

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 23, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission and Sarah Robinson, Wood County Compliance Officer, discussed an abandoned/dilapidated property located at 267 Larkmead Road, Parkersburg, WV. After discussion, the County Commission of Wood County, upon a motion made by David B. Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby ORDER the demolition and clean-up at 267 Larkmead Rd., Parkersburg, West Virginia 26101. Said clean-up is conditional upon any existing liens on property being released.  
(Order S/10)

At 9:45 A.M., the County Commission recognized Alayne Garst from Williamstown High School for national artwork she drew for the Annual National Association of Counties calendar.

At 10:00 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a West Virginia Local Government Election and Release Form for the Opioid litigation lawsuits. (Order A/2715)

At 10:00 A.M., the County Commission met as the Board of Review and Equalization.

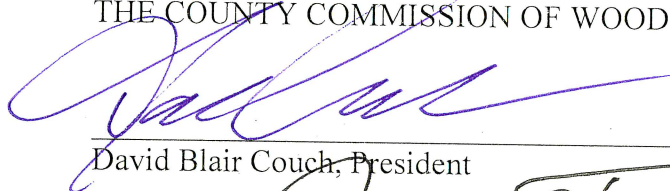
At 3:00 P.M., the County Commission completed the Review and Equalization of the property assessments for 2023. Having no complainants before the Commission, while sitting as the Board of Review and Equalization, they adjourned, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, adjourned SINE DIE. (Order A/2714)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

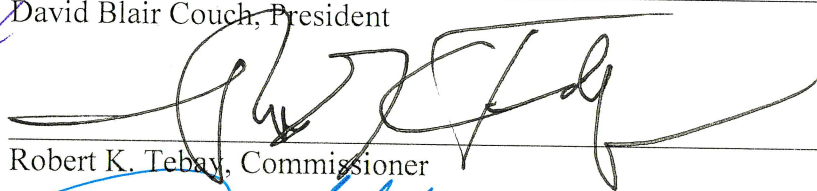
A/2714, A/2715, S/10

APPROVED:

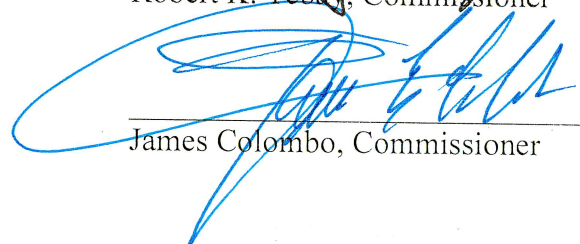
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held February 23, 2023

Please Print

1.	Garek Robinson
2.	Wainit Nohe
3.	Grant Baker
4.	Christopher & Stephen Yoles
5.	Alayna Garst
6.	Marissa Kinzel
7.	Sharon Dye
8.	Ron Leisure
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

February 23, 2023  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Approval of Attorney General's Settlement with Walgreens in the amount of \$83 million in the WV MLP Opioid Litigation	
	Discuss Abandoned/Dilapidated property located at 267 Larkmead Road, Parkersburg, WV owned by Stephen Yoho	Sarah Robinson, Compliance Officer
9:45 A.M.	Recognize Alayna Garst from Williamstown High School for winning the cover spot for the "I Love My Country Because" art competition	
10:00 A.M.	Sitting as the Board of Review and Equalization (last day)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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<b>Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.</b>
<b>Budget revisions</b>
<b>Purchase orders and requisitions</b>
<b>Revisions, reimbursement requests, resolutions and correspondence for grants</b>
<b>Grant disbursements to other entities</b>
<b>Invoices for expenditures to be paid</b>
<b>Reimbursements for travel expenses</b>
<b>Bid specifications and procedures for bids previously authorized by the Commission</b>
<b>Monthly Hotel Occupancy Tax Collection disbursements</b>
<b>Disbursements for previously approved Innovative Programming Grants</b>
<b>Tax refunds, exonerations, improprieties and consolidations</b>
<b>Probate items, including settlements, petitions and Fiduciary Commissioner reports</b>
<b>General Fund disbursements to entities</b>
<b>Funding requests from local organizations by written form</b>
<b>Payroll modification as submitted by elected officials</b>

FEBRUARY 23, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION COMPLETED THE REVIEW AND EQUALIZATION OF PROPERTY ASSESSMENTS FOR THE YEAR 2023 AFTER SITTING AS THE BOARD OF REVIEW AND EQUALIZATION. (CLOSING ORDER)

**ORDER**

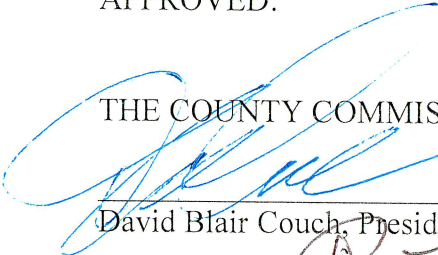
At 10:00 A.M., the County Commission of Wood County met as the Board of Review and Equalization.

