

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 9, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:57 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE Change Order number two (#2) for construction of The Wood County E-911 Center. Said Change Order is for various changes in the construction at a cost of thirty-three thousand three hundred eight dollars and fifty-one cents (\$33,308.51). Information related to construction of The Wood County E-911 Center is on file in the Office the County Administrator. (Order A/2681)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:12 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2681

APPROVED:

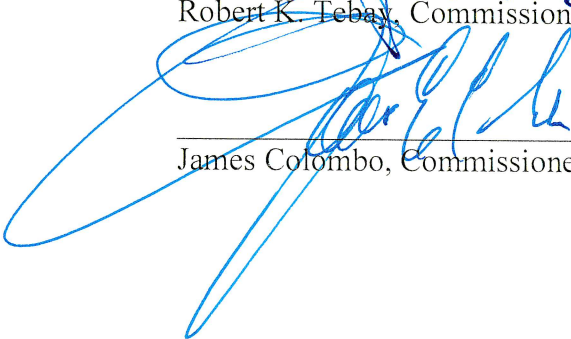
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 9, 2023

Please Print

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Wood County Commission
Agenda

January 9, 2023
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

JANUARY 9, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE
CHANGE ORDER #2 FOR THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE Change Order number two (#2) for construction of The Wood County E-911 Center. Said Change Order is for various changes in the construction at a cost of thirty-three thousand three hundred eight dollars and fifty-one cents (\$33,308.51). A copy of the change order is attached to this Order and shall be made a part there of.

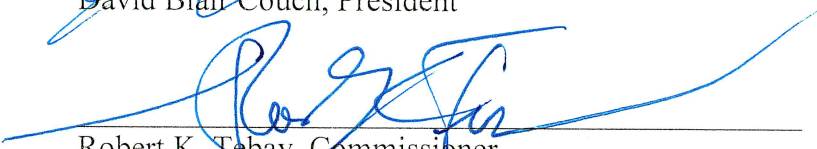
Information related to construction of The Wood County E-911 Center is on file in the Office the County Administrator.

APPROVED:

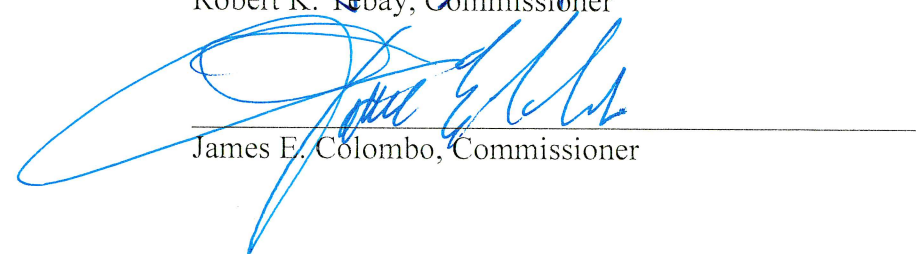
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2681



AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Wood County 911 Center

CONTRACT INFORMATION:
Contract For: General Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: December 19, 2022

OWNER: *(Name and address)*
Wood County Commission
1 Court Square, Suite 205
Parkersburg, WV 26101

ARCHITECT: *(Name and address)*
ZMM Architects & Engineers
222 Lee Street West
Charleston, WV 25302

CONTRACTOR: *(Name and address)*
Grae-Con Construction
880 Kingsdale Rd.
Steubenville, OH 43925

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

“The scope of work of the project and related costs shall be modified as per the following:

Value Engineering Letter: Replaced Trane Units with Carrier* = **deduct \$34,000.00**

RFC 005 Revised: Install EDPM Roof Repairs as Required = **add \$21,991.00**

RFC 006: Install R21 Wall Insulation on Exterior Wall of Dispatch Room where missing for Improved Acoustics = **add \$2,740.99**

