

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 6, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of Carl Taylor. Richard Smith, Jr. Attorney for Trudy Chichester, Executrix was present for a status hearing. After discussion, the County Commission Ordered this estate referred to Justin Hardman, Fiduciary Commission, for further review and the Petitioner is required to post bond. (Probate Order)

At 10:42 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid for construction and renovation of the Wood County Central Telecommunications Center (E-911). Sealed bids were received for review on May 12, 2022. The bid was awarded to:

Grae-Con Construction.
101 Industry Road
Marietta, OH 45750
Base price - \$3,189,000.00
Alternative #1 \$ 160,000.00
Alternative #2 \$ 65,000.00

(Order A/2564)

At 10:43 A.M., the County Commission approved the hiring of Ian Stengel and Becca Parks as a part time employees in the Assessor's Office.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:52 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2564, A/2565, A2566

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James C. Colombo, Commissioner

Wood County Commission Meeting
Held June 6, 2022

Please Print

1.	Eric Chichester
2.	Tandy Anderson
3.	Nicole [Signature]
4.	CARL E TAYLOR II
5.	Jay [Signature] Tracy McClung
6.	BOBBY L. MCCLUNG
7.	Richard Smith
8.	Denise Allen, CLAO ✓
9.	[Signature]
10.	[Signature]
11.	
12.	
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20.	



Wood County Commission
Agenda

June 6, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

10:00 A.M.	Estate of Carl Taylor – Status hearing	Richard Smith, Attorney for Trudy Chichester
10:15 A.M.	Award bid for the E-911 Center construction	
	Consider Request to Hire Ian Stengel for the Assessor's Office as summer help - \$13.50/hr	
	Consider Request to Hire Becca Parks for the Assessor's Office as summer help \$13.50/hr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 6, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR THE E-911
CENTER CONSTRUCTION.

ORDER

On this date, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid for construction and renovation of the Wood County Central Telecommunications Center (E-911). Sealed bids were received for review on May 12, 2022. The bid was awarded to:

Grae-Con Construction.
101 Industry Road
Marietta, OH 45750
Base price - \$3,189,000.00
Alternative #1 \$ 160,000.00
Alternative #2 \$ 65,000.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2564

Wood County
Mark Rhodes, Clerk
Instrument 88286956
06/06/2022 @ 02:09:21 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 436
Pages Recorded 1

JUNE 6, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WVCFIA GRANT NUMBER 17CYCWOOD54. SAID REQUEST IS IN THE AMOUNT OF \$18,493.60.

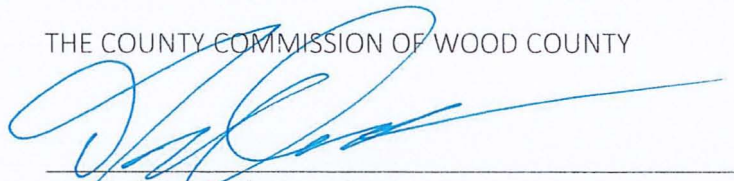
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the West Virginia Courthouse Facilities Improvement Authority (WVCFIA) Grant Number 17CYCWood54. Reimbursement is in the amount of eighteen thousand four hundred ninety-three dollars and sixty cents (\$18,493.60) for the month of April, 2022. The Request for Reimbursement and Recaps are being submitted to the West Virginia Courthouse Facilities Improvement Authority.

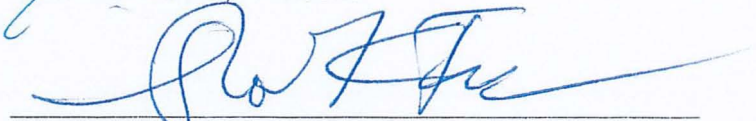
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the WVCFIA Grant is on file in the Office of the County Administrator.

APPROVED:

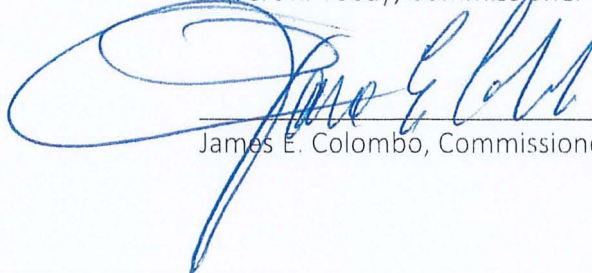
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

WEST VIRGINIA Courthouse Facilities Improvement Authority	17th Cycle - Request for Reimbursement
RECEIVED	Funds Recipient: Wood County Commission
	Address: One Court Square, Suite 203, Parkersburg, WV 26101
	Grant ID #: 17cycWood54
	FEIN #: 556 000 417
CFIA Use Only Invoice #:	Funds are hereby requested to cover expenditures FROM: 4/12/22 TO: 4/19/22

VENDOR INFORMATION - Please list below all invoices associated with this request for reimbursement. List the vendor name, the invoice date or date service began, the invoice number and the check number in this column. Attach a copy herein of the corresponding vendor invoice(s) marked "paid" and proof of payment for services (copy of county check).

