

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 20, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission briefly discuss looking into mineral rights on 100+ acres in Mountwood Park that is coming up for sale. The County Commission asked that Assessor David Nohe look into this.

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the resignation of David Blair Couch. Mr. Couch's term expires June 30, 2026. (A/2728)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the name of Wayne Dunn in nomination to fill a vacancy that exists on the Wood County Solid Waste Authority. The vacancy is due to the resignation of David Blair Couch whose term expires June 30, 2026. (Order A/2731)

At 10:00 A.M., David Lawson from the Lubeck Public Service District, Greg Eaton and John Tennant spoke about the district and American Water.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, that they, as a Commission, are calling for a SPECIAL SESSION to be held March 24, 2023 at 9:30 A.M. Said session is being held for the preparation of the budget for the fiscal year 2023/2024 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. This meeting will be held in the Fort Boreman Room at the Judge Black Annex. (Order A/2729)

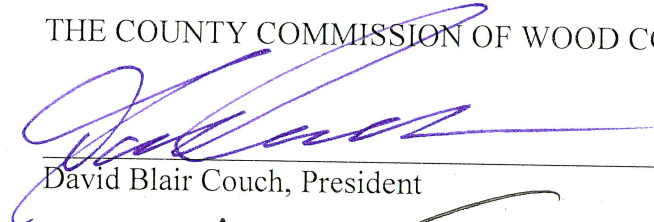
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

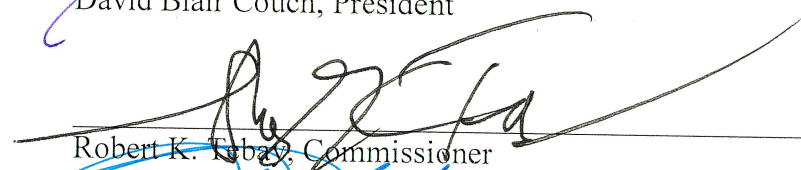
A/2727, A/2728, A/2729, A/2731

APPROVED:

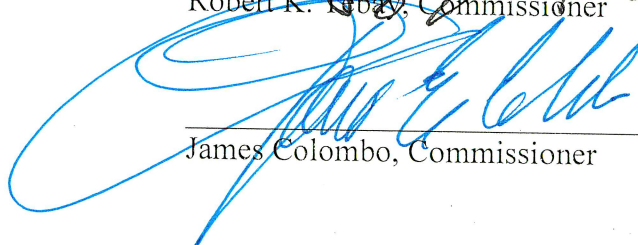
THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized signature in purple ink, written over a horizontal line.

David Blair Couch, President

A signature in black ink, written over a horizontal line.

Robert K. Tebay, Commissioner

A signature in blue ink, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held March 20, 2023

Please Print

1. David H. Lawson
2. GREG EATON
3. John Bennett
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission  
Agenda

March 20, 2023  
1 Court Square Suite 203  
Parkersburg, WV 26101

	Discuss possible investment of public funds	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---

---

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

MARCH 20, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 23-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$24,780.10.

**ORDER**

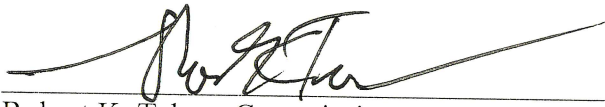
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 23-CC-29. The Request for Reimbursement is in the amount of twenty-four thousand seven hundred eighty dollars and ten cents (\$24,780.10) for the month of February, 2023. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

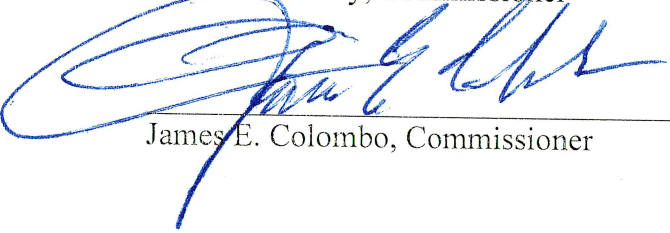
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2727

Wood County  
Joe Gonzales, Clerk  
Instrument 88304414  
03/13/2023 @ 02:25:28 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 176  
Pages Recorded 1

MARCH 20, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY  
EXISTS ON THE WOOD COUNTY SOLID WASTE AUTHORITY.

**ORDER**

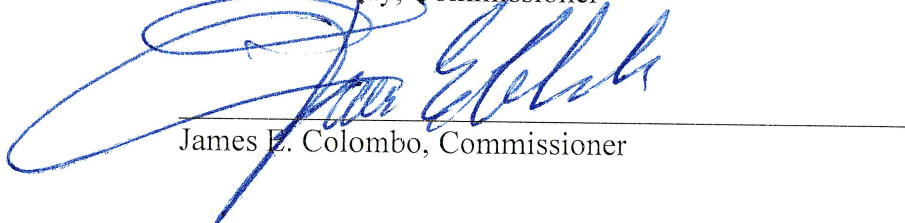
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the resignation of David Blair Couch. Mr. Couch's term expires June 30, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2728

