

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JULY 18, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Mikah Jo McIntyre was sworn in as a legal assistant for the Prosecutor's Office.

#### **AGENDA AND DISCUSSION ITEMS**

At 10:00 A.M., the County Commission held a hearing in regard to 15 Rising Sun Ridge, Walker, WV . Sarah Robinson, Compliance Officer and Gerald and Crystal Wilson were present. They updated the Commission on what progress is being made in getting the current tenants out of the mobile home. They will need to go back through Magistrate Court and try to again evict them. The County Commission told them to come back in 60 days with an update.

At 10:15 A.M., the County Commission discussed Gihon Meadows Mobile Home Park that is on the agenda for Thursday. Notices were inadvertently sent out with incorrect information. However, the County Commission went ahead and spoke with those in attendance for the mobile home park issue. Lisa Lyons, manager of the mobile home park was present, as well as Jenna Mitchell and Lew Mitchell. They discussed the agreement they had come to for demolition of

some mobile homes and the Mitchell's wish to purchase some of the mobile homes and move to their park after they refurbish them. After discussion, the County Commission stated they have 60 days to show progress. Sarah Robinson will evaluate at that time.

Patrick Lefebure, Prosecuting Attorney presented an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Martin Robinson. Martin Robinson stands charged with Fleeing from an Officer in a Vehicle with Reckless Indifference; Escape and Battery of a Government Official, which offenses were committed in the County of Wood, in the State of West Virginia, in January, 2022 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Washington County. The County Commission, upon a motion made by James E. Colombo, seconded by Robert Tebay and made unanimous by David Blair Couch, authorized David Blair Couch, in his official capacity as President, to sign the Application. (Order A/2576)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:55 A.M.

#### **ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2576, A/2577, A/2578

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James C. Colombo, Commissioner

Wood County Commission Meeting  
Held July 18, 2022

**Please Print**

1.	Sarah Robinson
2.	Crystal Wilson
3.	Gerald Wilson
4.	Jenna L Mitchell
5.	Lisa A Lyons
6.	my
7.	LL Mitchell
8.	
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Wood County Commission  
Agenda

July 18, 2022  
1 Court Square Suite 203  
Parkersburg, WV 26101

10:00 A.M.	Hearing for 15 Rising Sun Ridge, Walker- Gerald & Crystal Wilson	Sarah Robinson, Wood County Compliance Officer
10:00 A.M.	Hearing for 22 Ivy Brook Road, Parkersburg- Jessica Beers	Sarah Robinson, Wood County Compliance Officer
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Engineer/MLH Consulting, LLC  
80 Thunder Road  
Williamstown, WV 26187  
Mailing Address: P.O. Box 62 Williamstown, WV 26187

August 9, 2021

Wood County Commission  
1 Court Square  
Parkersburg, WV 26101

RE: Engineering Inspection & Condemnation  
Subject: Abandoned and Dilapidated Building Ordinance Review  
Location: 15 Rising Sun Ridge Road Walker WV 26180  
Inspection Date: 7.6.21

Dear Commission Members:

This lot contains one single family block home, a storage building, 6 vehicles, two campers and debris within the yard. The building contains open access by loss of doors and wall sections. The loss in structural wall features has increased settlement issues in the block foundation walls causing failure. Further details of the inspection are enclosed within this letter.

The entire area under the home is filled with debris. All wood access entries are dilapidated. The vehicles in the yard are not being used. One camper is filled with trash and debris. The other camper appears to be used as temporary lodging. Access to the home is blocked by the vehicles, debris and mobile campers for fire emergency. The foundation wall missing and the wall missing in the kitchen on the second floor can cause collapse at an accelerated rate. Safety is a big concern with the condition of the home and open access. Refer to the images enclosed.

The structures on the lot are further classified as an unsafe, an imminent danger and is unfit for human occupancy (Refer to the Abandoned and dilapidated ordinances Section 3.2 (a,b,c & f)).

