

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 13, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:31 A.M., the County Commission met with Pat Lefebure, Prosecuting Attorney and Sheriff Rick Woodyard. They requested the County Commission approve a law enforcement liaison to the Prosecutor's Office. They requested a contribution of \$11,500.00 as the County's share of his salary. The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby AUTHORIZE the use of a law enforcement liaison to the Wood County Prosecutor's Office. The contribution by the Wood County Sheriff's Department will be eleven thousand five hundred dollars and zero cents (\$11,500.00) per year. (Order A/2563)

At 9:38 A.M., Sarah Robinson, Wood County Compliance Officer and Maria Hardy, Engineer, met with the County Commission to discuss several dilapidated properties. After discussion, the County Commission of Wood County, upon motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo did hereby ORDER

property owners for the following properties, to appear before the County Commission to address dilapidated structures and cleanup of their respective properties:

- 1) 15 Rising Sun Ridge, Walker – Gerald and Crystal Wilson
- 2) 22 Ivy Brook Rd., Parkersburg – Jessica Beers
- 3) 2675 Wallace Rd., Parkersburg – Chris and Rachel Beezel
- 4) 33 Harvest Rd, Vienna – Daniel Phan
- 5) 554 Homewood Rd., Parkersburg – Peggy Johnston
- 6) Gihon Terrace Mobile Home Park, Parkersburg – Gihon Properties

(Order A/2559)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, APPROVED the Pay Schedule for Wood County Employees for the fiscal year 2022/2023. (Order A/2562)


Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:12 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

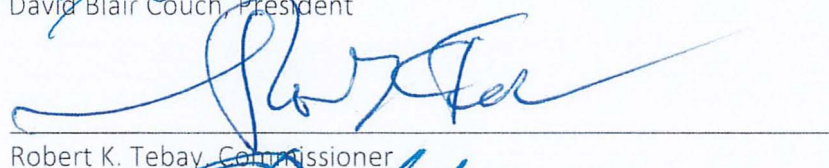
A/2559, A2562, A/2563

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County Commission Meeting
Held June 13, 2022

Please Print

1.	<i>Wood</i>
2.	<i>Pat LeFebvre</i>
3.	<i>Carol Johnson</i>
4.	<i>Nancy Hardy</i>
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Wood County Commission Agenda

June 13, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss Law Enforcement liaison and Sheriff Department budget revision	Pat Lefebure, Prosecuting Attorney and Rick Woodyard, Sheriff
10:00 A.M.	Discuss Abandoned/Dilapidated Property: 15 Rising Sun Ridge, Parkersburg 22 Ivy Brook Road, Parkersburg 2675 Wallace Road, Parkersburg 33 Harvest Ridge, Williamstown 554 Homewood Road, Parkersburg Gihon Terrace Trailer Park, Parkersburg	Sarah Robinson, Compliance Officer
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 13, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER PROPERTY OWNERS TO
APPEAR BEFORE THE COMMISSION TO ADDRESS DILAPIDATED
STRUCTURES AND CLEANUP.

ORDER

On this date, the County Commission of Wood County, upon motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo did hereby ORDER property owners for the following properties, to appear before the County Commission to address dilapidated structures and cleanup of their respective properties:

- 1) 15 Rising Sun Ridge, Walker – Gerald and Crystal Wilson
- 2) 22 Ivy Brook Rd., Parkersburg – Jessica Beers
- 3) 2675 Wallace Rd., Parkersburg – Chris and Rachel Beezel
- 4) 33 Harvest Rd, Vienna – Daniel Phan
- 5) 554 Homewood Rd., Parkersburg – Peggy Johnston
- 6) Gihon Terrace Mobile Home Park, Parkersburg – Gihon Properties

Documentation pertaining to the aforementioned properties is on file in the
Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


James E. Colombo, Commissioner


Robert K. Tebay, Commissioner

A/2559

Wood County
Mark Rhodes, Clerk
Instrument 08206965
06/13/2022 @ 03:06:35 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 443
Pages Recorded 1

JUNE 13, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPROVED THE PAY SCHEDULE FOR FISCAL
YEAR 2022/2023.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, APPROVED the Pay Schedule for Wood County Employees for the fiscal year 2022/2023.

