

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 30, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of January 19 and 23, 2023.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Bob Enoch rescheduled his appointment regarding the cemetery program.

At 9:31 A.M., the County Commission, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay and upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Subsection 7, as amended. The said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney and Joe Gonzales, Wood County Clerk. All those present proceeded to discuss the matter for which the said EXECUTIVE

SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:44 o'clock A.M. (Order A/2699)

At 10:00 A.M., the County Commission issued a ruling on the Estate of Cleo Fleming. After discussion, the County Commission, upon a motion duly made, seconded and passed, accepted the Will for the Estate and it will be probated in Solemn Form. (Probate Order)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:25 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2699, Probate Order

APPROVED:

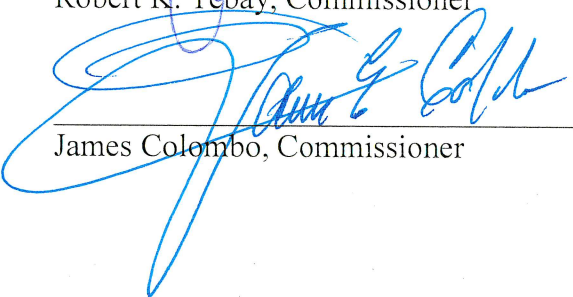
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 30, 2023

Please Print

1. Tracy Steed
2. Fred Steed
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission
Agenda

January 30, 2023
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on cemetery program	Bob Enoch
10:00 A.M.	Continuation from January 26, 2023 - Ruling on the Cleo Fleming estate	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

JANUARY 30, 2023

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 30th day of January, 2023, at 9:31 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Subsection 7, as amended:


WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator; Pat Lefebure, Wood County Prosecuting Attorney and Joe Gonzales, Wood County Clerk.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:44 o'clock A.M.

APPROVED:

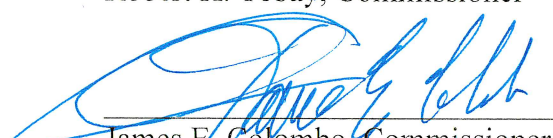
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2699

Wood County
Joe Gonzales, Clerk
Instrument 88300526
01/30/2023 @ 02:59:05 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 106
Pages Recorded 1

JANUARY 30, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

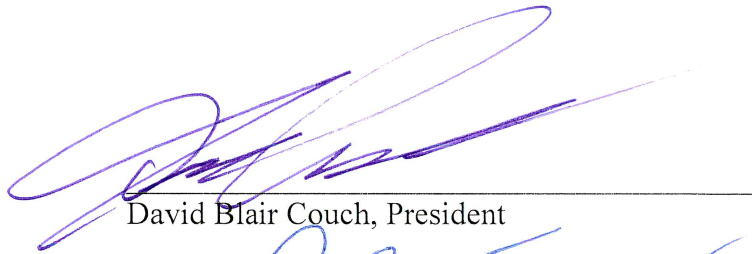
IN RE: ESTATE OF CLEO LEVI FLEMING, DECEASED

ORDER

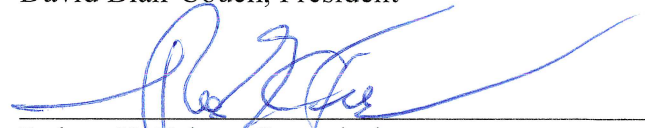
This day a ruling was made by the Wood County Commission in the Estate of CLEO LEVI FLEMING regarding the Will.

By order of the County Commission, the will is accepted and will be probated in solemn form.

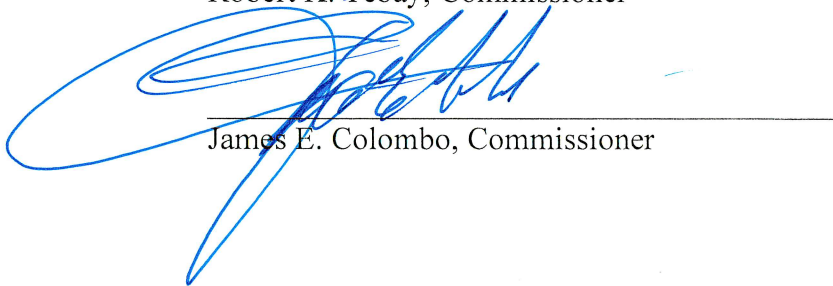
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 89300781
01/30/2023 @ 09:07:24 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 111
Pages Recorded 1