RFC 007 Revised: Add 6 Exit Lights through out building = **add \$1,383.20**

RFC 008: Additional Data and Power to Rooms 125 and 126 - Dispatch Office and EOC = **add \$14,753.67**

RFC 010: Add Conduit Chase in Rooms 122 and 126 (EOC and Dispatch) = **add \$2,764.00**

RFC 011: Add Card Readers to Doors E10 and E12 - Office and Equipment Room = **add \$1,249.00**

RFC 012 Revised: Add Conduits: IT Room to Outside Wall at Antenna Rack. Up to Wire Tray in Dispatch Room, from Radio Room to Antenna Rack = **add \$22,426.65**

Total Net Increase this change order = \$33,308.51

Refer to corresponding Grae-con RFC's noted above for required detailed information regarding scopes of work.

* Refer to 6/17/2022 Value Engineering Letter from Grae-con.”

The original Contract Sum was	\$ 3,189,000.00
The net change by previously authorized Change Orders	\$ -127,183.00
The Contract Sum prior to this Change Order was	\$ 3,061,817.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 33,308.51
The new Contract Sum including this Change Order will be	\$ 3,095,125.51

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be Unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ZMM Architects & Engineers

ARCHITECT (Firm name)

SIGNATURE

Joseph Doeffinger,

Construction Administrator

PRINTED NAME AND TITLE

12-19-22

DATE

Grae-Con Construction

CONTRACTOR (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

12/21/2022

DATE

Wood County Commission

OWNER (Firm name)

SIGNATURE

DAVID BLAIR COUCH

PRINTED NAME AND TITLE

11/9/22

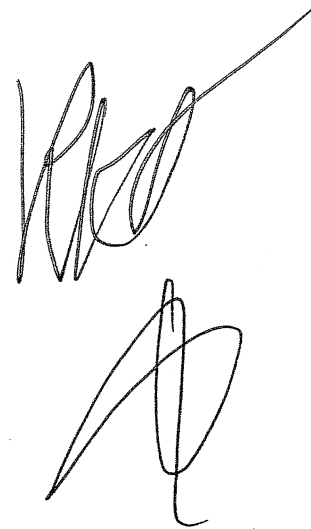
DATE

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4953	DENTAL	RENAISSANCE	REGULAR	01/04/2023	1,610.50	
4954	DENTAL	RENAISSANCE	REGULAR	01/04/2023	1,134.88	
4955	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	01/04/2023	83,165.00	
4956	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/04/2023	37,595.37	
4957	MONPOWER	MON POWER	REGULAR	01/04/2023	18,699.57	
175263	MOWEREBE	REBECCA MOWERY	VOID	01/04/2023	(200.00)	X
175362	AAP	ADVANCE AUTO PARTS	REGULAR	01/04/2023	110.35	
175363	APPALACHIANDI	APPALACHIAN DIRT	REGULAR	01/04/2023	47,420.00	
175364	CHAMBER	CHAMBER OF COMMERCE OF THE MID-OHIO VALLEY	REGULAR	01/04/2023	1,340.00	
175365	CWS	CWS	REGULAR	01/04/2023	491.39	
175366	DISH	DISH NETWORK	REGULAR	01/04/2023	127.39	
175367	DOMINIONH	DOMINION HOPE	REGULAR	01/04/2023	61.89	
175368	DUNBAR PRINTII	DUNBAR PRINTING AND GRAPHICS	REGULAR	01/04/2023	405.41	
175369	GRAINGER	GRAINGER	REGULAR	01/04/2023	170.40	
175370	IKE WALKER	IKE WALKER ORGANIZATION	REGULAR	01/04/2023	360.00	
175371	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/04/2023	264.13	
175372	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/04/2023	1,616.14	
175373	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	01/04/2023	118.44	
175374	MOO	MUTUAL OF OMAHA	REGULAR	01/04/2023	6,924.66	
175375	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	01/04/2023	357.87	
175376	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/04/2023	85,473.70	
175377	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	01/04/2023	6,700.00	
175378	UNION WIL	UNION WILLIAMS PSD	REGULAR	01/04/2023	51.95	
175379	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/04/2023	95.00	
175380	VERIZONW	VERIZON WIRELESS	REGULAR	01/04/2023	73.76	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175381	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/04/2023	3,627.62	
175382	WAY FLOOR	WAY FLOOR COVERING	REGULAR	01/04/2023	9,417.80	
175383	WVCGSIRP	WVCORP	REGULAR	01/04/2023	31,486.75	
175384	MOWEREBE	REBECCA MOWERY	REGULAR	01/04/2023	200.00	
GENERAL FUND Bank Id 101 Totals					338,899.97	
Report Totals					338,899.97	



