

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 7, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed property at 33 Harvest Drive, Williamstown, WV. Daniel Phan, property owner, was present, along with a prospective new owner and stated he will come up with a written plan with the next two weeks.

At 10:00 A.M., the County Commission received no bids for a trailer for the Maintenance Department. (Order A/2646)

At 10:15 A.M., the County Commission discussed a requirement by Mon Power to move a transformer for the Wood County Resiliency Center that is under construction. Adam Krason and Dave Gunnoe from ZMM were in attendance to advise the County Commission. The County Commission stated they will contact the West Virginia Public Service Commission for guidance.

At 10:52 A.M., the County Commission approved the hiring of Kristina Phillips for the E-911 Center and Amanda K. Holman as an employee in the Circuit Clerk's Office.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:57 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

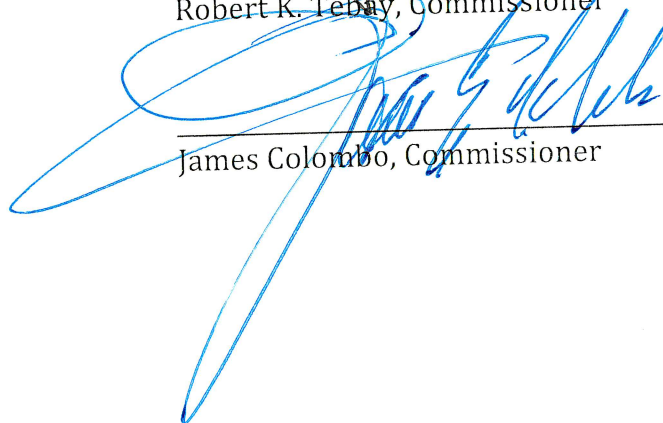
A/2644, A/2646

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Wood County Commission Meeting
Held November 7, 2022

Please Print

1.	Sarah Robinson
2.	Maria Hardy
3.	Duke
4.	RAY BROSIUS
5.	DAVID GUNNOE
6.	ADAM KRAHN
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Wood County Commission
Agenda

November 7, 2022
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss property located at 33 Harvest Drive, Williamstown, WV - Daniel Phan	Sarah Robinson, Compliance Officer
10:00 A.M.	Bid Opening - Trailer for the Maintenance Department	
10:15 A.M.	Discuss requirement of Mon Power Company to move transformer for Resiliency Center	
	Consider Request to Hire Kristina M. Phillips as a telecommunicator at the E-911 Center - \$31,711.68/yr	
	Consider Request to Hire Amanda K. Holman as a Deputy Circuit Clerk - \$31,600.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

NOVEMBER 7, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 22-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$24,780.10.

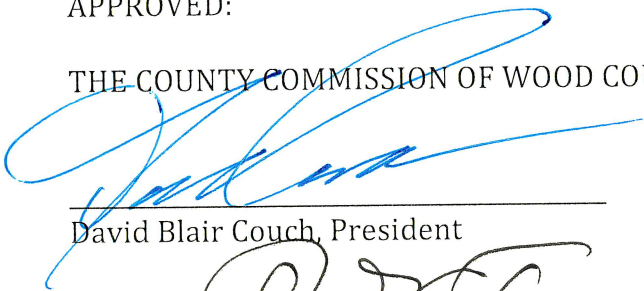
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 22-CC-29. The Request for Reimbursement is in the amount of twenty-four thousand seven hundred eighty dollars and ten cents (\$24,780.10) for the month of October, 2022. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.


Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

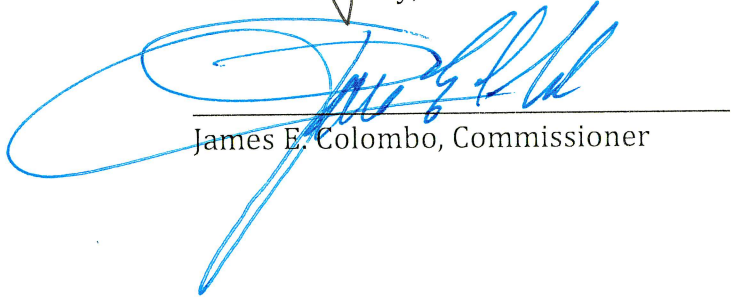
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2644

NOVEMBER 7, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION RECEIVED NO BIDS FOR THE
TRAILER TO BE UTILIZED BY THE WOOD COUNTY
MAINTENANCE DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
RECEIVE no bids for the trailer to be utilized by the Wood County Maintenance
Department. Said request for bids was pursuant to a Legal Notice appearing in the
Parkersburg News and Sentinel on October 25, 2022 and November 1, 2022.

