

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 2, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the relocation of the electrical transformer for the Resiliency Center. Representatives from WTAP were in attendance. WTAP agreed to take a look at contract language they placed in the contract with the County that would make the County responsible for all cost overruns greater than five percent (5%) of the cost of the relocation.

At 9:42 A.M., Sharon Kesselring from the American Red Cross met with the County Commission to give them an annual report on Wood County and to request they issue a Proclamation deeming March, 2023 as American Red Cross month. The County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, approved the signing of said Proclamation. A copy is attached to these minutes and shall be made a part thereof.

Ms. Kesslering then requested financing from the Commission in the amount of \$2,500.00, the County Commission doubled the amount to \$5,000.00.

At 10:00 A.M., the County Commission met with Doug Hess from the Arc of the Mid-Ohio Valley. He requested they sign a proclamation declaring March, 2023 as Developmental Disabilities Awareness Month. The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved the signing of said Proclamation. A copy is attached to these minutes and shall be made a part thereof.

At 10:25 A.M., the County Commission approved the hiring of Alyssa Parker as an employee at the Day Report Center in Ritchie County.

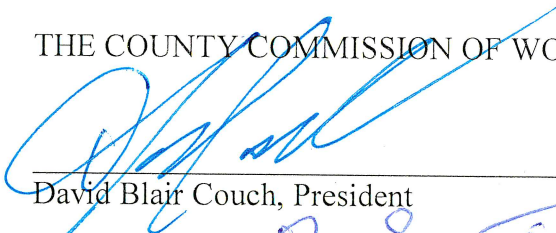
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:40 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


No Orders

APPROVED:

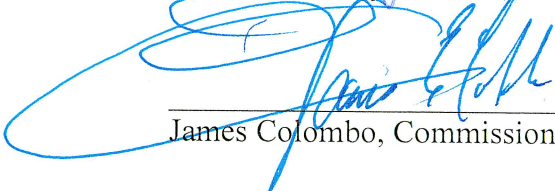
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held March 2, 2023

Please Print

1.	SHARON KESSER RING	American Red Cross
2.	Doug Hess	The Arc of the MOV
3.	RANDALL SIEBS	SW RESOURCES
4.	Alexis Ullmann	The Arc of the MOV
5.	Melissa Southall	The Arc of the MOV
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Wood County Commission
Agenda

March 2, 2023
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss relocation of electrical transformer for resiliency center	
9:45 A.M.	Red Cross Update	Sharon Kesselring
10:00 A.M.	Arc Proclamation Developmental Disabilities	Doug Hess
	Consider Request to Hire Alyssa Parker as a Site Coordinator for Ritchie County location of DRC - \$38,000.00/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

March 2, 2023

Proclamation

MARCH 2023 AMERICAN RED CROSS MONTH 2023

During American Red Cross Month in March, we celebrate the humanitarian spirit of Wood County and reaffirm our commitment to help ensure no one faces a crisis alone.

Caring for one another is at the heart of our community and exemplified by the people of Wood County, whose simple acts of kindness through the Red Cross provide help and hope in people's most difficult moments — continuing the lifesaving legacy of Clara Barton, who founded the organization more than 140 years ago to prevent and alleviate human suffering.

Every day, these ordinary individuals lend a helping hand to make an extraordinary difference for neighbors in need — whether it's providing emergency shelter, food and comfort for families displaced by home fires and other disasters; donating lifesaving blood for cancer patients, accident victims, and people with sickle cell disease and other life-threatening conditions; supporting military members and veterans, along with their families and caregivers, through the unique challenges of service; using vital skills like first aid and CPR to help others survive medical emergencies; or delivering international humanitarian aid and reconnecting loved ones separated by crises around the world.

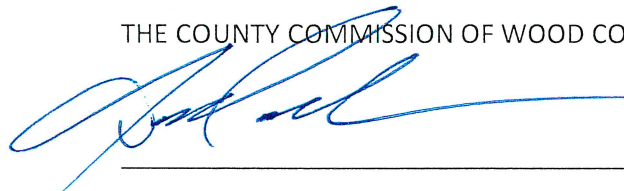
Their support, volunteerism and generous donations are critical to our community's resilience. We hereby recognize this month of March in honor of all those who fulfill Clara Barton's noble words, "You must never think of anything except the need and how to meet it," and ask everyone to join in this commitment.