At 3:00 P.M., the County Commission of Wood County completed the Review and Equalization of the property assessments for the year 2023 in the County of Wood, State of West Virginia.

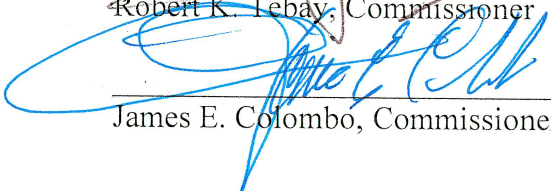
Having no complainants appear before this Commission while sitting as the Board of Review and Equalization and in accordance with Chapter 11, Article 3, Section 24 of the West Virginia Code, as amended, the County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, does now adjourn, SINE DIE.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2714

Wood County  
Joe Gonzales, Clerk  
Instrument 88302221  
02/23/2023 @ 10:49:33 AM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 149  
Pages Recorded 1

FEBRUARY 23, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN  
ELECTION AND RELEASE FORM FOR THE OPIOID LAWSUITS.

**ORDER**

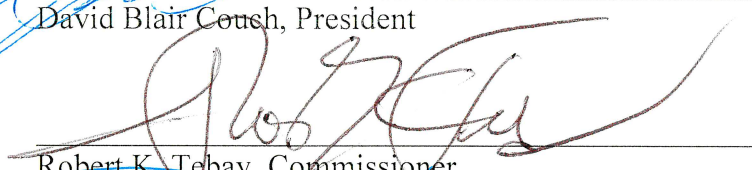
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a West Virginia Local Government Election and Release Form for the Opioid litigation lawsuits.

A copy of said Form is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2715

Wood County  
Joe Gonzales, Clerk  
Instrument 88302222  
02/23/2023 @ 10:51:55 AM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 150  
Pages Recorded 1

FEBRUARY 23, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER DEMOLITION AND  
CLEAN-UP AT 267 LARKMEAD ROAD, PARKERSBURG, WEST VIRGINIA  
26101

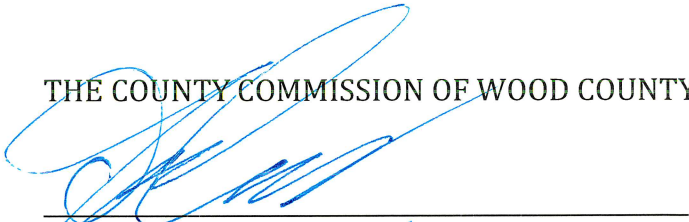
**ORDER**

On this date, the County Commission of Wood County, upon motion made by David B. Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby ORDER demolition and clean-up at 267 Larkmead Rd., Parkersburg, West Virginia 26101. Said clean-up is conditional upon any existing liens on property being released.

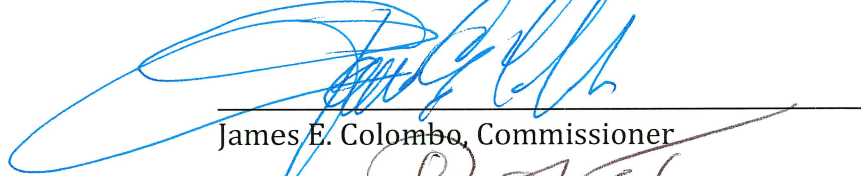
Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

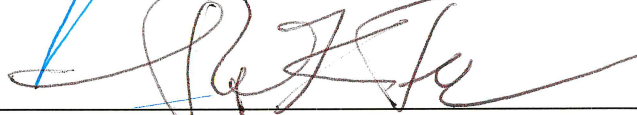
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

SA/10

Wood County  
Joe Gonzales, Clerk  
Instrument 88302223  
02/23/2023 @ 10:58:17 AM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 151  
Pages Recorded 1

# WOOD COUNTY



# SHERIFF'S OFFICE

(304) 424-1834  
(304) 424-1832 fax

401 Second Street Suite# 11  
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

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February 24, 2023

Wood County Commission,

Administrator Charlie Johnson is retiring from the Wood County Sheriff's Office, with his last work day being March 31, 2023. A letter will follow closer to his retirement as to his remaining sick and vacation hours.