Two handwritten signatures in black ink are located in the lower right quadrant of the page. The top signature is a cursive name, and the bottom signature is a stylized mark.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4953	DENTAL	RENAISSANCE	REGULAR	01/04/2023	1,610.50	
4954	DENTAL	RENAISSANCE	REGULAR	01/04/2023	1,134.88	
175362	AAP	ADVANCE AUTO PARTS	REGULAR	01/04/2023	110.35	
175363	APPALACHIANDI	APPALACHIAN DIRT	REGULAR	01/04/2023	47,420.00	
175364	CHAMBER	CHAMBER OF COMMERCE OF THE MID-OHIO VALLEY	REGULAR	01/04/2023	1,340.00	
175365	CWS	CWS	REGULAR	01/04/2023	491.39	
175366	DISH	DISH NETWORK	REGULAR	01/04/2023	127.39	
175367	DOMINIONH	DOMINION HOPE	REGULAR	01/04/2023	61.89	
175368	DUNBAR PRINTI	DUNBAR PRINTING AND GRAPHICS	REGULAR	01/04/2023	405.41	
175369	GRAINGER	GRAINGER	REGULAR	01/04/2023	170.40	
175370	IKE WALKER	IKE WALKER ORGANIZATION	REGULAR	01/04/2023	360.00	
175371	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/04/2023	264.13	
175372	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/04/2023	1,616.14	
175373	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	01/04/2023	118.44	
175374	MOO	MUTUAL OF OMAHA	REGULAR	01/04/2023	6,924.66	
175375	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	01/04/2023	357.87	
175376	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/04/2023	85,473.70	
175377	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	01/04/2023	6,700.00	
175378	UNION WIL	UNION WILLIAMS PSD	REGULAR	01/04/2023	51.95	
175379	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/04/2023	95.00	
175380	VERIZONW	VERIZON WIRELESS	REGULAR	01/04/2023	73.76	
175381	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/04/2023	3,627.62	
175382	WAY FLOOR	WAY FLOOR COVERING	REGULAR	01/04/2023	9,417.80	
175383	WVCGSIRP	WVCORP	REGULAR	01/04/2023	31,486.75	

GENERAL FUND Bank Id 101 Totals

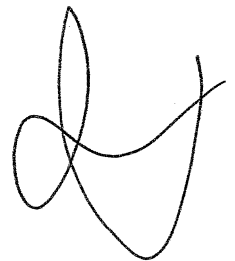
199,440.03

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1621	SWC	SHERIFF OF WOOD COUNTY	REGULAR	01/04/2023	44,566.15	