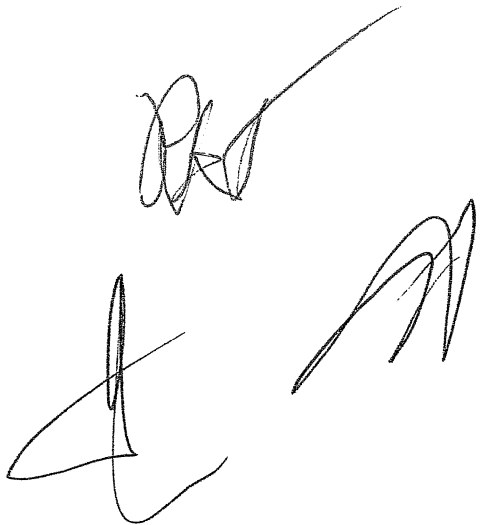
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4970	DENTAL	RENAISSANCE	REGULAR	01/25/2023	1,965.96	
175457	AAP	ADVANCE AUTO PARTS	REGULAR	01/25/2023	113.05	
175458	CAS CABLE	CAS CABLE	REGULAR	01/25/2023	238.44	
175459	CWS	CWS	REGULAR	01/25/2023	486.12	
175460	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/25/2023	761.44	
175461	EASTON PR	EASTON PRINTING CO	REGULAR	01/25/2023	90.00	
175462	ELITESIGNS	ELITE SIGNS	REGULAR	01/25/2023	221.00	
175463	JUST SEW	JUST SEW PEACHY	REGULAR	01/25/2023	231.36	
175464	LIGHTNER	LIGHTNER'S FRAME SERV	REGULAR	01/25/2023	91.75	
175465	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	01/25/2023	30,000.00	
175466	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	01/25/2023	65.00	
175467	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/25/2023	56,051.27	
175468	RUNYON	RUNYON LOCK SERVICE	REGULAR	01/25/2023	975.00	
175469	SHIRT	SHIRT FACTORY	REGULAR	01/25/2023	934.60	
175470	STUARTOIL	STUART OIL COMPANY	REGULAR	01/25/2023	570.75	
175471	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/25/2023	2,400.00	
175472	UNITED RE	UNITED REFRIGERATION INC.	REGULAR	01/25/2023	1,400.00	
175473	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/25/2023	2,696.21	
175474	VERIZONW	VERIZON WIRELESS	REGULAR	01/25/2023	78.84	
175475	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/25/2023	1,092.00	
175476	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	01/25/2023	5,981.72	

GENERAL FUND Bank Id 101 Totals 106,444.51

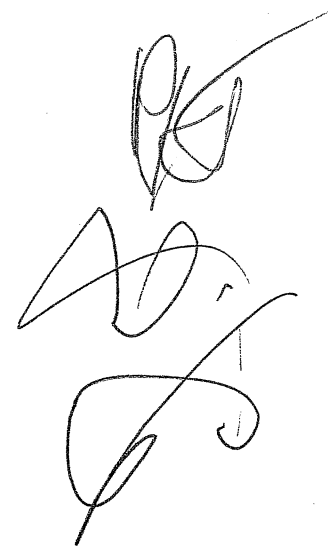
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8575	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/25/2023	52.77	
8576	LAMP	LAMP PESTPROOF	REGULAR	01/25/2023	90.00	
8577	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	01/25/2023	58.00	
E-911 FUND Bank Id 107 Totals					200.77	

Three handwritten signatures in black ink are located in the lower right quadrant of the page. The signatures are stylized and appear to be initials or names.

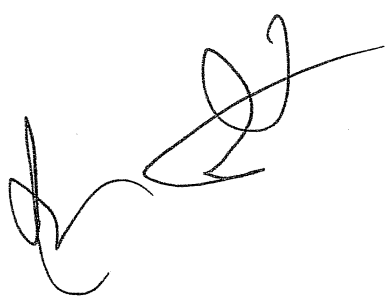
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2863	DOMINIONH	DOMINION HOPE	REGULAR	01/25/2023	144.00	
2864	LUBECKVFD	LUBECK VFD	REGULAR	01/25/2023	55.50	
2865	SECKMAN	SECKMAN PEST CONTROL	REGULAR	01/25/2023	415.00	
FIRE SERVICE FEE Bank Id 120 Totals					<u>614.50</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be the name of the person responsible for the report.



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8529	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/25/2023	8.50	
8530	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	01/25/2023	7,979.73	
8531	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	01/25/2023	379.48	
8532	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/25/2023	228.53	
8533	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	01/25/2023	1,230.00	
ASSESSOR'S VALUATION Bank Id 156 Totals					9,826.24	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8357	DIV CRIMI	DIVISION OF ADMINISTRATIVE SERVICES	REGULAR	01/25/2023	80.00	
8358	MONPOWER	MON POWER	REGULAR	01/25/2023	196.44	
8359	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	01/25/2023	1,493.65	
8360	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	01/25/2023	28.95	
8361	VERIZONW	VERIZON WIRELESS	REGULAR	01/25/2023	240.12	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,039.16	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1175	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/25/2023	50,672.44	

COAL SEVERANCE TAX Bank Id 201 Totals 50,672.44

Report Totals 169,797.62



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8267	PAXTHEAT	PAXTON HEATHER L.	VOID	01/19/2023	(26.75)	X
8356	PAXTHEAT	PAXTON HEATHER L.	REGULAR	01/19/2023	26.75	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					0.00	
Report Totals					0.00	