- 3.2 (a)- An unsafe structure is one that is to be dangerous to the life , health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of a fire and or because such structure contains unsafe equipment of is damaged, decayed, structurally unsafe
- 3.2 (b)- When in the opinion of the County Engineer, there is imminent danger of failure or collapse of a building or structure which is endangered by the occupation of the structure or part of a structure has fallen and life is endangered by the occupation of the structure, or those in the proximity of the any structure deemed dangerous, the Compliance Officer is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith





Wood County Engineer/MLH Consulting, LLC  
80 Thunder Road  
Williamstown, WV 26187  
Mailing Address: P.O. Box 62 Williamstown, WV 26187

- 3.2(c)-Structure unsafe for human occupancy- The structure is unfit for human occupancy whenever the County Engineer finds that such structure lacks ventilation.
- 3.2(f)-All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.
- 3.2(g) Notice of Condemnation- When the County Engineer has condemned a structure under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure.

The recommendation is to; condemn the structure, remove the debris, vehicles and campers plus close all open walls and doors within the structure. The recommendation is to thereafter demolish the structure. Refer to section 3.2 (f) and (g). Additional photos are contained for your review as well. Feel free to reach me with questions.

Sincerely,

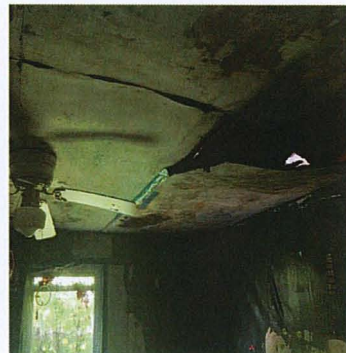


Maria L Hardy, P.E. (WV 23306)  
Wood County Engineer  
Owner/Operator, MLH Consulting, LLC  
LLC -Certificate of Authorization (WV C05917-00)  
LLC-State Certification WV (2661-1227)



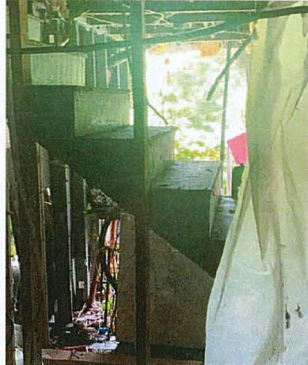
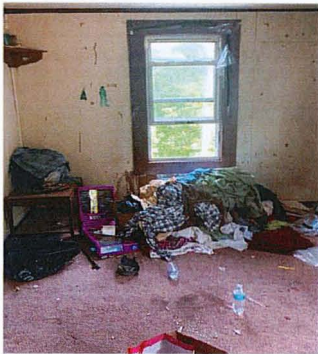


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JULY 18, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY,  
PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE  
GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO  
FOR THE EXTRADITION OF MARTIN ROBINSON.

ORDER

On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Martin Robinson. Martin Robinson stands charged with Fleeing from an Officer in a Vehicle with Reckless Indifference; Escape and Battery of a Government Official, which offenses were committed in the County of Wood, in the State of West Virginia, in January, 2022 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Washington County. The County Commission, upon a motion made by James E. Colombo, seconded by Robert Tebay and made unanimous by David Blair Couch, authorized David Blair Couch, in his official capacity as President, to sign the Application.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner



**APPLICATION OF PROSECUTING ATTORNEY**

**OFFICE OF THE PROSECUTING ATTORNEY  
OF WOOD COUNTY, WEST VIRGINIA**

To the Honorable Jim Justice:

**GOVERNOR OF THE STATE OF WEST VIRGINIA**

I have the honor to request that you issue a requisition to the Governor of the State of Ohio for the extradition of Martin Robinson who stands charged with:

Count One: West Virginia Code 61-5-17(f) Fleeing from an Officer in a Vehicle with Reckless Indifference;

Count Two: West Virginia Code 61-5-10 Escape; and

Count Three: West Virginia Code 61-2-10b(d) Battery of a Government Official

which offenses were committed in the County of Wood, of this State, in January 2022, and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of Ohio, in the County of Washington. The date of birth of said Martin Robinson, is 04/25/1974; social security number 170-58-2520, a white male, 6'3", 145 pounds, brown hair and hazel eyes.

**I HEREBY CERTIFY:**

1. That the full name of the person for whom requisition is asked is Martin Robinson who will be hereinafter referred to as said accused.

2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.

3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.