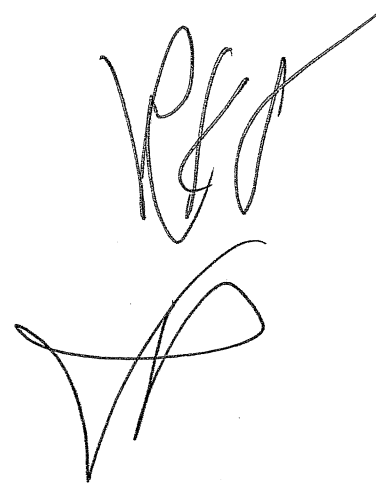
MAGISTRATE COURT Bank Id 105 Totals

44,566.15



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2842	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	01/04/2023	5,784.97	
2843	FRONTIER	FRONTIER	REGULAR	01/04/2023	221.23	
2844	GREATWEST	GREATWESTERN STATES SUPPLY LLC	REGULAR	01/04/2023	528.50	
2845	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	01/04/2023	164.40	
2846	LUBECKVFD	LUBECK VFD	REGULAR	01/04/2023	988.35	
2847	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/04/2023	94.95	
2848	MONPOWER	MON POWER	REGULAR	01/04/2023	364.33	
2849	MSESC	MOUNTAIN STATE EDUCATIONAL SERVICES	REGULAR	01/04/2023	50.00	
2850	RYANALES	ALESHIA RYAN	REGULAR	01/04/2023	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					9,196.73	



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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8341	DICKWARNER	DICK WARNER RENTALS	REGULAR	01/04/2023	950.00	
8342	DOMINIONH	DOMINION HOPE	REGULAR	01/04/2023	57.47	
8343	MONPOWER	MON POWER	REGULAR	01/04/2023	717.73	
8344	REYNOLDL	REYNOLDS LANDSCAPING	REGULAR	01/04/2023	535.00	
8345	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	01/04/2023	107,567.38	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					109,827.58	



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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1174	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	01/04/2023	1,000.00	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>1,000.00</u>	
Report Totals					<u>364,030.49</u>	

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Check Register Report for Wood County Commission

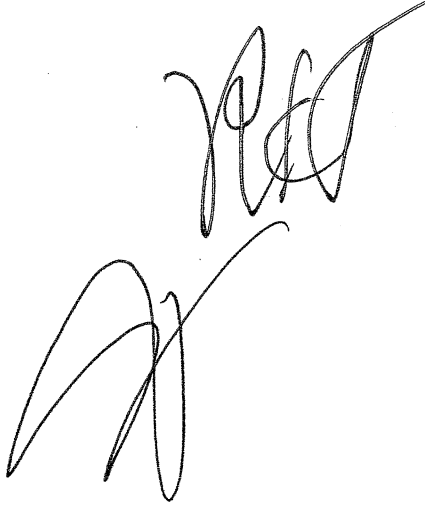
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4952	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	01/03/2023	252,490.54	
174954	KROEWILL	WILLIAM KROEGER	VOID	01/03/2023	(200.00)	X
175361	KROEGERW	WILLIAM KROEGER	REGULAR	01/03/2023	200.00	
GENERAL FUND Bank Id 101 Totals					<u>252,490.54</u>	
Report Totals					<u>252,490.54</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4951	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	12/29/2022	6,575.85	