NOW, THEREFORE, WE THE COMMISSIONERS, WOOD COUNTY, WEST VIRGINIA, by virtue of the authority vested in me by the laws of WOOD COUNTY, WEST VIRGINIA, do hereby proclaim March 2023 as Red Cross Month. I encourage all citizens of WOOD COUNTY, WEST VIRGINIA to reach out and support its humanitarian mission.

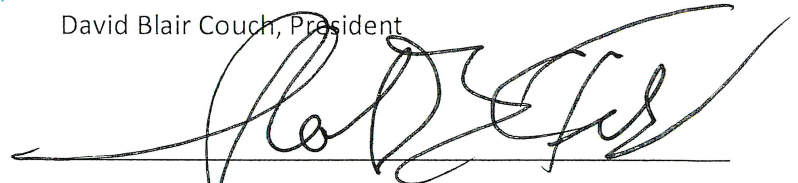
IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of March, in the year of our Lord two thousand twenty-three, and of the WOOD COUNTY, WEST VIRGINIA.

APPROVED:

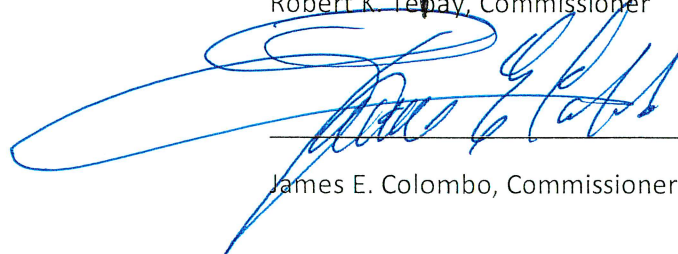
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tenay, Commissioner



James E. Colombo, Commissioner

March 2, 2023

Proclamation

MARCH 2023 IS DEVELOPMENTAL DISABILITIES AWARENESS MONTH

Whereas, National Developmental Disabilities (DD) Awareness Month officially began in 1987 with a proclamation from President Reagan to help bring awareness and acceptance for people of every ability; and

Whereas, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

Whereas, the month seeks to raise awareness about the inclusion of people with developmental disabilities in all facets of community life, as well as awareness of the barriers that people with disabilities still sometimes face in connecting to the communities in which they live; and

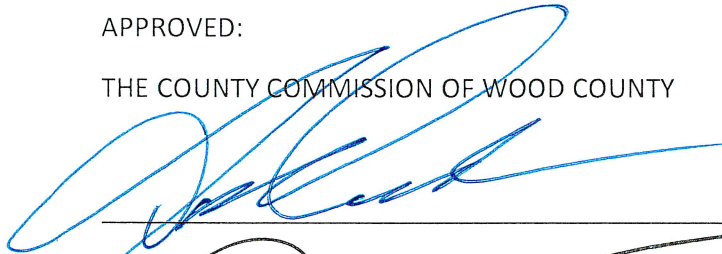
Whereas, we value what is important to people with disabilities and their families who are striving for everyday lives no different than that of all other citizens; and

Whereas, Wood County, West Virginia has a commitment to being an inclusive for people with and without disabilities;

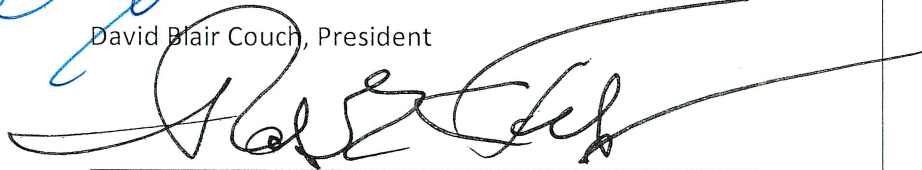
NOW THEREFORE, WE THE COMMISSIONERS, WOOD COUNTY, WEST VIRGINIA do hereby proclaim March 2023 as Developmental Disabilities Awareness Month and in doing so, we call upon residents, employers, schools and community organizations in Wood County, West Virginia to observe this month with appropriate programs and activities, and to advance its important message that people with developmental disabilities are family, friends, neighbors, customers, voters and coworkers and while they may need additional supports, deserve to live, work, worship and play just like everyone else.

