05/12/2022 @ 04:10:27 PM
COUNTY COMMISSION OFFICE
Book 76 @ Page 393
Pages Recorded 4

MAY 12, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A HEARING DATE FOR THE CLOSURE OF A RIGHT WAY

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE a hearing date of June 30, 2022 at 10:00 am to be set for a proposed closure of an alley right of way on South Third Street, Parkersburg, West Virginia.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/104

Wood County
Mark Rhodes, Clerk
Instrument 88285414
05/12/2022 @ 11:23:12 AM
COUNTY COMMISSION ORDER
Book 76 @ Page 405
Pages Recorded 1

BEFORE THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF WILLIAM ERNEST BRUCHEY, DECEASED

**ORDER FROM MAY 12, 2022,
HEARING BEFORE THE COUNTY COMMISSION**

This 12th day of May, 2022, came Debora Galford, Jane Powell, Elizabeth Stephens, Pam Mitchell, and Ruth Stephens (hereinafter referred to collectively as the “beneficiaries named in the Will” or “Claimants”), in person and by counsel, Jeffrey B. Reed, and also came the Co-Executors, Mary Kay Blank and Peggy Ann Hess, in person and by counsel, Justin Raber, for a hearing on the previously filed Motion to Remove Co-Executors.

Whereupon counsel made certain representations to the County Commission and the County Commission obtained certain information from Mark Rhodes, County Clerk.

Based upon the information before the County Commission, the Motion to Remove the Co-Executors is Ordered Denied. It is further Ordered that the beneficiaries named in the Will shall provide to the Co-Executors a list of what assets of the Estate they wish to have from the Estate, said list to be provided to the Co-Executors on or before June 13, 2022. It is further Ordered that the Co-Executors shall distribute the assets as designated by the beneficiaries named in the Will and otherwise have the Estate closed on or before August 15, 2022.

Whereupon the beneficiaries named in the Will presented to the Co-Executors a list detailing the cost of litigation from September 2021 to the end of April, 2022, requesting that the Estate reimburse Ed and Ruth Stephens for these costs pursuant to the previous Order of this County Commission entered in this matter. This list was presented to Mark Rhodes to be included in the file to be provided to the Fiduciary Commissioner.

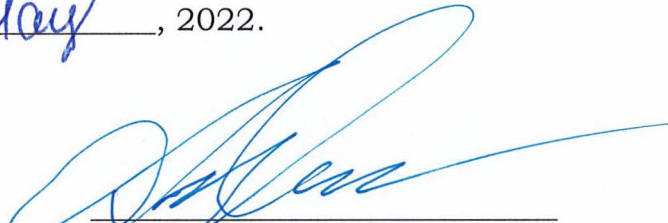
It is further Ordered that the Wood County Clerk shall forthwith provide a certified copy of this Order to the parties and to the Fiduciary Commissioner, as follows:

Justin L. Hardman
500 Green Street
Parkersburg, WV 26101
Fiduciary Commissioner

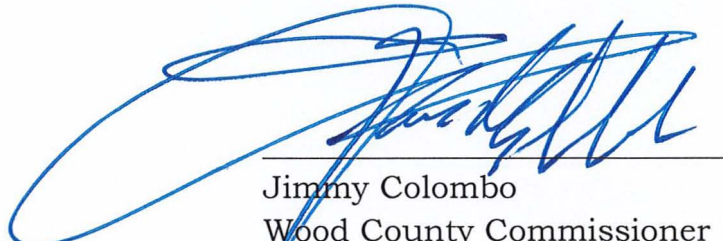
Jeffrey B. Reed
4420 Rosemar Center, Unit 101-A
Parkersburg, WV 26104
Counsel for Claimants

Justin M. Raber
P.O. Box 345
Parkersburg, WV 26102
Counsel for Estate/Co-Executrices


All of which is hereby accordingly **ADJUDGED, ORDERED** and **ENTERED**, this 19th day of May, 2022.



