

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 9, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of May 2, 5, 9, 12, 16, 2022.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission opened sealed bids for the construction of the Wood County Resiliency Center. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 12, 12 and 17, 2022.

Sealed bids were received from the following:

United Construction Company Inc.
3120 Northwestern Pike
Parkersburg, WV 26104

Bid Price - \$13,931,896.00

Maynard C Smith Construction
3410 Chesterfield Ave
Charleston, WV 25304

Bid Price - \$14,105,000.00

Wolf Creek Contracting
403 Watertown Road
Waterford, OH 45786

Bid Price - \$16,507,618.00

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE said bids for review. (Order A/ 2565)

At 10:17 A.M., the County Commission met with representatives from the Smoot Theater. They gave an update on the theater. Commission Couch stated he would attend their next board meeting with Parkersburg Mayor Tom Joyce.

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, appointed Michael "Mickey" Hess to the Wood County Historic Landmarks Commission. Mr. Hess will be filling an unexpired term that will expire December 31, 2022. (Order A/2558)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Bernard Cothern in nomination for reappointment to the West Virginia Little Kanawha River Parkway Authority. The unexpired term will expire June 30, 2026. (Order A/2560)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Jennifer

Carpenter in nomination for reappointment to the Parkersburg/Wood County Public Library Board. The new term will expire June 30, 2027. (Order A/2561)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:52 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

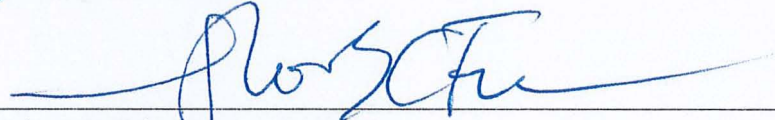
A/2556, A/2557, A/2558, A 2560, A/2561, A/2565

APPROVED:

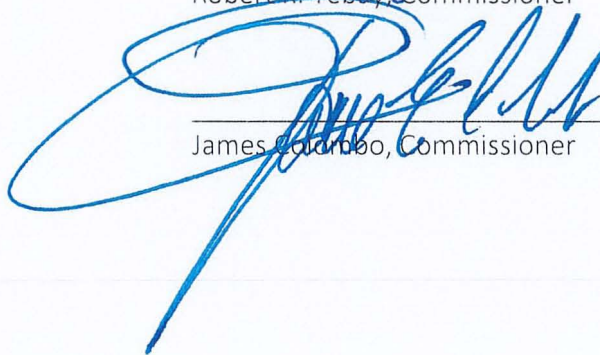
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held June 9, 2022

Please Print

1.	ADAM R. KRASON, ZMM A/E
2.	RODNEY A. PAULEY, ZMM A/E
3.	Angela Harkness, Smoot Theatre
4.	Brett Meade, Smoot Theatre
5.	Jeff Eoman, Smoot Theatre
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20.	



Wood County Commission Agenda

June 9, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

10:00 A.M.	Bid opening – Construction of the Wood County Resiliency Center	
10:15 A.M.	Discuss Smoot Theater (per RKT)	Angie Harkness
	Consider appointing Michael “Mickey” Hess to the Wood County Historic Landmarks Commission	
	Consider putting Bernard Cothern in nomination for reappointment to the WV Little Kanawha River Parkway Authority	
	Consider putting Jennifer Carpenter in nomination for reappointment to the Parkersburg/Wood County Public Library Board	
	Administrator’s Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
THE RESILIENCY CENTER.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open sealed bids for the construction of the Wood County Resiliency Center. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 12, 12 and 17, 2022. Sealed bids were received from the following:

United Construction Company Inc.
3120 Northwestern Pike
Parkersburg, WV 26104

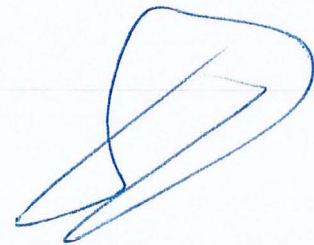
Bid Price - \$13,931,896.00

Maynard C Smith Construction
3410 Chesterfield Ave
Charleston, WV 25304

Bid Price - \$14,105,000.00

Wolf Creek Contracting
403 Watertown Road
Waterford, OH 45786

Bid Price - \$16,507,618.00



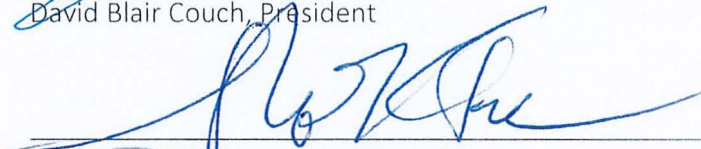
The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE said bids for review.

