

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 15, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, approved minutes of August 29, 2022.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the Estate of William Pavelich, deceased. Caroline A. Eversman, council for David Pavelich, requested a Petition to Reform a Last Will and Testament of said estate be approved. After discussion, the County Commission Ordered said request be approved. (Probate Order)

At 9:45 A.M., the County Commission held a hearing in regard to the Estate of Shirley Huffman, deceased. Carrie Huffman, Executrix of the Estate asked that a claim be disallowed. After review, the County Commission Ordered the claim be disallowed. (Probate Order)

At 10:00 A.M., the County Commission of Wood County, opened a sealed bid for carpet replacement in multiple County offices. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on September 2 and September 8, 2022. The sealed bid was received from the following: Way Floor Covering, PO Box 35, Vincent, OH 45784, Bid Price - \$21,481.60. The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE the said bid for review. (Order A/2612)

At 10:09 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Patrick Ward, representing the City of Williamstown, to the Wood County Alternative Transportation System Council. The unexpired term will expire July 15, 2023. (Order A/2610)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Mike Shook to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. Mr. Shook's new term will expire July 23, 2024. (Order A/2611)

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, removed Steve Stephens, former Sheriff and appointed Rick Woodyard, Sheriff, (ex officio) to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. (Order A/2605)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:29 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2605, A/2610, A/2611, A/2612

APPROVED:

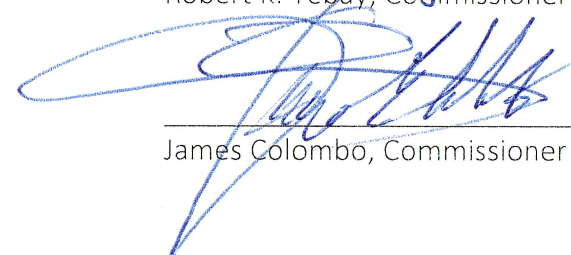
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner

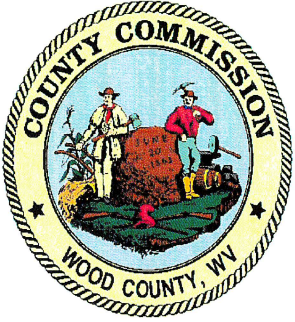


James Colombo, Commissioner

Wood County Commission Meeting
Held September 15, 2022

Please Print

1.	Caroline Eversman, Theisen Brock counsel for David Panchich
2.	Bob Proys Attorney for Paul Wiles Bowles Riley
3.	Carrie Huffman
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Wood County Commission
Agenda

September 15, 2022
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of William A. Pavelich – Consider petition to reform last will and testament	Craig Wakefield, Attorney
9:45 A.M.	Estate of Shirley Huffman – Consider request to disallow a claim	Carrie Huffman, Executrix
10:00 A.M.	Bid Opening for carpet in County Buildings	
	Consider appointing Patrick Ward to the Wood County Alternative Transportation System Council	
	Consider reappointing Mike Shook to the Enforcement Agency for the Abandoned and Dilapidated Building	
	Consider putting Rick Woodyard on the Enforcement Agency for the Abandoned and Dilapidated Building	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

SEPTEMBER 15, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REMOVED STEVE STEPHENS, FORMER SHERIFF AND APPOINTED RICK WOODYARD, CURRENT SHERIFF TO THE ENFORCEMENT AGENCY FOR THE ABANDONED AND DILAPIDATED BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, removed Steve Stephens, former Sheriff and appointed Rick Woodyard, Sheriff, (ex officio) to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance.

APPROVED:

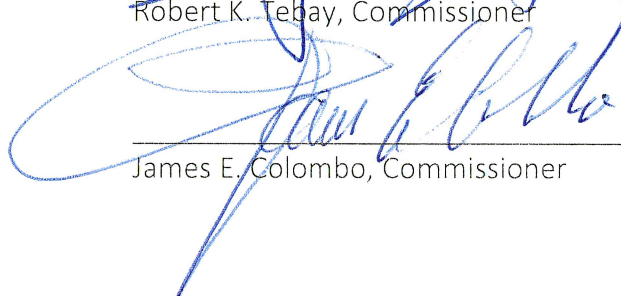
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2605

Wood County
Fiscal Services Unit
Instruments Received
09/15/2022 @ 01:30:05 PM
COUNTY COMMISSION ORDER
Book 76 of 7316 (77)
Pages Recorded 1

SEPTEMBER 15, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED PATRICK WARD TO THE WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Patrick Ward, representing the City of Williamstown, to the Wood County Alternative Transportation System Council.

