

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 13, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission was approached by the probate personnel to add an administrator to the Estate of Betty Brailey at the request of the current administrator. She was advised to have them choose one person to replace her as the Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the following names in nomination for vacancies that exist on the Wood County E9-1-1 Advisory Board: Chief Mike Pifer (City of Vienna), Rick Woodyard (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association), Jack Horton (Media) and Lew Peck (Wirt County Commission). (Order A/2746)

At 9:40 A.M. the County Commission discussed a dilapidated property located at 267 Larkmead Road, Parkersburg, WV. The homeowner agreed to quit claim the property to the County as there are outstanding taxes due that they do not have the money to pay the taxes.

At 9:45 A.M., the County Commission issued a proclamation for National Public Safety Telecommunications Week. A copy is attached to these minutes.

At 9:46 A.M., Sheriff Rick Woodyard met with the County Commission to discuss the new E-911 Center. He stated it is on schedule as originally proposed.

At 9:52 A.M., Lindsey Piersol from the Wood County Development Authority updated them on development in the County. A handout is attached to these minutes.

The County Commission announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, April 18, 2023 at 9:00 A.M. Said Special Session is being held for the purpose of Laying the Levy for the fiscal year 2023/2024 as required by Chapter 11, Article 8, Section 10a of the West Virginia Code of 1931, as amended. (Order A/2745)

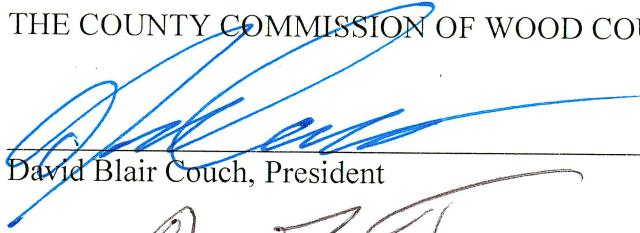
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:33 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

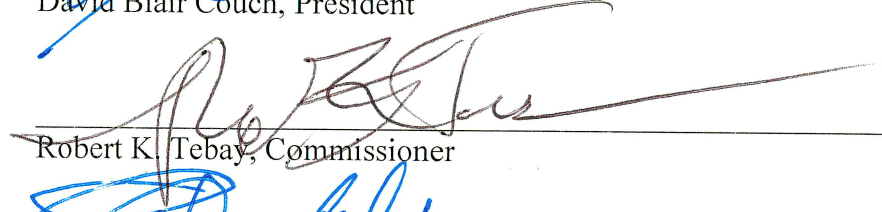
A/2745, A/2746, A/2747, A/2748, A/2749, A/2750, A/2751

APPROVED:

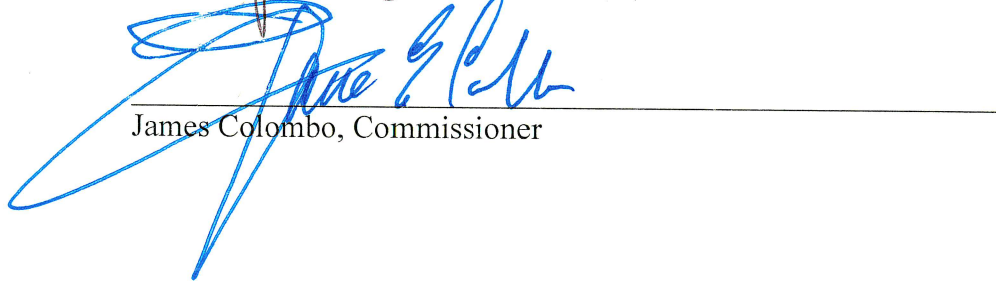
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 13, 2023

Please Print

1.	Sarah Robinson
2.	Chris & Stephen Yoko
3.	Lindsey Pierson, WCDA
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5.	
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Wood County Commission
Agenda

April 13, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss abandoned/dilapidated property at 267 Larkmead Road, Parkersburg, WV owned by Steve Yoho	Sarah Robinson, Compliance Officer
	Consider putting Mike Pifer, Rick Woodyard, Charlie Meyers, Jack Horton and Lew Peck in nomination for reappointment to the Wood County E-911 Advisory Board	
	Consider signing the National Public Safety Telecommunicators Proclamation	
10:00 A.M.	Update on the Wood County Development Authority	Lindsey Piersol
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

