

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 13, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission approved the hiring of Kaitlynn Fletcher as a Home Confinement Officer for the Wood County Sheriff's Department.

The County Commission approved the hiring of Eric Hopkins as an Appraiser for the Wood County Assessor's Office.

The County Commission approved the hiring Taylor Basnett and Brandon Wolfe as Deputy Sheriffs for the Wood County Sheriff's Department.

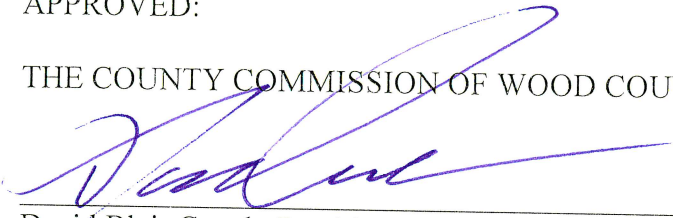
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:15 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

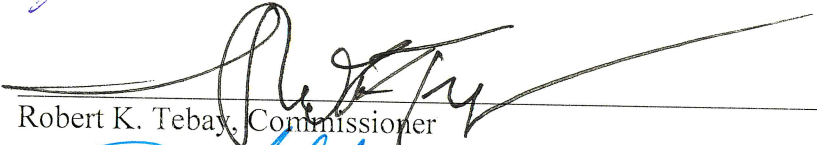
No Orders

APPROVED:

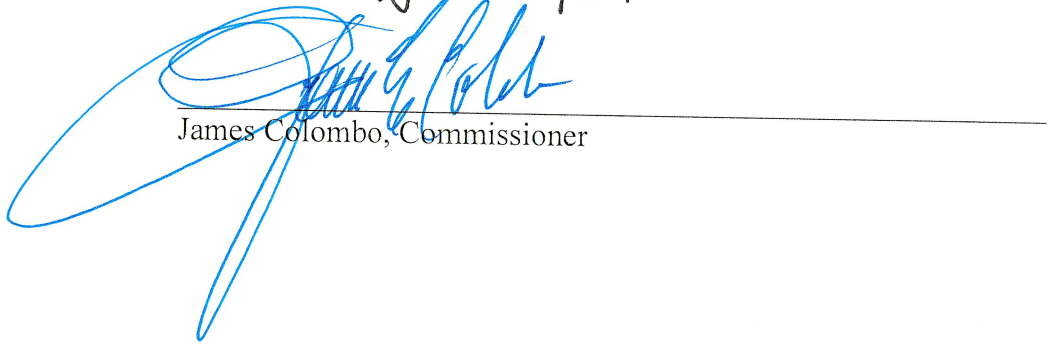
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held March 13, 2023

Please Print

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Wood County Commission
Agenda

March 13, 2023
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Kaitlynn I. Fletcher as a Home Confinement Officer for the Wood County Sheriff's Department - \$33,060.00/yr	
	Consider Request to Hire Eric Hopkins as an Appraiser for the Wood County Assessor's Office - \$38,000.00/yr	
	Consider Request to Hire Taylor Basnett as a Deputy Sheriff for the Wood County Sheriff's Department - \$44,338.00/yr	
	Consider Request to Hire Brandon Wolfe as a Deputy Sheriff for the Wood County Sheriff's Office - \$44,338.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5015	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	03/09/2023	9,203.47	

PAYROLL FUND Bank Id 101 Totals 9,203.47

Report Totals 9,203.47




Check Register Report for Wood County Commission

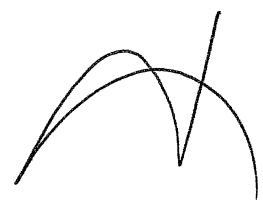
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5014	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	03/03/2023	7,528.09	

PAYROLL FUND Bank Id 101 Totals

7,528.09

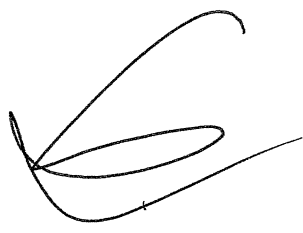
Report Totals

7,528.09



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1310	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	03/09/2023	1,383.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>1,383.50</u>	
Report Totals					<u>1,383.50</u>	