APPROVED:

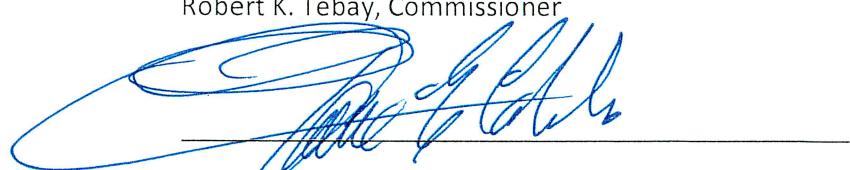
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Check Register Report for Wood County Commission

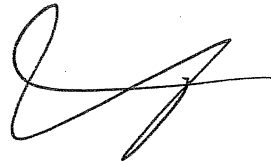
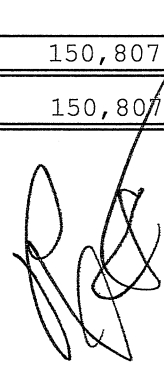
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4998	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/28/2023	90.00	
4999	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	02/28/2023	91,671.18	
5000	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/28/2023	316.50	
5001	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/28/2023	1,589.00	
5002	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	02/28/2023	1,103.83	
5003	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	02/28/2023	29,510.92	
5005	DENTAL	RENAISSANCE	REGULAR	02/28/2023	821.67	
5006	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	02/28/2023	14,407.12	
175580	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	02/28/2023	331.92	
175581	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	02/28/2023	1,079.16	
175582	AMERICAN	AFLAC	REGULAR	02/28/2023	68.44	
175583	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	02/28/2023	54.10	
175602	BOSOLIND	BOSO LINDSEY A	REGULAR	02/28/2023	259.44	
175603	DISH	DISH NETWORK	REGULAR	02/28/2023	127.39	
175604	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	02/28/2023	21.50	
175605	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/28/2023	8,793.47	
175606	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/28/2023	326.82	
175607	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	02/28/2023	235.00	

GENERAL FUND Bank Id 101 Totals

150,807.46

Report Totals

150,807.46

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4998	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/28/2023	90.00	
4999	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	02/28/2023	91,671.18	
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175603	DISH	DISH NETWORK	REGULAR	02/28/2023	127.39	
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175605	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/28/2023	8,793.47	
175606	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/28/2023	326.82	
175607	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	02/28/2023	235.00	

GENERAL FUND Bank Id 101 Totals

136,400.34

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8610	DOMINIONH	DOMINION HOPE	REGULAR	02/28/2023	1,266.42	
E-911 FUND Bank Id 107 Totals					<u>1,266.42</u>	

Two handwritten signatures in black ink, one on the left and one on the right, both appearing to be initials or names.

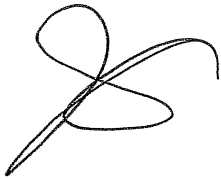
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2926	USPS	UNITED STATES POSTAL SERVICE	REGULAR	02/28/2023	116.00	
FIRE SERVICE FEE Bank Id 120 Totals					116.00	

Two handwritten signatures in black ink, one on the left and one on the right, appearing to be initials or names.

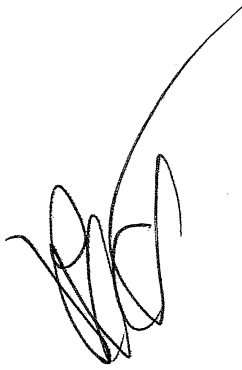
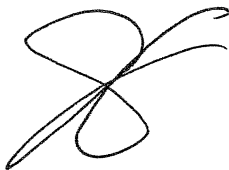
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8388	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	02/28/2023	68,457.50	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>68,457.50</u>	