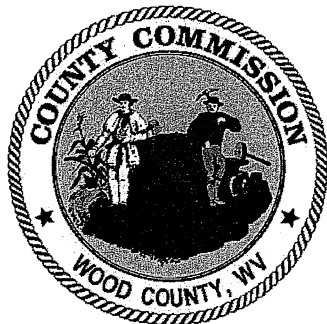
Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

PROCLAMATION



Whereas, emergencies can occur at any time that require police, fire or emergency medical services; and

Whereas, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

Whereas, the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Wood County Emergency Communications Center; and

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

Whereas, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

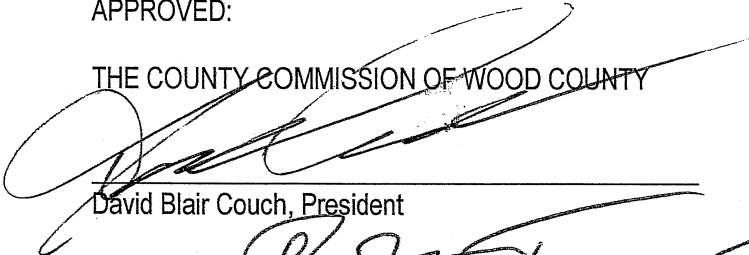
Whereas Public Safety Telecommunicators of Wood County have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

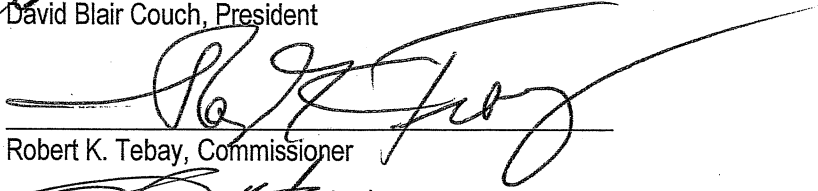
Therefore Be It Resolved that the County Commission of Wood County declares the week of April 9 through 15, 2023, to be National Public Safety Telecommunicators Week in Wood County, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

APPROVED:

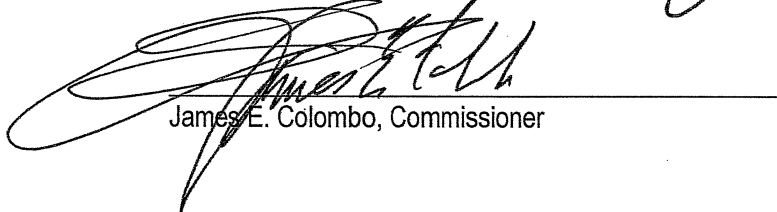
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

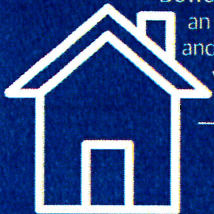
WOOD COUNTY, WV HOUSING STUDY



The Wood County Development Authority, with funding from the City of Vienna, the City of Parkersburg and Wood County Commission had a housing study completed by Bowen National Research. The study was finalized in November 2022.

at a glance

HOUSING GAP



Bowen showed Wood County has an overall housing gap of rental and owner-occupied homes in a variety of affordability levels.

UNITS
NEEDED
3,841

PROJECTED GROWTH



Most project growth in the PSA is expected to occur among higher income (\$60,000-\$99,999 households). Expected to increase by 3.4% while households earning \$100,000+ will increase by 19.3%.

The number of homes sold in the county increased between 2019-2021 as did the median sale price.



41.5%

OF SURVEYED
WILLING TO MOVE TO
WOOD COUNTY

Per survey respondents, 41.5% of people who are employed in Wood County but living in another county said that they would move to Wood County should adequate housing be available. The lack of available housing is likely preventing the are from growing.



MULTI-FAMILY

0.8%
AVAILABLE
RENTAL UNITS

Demand for multi-family rental housing is very strong within the PSA. Only **18 of the 2,273** multifamily rental units were vacant resulting in a **99.2% occupancy rate**. In typical, well balanced markets, that rate is generally

All 353 tax credit units are occupied and all are have wait lists.

Survey showed most would prefer 2 bedroom units and the ideal rents are between \$501-\$750.

SINGLE FAMILY

0.5%
AVAILABILITY

Single family units result in an overall rate of just 0.5% availability. A healthy rate is 2-3%.



120

PROPERTIES
IDENTIFIED

AVAILABLE LAND

A total of 120 properties were identified as potential residential development opportunities (sites) within Wood County.