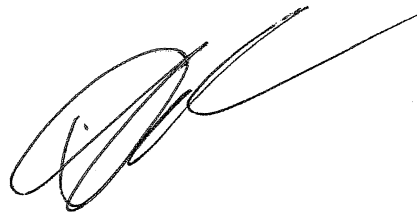


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4987	DENTAL	RENAISSANCE	REGULAR	02/07/2023	1,757.01	
4988	DENTAL	RENAISSANCE	REGULAR	02/07/2023	1,134.88	X
5012	DENTAL	RENAISSANCE	REGULAR	02/07/2023	1,213.60	
175500	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	02/07/2023	335.00	
175501	CRUM G	GWEN CRUM	REGULAR	02/07/2023	201.32	
175502	DOMINIONH	DOMINION HOPE	REGULAR	02/07/2023	5,803.10	
175503	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	02/07/2023	256.87	
175504	HARDMAN'S	HARDMAN'S	REGULAR	02/07/2023	15.99	
175505	HUMANE SO	HUMANE SOCIETY	REGULAR	02/07/2023	22,583.33	
175506	KESTERSON	KESTERSON CLEANERS	REGULAR	02/07/2023	295.08	
175507	LOWES	LOWE'S COMPANIES, INC.	REGULAR	02/07/2023	583.62	
175508	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	02/07/2023	129.08	
175509	MOO	MUTUAL OF OMAHA	REGULAR	02/07/2023	6,872.20	
175510	MOUNTAINEER F	MOUNTAINEER RV & TRAILER SALEES	REGULAR	02/07/2023	20,000.00	
175511	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	02/07/2023	136,065.00	
175512	S W RESOU	S W RESOURCES	REGULAR	02/07/2023	4,781.52	
175513	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	02/07/2023	423.75	
175514	SHIRT	SHIRT FACTORY	REGULAR	02/07/2023	257.40	
175515	SMITH JODI	JODI SMITH	REGULAR	02/07/2023	144.47	
175516	SOUTHERNPA	SOUTHERN PARKING	REGULAR	02/07/2023	1,680.00	
175517	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	02/07/2023	181.02	
175518	STONEWALLRET	STONEWALL RETAIL MARKETING INC	REGULAR	02/07/2023	325.00	
175519	STUARTOIL	STUART OIL COMPANY	REGULAR	02/07/2023	1,040.29	
175520	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	02/07/2023	89.40	
175521	UNION WIL	UNION WILLIAMS PSD	REGULAR	02/07/2023	51.95	