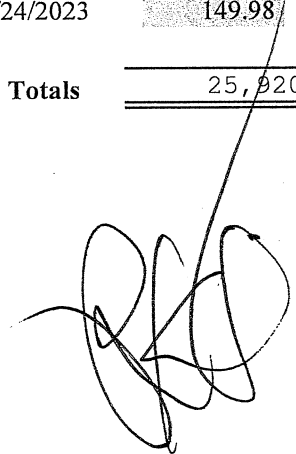
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
367	GRAE-CON	GRAE-CON CONSTRUCTION INC	REGULAR	02/28/2023	97,398.19	
SPECIAL BLDG FUND Bank Id 244 Totals					97,398.19	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175584	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/24/2023	1,372.40	
175585	BATTERIES	BATTERIES DIRECT	REGULAR	02/24/2023	480.00	
175586	CAS CABLE	CAS CABLE	REGULAR	02/24/2023	243.84	
175587	CWS	CWS	REGULAR	02/24/2023	387.48	
175588	HARDY	MARIA HARDY	REGULAR	02/24/2023	1,200.00	
175589	HINKLEB	BRENDA HINKLE	REGULAR	02/24/2023	264.99	
175590	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	02/24/2023	1,446.12	
175591	ITECH	ITECH	REGULAR	02/24/2023	1,143.96	
175592	LAWSONS	SHERRY M. LAWSON	REGULAR	02/24/2023	73.15	
175593	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/24/2023	64.83	
175594	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	02/24/2023	310.44	
175595	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/24/2023	17,960.71	
175596	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	02/24/2023	412.50	
175597	RUNYON	RUNYON LOCK SERVICE	REGULAR	02/24/2023	23.80	
175598	TAYLOR'S D	TAYLOR'S DISPOSAL INC	REGULAR	02/24/2023	217.79	
175599	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/24/2023	95.00	
175600	VERIZONW	VERIZON WIRELESS	REGULAR	02/24/2023	73.84	
175601	WORKINGMA	WORKINGMAN'S STORE	REGULAR	02/24/2023	149.98	
GENERAL FUND Bank Id 101 Totals					25,920.83	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8604	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/24/2023	1,066.24	
8605	CINTAS	CINTAS CORPORATION	REGULAR	02/24/2023	48.80	
8606	DOMINIONH	DOMINION HOPE	REGULAR	02/24/2023	222.04	
8607	JANI-SOUR	JANI-SOURCE	REGULAR	02/24/2023	68.18	
8608	RECOGNITION	RECOGNITION ENGRAVING AND AWARDS	REGULAR	02/24/2023	206.32	
8609	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	02/24/2023	360.00	
E-911 FUND Bank Id 107 Totals					1,971.58	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2912	ACTIVE911	ACTIVE911 INC	REGULAR	02/24/2023	375.00	
2913	CFS	CONSOLIDATED FLEET SERVICES	REGULAR	02/24/2023	1,301.45	
2914	DOMINIONH	DOMINION HOPE	REGULAR	02/24/2023	263.13	
2915	DR WELLS	D.R. WELLS TAX SERVICES INC	REGULAR	02/24/2023	1,600.00	
2916	FRANKLINF	FRANKLIN FIRE	REGULAR	02/24/2023	60.00	
2917	LUBECKVFD	LUBECK VFD	REGULAR	02/24/2023	540.00	
2918	MILLER&MILLEF	MILLER & MILLER A.C.	REGULAR	02/24/2023	800.00	
2919	MONPOWER	MON POWER	REGULAR	02/24/2023	190.82	
2920	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	02/24/2023	277.38	
2921	MWVFD	MINERAL WELLS VFD	REGULAR	02/24/2023	1,280.00	
2922	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	02/24/2023	935.21	
2923	POSTMASTE	U.S. POSTMASTER	REGULAR	02/24/2023	354.00	
2924	WEX	WEX BANK	REGULAR	02/24/2023	473.64	
2925	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	02/24/2023	2,500.00	
FIRE SERVICE FEE Bank Id 120 Totals					10,950.63	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8382	JACKSON COUN1	JACKSON COUNTY PROPERTIES. LLC	REGULAR	02/24/2023	1,000.00	
8383	LANCE	PHYLISS LANCE	REGULAR	02/24/2023	550.00	
8384	MONPOWER	MON POWER	REGULAR	02/24/2023	101.79	
8385	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	02/24/2023	3.38	
8386	VERIZONW	VERIZON WIRELESS	REGULAR	02/24/2023	239.25	
8387	WCC	WOOD COUNTY COMMISSION	REGULAR	02/24/2023	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,619.42	
Report Totals					42,462.46	