The County Commission of Wood County, upon a motion made by Robert K. Tebay,
seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby
AUTHORIZE the Wood County Maintenance Supervisor to obtain three written bids in lieu
of not receiving any bids.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2646

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4893	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	11/01/2022	83,049.70	
4894	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	11/01/2022	38,305.87	
4895	DENTAL	RENAISSANCE	REGULAR	11/01/2022	2,164.44	
4896	DENTAL	RENAISSANCE	REGULAR	11/01/2022	1,213.60	
4897	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	11/01/2022	255,191.40	
174724	AAP	ADVANCE AUTO PARTS	REGULAR	11/01/2022	4,996.90	
174725	AT&T MOBILE	AT&T MOBILITY	REGULAR	11/01/2022	1,316.68	
174726	DISH	DISH NETWORK	REGULAR	11/01/2022	122.07	
174727	DOMINIONH	DOMINION HOPE	REGULAR	11/01/2022	1,017.86	
174728	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	11/01/2022	318.00	
174729	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	11/01/2022	503.99	
174730	FORSNATH	FORSHEY NATHAN C	REGULAR	11/01/2022	24.71	
174731	GENERALSA	GENERAL SALES CO.	REGULAR	11/01/2022	2,582.72	
174732	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	11/01/2022	21.50	
174733	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	11/01/2022	500.00	
174734	LOWES	LOWE'S COMPANIES, INC.	REGULAR	11/01/2022	2,106.32	
174735	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	11/01/2022	196.41	
174736	MOO	MUTUAL OF OMAHA	REGULAR	11/01/2022	7,044.77	
174737	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	11/01/2022	31.23	
174738	SHIRT	SHIRT FACTORY	REGULAR	11/01/2022	106.00	
174739	STEERSHEA	STEERS HEATING/COOLING	REGULAR	11/01/2022	307.50	
174740	UNION WIL	UNION WILLIAMS PSD	REGULAR	11/01/2022	177.61	
174741	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	11/01/2022	555.17	
174742	VISION	VISION SERVICE PLAN (WV)	REGULAR	11/01/2022	3,600.48	
174743	WORKINGMA	WORKINGMAN'S STORE	REGULAR	11/01/2022	2,112.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
GENERAL FUND Bank Id 101 Totals					407,566.93	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8514	DEAN'S	DEAN'S SCREENS INK	REGULAR	11/01/2022	1,385.85	
8515	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	11/01/2022	815.79	
8516	JANI-SOUR	JANI-SOURCE	REGULAR	11/01/2022	295.36	
8517	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	11/01/2022	186.00	
8518	POSITIVE	POSITIVE PROMOTIONS	REGULAR	11/01/2022	486.63	
8519	RELIANTPOWER	RELIANT POWER MANAGEMENT LLC	REGULAR	11/01/2022	4,100.00	
8520	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	11/01/2022	900.00	
E-911 FUND Bank Id 107 Totals					8,169.63	



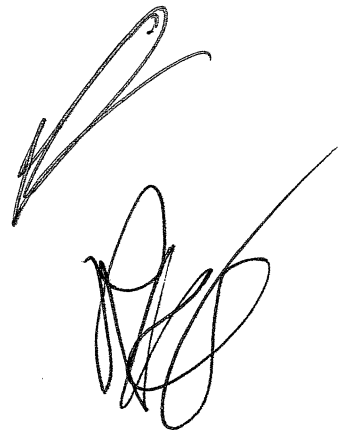
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2777	ACADEMYS	ACADEMY SOLUTIONS	REGULAR	11/01/2022	362.85	
2778	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	11/01/2022	5,064.24	
2779	BANKCARD	BANKCARD CENTER	REGULAR	11/01/2022	373.75	
2780	FRONTIER	FRONTIER	REGULAR	11/01/2022	324.03	
2781	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	11/01/2022	202.73	
2782	MONPOWER	MON POWER	REGULAR	11/01/2022	411.66	
2783	POSITIVE	POSITIVE PROMOTIONS	REGULAR	11/01/2022	1,092.14	
2784	RYANALES	ALESHIA RYAN	REGULAR	11/01/2022	1,000.00	
2785	SECKMAN	SECKMAN PEST CONTROL	REGULAR	11/01/2022	400.00	
2786	VISA IL	VISA	REGULAR	11/01/2022	5,800.92	
FIRE SERVICE FEE Bank Id 120 Totals					<u>15,032.32</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8293	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	11/01/2022	91.76	
8294	DICK WARNER	DICK WARNER RENTALS	REGULAR	11/01/2022	950.00	
8295	DOMINIONH	DOMINION HOPE	REGULAR	11/01/2022	34.27	
8296	MONPOWER	MON POWER	REGULAR	11/01/2022	1,059.28	
8297	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	11/01/2022	42.97	
8298	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	11/01/2022	875.81	
8299	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	11/01/2022	63,789.97	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					66,844.06	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1020	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	11/01/2022	269,114.37	
AMERICAN RESCUE PLAN Bank Id 207 Totals					269,114.37	
Report Totals					766,727.31	

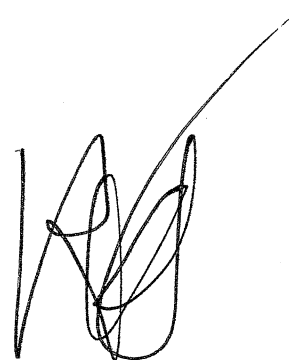
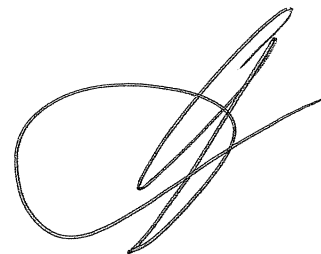
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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8492	WVSTATEPO	WV STATE POLICE	VOID	10/28/2022	(50.00)	X

E-911 FUND Bank Id 107 Totals (50.00)

Report Totals (50.00)

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