PAYROLL FUND Bank Id 101 Totals	<u>6,575.85</u>
Report Totals	<u>6,575.85</u>

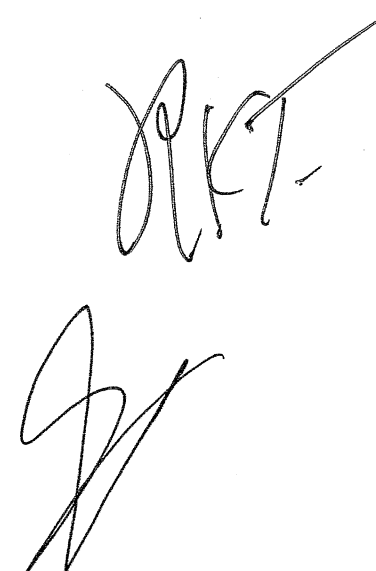


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4950	DENTAL	RENAISSANCE	REGULAR	12/28/2022	591.35	
175340	AT&T MOBILE	AT&T MOBILITY	REGULAR	12/28/2022	2,651.72	
175341	BADGERLUM	BADGER LUMBER	REGULAR	12/28/2022	59.97	
175342	BAILWEND	WENDY BAILEY	REGULAR	12/28/2022	276.45	
175343	CAS CABLE	CAS CABLE	REGULAR	12/28/2022	238.44	
175344	DONNELLO-SL	DONNELLO MCCARTHY ENTERPRISES	REGULAR	12/28/2022	762.97	
175345	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	12/28/2022	1,450.00	
175346	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	12/28/2022	21.50	
175347	GONZJOE	JOE GONZALES	REGULAR	12/28/2022	84.00	
175348	GRAINGER	GRAINGER	REGULAR	12/28/2022	1,807.74	
175349	HUDSCATH	CATHERINE BLAIRE HUDSON	REGULAR	12/28/2022	211.86	
175350	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	12/28/2022	1,104.54	
175351	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	12/28/2022	7,157.70	
175352	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	12/28/2022	155.22	
175353	PINEGROVE	PINE GROVE KENNEL	REGULAR	12/28/2022	60.00	
175354	SHIRT	SHIRT FACTORY	REGULAR	12/28/2022	102.98	
175355	SMITH JODI	JODI SMITH	REGULAR	12/28/2022	211.99	
175356	SWC	SHERIFF OF WOOD COUNTY	REGULAR	12/28/2022	12,105.38	
175357	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	12/28/2022	286.30	
175358	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	12/28/2022	2,678.41	
175359	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	12/28/2022	11,250.00	
175360	WVSPA	WV STATE POLICE ACADEMY	REGULAR	12/28/2022	485.00	
GENERAL FUND Bank Id 101 Totals					43,753.52	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8556	VERIZONW	VERIZON WIRELESS	VOID	12/28/2022	(4,371.38)	X
8558	AT&T MOBILE	AT&T MOBILITY	REGULAR	12/28/2022	1,006.70	
8559	DOMINIONH	DOMINION HOPE	REGULAR	12/28/2022	1,041.15	
8560	VERIZONW	VERIZON WIRELESS	REGULAR	12/28/2022	142.37	
E-911 FUND Bank Id 107 Totals					(2,181.16)	



Two handwritten signatures are present in the bottom right corner of the page. The top signature is a cursive name that appears to be 'J. K. T.' with a long horizontal line extending to the right. The bottom signature is another cursive name, possibly 'J. J.', also with a long horizontal line extending to the right.

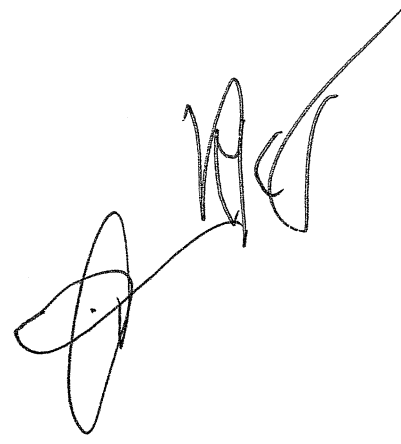
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2839	MODERNM	MODERN MARKETING	REGULAR	12/28/2022	1,116.79	
2840	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	12/28/2022	133.76	
2841	WILLIAMST	WILLIAMSTOWN BANK	REGULAR	12/28/2022	45,063.98	
FIRE SERVICE FEE Bank Id 120 Totals					<u>46,314.53</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8337	MONPOWER	MON POWER	REGULAR	12/28/2022	106.48	
8338	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	12/28/2022	164.67	
8339	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	12/28/2022	873.49	
8340	VERIZONW	VERIZON WIRELESS	REGULAR	12/28/2022	241.65	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,386.29</u>	

A handwritten signature in black ink, appearing to be 'M. E.', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
360	UNITEDBANK	UNITED BANK	REGULAR	12/28/2022	2,500.00	

SPECIAL BLDG FUND Bank Id 244 Totals

2,500.00

Report Totals

91,773.18