APPROVED:

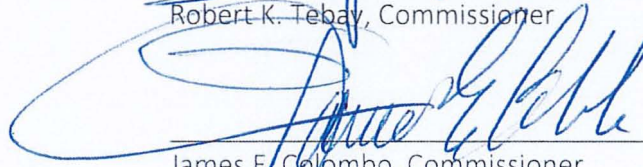
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2565

Wood County
Mark Rhodes, Clerk
Instrument 98286957
06/09/2022 @ 02:16:25 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 437
Pages Recorded 2

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED JENNIFER CARPENTER IN
NOMINATION FOR REAPPOINTMENT TO THE PARKERSBURG/WOOD
COUNTY PUBLIC LIBRARY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Jennifer Carpenter in nomination for reappointment to the Parkersburg/Wood County Public Library Board.

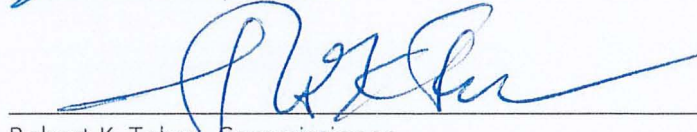
The new term will expire June 30, 2027.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2561

Wood County
Mark Pridemore, Clerk
Instrument 88286364
06/09/2022 @ 03:02:53 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 442
Pages Recorded 1

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

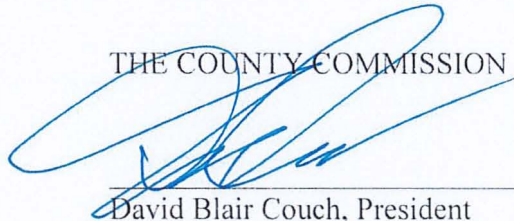
IN RE: THE COUNTY COMMISSION PUT BERNARD COTHERN IN
NOMINATION FOR REAPPOINTMENT TO THE WEST
VIRGINIA LITTLE KANAWHA RIVER PARKWAY
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Bernard Cothern in nomination for reappointment to the West Virginia Little Kanawha River Parkway Authority. The unexpired term will expire June 30, 2026.

APPROVED:

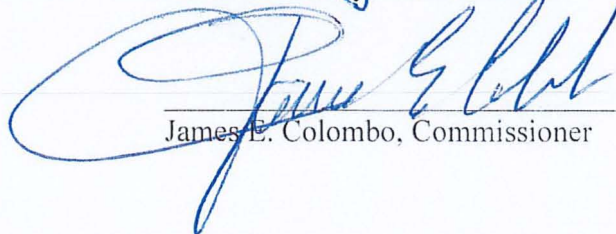
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2560

Wood County
Mark Rhodes, Clerk
Instrument 8826963
06/09/2022 @ 02:59:41 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 441
Pages Recorded 1

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MICHAEL "MICKEY" HESS TO
THE WOOD COUNTY HISTORIC LANDMARKS COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, appointed Michael "Mickey" Hess to the Wood County Historic Landmarks Commission. Mr. Hess will be filling an unexpired term that will expire December 31, 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, consisting of a large, stylized 'D' followed by a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, featuring a large, stylized 'R' and 'T'.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, with a large, stylized 'J' and 'C'.

James E. Colombo, Commissioner

A/2558

Wood County
Mark Rhodes, Clerk
Instrument 89286962
06/09/2022 @ 02:57:26 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 440
Pages Recorded 1

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 3 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2021/2022.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2021/2022. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Mark Rhodes, Clerk of the County Commission.