Many of these properties can be viewed in the Wood County Property Database at: www.woodcountypropertydatabase.com



WOOD COUNTY
ECONOMIC DEVELOPMENT

Data is from Bowen National Research Wood County Housing Study and US Census Bureau www.census.gov

DEMOGRAPHICS

83K+ WOOD COUNTY POPULATION

4TH LARGEST CITY IN WV - PARKERSBURG

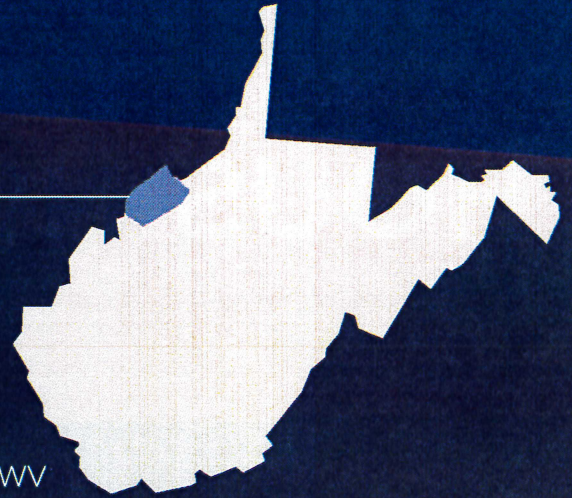
130K LABOR SHED

LOCATION *(approximate distances)*

45m Berkshire Hathaway Energy site in Jackson County, WV

1hr 15m Nucor Steel site in Mason County, WV

1hr 10m West Virginia Capital City - Charleston, WV



POTENTIAL INCENTIVES/PROGRAMS

CITY OF PARKERSBURG PROGRAMS

HOME FUNDS

The City of Parkersburg strives to encourage and stimulate housing opportunities for income-eligible households. Parkersburg is charged with the proficient administration of HOME funds. To increase the efficiency in which HOME funds are utilized and increase the impact of these dollars on our community. The intent of the HOME program is to:

- ▶ Provide decent, safe, and affordable housing to low-income families, up to 80% of Area Median Income (AMI)
- ▶ Expand the capacity of non-profit housing providers
- ▶ Strengthen the ability of state and local governments to provide housing
- ▶ Leverage private sector participation through public, private, and non-profit partnerships to address affordable housing.

PROPERTY TAX REBATES

100% of the increased property tax payable to the City shall be rebated back for a period of 15 years to encourage private investment and redevelopment. Because this property was vacant, the assessed taxes will be significantly lower that they will be after construction is complete. Wood County is currently considering implementing the real property tax rebate program well.

For more information on City of Parkersburg Incentives/Programs please contact Ryan Barber, Development Director at Ryan.Barber@parkersburgwv.gov

BUILD WV ACT

Passed in the 2022 Legislative Session, the BUILD WV Act aims to assist West Virginia's growing communities in attracting much-needed housing development projects. The credit offers a State Sales and Use Tax exemption for building materials and a 10-year property value adjustment refundable tax credit to offset building costs. West Virginia is one of the fastest growing in-bound states, and the demand for new, residential properties has never been higher. Learn more at westvirginia.gov/build-wv-act/



WOOD COUNTY
ECONOMIC DEVELOPMENT

For more information contact Lindsey Piersol, Executive Director Wood County Economic Development. lindsey@developwoodcountywv.com | 304-422-5650

The full housing study can also be viewed at www.developwoodcountywv.com

Data is from Bowen National Research Wood County Housing Study and US Census Bureau www.census.gov

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL SESSION TO BE HELD APRIL 18, 2023 TO LAY THE LEVY FOR FISCAL YEAR 2023/2024.

ORDER

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, April 18, 2023 at 9:00 A.M. Said Special Session is being held for the purpose of Laying the Levy for the fiscal year 2023/2024 as required by Chapter 11, Article 8, Section 10a of the West Virginia Code of 1931, as amended.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2745

Wood County
Joe Gonzales, Clerk
Instrument 88307127
04/13/2023 @ 03:22:43 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 253
Pages Recorded 1

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED MIKE PIFER, RICK WOODYARD, CHARLIE MEYERS, JACK HORTON AND LEW PECK IN NOMINATION FOR REAPPOINTMENT TO THE WOOD COUNTY E-911 ADVISORY BOARD.

ORDER

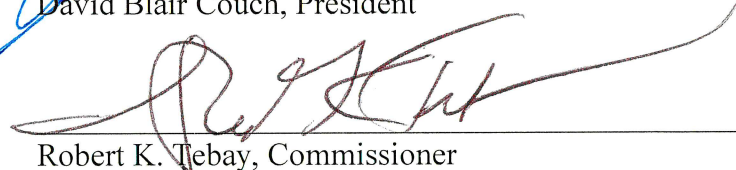
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the following names in nomination for vacancies that exist on the Wood County E9-1-1 Advisory Board: Chief Mike Pifer (City of Vienna), Rick Woodyard (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association), Jack Horton (Media) and Lew Peck (Wirt County Commission).

