

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 19, 2022

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 2 in the General County Fund Budget for the fiscal year 2022/2023. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Mark Rhodes, Clerk of the County Commission. A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof. (Order A/2674)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:28 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2674 , A/2690

APPROVED:

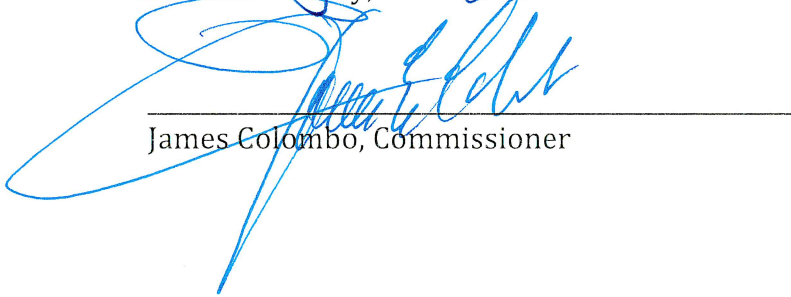
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held December 19, 2022

Please Print

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Wood County Commission
Agenda

December 19, 2022
1 Court Square Suite 203
Parkersburg, WV 26101

	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

DECEMBER 19, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 2 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2022/2023.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 2 in the General County Fund Budget for the fiscal year 2022/2023. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Mark Rhodes, Clerk of the County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2674



MARK RHODES
COUNTY CLERK

THE COUNTY OF WOOD
OFFICE OF THE COUNTY CLERK

P. O. Box 1474
PARKERSBURG, WEST VIRGINIA 26102-1474

PHONE: 304-424-1850



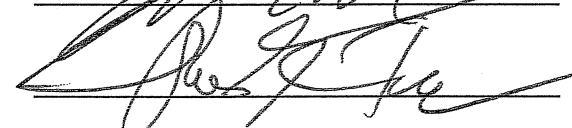
RESOLUTION

At a regular session of the county commission, held December 19, 2022 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 2, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	Yes	or	No
	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2023
 Fund: 1
 Rev. No. 2
 Pages:

County of Wood
 GOVERNMENT ENTITY

Person To Contact Regarding Request: P.O. Box 1474
 Name: **Kristin Moore** STREET OR PO BOX
 Phone: **304-424-1854**
 Fax: **304-424-1982** Parkersburg 26102
 Email: **kmoore@woodcountywv.com** CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
324	Other Grants		200		200
366	Miscellaneous Revenue	5,000	200		5,200
382	Refunds/Reimbursements (External Sources)	200,000	7,835		207,835
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			8,235		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,953,776	7,835		2,961,611
429	Regional Development Authority	30,953	3,022		33,975
444	Other Grants	74,327	200		74,527
699	Contingencies	252,499		3,022	249,477
900	Parks & Recreation	452,227	200		452,427
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			8,235		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

AUTHORIZED SIGNATURE OF ENTITY
 APPROVAL DATE

Wood County
 Joe Gonzales, Clerk
 Instrument 88298991
 2/19/2022 @ 10:32:06 AM
 COUNTY COMMISSION ORDER
 Book 77 @ Page 22
 Pages Recorded 3

DECEMBER 19, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

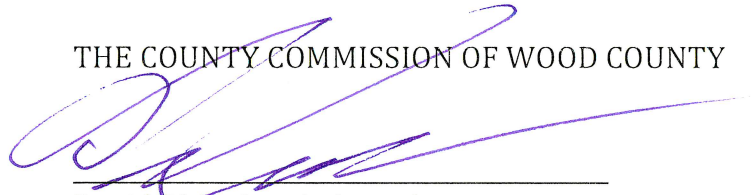
IN RE: THE COUNTY COMMISSION APPOINTED PATRICK BRYAN TO THE
WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

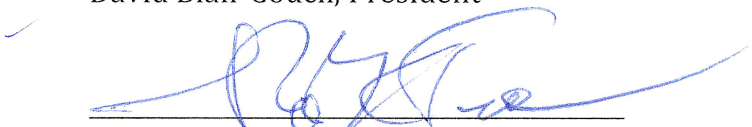
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, appointed Patrick Bryan to the Wood County Development Authority. This is for the unexpired term of Chad Mildren, which will expire December 31, 2024.

APPROVED:

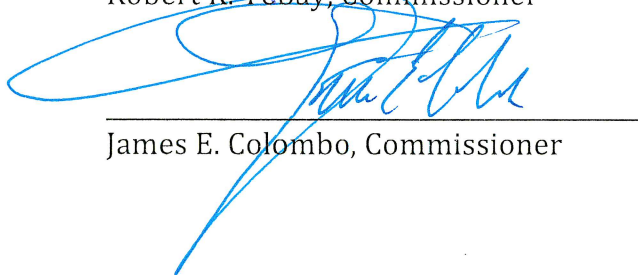
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2690