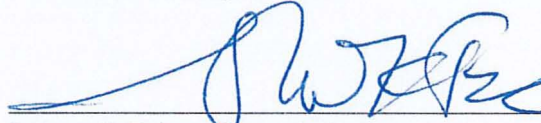
A copy is attached to this Order and shall be made a part thereof.

APPROVED:

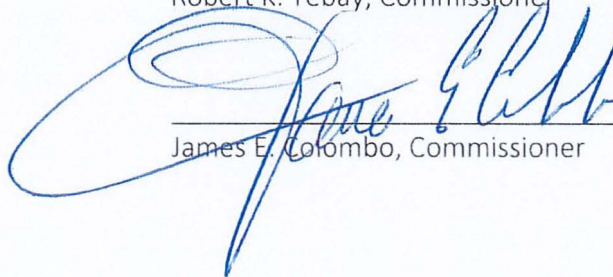
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style.

James E. Colombo, Commissioner

A/2562

2022-2023

July '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

August '22						
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September '22						
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October '22						
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30	31					

November '22						
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27	28	29	30			

December '22						
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January '23						
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29	30	31				

February '23						
Su	M	Tu	W	Th	F	Sa
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26	27	28				

March '23						
Su	M	Tu	W	Th	F	Sa
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26	27	28	29	30	31	

April '23						
Su	M	Tu	W	Th	F	Sa
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May '23						
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21	22	23	24	25	26	27
28	29	30	31			

June '23						
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11	12	13	14	15	16	17
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25	26	27	28	29	30	

Pay Changes,
New Hires
for Agenda

Overtime & Part Time Hours
due to Finance by **10:00 AM**

Pay Day

Commission Meeting Dates
Bold and Underlined

Holiday Day Off

Hood County
Mark Rhodes, Clerk
Instrument 8828699
06/16/2022 @ 03:14:59 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 445
Pages Recorded 2

JUNE 13, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A LAW
ENFORCEMENT LIAISON TO THE PROSECUTOR'S OFFICE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby AUTHORIZE the use of a law enforcement liaison to the Wood County Prosecutor's Office. The contribution by the Wood County Sheriff's Department will be eleven thousand five hundred dollars and zero cents (\$11,500.00) per year.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



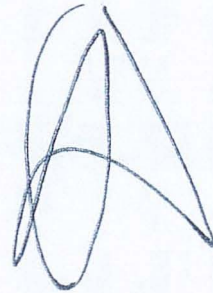
James E. Colombo, Commissioner

A/2563

Wood County
Mark Rhodes, Clerk
Instrument 88286967
06/13/2022 @ 03:12:53 PM
COUNTY COMMISSION ORDER
Book 76 @ Page 444
Pages Recorded 1