APPROVED:

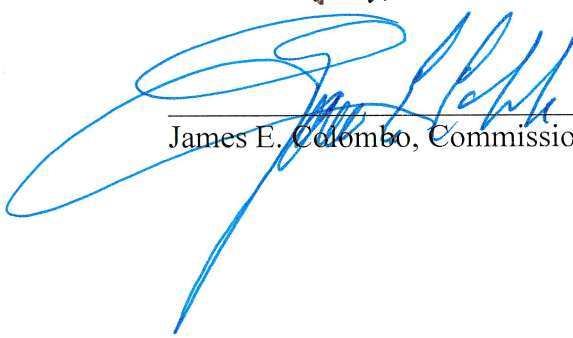
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2746

Wood County
Job Gazette: Clerk
Instrument 88307128
04/13/2023 @ 03:24:29 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 254
Pages Recorded 1

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A
CONTRACT FOR A VICTIMS OF CRIME (VOCA) GRANT.

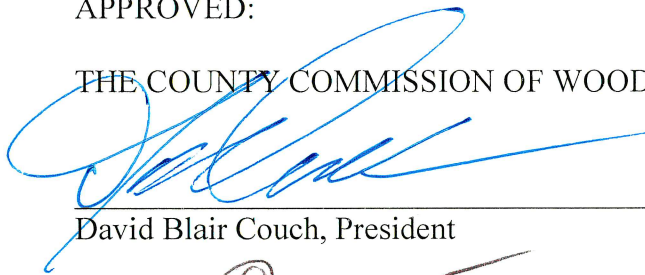
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Contract Agreement for a Victims Advocate Grant No. 23-VA-80 with the West Virginia Division of Administrative Services, Justice and Community Services Section. Said grant application is in the amount of thirty-three thousand forty-five dollars and zero cents (\$33,045.00).

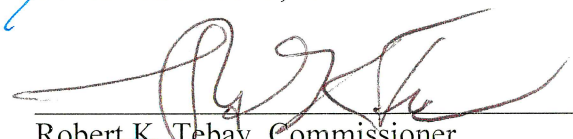
A copy of said Grant Contract Agreement is attached to this Order and should be made a part thereof.

APPROVED:

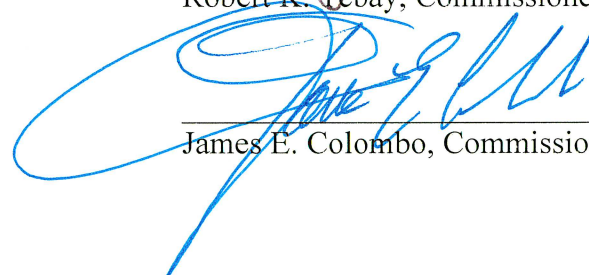
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2747

GRANT CONTRACT AGREEMENT

BETWEEN

**DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE AND COMMUNITY SERVICES SECTION
AND
WOOD COUNTY COMMISSION**

23-VA-080

This **AGREEMENT**, entered into this 7th Day of April 2023 by the Assistant Director of the Division of Administrative Services, Justice and Community Services Section, hereinafter referred to as "JCS", and Wood County Commission, hereinafter referred to as "Grantee."

WHEREAS JCS is the recipient of a Victims of Crime Act (VOCA) Program Funds from the United States Department of Justice; and

WHEREAS the Grantee is an eligible applicant who is desirous of receiving funds for: **This grant will fund continual hiring of a full-time Victims Advocate and an Assistant Victims Advocate to serve approximately 6,000 victims.**

