

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, AUGUST 29, 2022

PRESENT: ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, PRESIDENT PRO TEM

ABSENT: DAVID BLAIR COUCH, PRESIDENT

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Sheriff Rick Woodyard to discuss the purchase of vehicles for the Sheriff's Department. After discussion, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made passed, did hereby AUTHORIZE the Wood County Sheriff to purchase six (6) vehicles with a police package. Said vehicles are to be purchased on an emergency basis due to a lack of available vehicles via the normal purchasing procedures. (Order A/2609)

At 9:39 A.M., the County Commission upon motion of James E. Colombo, seconded by Robert K. Tebay and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code,

Chapter 6, Article 9A, Section 4, Subsection 7, as amended: WHEREUPON, the said Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney; Wood County Park Director, Jeremy Cross and Wood County Maintenance Supervisor, Todd Nonamaker. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:46 o'clock A.M. (Order A/2608)

At 9:49 A.M., the County Commission approved the hiring of Katherine Coleman, Levi Sprouse and Valerie Doolittle as employees in the E-911 Center and Erik Moles as a Maintenance Employee.

The County Commission of Wood County, upon motion made by James E. Colombo, seconded by Robert K. Tebay and passed, to continue public hearing for 30 days with property owner John Cox regarding cleanup and removal of debris located at 10040 Staunton Turnpike, Walker, WV. Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office. (Order SA/2599)

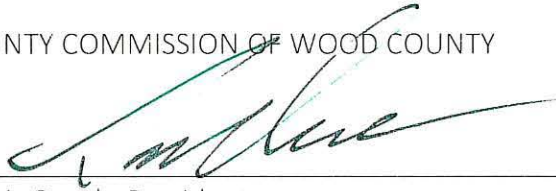
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:09 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2608, A/2609, SA/2599

APPROVED:

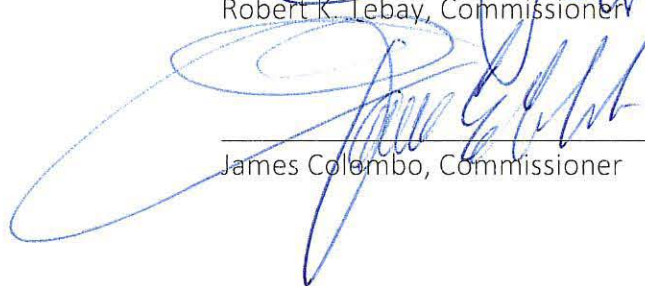
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner

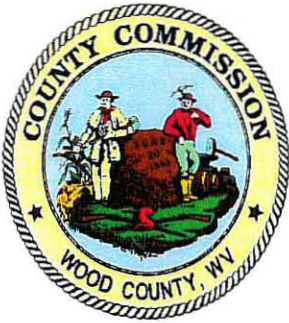


James Colombo, Commissioner

Wood County Commission Meeting  
Held August 29, 2022

**Please Print**

1.	R. D. W. 603x467
2.	Sarah Robinson
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## Wood County Commission Agenda

August 29, 2022  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss purchase of vehicles for the Sheriff's Department	Rick Woodyard, Sheriff
10:00 A.M.	Public Hearing - Abandoned and Dilapidated property located at 10040 Staunton Turnpike, Walker, WV – property owner Jon Cox	Sarah Robinson, Compliance Officer
	Consider Request to Hire – Katherine Coleman as an E-911 Telecommunicator - \$31,711.68/yr	
	Consider Request to Hire – Levi Sprouse as an E-911 Telecommunicator - \$31,711.68/yr	
	Consider Request to Hire – Valerie Doolittle as an E-911 Telecommunicator - \$31,711.68/yr	
	Consider Request to Hire – Erik Moles as a Maintenance Department employee - \$31,500.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting



**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 29, 2022

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 29th day of August, 2022, at 9:39 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of James E. Colombo, seconded by Robert K. Tebay and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Subsection 7, as amended:

WHEREUPON, the said Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney; Wood County Park Director, Jeremy Cross and Wood County Maintenance Supervisor, Todd Nonamaker.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:46 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2608

Wood County  
Marty Seufer, Clerk  
Instrument 89292947  
08/29/2022 @ 09:05:09 PM  
COUNTY COMMISSION MEETING  
Book 76, Page 664  
Pages Recorded 1

AUGUST 29, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

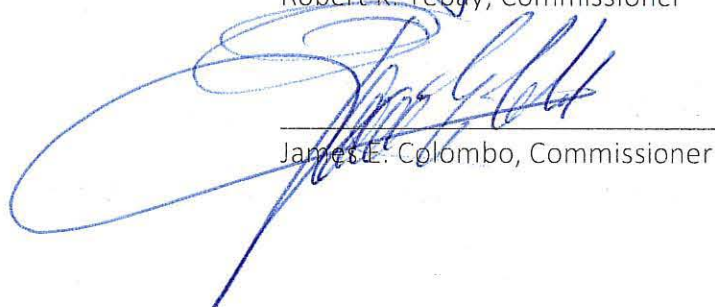
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE WOOD  
COUNTY SHERIFF TO PURCHASE VEHICLES ON AN EMERGENCY  
BASIS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by  
James E. Colombo, seconded by Robert K. Tebay and made passed, did hereby  
AUTHORIZE the Wood County Sheriff to purchase six (6) vehicles with a police package.  
Said vehicles are to be purchased on an emergency basis due to a lack of available  
vehicles via the normal purchasing procedures.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2609

Wood County  
Mark Rhodes, Clerk  
Instrument 68292806  
08/29/2022 @ 09:01:13 AM  
COUNTY COMMISSION OFFICE  
Page 76 of Page 663  
Pages Recorded 1



AUGUST 29, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY CONTINUE A PUBLIC HEARING WITH PROPERTY OWNER JOHN COX REGARDING CLEANUP AND REMOVAL OF DEBRIS LOCATED AT 10040 STAUNTON TURNPIKE, WALKER, WV.