Wood County
Joe Gonzales, Clerk
Instrument 88300246
12/19/2022 @ 02:35:03 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 76
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4935	DENTAL	RENAISSANCE	REGULAR	12/13/2022	2,756.30	
175270	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	12/13/2022	228.75	
175271	ARTSBRIDG	ARTSBRIDGE	REGULAR	12/13/2022	457.51	
175272	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	12/13/2022	171.56	
175273	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	12/13/2022	114.38	
175274	CWS	CWS	REGULAR	12/13/2022	61.89	
175275	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	12/13/2022	256.87	
175276	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	12/13/2022	13,697.57	
175277	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	12/13/2022	503.99	
175278	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	12/13/2022	15.00	
175279	JIMMIE	JIMMIE HARPER CONSTRUCTION INC	REGULAR	12/13/2022	671.19	
175280	JOHNSONCO	JOHNSON CONTROLS, INC.	REGULAR	12/13/2022	648.00	
175281	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	12/13/2022	886.89	
175282	JOURNAL	THE STATE JOURNAL	REGULAR	12/13/2022	60.00	
175283	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	12/13/2022	228.75	
175284	LAMP	LAMP PESTPROOF	REGULAR	12/13/2022	140.00	
175285	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	12/13/2022	130.00	
175286	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	12/13/2022	457.26	
175287	OIL	OIL AND GAS MUSEUM	REGULAR	12/13/2022	343.13	
175288	P-ART	PARKERSBURG ART CENTER	REGULAR	12/13/2022	343.13	
175289	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	12/13/2022	571.88	
175290	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	12/13/2022	28,594.09	
175291	PLANET	PLANET TECHNOLOGIES	REGULAR	12/13/2022	105.60	
175292	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	12/13/2022	114.38	
175293	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	12/13/2022	182,626.25	

Handwritten signature and initials in the right margin, possibly indicating approval or review of the report.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175294	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	12/13/2022	937.38	
175295	S W RESOU	S W RESOURCES	REGULAR	12/13/2022	170.00	
175296	SMOOT	SMOOT THEATER	REGULAR	12/13/2022	663.38	
175297	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	12/13/2022	461.00	
175298	STATE TAX	STATE TAX DEPARTMENT PROPERTY TAX DIV	REGULAR	12/13/2022	8,524.41	
175299	TAYLOR'S D	TAYLOR'S DISPOSAL INC	REGULAR	12/13/2022	217.28	
175300	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	12/13/2022	81.00	
175301	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	12/13/2022	3,836.78	
175302	UNITED RE	UNITED REFRIGERATION INC.	REGULAR	12/13/2022	494.11	
175303	VERIZONW	VERIZON WIRELESS	REGULAR	12/13/2022	3,193.74	
175304	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	12/13/2022	251.63	
175305	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	12/13/2022	114.38	
175306	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	12/13/2022	10,293.87	
175307	WORKINGMA	WORKINGMAN'S STORE	REGULAR	12/13/2022	278.00	
175308	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	12/13/2022	857.82	

GENERAL FUND Bank Id 101 Totals

264,559.15






Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8544	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	12/13/2022	270.88	
8545	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	12/13/2022	236.50	
8546	LAMP	LAMP PESTPROOF	REGULAR	12/13/2022	295.00	
8547	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	12/13/2022	92.00	
8548	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	12/13/2022	150.00	
8549	SEGRA	SEGRA	REGULAR	12/13/2022	1,579.76	
8550	STEERSHEA	STEERS HEATING/COOLING	REGULAR	12/13/2022	843.34	
E-911 FUND Bank Id 107 Totals					3,467.48	

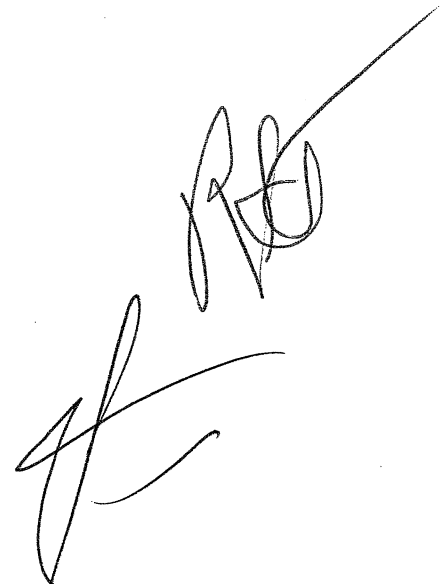
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3643	BIINCORP	BI INCORPORATED	REGULAR	12/13/2022	7,766.90	
3644	VERIZONW	VERIZON WIRELESS	REGULAR	12/13/2022	212.94	
3645	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	12/13/2022	620.00	
HOME CONFINEMENT Bank Id 108 Totals					<u>8,599.84</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2824	ARMSTRONG GR	ARMSTRONG	REGULAR	12/13/2022	170.21	
2825	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/13/2022	1,944.55	
2826	KAESER	KAESER & BLAIR INC	REGULAR	12/13/2022	3,641.36	
2827	MODERNM	MODERN MARKETING	REGULAR	12/13/2022	1,130.67	
FIRE SERVICE FEE Bank Id 120 Totals					<u>6,886.79</u>	

A large, stylized handwritten signature in black ink, located in the bottom right quadrant of the page. The signature is cursive and appears to be a name, possibly 'J. R. ...', with a long horizontal line extending from the end.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8324	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	12/13/2022	79.25	
8325	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	12/13/2022	108.49	
8326	LAMP	LAMP PESTPROOF	REGULAR	12/13/2022	128.40	
8327	MONPOWER	MON POWER	REGULAR	12/13/2022	384.87	
8328	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	12/13/2022	42.80	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>743.81</u>	

Handwritten signatures in black ink, including a large signature at the top right and a smaller one below it.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1023	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	12/13/2022	225,313.76	
AMERICAN RESCUE PLAN Bank Id 207 Totals					225,313.76	


Two handwritten signatures in black ink are located in the lower right quadrant of the page. The signature on the left is a large, stylized loop, while the one on the right is more complex and scribbled.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
359	UNITEDBANK	UNITED BANK	REGULAR	12/13/2022	301,522.50	

SPECIAL BLDG FUND Bank Id 244 Totals 301,522.50

Report Totals 811,530.17

A large, stylized handwritten signature in black ink, located in the bottom right quadrant of the page. The signature is cursive and appears to be a name, possibly "R. A. ...".