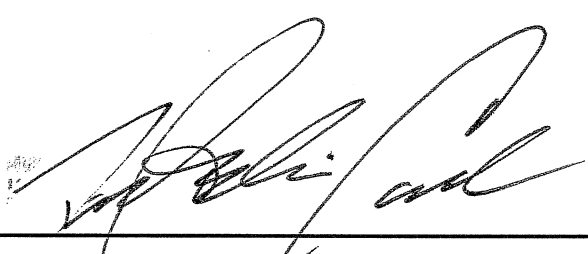
NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Grantee agrees to comply with all applicable federal and state laws and rules, regulations and policies promulgated thereunder.
2. JCS agrees to assist the Grantee to perform such tasks and functions as set forth in the application, which is attached hereto and made part hereof.
3. The Grantee shall do, perform, and carry out in a satisfactory and proper manner as determined by JCS all duties, tasks, and functions necessary to implement the application which is hereto attached.
4. **Advocate**
The Grantee will commence its duties under the Agreement on **July 1, 2023** and shall continue those services/activities until **June 30, 2024**. The terms of this Agreement may only be extended or modified by the mutual written agreement of the parties hereto.
5. In consideration of the services rendered by the Grantee, the sum of up to **\$33,045.00** shall be obligated by JCS and said amount shall be deemed to be the maximum compensation to be received for this Agreement unless a written modification is entered into between the parties amending this Agreement.
6. It is the understanding of all parties to this Agreement that JCS by joining in the Agreement does not pledge, or promise to pledge, the credit of the State of West Virginia, nor does it promise to pay all of the compensation hereunder from monies of the Treasury of the State of West Virginia.
7. **Advocate**
Based on the program's most recent compliance audit, JCS has determined that the program is **High Risk and will not** receive an upfront scheduled allocation of funds.

8. If the Grantee is not receiving an upfront scheduled allocation of funds: To be eligible for any and all payments of the grant amount, the Grantee shall submit a Request for Reimbursement of Funds once per month to JCS. Upon receipt of said request, JCS shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be expended only as outlined in the budget sections of the application, unless written approval of modification of the budget is signed by the parties hereto. Grantee shall submit a fiscal report detailing expenditures to JCS by the twentieth (20th) day of each month.
9. If the Grantee is receiving an upfront scheduled allocation of funds, the Grantee hereby agrees to adopt a schedule of payments dictated by JCS: To be eligible for any and all scheduled allocation of funds of the total grant amount, the Grantee shall submit a Request for Funds to JCS which adheres to the schedule of payments. Upon receipt of said request, JCS shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be expended only as outlined in the budget sections of the application, unless written approval of modification of the budget is signed by the parties hereto. Grantee shall submit a fiscal report detailing expenditures to JCS by the twentieth (20th) day of each month.
10. Grantee hereby represents that it possesses the legal authority to contract for this Agreement and that attached hereto and made a part hereof is a certified copy of the resolution, motion or similar action which was clearly adopted or passed by the Grantee's governing body; and further, that it has directed and authorized an official representative to act in connection with this Agreement. If the Grantee is a state agency, the completed application signed by the agency head is sufficient.
11. Grantee agrees to abide by the grant conditions, terms, assurances, and certifications which are attached and such other special terms and conditions that JCS has set forth is incorporated herein and made part hereof, if said Special Conditions are appropriate to this Agreement.
12. If, through any cause, the Grantee shall fail to fulfill in a necessary and proper manner, obligations under this Agreement, the JCS may withhold payments to the Grantee upon notice in writing, suspend, or cancel this Agreement and Attachments. The notice of withholding payments, suspension, or cancellation should set forth the JCS reasons for taking said action.
13. JCS and Grantee may from time to time require changes in the scope of services performed hereunder. Grantee agrees to submit a written request for modification prior to changing any budget line item. All such changes, including any increase or decrease in the amount of compensation hereunder or work to be performed, which are mutually agreed upon between the parties shall be in writing.
14. If for any reason funds received by JCS are suspended or terminated, in whole or in part, funding for this Agreement shall cease.
15. Grantee shall within the time period prescribed by grant conditions upon the termination of the Agreement, submit to JCS a final report on forms provided by JCS. Said reports shall reflect actual costs incurred or expended during the terms of this Agreement.

16. The parties hereto agree that notice shall be given electronically to the appropriate agency email addresses.
17. The Grantee shall hold and save JCS and its officers, agents, and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent, or representative of the Grantee.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.



**David Blair Couch, President
Wood County Commission**

**Jeffrey D. Estep, Assistant Director
Justice and Community Services Section**



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

of any cooperative

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not indentified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Wood County Commission, One Court Square, Parkersburg, WV

2. Application Number and/or Project Name

23 VA-080 - VOCA

3. Grantee IRS/Vendor Number

2601
556 000 417

4. Typed Name and Title of Authorized Representative

David Blair-Couch President

5. Signature

6. Date

4/13/23



**WEST VIRGINIA DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE & COMMUNITY SERVICES SECTION
FEDERAL STANDARD CONDITIONS & ASSURANCES**

Effective: July 23, 2019

Revision History: Condition #13 added on October 23, 2022

Revision History: Method of correspondence changed to electronic on March 15, 2023.