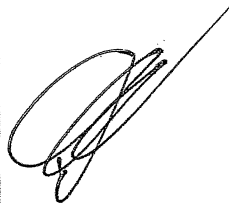
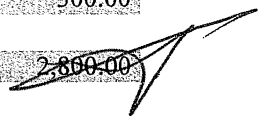
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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175522	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/07/2023	736.91	
175523	VERIZONW	VERIZON WIRELESS	REGULAR	02/07/2023	844.96	
175524	VISION	VISION SERVICE PLAN (WV)	REGULAR	02/07/2023	3,692.86	
175525	WOOD CO FIRE	WOOD CO FIRE BOARD	REGULAR	02/07/2023	242.50	
175526	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	02/07/2023	7,500.00	
GENERAL FUND Bank Id 101 Totals					219,238.11	
Report Totals					219,238.11	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4988	DENTAL	RENAISSANCE	VOID	03/07/2023	(1,134.88)	X
5010	DENTAL	RENAISSANCE	REGULAR	03/07/2023	1,124.63	
5011	DENTAL	RENAISSANCE	REGULAR	03/07/2023	1,213.60	
175608	AAP	ADVANCE AUTO PARTS	REGULAR	03/07/2023	1,071.88	
175609	BOSOLIND	BOSO LINDSEY A	REGULAR	03/07/2023	131.48	
175610	COP	CITY OF PARKERSBURG	REGULAR	03/07/2023	9,500.00	
175611	CRUM G	GWEN CRUM	REGULAR	03/07/2023	149.96	
175612	DOMINIONH	DOMINION HOPE	REGULAR	03/07/2023	88.05	
175613	ELITESIGNS	ELITE SIGNS	REGULAR	03/07/2023	144.00	
175614	FORSNATH	FORSHEY NATHAN C	REGULAR	03/07/2023	106.97	
175615	GOLDEN &	GOLDEN & AMOS	REGULAR	03/07/2023	162.00	
175616	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	03/07/2023	562.96	
175617	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	03/07/2023	750.00	
175618	HARDMANS SPEI	HARDMAN'S OF SPENCER	REGULAR	03/07/2023	21.99	
175619	HOCKINGTIRE	HOCKING TIRE AND SERVICE	REGULAR	03/07/2023	168.00	
175620	INSIGHT	INSIGHT	REGULAR	03/07/2023	1,904.20	
175621	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	03/07/2023	1,151.89	
175622	LEXIS	LEXIS NEXIS	REGULAR	03/07/2023	568.17	
175623	MASONBARRY	MASON BARRY HVAC	REGULAR	03/07/2023	575.00	
175624	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	03/07/2023	276.00	
175625	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/07/2023	130.00	
175626	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	03/07/2023	121.10	
175627	MOO	MUTUAL OF OMAHA	REGULAR	03/07/2023	6,908.50	
175628	MYERS SEP	MYERS SEPTIC	REGULAR	03/07/2023	300.00	
175629	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/07/2023	2,860.00	

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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175630	S W RESOU	S W RESOURCES	REGULAR	03/07/2023	4,437.19	
175631	SMITH JODI	JODI SMITH	REGULAR	03/07/2023	126.03	
175632	SOUTHERNPA	SOUTHERN PARKING	REGULAR	03/07/2023	1,680.00	
175633	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	03/07/2023	304.08	
175634	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	03/07/2023	139.20	
175635	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/07/2023	51.95	
175636	VISION	VISION SERVICE PLAN (WV)	REGULAR	03/07/2023	3,640.76	
175637	WATERBOY	WATERBOY LLC	REGULAR	03/07/2023	30.00	
175638	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	03/07/2023	180.00	
GENERAL FUND Bank Id 101 Totals					39,384.71	
Report Totals					39,384.71	






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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5010	DENTAL	RENAISSANCE	REGULAR	03/07/2023	1,124.63	
5011	DENTAL	RENAISSANCE	REGULAR	03/07/2023	1,213.60	
175608	AAP	ADVANCE AUTO PARTS	REGULAR	03/07/2023	1,071.88	
175609	BOSOLIND	BOSO LINDSEY A	REGULAR	03/07/2023	131.48	
175610	COP	CITY OF PARKERSBURG	REGULAR	03/07/2023	9,500.00	
175611	CRUM G	GWEN CRUM	REGULAR	03/07/2023	149.96	
175612	DOMINIONH	DOMINION HOPE	REGULAR	03/07/2023	88.05	
175613	ELITESIGNS	ELITE SIGNS	REGULAR	03/07/2023	144.00	
175614	FORSNATH	FORSHEY NATHAN C	REGULAR	03/07/2023	106.97	
175615	GOLDEN &	GOLDEN & AMOS	REGULAR	03/07/2023	162.00	
175616	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	03/07/2023	562.96	
175617	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	03/07/2023	750.00	
175618	HARDMANS SPEI	HARDMAN'S OF SPENCER	REGULAR	03/07/2023	21.99	
175619	HOCKINGTIRE	HOCKING TIRE AND SERVICE	REGULAR	03/07/2023	168.00	
175620	INSIGHT	INSIGHT	REGULAR	03/07/2023	1,904.20	
175621	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	03/07/2023	1,151.89	
175622	LEXIS	LEXIS NEXIS	REGULAR	03/07/2023	568.17	
175623	MASONBARRY	MASON BARRY HVAC	REGULAR	03/07/2023	575.00	
175624	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	03/07/2023	276.00	
175625	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/07/2023	130.00	
175626	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	03/07/2023	121.10	
175627	MOO	MUTUAL OF OMAHA	REGULAR	03/07/2023	6,908.50	
175628	MYERS SEP	MYERS SEPTIC	REGULAR	03/07/2023	300.00	
175629	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/07/2023	2,800.00	
175630	S W RESOU	S W RESOURCES	REGULAR	03/07/2023	4,437.19	

Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and another on the right, along with some initials.