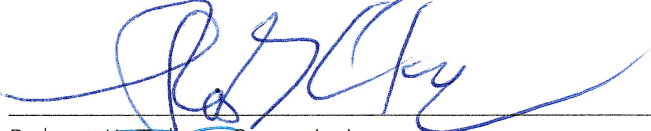
The unexpired term will expire July 15, 2023.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2610

WV PUBLIC DEPT
REC'D UNIT 8879204
09/15/2022 @ 02:34:45 PM
COUNTY COMMISSION ORDER
BOOK 75 @ PAGE 679
FORM RECORDED 1

SEPTEMBER 15, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MIKE SHOOK TO THE ENFORCEMENT AGENCY FOR THE ABANDONED AND DILAPIDATED BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Mike Shook to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. Mr. Shook's new term will expire July 23, 2024.

APPROVED:

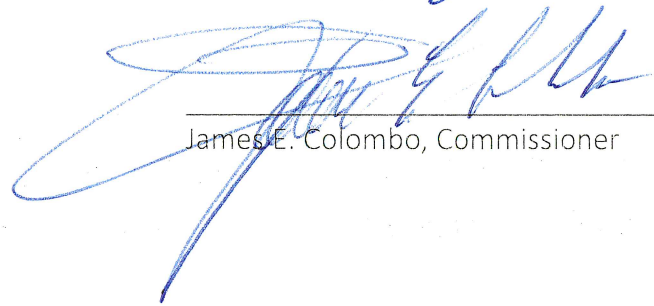
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2611

WOOD COUNTY
CLERK
Tebay
09/15/2022 4:02:51 PM
COUNTY COMMISSION ORDER
Book 75 of Page 608
Pages Recorded 1

SEPTEMBER 15, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR
CARPETING IN MULTIPLE COUNTY OFFICES.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open a sealed bid for carpet replacement in multiple County offices. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on September 2 and September 8, 2022. The sealed bid was received from the following:

Way Floor Covering
PO Box 35
Vincent, OH 45784

Bid Price - \$21,481.60

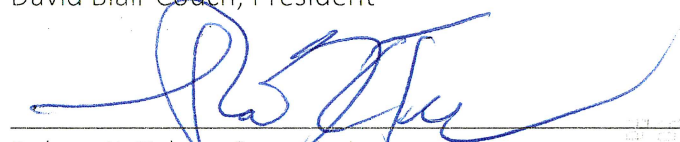
The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did RECEIVE the said bid for review.

APPROVED:

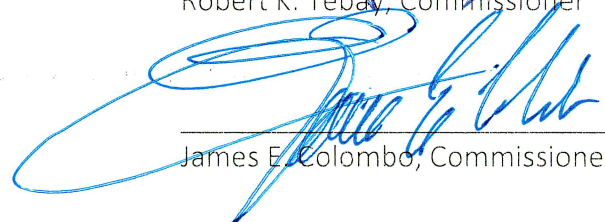
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
County Commission Clerk
September 15, 2022 10:00 AM
COUNTY COMMISSION OFFICE
100 N. 4th St.
Parkersburg, WV 26101
Phone: 304.783.1111

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, September 15, 2022, Present, David Blair Couch, President of said Commission, Robert K Tebay, and James E Colombo Commissioners.

IN RE: ESTATE OF SHIRLEY LYNN HUFFMAN, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIM

This day came CARRIE MAY HUFFMAN, EXECUTRIX for the Estate of SHIRLEY LYNN HUFFMAN, deceased before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF WILLIAM A PAVELICH, DECEASED

MOTION TO REFORM WILL

This 15th day of September, 2022, in a hearing held before the County Commission, CAROLINE A EVERSMAN, requesting that a Petition to Reform a Last Will and Testament, of the Estate of WILLIAM A PAVELICH, deceased, ~~be removed~~ ^{be approved}. Upon review of said petition the County Commission approved the Petition and Council will do a further order.