All correspondence to JCS, which is required and/or occurs as a result or action of any of the following Assurances, or as a result of the administration of any JCS grant program, should be emailed to the designated JCS Program Specialist.

1. **CONSULTANT RATES:** Consultant rates in excess of \$650 per day, or \$81.25 per hour, require prior approval by JCS and DOJ is applicable prior to obligation or expenditure of such funds. All contracts must be submitted 90 days prior to training for approval.
2. **FRAUD, WASTE & ABUSE:** Reporting potential fraud, waste, and abuse, and similar misconduct. The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the Department of Justice (DOJ) Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct. Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://www.usdoj.gov/oig>.
3. **USE OF GRANT FUNDS TO ENACT LAWS, POLICIES, ETC.:** Grantee understands and agrees that it cannot use any grant funds, either directly or indirectly in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
4. **LIMITED ENGLISH PROFICIENCY:** Title VI's prohibition of national origin discrimination includes discrimination against individual who are limited in their English proficiency (LEP) because of their national origin. Under Title VI (and the Safe Streets Act), recipients are required to take reasonable steps to ensure that LEP individuals have meaningful access to the recipient's programs and services. Providing "meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. More information can be found at <http://www.lep.gov>.

5. **PUBLIC SAFETY AND JUSTICE INFORMATION SHARING:** Grantee must support public safety and justice information sharing. This grantee is required to use the Global Justice Data Model specifications and guidelines of this grant. Grantee shall publish and make available without restriction all schemas (extensions, constraint, proxy) generated as a result of this grant to the component registry as specified in the guidelines. This information is available at www.it.ojp.gov/gjxdm.
6. **PROGRAM ACCOUNTABILITY – FEDERAL AUDIT REQUIREMENTS:** Federal Office of Management and Budget (OMB) sets forth standards for obtaining consistency and uniformity for the audit of states, local government, and non-profit organizations expending **Federal** awards. If applicable, this grant shall adhere to the audit requirements set forth at the time of award. (2CFR Part 200 or OMB Circular A-133 – for further information go to OMB Uniform Guidelines at:

https://search.whitehouse.gov/search?affiliate=wh&form_id=usasearch_box&query=Indirect+Costs

§200.501(a) Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

Single audit. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

Program-specific audit election. When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub-recipient, approves in advance a program-specific audit.

Exemption when Federal awards expended are less than \$750,000. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

If an audit must be conducted pursuant to the Uniform Guidelines, a copy of the audit shall be submitted to JCS as well as to the Federal clearinghouse.

The Federal clearing house is as follows:

Federal Audit Clearinghouse
Bureau of the Census
1201 E. 10th Street
Jeffersonville, IN 47132

7. **CONFIDENTIALITY OF RESEARCH INFORMATION:** Research information identifiable to an individual, which was obtained through a project funded wholly or in part with United States Department of Justice program funds, shall remain confidential and copies of such information shall be immune from legal process, and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial or administrative proceeding (28 CFR Part 22).
8. **OFFICE OF JUSTICE PROGRAMS (OJP) FINANCIAL GUIDE:** Grantee agrees to comply with the financial and administrative requirements as set forth in the current edition of the DOJ/OJP Financial Guide.
9. **CENTRAL CONTRACTOR REGISTRATION:** Grantee agrees to register with the System for Grants Management (SAM) at www.sam.gov and provide documentation to JCS with application for funding.
10. **DATA UNIVERSAL NUMBERING SYSTEM:** Grantee agrees to acquire a Data Universal Numbering System (DUNS) number, www.dnb.com and provide documentation to JCS with application for funding.
11. **BIDDING PROCEDURES:** Funds for renovation, expansion or construction awarded to grantees or subgrantees, which require the letting of any single contract amounting to \$100,000 or more to a private company or individual shall require: a bid guarantee equivalent to 5% (five percent) of the bid price; the bid guarantee must consist of a firm commitment such as a bid bond, certified check, or negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified after forms are presented to the successful bidder; a performance bond on the part of the 100% (one hundred percent) of the contract price ("Performance bond" means a bond executed in connection with a contract to ensure payments required by all persons supplying labor and materials in the execution of the work provided for in the contract.); a payment bond on the part of the contractor for 100% (one hundred percent) of the contract price. ("Payment bond" is one executed in connection with a contract to ensure payment as required by law, of all persons supplying labor or materials in the execution of the work provided for in the contract.) Recipient/subgrantee is expected to follow the competitive bid process in the award of contracts involving Federal grant funds.
12. **COMPLIANCE WITH FEDERAL PROCEDURES:** Grantee assures compliance with the following where applicable:
- Part 11, Applicability of Office of Management and Budget Circulars.
 - Part 18, Administrative Review Procedures.
 - Part 20, Criminal Justice Information Systems.
 - Part 22, Confidentiality of Identifiable Research and Statistical Information.
 - Part 23, Criminal Intelligence Systems Operating Policies.
 - Part 30, Intergovernmental Review of Department of Justice Programs and Activities
 - Part 42, Nondiscrimination Equal Employment Opportunity Policies and Procedures
13. **PROHIBITED CONDUCT BY RECIPIENTS AND SUBRECIPIENTS RELATED TO TRAFFICKING IN PERSONS:**