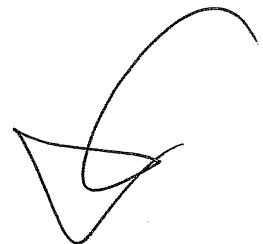
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175631	SMITH JODI	JODI SMITH	REGULAR	03/07/2023	126.03	
175632	SOUTHERNPA	SOUTHERN PARKING	REGULAR	03/07/2023	1,680.00	
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175635	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/07/2023	51.95	
175636	VISION	VISION SERVICE PLAN (WV)	REGULAR	03/07/2023	3,640.76	
175637	WATERBOY	WATERBOY LLC	REGULAR	03/07/2023	30.00	
175638	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	03/07/2023	180.00	
GENERAL FUND Bank Id 101 Totals					40,519.59	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8611	APCO	APCO INTERNATIONAL	REGULAR	03/07/2023	745.00	
8612	BOYCEFAMILY	LAWRENCE & NAOMI BOYCE FAMILY	REGULAR	03/07/2023	5,000.00	
8613	CINTAS	CINTAS CORPORATION	REGULAR	03/07/2023	44.84	
8614	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	03/07/2023	606.38	
8615	RF TECHNOLOGY	RF TECHNOLOGY AMERICAS RFTA	REGULAR	03/07/2023	11,487.50	
8616	SEGRA	SEGRA	REGULAR	03/07/2023	789.88	
8617	STEERSHEA	STEERS HEATING/COOLING	REGULAR	03/07/2023	158.75	
8618	THRASHER	THE THRASHER GROUP INC.	REGULAR	03/07/2023	10,000.00	
8619	WVUMED	WVU MEDICAL CORP OR UNIVERSITY HEALTH	REGULAR	03/07/2023	50.00	
E-911 FUND Bank Id 107 Totals					28,882.35	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3653	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	03/07/2023	970.00	
HOME CONFINEMENT Bank Id 108 Totals					<u>970.00</u>	



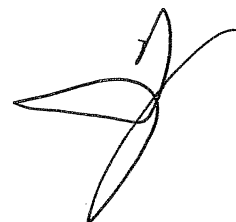
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2928	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/07/2023	14,376.00	
2929	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	03/07/2023	25.00	
2930	FRONTIER	FRONTIER	REGULAR	03/07/2023	222.03	
2931	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	03/07/2023	161.58	
2932	MONPOWER	MON POWER	REGULAR	03/07/2023	479.86	
2933	RYANALES	ALESHIA RYAN	REGULAR	03/07/2023	1,010.00	
2934	SECKMAN	SECKMAN PEST CONTROL	REGULAR	03/07/2023	40.00	
FIRE SERVICE FEE Bank Id 120 Totals					16,314.47	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8389	BUTCCRY5	BUTCHER CRYSTAL D	REGULAR	03/07/2023	66.34	
8390	DICKWARNER	DICK WARNER RENTALS	REGULAR	03/07/2023	1,095.00	
8391	DOMINIONH	DOMINION HOPE	REGULAR	03/07/2023	101.59	
8392	MONPOWER	MON POWER	REGULAR	03/07/2023	1,196.70	
8393	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/07/2023	262.12	
8394	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	03/07/2023	42.80	
8395	PHARCHEM	PHARMCHEM INC	REGULAR	03/07/2023	626.17	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,390.72	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1026	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	03/07/2023	234,737.91	
AMERICAN RESCUE PLAN Bank Id 207 Totals					234,737.91	
Report Totals					332,606.97	