ORDER

On this date, the County Commission of Wood County, upon motion made by James E. Colombo, seconded by Robert K. Tebay and passed, to continue public hearing for 30 days with property owner John Cox regarding cleanup and removal of debris located at 10040 Staunton Turnpike, Walker, WV.

Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

SA/2599

Mark Rhodes, Clerk  
Instrument 3822403  
03/29/2022 @ 09:40:55 AM  
COUNTY COMMISSION ORDER  
Book 76 @ Page 64  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4284	HEALTH	HIGHMARK WEST VIRGINIA	HAND	08/23/2022	11,922.18	
4822	DENTAL	RENAISSANCE	REGULAR	08/23/2022	2,038.15	
4823	HEALTH	HIGHMARK WEST VIRGINIA	HAND	08/23/2022	15,227.96	
4825	HEALTH	HIGHMARK WEST VIRGINIA	HAND	08/23/2022	402.02	
174359	OESTERLEA	OESTERLE AUTO PRODUCTS	VOID	08/23/2022	(197.95)	X
174409	AAP	ADVANCE AUTO PARTS	REGULAR	08/23/2022	112.19	
174410	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/23/2022	1,316.68	
174411	CAS CABLE	CAS CABLE	REGULAR	08/23/2022	239.79	
174412	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	08/23/2022	1,304.21	
174413	FRONTIER	FRONTIER	REGULAR	08/23/2022	328.00	
174414	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	08/23/2022	28.00	
174415	HARDY	MARIA HARDY	REGULAR	08/23/2022	1,850.00	
174416	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	08/23/2022	975.00	
174417	INSIGHT	INSIGHT	REGULAR	08/23/2022	3,848.33	
174418	ITECH	ITECH	REGULAR	08/23/2022	0.03	
174419	MURRAY	MURRAY SHEET METAL	REGULAR	08/23/2022	224.00	
174420	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/23/2022	10,748.47	
174421	PUREWATER	PURE WATER PARTNERS	REGULAR	08/23/2022	85.00	
174422	SNYDERE	ERIN SNYDER	REGULAR	08/23/2022	95.00	
174423	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/23/2022	2,555.56	
174424	VERIZONW	VERIZON WIRELESS	REGULAR	08/23/2022	74.01	

**GENERAL FUND Bank Id 101 Totals**

53,176.63

**Report Totals**

53,176.63



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4822	DENTAL	RENAISSANCE	REGULAR	08/23/2022	2,038.15	
174409	AAP	ADVANCE AUTO PARTS	REGULAR	08/23/2022	112.19	
174410	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/23/2022	1,316.68	
174411	CAS CABLE	CAS CABLE	REGULAR	08/23/2022	239.79	
174412	DONNELLO-SL	DONNELLO MCCARTHY ENTERPRISES	REGULAR	08/23/2022	1,304.21	
174413	FRONTIER	FRONTIER	REGULAR	08/23/2022	328.00	
174414	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	08/23/2022	28.00	
174415	HARDY	MARIA HARDY	REGULAR	08/23/2022	1,850.00	
174416	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	08/23/2022	975.00	
174417	INSIGHT	INSIGHT	REGULAR	08/23/2022	3,848.33	
174418	ITECH	ITECH	REGULAR	08/23/2022	0.03	
174419	MURRAY	MURRAY SHEET METAL	REGULAR	08/23/2022	224.00	
174420	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/23/2022	10,748.47	
174421	PUREWATER	PURE WATER PARTNERS	REGULAR	08/23/2022	85.00	
174422	SNYDERE	ERIN SNYDER	REGULAR	08/23/2022	95.00	
174423	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/23/2022	2,555.56	
174424	VERIZONW	VERIZON WIRELESS	REGULAR	08/23/2022	74.01	

**GENERAL FUND Bank Id 101 Totals**

25,822.42



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8451	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/23/2022	533.45	
8452	DOMINIONH	DOMINION HOPE	REGULAR	08/23/2022	84.00	
8453	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	08/23/2022	92.00	
8454	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	08/23/2022	58.00	
8455	WV EMC	WV EMERGENCY MANAGEMENT COUNCIL	REGULAR	08/23/2022	125.00	
8456	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	08/23/2022	40.00	
E-911 FUND Bank Id 107 Totals					932.45	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2700	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	08/23/2022	131.06	
2701	BATTERIES	BATTERIES DIRECT	REGULAR	08/23/2022	62.40	
2702	CAS CABLE	CAS CABLE	REGULAR	08/23/2022	240.79	
2703	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	08/23/2022	107.99	
2704	DOMINIONH	DOMINION HOPE	REGULAR	08/23/2022	69.11	
2705	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	08/23/2022	144.49	
2706	FIRESTATION	FIRE STATION SOFTWARE, LLC	REGULAR	08/23/2022	349.00	
2707	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/23/2022	50.00	
2708	MONPOWER	MON POWER	REGULAR	08/23/2022	604.29	
2709	VISA IL	VISA	REGULAR	08/23/2022	151.75	
2710	WEX	WEX BANK	REGULAR	08/23/2022	547.49	
2711	WILLIAMST	WILLIAMSTOWN BANK	REGULAR	08/23/2022	3,155.78	

**FIRE SERVICE FEE Bank Id 120 Totals**

5,614.15

**Report Totals**

32,369.02