Section A. Provisions applicable to a recipient that is a private entity

1. **During the period of time that this award is in effect, the recipient, the recipient's employees, any subrecipient, and the employees of any subrecipient may not engage in:**

- (a) Severe forms of trafficking in persons;
- (b) Procurement of a commercial sex act;
- (c) Use of forced labor in the performance of the award or any subaward ("subgrant") under the award;
- (d) Acts that directly support or advance trafficking in persons, including acts such as:
 - Denying an employee access to the employee's own identity or immigration documents (including by destroying or confiscating such documents);
 - Without legally sufficient justification as determined by the Office on Violence Against Women (OVW), failing to provide (or pay for) return transportation to an employee to the country from which the employee was recruited (if other than the United States), if the employee requests such return transportation upon the end of employment;
 - Using materially false or fraudulent pretenses, representations, or promises regarding the employment to soliciting a person for employment, or in an offer of employment;
 - Charging recruited employees unreasonable placement or recruitment fees, such as fees equal to or greater than the employee's monthly salary, or recruitment fees that violate the laws of the country from which an employee is recruited; or
 - Providing or arranging housing that fails to meet the host country (e.g., the United States) housing and safety standards.

II. OVW as the federal awarding agency may unilaterally terminate this award, without penalty, if the agency official authorized to terminate the award determines that the recipient or a subrecipient ("subgrantee") that is a private entity:

- (a) Violated a prohibition in section A.1 of this award condition; or
- (b) Has an employee who violated a prohibition in section A.1 of this award condition through conduct that is either:
 - Associated with performance under this award; or
 - Imputed to the recipient or the subrecipient ("subgrantee") using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. Part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by DOJ at 2 C.F.R. Part 2867.

Section B. Provisions applicable to a recipient other than a private entity

I. During the period of time that the award is in effect, any subrecipient ("subgrantee") that is a private entity, and the employees of any subrecipient that is a private entity, may not engage in:

- (a) Severe forms of trafficking in persons;
- (b) Procurement of a commercial sex act;
- (c) Use of forced labor in the performance of the award or any subaward ("subgrant") under the award;
- (d) Acts that directly support or advance trafficking in persons, including acts such as:
 - Denying an employee access to the employee's own identity or immigration documents (including by destroying or confiscating such documents);
 - Without legally sufficient justification as determined by OVW, failing to provide (or pay for) return transportation to an employee to the country from

which the employee was recruited (if other than the United States), if the employee requests such return transportation upon the end of employment;

- Using materially false or fraudulent pretenses, representations, or promises regarding the employment to solicit a person for employment, or in an offer of employment;
- Charging recruited employees unreasonable placement or recruitment fees, such as fees equal to or greater than the employee's monthly salary, or recruitment fees that violate the laws of the country from which an employee is recruited; or
- Providing or arranging housing that fails to meet the host country (e.g., the United States) housing and safety standards.

II. OVW as the federal awarding agency may unilaterally terminate this award, without penalty, if the agency official authorized to terminate the award determines that a subrecipient ("subgrantee") under this award that is a private entity:

- (a) Violated a prohibition in section B.1 of this award condition; or
- (b) Has an employee who violated a prohibition in section B.1 of this award condition through conduct that is either:

- Associated with performance under this award; or
- Imputed to the subrecipient ("subgrantee") using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. Part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by DOJ at 2 C.F.R. Part 2867.

Section C. Provisions applicable to any recipient

I. The recipient must inform OVW promptly, and without delay, of any information the recipient receives from any source alleging a violation of a prohibition in section A.1 or B.1 of this award condition.