Sincerely,

R L Woodyard, Sheriff

Wood County  
Joe Gonzales, Clerk  
Instrument 88302240  
02/23/2023 @ 12:07:47 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 153  
Pages Recorded 1





Office of the Wood County Clerk

Wood County Courthouse  
1 Court Square  
P.O. Box 1474  
Parkersburg, WV 26102-1474

Joe Gonzales  
County Clerk

Phone: 304-424-1850

February 23, 2023

Wood County Commission  
Wood County Commission  
1 Court Square  
Parkersburg, WV 26101

Dear Commissioners:

Jennifer Nichole Lynch will be on the payroll as a Deputy County Clerk in the Voter Registration Office, effective Thursday, March 16, 2023.

She will be paid one thousand four hundred (\$1,500.00) dollars per pay. Her salary will be charged to line item #1-402-10-103.

Sincerely,

Joe Gonzales, Clerk  
Wood County Commission

LJG:bj

Wood County  
Joe Gonzales, Clerk  
Instrument 88302224  
02/23/2023 @ 10:59:52 AM  
CLINTY COMMISSION ORDER  
Book 77 @ Page 152  
Pages Recorded 1

RECEIVED  
FEB 23 2023

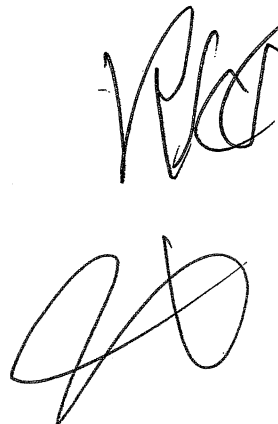
County Commission



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175566	AAP	ADVANCE AUTO PARTS	REGULAR	02/17/2023	672.80	
175567	AIRGAS USA	AIRGAS USA, LLC	REGULAR	02/17/2023	395.07	
175568	CARWREX	CARWREX COLLISION CENTER	REGULAR	02/17/2023	3,324.76	
175569	DONNELON-SL	DONNELON MCCARTHY ENTERPRISES	REGULAR	02/17/2023	761.44	
175570	GRAHAMDEMO	GRAHAM DEMOLITION	REGULAR	02/17/2023	3,500.00	
175571	INSIGHT	INSIGHT	REGULAR	02/17/2023	1,293.37	
175572	JOHNSONCO	JOHNSON CONTROLS, INC.	REGULAR	02/17/2023	1,231.50	
175573	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/17/2023	223.31	
175574	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	02/17/2023	65.00	
175575	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	02/17/2023	944.38	
175576	SHEETZ	SHEETZ	REGULAR	02/17/2023	80.01	
175577	SHIRT	SHIRT FACTORY	REGULAR	02/17/2023	223.00	
175578	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	02/17/2023	461.00	
175579	U S BANK	U.S. BANK	REGULAR	02/17/2023	2,686.93	

**GENERAL FUND Bank Id 101 Totals** 15,862.57



Handwritten signatures and initials, including a large signature that appears to be 'V. R. C.' and another signature below it.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8595	AAP	ADVANCE AUTO PARTS	REGULAR	02/17/2023	40.98	
8596	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/17/2023	52.77	
8597	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	02/17/2023	36.58	
8598	FRONTIERCOMM	FRONTIER COMMUNICATIONS	REGULAR	02/17/2023	4,212.78	
8599	JANI-SOUR	JANI-SOURCE	REGULAR	02/17/2023	318.80	
8600	MARIETTA TIME	MARIETTA TIMES	REGULAR	02/17/2023	23.10	
8601	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/17/2023	52.00	
8602	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	02/17/2023	58.00	
8603	STUARTOIL	STUART OIL COMPANY	REGULAR	02/17/2023	236.33	
<b>E-911 FUND Bank Id 107 Totals</b>					5,031.34	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2910	ARMSTRONG GR	ARMSTRONG	REGULAR	02/17/2023	170.58	
2911	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	02/17/2023	659.00	
FIRE SERVICE FEE Bank Id 120 Totals					829.58	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8380	MONPOWER	MON POWER	REGULAR	02/17/2023	83.47	
8381	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	02/17/2023	28.95	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					112.42	
Report Totals					21,835.91	