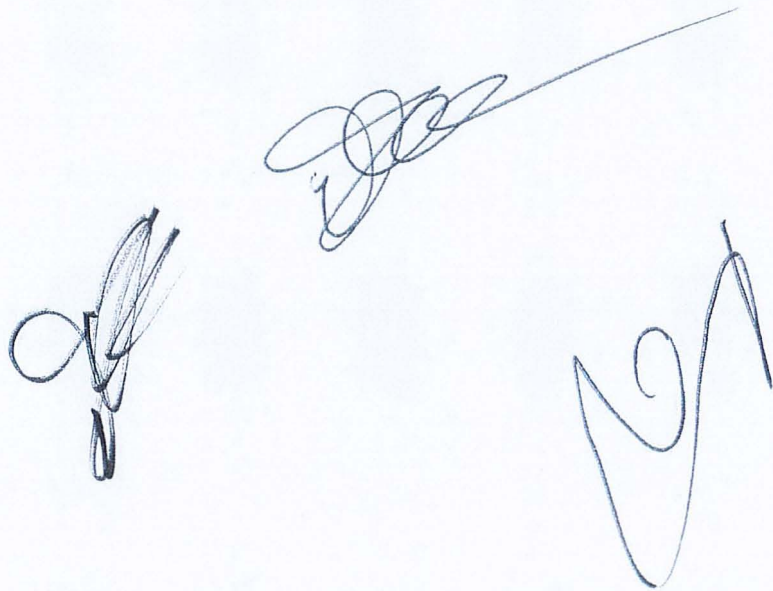
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8163	DICKWARNER	DICK WARNER RENTALS	REGULAR	06/03/2022	950.00	
8164	DOMINIONH	DOMINION HOPE	REGULAR	06/03/2022	31.88	
8165	MONPOWER	MON POWER	REGULAR	06/03/2022	1,129.44	
8166	SUDDENLINK	SUDDENLINK	REGULAR	06/03/2022	229.03	
8167	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	06/03/2022	37,461.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					39,801.35	
Report Totals					91,956.09	

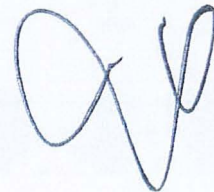
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2626	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	06/03/2022	1,511.62	
2627	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	06/03/2022	122.70	
2628	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	06/03/2022	3,922.22	
2629	MONPOWER	MON POWER	REGULAR	06/03/2022	322.16	
2630	PH&S	PH&S PRODUCTS LLC	REGULAR	06/03/2022	150.45	
2631	RYANALES	ALESHIA RYAN	REGULAR	06/03/2022	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					<u>7,029.15</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8382	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	06/03/2022	196.71	
8383	SUDDENLINK	SUDDENLINK	REGULAR	06/03/2022	260.77	
E-911 FUND Bank Id 107 Totals					457.48	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4060	DENTAL	RENAISSANCE	REGULAR	06/03/2022	1,971.82	
4061	DENTAL	RENAISSANCE	REGULAR	06/03/2022	1,105.38	
174038	AAP	ADVANCE AUTO PARTS	REGULAR	06/03/2022	495.36	
174039	CLAYMAN	CLAYMAN & ASSOCIATES	REGULAR	06/03/2022	5,000.00	
174040	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	06/03/2022	190.84	
174041	GENERALSA	GENERAL SALES CO.	REGULAR	06/03/2022	2,337.30	
174042	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	06/03/2022	1,543.85	
174043	LIPSCOMB CONS	LIPSCOMB CONSTRUCTION	REGULAR	06/03/2022	9,950.00	
174044	LOWES	LOWE'S COMPANIES, INC.	REGULAR	06/03/2022	1,126.76	
174045	MIDRADAR	MIDWEST RADAR & EQUIP.	REGULAR	06/03/2022	675.00	
174046	MOO	MUTUAL OF OMAHA	REGULAR	06/03/2022	6,767.50	
174047	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	06/03/2022	199.99	
174048	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	06/03/2022	110.00	
174049	RIDGCELE	RIDGWAY CELESTE A.	REGULAR	06/03/2022	347.84	
174050	S W RESOU	S W RESOURCES	REGULAR	06/03/2022	4,576.89	
174051	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	06/03/2022	83.60	
174052	UNION WIL	UNION WILLIAMS PSD	REGULAR	06/03/2022	153.90	
174053	UNITED RE	UNITED REFRIGERATION INC.	REGULAR	06/03/2022	82.34	
174054	VISION	VISION SERVICE PLAN (WV)	REGULAR	06/03/2022	3,746.28	
174055	WATERBOY	WATERBOY LLC	REGULAR	06/03/2022	27.50	
174056	WORKINGMA	WORKINGMAN'S STORE	REGULAR	06/03/2022	1,975.96	
174057	WVSHERIFF	WV SHERIFF'S ASSOCIATION	REGULAR	06/03/2022	2,200.00	