David Blair Couch, President
Wood County Commissioner

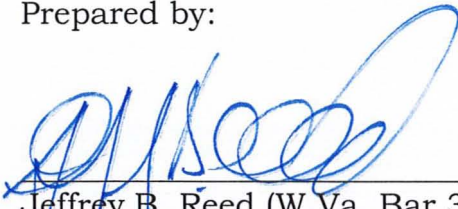


Jimmy Colombo
Wood County Commissioner



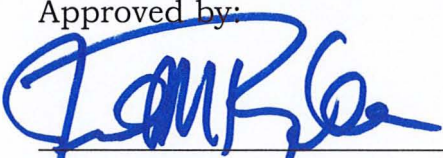
Bob Tebay
Wood County Commissioner

Prepared by:



Jeffrey B. Reed (W.Va. Bar 3039)
Counsel for the beneficiaries named in the Will
4420 Rosemar Center, Unit 101-A
Parkersburg, WV 26104
304-917-3645
jeff@jeffreedlawoffice.com

Approved by:



Justin Raber (W.Va. Bar 12803)
P.O. Box 345
Parkersburg, WV
Counsel for the Estate/ Co-Executrices

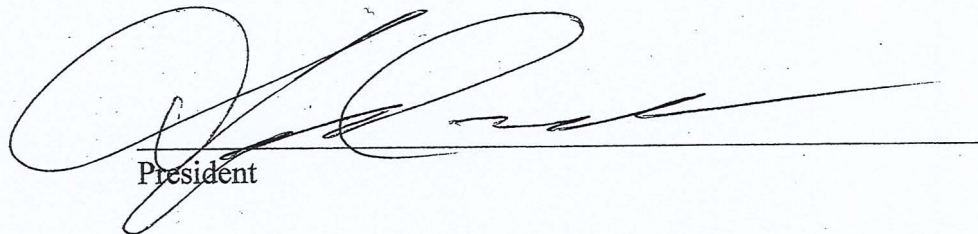
Wood County
Mark Rhodes, Clerk
Instrument 88285161
05/19/2022 @ 03:07:36 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 387
Pages Recorded 3

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, May 12, 2022, Present, David Blair Couch, President of said Commission, Robert K Tebay, and James E Colombo Commissioners.

IN RE: ESTATE OF WILLIAM ERNEST BRUCHEY, DECEASED

CONSIDER REMOVAL OF
CO-EXECUTORS

This 12th day of May, 2022, came Justin Raber, attorney for MARY KAY BLANK and PEGGY ANN HESS, CO-EXECUTORS, and Jeffrey B Reed, attorney for DEBORA GALFORD in a hearing to consider the removal of the Co-Executor's.. By order of the Wood County Commission, the estate is to be settled within 30 days.



President

Wood County
Mark Rhodes, Clerk
Instrument 88294626
05/12/2022 @ 01:25:54 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 381
Pages Recorded 1

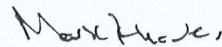
TEST CERTIFICATION NUMBER 3

WOOD COUNTY

Conducted At the Conclusion of the Official Count

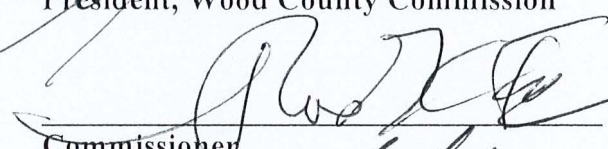
PRIMARY ELECTION DAY

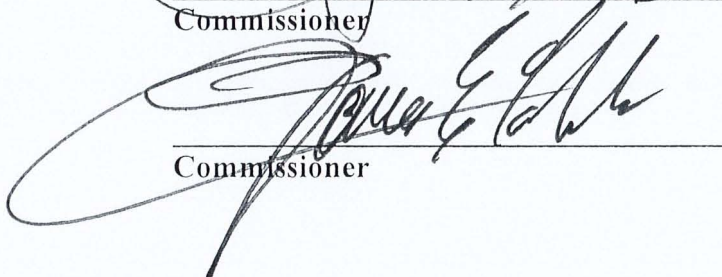
We, the undersigned, of Wood County, do hereby certify that the test of the Tabulating Equipment used for vote tabulation in the May 10, 2022, Primary Election, was conducted immediately after the election count and was found to be free from error.



Clerk, Wood County Commission


President, Wood County Commission


Commissioner


Commissioner

Dated this 10th day of May, 2022.