A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

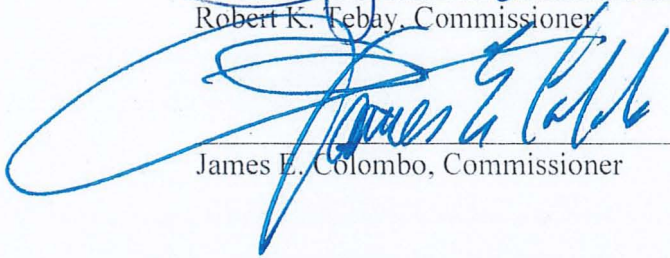
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2557



Mark Rhodes
County Clerk

Office of the Wood County Clerk
Wood County Courthouse
P.O. Box 1474
Parkersburg, WV 26102-1474

Phone: 304-424-1850


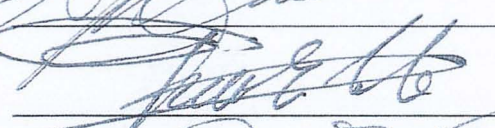
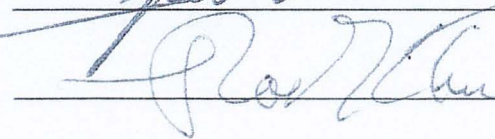
RESOLUTION

At a regular session of the county commission, held June 9, 2022 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY: 2022
Fund: 1
Rev No: 3
Pages: 1 of 2

County of Wood

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Mark Rhodes**Phone: **304-424-1892**Fax: **304-424-1982**Email: mrhodes@woodcountywv.com

PO Box 1474

STREET OR PO BOX

Parkersburg

26102

CITY

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-06	Supplemental Taxes	500,000	110,000		610,000
301-90	Property Tax - Excess Levy	564,362	60,000		624,362
304	Property Transfer Tax	750,000	545,000		1,295,000
331	County Clerk's Earnings	260,000	20,000		280,000
373	Video Lottery	300,000	13,000		313,000
399	Transfers Assessor's Valuation Fund	757,150	40,000		797,150

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

788,000

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	3,322,735	938,704		4,261,439
403	Circuit Clerk	786,663	4,500		791,163
406	Assessor	481,813	21,000		502,813
407	Assessor's Valuation Fund	757,150	40,000		797,150
413	Elections-County Clerk	225,307	15,000		240,307
415	Magistrate Court	5,500	1,000		6,500
424	Courthouse	512,502	25,000		537,502
428	Data Processing	164,402	40,000		204,402
699	Contingencies	368,204		368,204	
711	Emergency Services/OES	90,433	6,000		96,433
801	Mental Health	95,000	5,000		100,000

NET INCREASE/(DECREASE) Expenditures

788,000

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div.

Date

AUTHORIZED SIGNATURE
OF ENTITYAPPROVAL
DATE

LGSD: BR

County of Wood

CONTROL NUMBER

2022

1

3

FY

FUND

REV#

[illegible]

NET INCREASE/(DECREASE) Expenditures (this page)

60,000

Wood County
Mark Rhodes, Clerk
Instrument 88286673
06/03/2022 @ 01:35:09 PM
CALUMY COMMISSION ORDER
Book 76 @ Page 430
Pages Recorded 4



JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AFFIXED THEIR SIGNATURES
TO THE OATH AND CERTIFICATES IN WHICH THEY
CERTIFY THAT THEY HAVE EXAMINED THE LAND BOOKS
AND THE PERSONAL PROPERTY BOOKS FOR THE YEAR
2022.

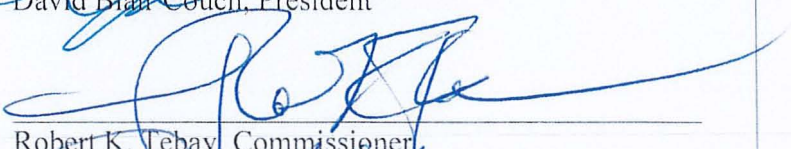
ORDER

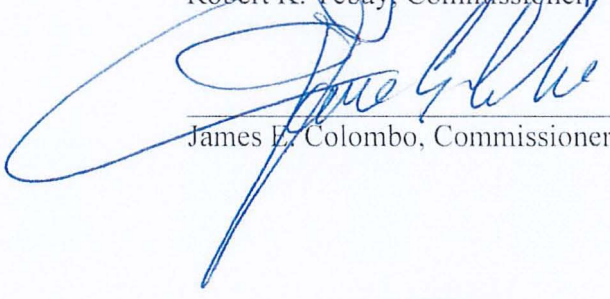
On this date, the County Commission, upon a motion made by David Blair Couch,
seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby affix their
signatures to the Oath and Certificates in which they do hereby CERTIFY that they have
examined the Land Books and the Personal Property Books and that these records show the
completed valuations and assessments of the land and personal property in Wood County for the
year 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2556

Wood County
Mark Rhodes, Clerk
Instrument 88286360
06/09/2022 @ 02:53:25 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 439
Pages Recorded 1