UCCI - 4/12/22 - 4/19/22 - 48646 - 173519

Total Dollar
Amount of
Each Invoice

\$23,117.00

X .80

\$18,493.60

FUNDS RECIPIENT REIMBURSEMENT REQUEST:

This request is in the amount of \$ \$18,493.60 6/6/22

Pursuant to the authority vested in me, I certify that this request is correct and proper for reimbursement.

Date

Authorized Official

CFIA USE ONLY CERTIFICATION:

I certify that this report presents expenditures of funds for the period covered and for the total project budget to date, made in accordance with the approved application for this funding program.

BY: Melissa K. Smith, Executive Director

TYPED NAME & TITLE

SIGNATURE

DATE

Wood County
Mark Proles, Clerk
Instrument 828648
06/06/2022 03:54:13 PM
COUNTY COMMISSION ORDER
Book 15 @ Page 428
Pages Recorded 2

JUNE 6, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$26,000.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WVCFIA GRANT #18CYCWOOD54.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-six thousand dollars and zero cents (\$26,000.00) which represents reimbursement to Wood County for expenses incurred during the months of February and March, 2022, in regard to the West Virginia Courthouse Facilities Improvement Authority (WVCFIA) Grant Number 18cycWood54. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 76, at Page 372 and bearing the date April 25, 2022, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

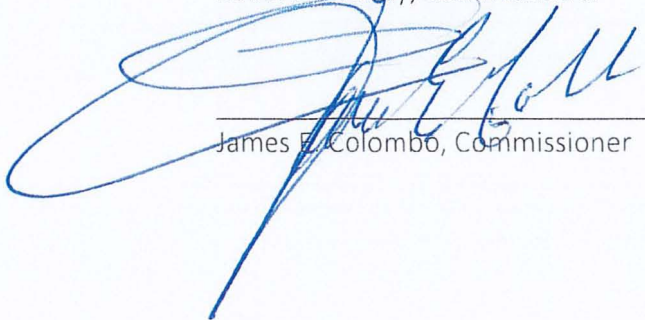
Documentation pertaining to the WVCFIA Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2566

Wood County
Mark Thomas, Clerk
Instrument 8028695
06/06/2022 02:04:10 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 476
Pages Recorded 1

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, June 6, 2022, Present, David Blair Couch, President of said Commission, Robert K Tebay, and James E Colombo Commissioners.

IN RE: ESTATE OF CARL E TAYLOR, DECEASED

STATUS HEARING

This 6th, day of June, 2022, RICHARD D SMITH, JR, attorney for TRUDY L CHICHESTER, EXECUTRIX, for the estate of CARL E TAYLOR, deceased, for a status hearing. By order of County Commission, this estate has been referred to Justin Hardman, Fiduciary Commissioner for further review and the Petitioner is required to post bond.

Wood County
Mark Rhodes, Clerk
Institution 88287677
06/06/2022 @ 10:53:34 AM
COURT/ORDER
Book 518 @ Page 607
Pages Recorded 1

JUNE 6, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF CARL E. TAYLOR, DECEASED

ORDER

The County Commission of Wood County held a hearing on June 6, 2022 at 9:30AM. The Executrix, Tracey McClung was represented by Richard Smith and the claimant, Freda Taylor, was represented by Robert Fluharty.

This is a continuation of a hearing held on May 19, 2022.

At issue is Ms. Taylor's requests of Elective Share of the estate of Carl Taylor.

The estate was referred to Fiduciary Commissioner Will Creighton concerning the Elective Share. Mr. Creighton filed and NOTICE OF DELINQUENCY and a required Ms. Taylor to post a bond before a hearing was held on December 28, 2021. The ORDER was approved by the Wood County Commission on January 6, 2022.


Mr. Fluharty filed a Motion to Disqualify Mr. Creighton a hearing was scheduled for March 17th and Mr. Creighton resigned prior to the hearing.


The County Commission continued the hearing to permit Prosecutor Pat Lefebure time to review the case and advise the legal procedure for an Elective Share.

The Commission after hearing arguments from both side and advise from Mr. Lefebure, ORDER the matter be referred to Justin Hardman, Fiduciary Commissioner. The Commission future ORDERED Ms. Taylor be required to post a bond in the amount set by the Fiduciary Commissioner. The Commission ORDER if Ms. Taylor prevailed, she could be reimbursed from the proceeds of the sale of the residence. The proceeds are being held in escrow by Attorney David Palmer.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James L. Colombo, Commissioner

Wood County
Mark Meates, Clerk
Instrument 88288162
06/06/2022 @ 12:34:09 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 458
Pages Recorded 2