GENERAL FUND Bank Id 101 Totals

44,668.11



Check Register Report for Wood County Commission

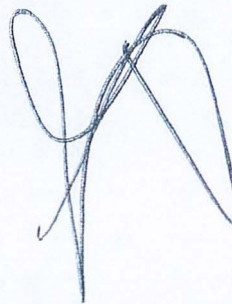
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8168	DOMINIONH	DOMINION HOPE	REGULAR	06/07/2022	123.14	
8169	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	06/07/2022	66.78	
8170	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	06/07/2022	70.77	
8171	PHARCHEM	PHARCHEM INC	REGULAR	06/07/2022	817.70	
8172	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	06/07/2022	31.44	
8173	WOOD CO W	WOOD COUNTY WASTE	REGULAR	06/07/2022	164.42	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,274.25

Report Totals

211,547.33



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2632	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	06/07/2022	7,513.09	
2633	FRANKLIN F	FRANKLIN FIRE	REGULAR	06/07/2022	549.00	
FIRE SERVICE FEE Bank Id 120 Totals					8,062.09	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8385	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	06/07/2022	546.86	

E-911 FUND Bank Id 107 Totals

546.86



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4062	DENTAL	RENAISSANCE	REGULAR	06/07/2022	389.00	
174058	BENSREBE	BENSON REBECCA J	REGULAR	06/07/2022	41.73	
174059	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	06/07/2022	16.00	
174060	DOMINIONH	DOMINION HOPE	REGULAR	06/07/2022	555.74	
174061	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	06/07/2022	288.77	
174062	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	06/07/2022	13,993.48	
174063	KESTERSON	KESTERSON CLEANERS	REGULAR	06/07/2022	401.29	
174064	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	06/07/2022	130.00	
174065	NOLANS	NOLAN'S SERVICES LLC	REGULAR	06/07/2022	10,883.47	
174066	POLITZM	MARGE POLITZ	REGULAR	06/07/2022	25.00	
174067	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	06/07/2022	172,349.00	
174068	RICOH	RICOH USA INC	REGULAR	06/07/2022	237.56	
174069	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	06/07/2022	500.00	
174070	VERIZONW	VERIZON WIRELESS	REGULAR	06/07/2022	881.78	
GENERAL FUND Bank Id 101 Totals					200,692.82	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4062	DENTAL	RENAISSANCE	REGULAR	06/07/2022	389.00	
4063	HEALTH	HIGHMARK WEST VIRGINIA	HAND	06/07/2022	7,061.25	
174058	BENSREBE	BENSON REBECCA J	REGULAR	06/07/2022	41.73	
174059	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	06/07/2022	16.00	
174060	DOMINIONH	DOMINION HOPE	REGULAR	06/07/2022	555.74	
174061	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	06/07/2022	288.77	
174062	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	06/07/2022	13,993.48	
174063	KESTERSON	KESTERSON CLEANERS	REGULAR	06/07/2022	401.29	
174064	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	06/07/2022	130.00	
174065	NOLANS	NOLAN'S SERVICES LLC	REGULAR	06/07/2022	10,883.47	
174066	POLITZM	MARGE POLITZ	REGULAR	06/07/2022	25.00	
174067	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	06/07/2022	172,349.00	
174068	RICOH	RICOH USA INC	REGULAR	06/07/2022	237.56	
174069	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	06/07/2022	500.00	
174070	VERIZONW	VERIZON WIRELESS	REGULAR	06/07/2022	881.78	

GENERAL FUND Bank Id 101 Totals

207,754.07

Report Totals

207,754.07




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2634	SWC	SHERIFF OF WOOD COUNTY	REGULAR	06/08/2022	16,638.90	

FIRE SERVICE FEE Bank Id 120 Totals

16,638.90

Report Totals

16,638.90



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1301	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	06/09/2022	1,719.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					1,719.50	
Report Totals					1,719.50	