Wood County  
Joe Gonzales, Clerk  
Instrument 88304422  
03/20/2023 @ 02:39:04 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 181  
Pages Recorded 1

MARCH 20, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

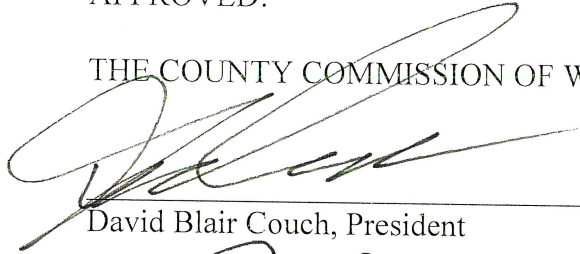
IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL SESSION TO BE HELD IN REGARD TO THE PREPARATION OF THE BUDGET FOR THE FISCAL YEAR 2023/2024.

**ORDER**

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, that they, as a Commission, are calling for a SPECIAL SESSION to be held March 24, 2023 at 9:30 A.M. Said session is being held for the preparation of the budget for the fiscal year 2023/2024 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. This meeting will be held in the Fort Boreman Room at the Judge Black Annex.

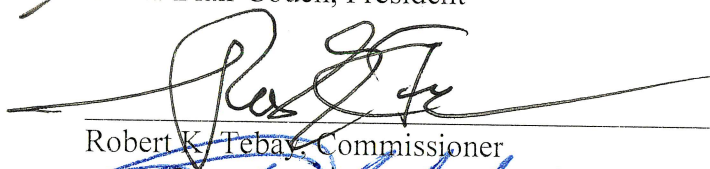
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



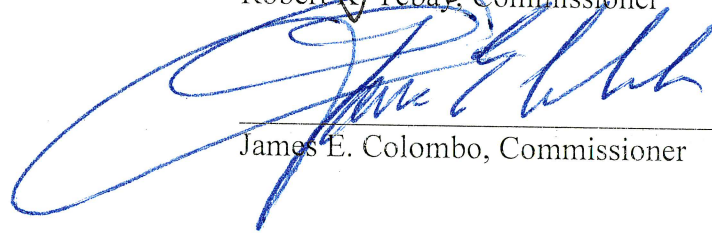
Handwritten signature of David Blair Couch in black ink.

David Blair Couch, President



Handwritten signature of Robert K. Tebay in black ink.

Robert K. Tebay, Commissioner



Handwritten signature of James E. Colombo in blue ink.

James E. Colombo, Commissioner

A/2729

Wood County  
Joe Gonzales, Clerk  
Instrument 88304405  
03/20/2023 @ 01:48:19 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 175  
Pages Recorded 1



MARCH 20, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

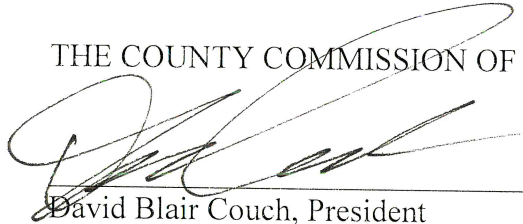
IN RE: THE COUNTY COMMISSION PLACED THE NAME OF  
WAYNE DUNN IN NOMINATION TO FILL A VACANCY ON  
THE WOOD COUNTY SOLID WASTE AUTHORITY.

ORDER

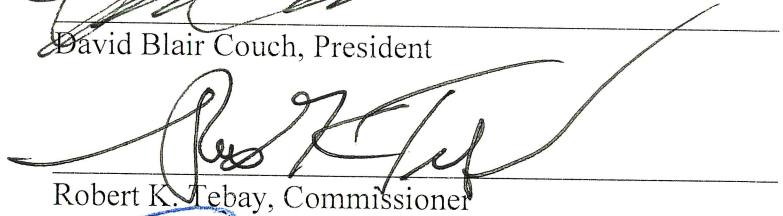
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the name of Wayne Dunn in nomination to fill a vacancy that exists on the Wood County Solid Waste Authority. The vacancy is due to the resignation of David Blair Couch whose term expires June 30, 2026.

APPROVED:

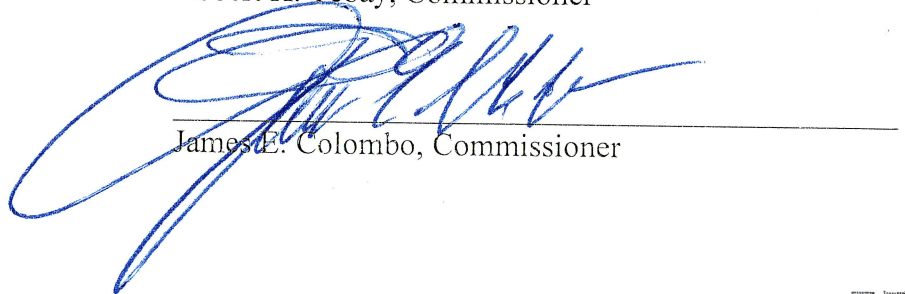
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2731

Wood County  
Joe Gonzales, Clerk  
Instrument 88304423  
03/20/2023 @ 02:40:40 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 182  
Pages Recorded 1