4. That this request is made in good faith and not for the purpose of collecting a debt or for any private purpose whatever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the Indictment against her with affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the Parkersburg Police Department, or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,



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Patrick O. Lefebure  
Prosecuting Attorney, Wood County, West Virginia

**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of said County, do hereby certify that Patrick O. Lefebure, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this  
18<sup>th</sup> day of JULY, 2022.



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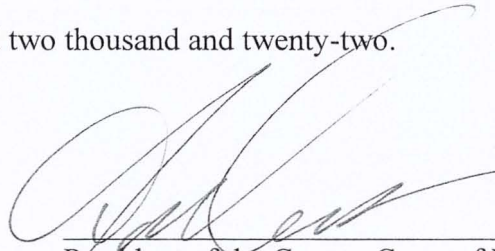
Clerk of the County Court of Wood County,  
West Virginia



**STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:**

I, BLAIR COUCH , President of the County Court of Wood County, in the State of West Virginia, do certify that Mark Rhodes, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are due and given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 15<sup>th</sup> day of JULY, in the year of our Lord two thousand and twenty-two.



\_\_\_\_\_  
President of the County Court of Wood County,  
West Virginia

**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that Blair Couch, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Court in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are due and given as well in courts of judicature as elsewhere.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of County Court, this 18<sup>th</sup> day of JULY, in the year of our Lord two thousand and twenty-two.

Mark Rhodes

Clerk of the County Court of Wood County,  
West Virginia

## AFFIDAVIT OF PROSECUTING ATTORNEY

STATE OF WEST VIRGINIA,  
WOOD COUNTY,

I, PATRICK O. LEFEBURE, having been duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by warrant (duly authenticated copies of which are attached hereto) with the crime of Count One: West Virginia Code 61-5-17(f) Fleeing from an Officer in a Vehicle with Reckless Indifference; Count Two: West Virginia Code 61-5-10 Escape; and Count Three West Virginia Code 61-F-10b(d) Battery of a Government Official, and that he is a fugitive from justice; and that the foregoing application to the Governor of West Virginia for a requisition for his extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mulct, or of removing him to a foreign jurisdiction with a view there to serve him with civil process.



Prosecuting Attorney

Sworn to and subscribed before me in the County aforesaid, this 18<sup>th</sup> day of JULY, 2022



County Clerk of Wood County, West Virginia

Wood County  
Mark Rhodes, Clerk  
Instrument 89289360  
07/18/2022 @ 01:58:13 PM  
COUNTY COMMISSION ORDER  
Book 76 @ Page 547  
Pages Recorded 3



JULY 18, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 19-VA-038. SAID REQUEST IS IN THE AMOUNT OF \$6,343.07.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 19-VA-038. The Request for Reimbursement is in the amount of six thousand three hundred forty-three dollars and seven cents (\$6,343.07) for the month of May, 2022. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, and Assistant Victims Advocate; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2577

Wood County  
Mark Rhodes, Clerk  
Instrument 88289364  
07/18/2022 @ 02:05:37 PM  
COUNTY COMMISSION ORDER  
Book 76 @ Page 551  
Pages Recorded 1

JULY 18, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 22-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$42,801.18.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 22-CC-29. The Request for Reimbursement is in the amount of forty-two thousand eight hundred one dollars and eighteen cents (\$42,801.18) for the month of June, 2022. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

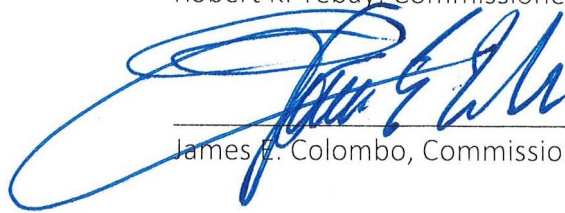
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2578

Wood County  
Mark Rhodes, Clerk  
Instrument 89289361  
07/18/2022 @ 02:03:10 PM  
COUNTY COMMISSION ORDER  
Book 76 @ Page 550  
Pages Recorded 1

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Mike JO McIntyre, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of legal assistant in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Mike JO McIntyre

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 18th day of JULY, 2021.

[Signature]  
County Commission of Wood County

Wood County  
Mark Rhodes, Clerk  
Instrument 86288682  
07/19/2022 @ 01:40:37 PM  
COUNTY COMMISSION ORDER  
Book 76 @ Page 544  
Pages Recorded 1