II. OVW's authority to terminate this award unilaterally (without penalty), described in section A.2 and B.2 of this award condition:

- (a) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), (22 U.S.C. 7104(g)), and
- (b) Is in addition to any and all other remedies for noncompliance that are available to OVW with respect to this award, whether under the TVPA (see, e.g., 22 U.S.C. 7104b) or other applicable law.

III. The recipient must include and incorporate all applicable provisions of this award condition in any subaward ("subgrant") the recipient makes to a private entity.

Section D. Definitions.

For the purposes of this award condition:

I. "Employee" means either:

- (a) An individual employed by the recipient or by a subrecipient ("subgrantee") who is engaged in the performance of the project or program under this award; or
- (b) Another person engaged in the performance of the project or program under this award, whether or not compensated with award funds, including, but not

limited to, a volunteer, an individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements, or an agent (including a labor recruiter or broker).

II. "*Forced labor*" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

III. "*Private entity*":

(a) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 C.F.R. 175.25.

(b) Includes:

- A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 C.F.R. 175.25(b).
- A for-profit organization.

IV. "*Severe forms of trafficking in persons*," "*commercial sex act*," and "*coercion*" have the meanings given at section 103 of the TVPA (22 U.S.C. 7102).

14. **ADDITIONAL REGULATIONS AND PROCEDURES:** In addition, all grantees must comply with the following applicable federal regulations and/or the United States Department of Justice, Office of Justice Programs - M 7100.1D manual, OMB Circulars No. A-21, A-110, A-122, A-128, A-87, E.O. 12372, Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR, Part 66, Common Rule, and all other applicable Federal regulations, policies, acts and guidelines:

National Environmental Policy Act of 1969 (NEPA).

National Historic Preservation Act of 1966.

Flood Disaster Protection Act of 1973.

Clean Air Act and Federal Water Pollution Control Act Amendments of 1972.

Control Act Amendments of 1972.

Safe Drinking Water Act.

Endangered Species Act of 1973.

Wild and Scenic Rivers Act.

Fish and Wildlife Coordination Act.

Historical and Archaeological Data Preservation.

Coastal Zone Management Act of 1979.

Animal Welfare Act of 1970.

Impoundment Control Act of 1974.

Uniform Relation Assistance and Real Property Acquisitions Policies Act of 1970.

Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended

Death in Custody Act of 2000.

Clean

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no

Clean

To the best of my knowledge the applicant has and will comply with all the attached Conditions and Assurances.

Authorized Official [please print]: David Blair Couch

Authorized Official Signature: 

Date: 4-13-23

RESOLUTION

The **Commission** of **Wood County** met on 4/13/23 with a quorum present and passed the following resolution.

Be it resolved that the **Commission** hereby authorizes **David Blair Couch**, **President** of the **Wood County Commission**, to act on its behalf to enter into a contractual agreement with the Division of Administrative Services, Justice and Community Services to receive and administer grant funds pursuant to provisions of the Victims of Crime Act (VOCA) grant program.

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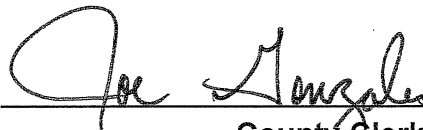
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Signed:



County Clerk



**WEST VIRGINIA DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE & COMMUNITY SERVICES SECTION
STANDARD CONDITIONS & ASSURANCES**

Effective: July 23, 2019

Revision History: Method of correspondence changed to electronic on March 15, 2023.

The following Standard Conditions and Assurances apply to all grant programs that the Division of Administrative Services, Justice and Community Services (JCS) Section administers. The application of these Assurances is applicable regardless of the source of funding and/or whether the recipient receives an upfront allocation of funds or is operating under a request for reimbursement process.

All correspondence to JCS, which is required and/or occurs as a result or action of any of the following Assurances, or as a result of the administration of any JCS grant program, should be emailed to the designated JCS Program Specialist.

- 1. LAWS OF WEST VIRGINIA:** This grant application/contract shall be governed in all respects by the laws of the State of West Virginia. State procedures and practices will apply to all funds disbursed by JCS, regardless of the original funding source. At the sole discretion of JCS, this grant can be based on a "reimbursement bases" mechanism, or a mechanism which awards an "upfront allocation" of funds on a quarterly or semi-annual basis. Upon timely notification to the grantee, JCS reserves the express right to commute an upfront allocation mechanism to a request for reimbursement mechanism for a recipient of funds, at any time during a grant period.
- 2. LEGAL AUTHORITY:** The applicant hereby certifies it has the legal authority to apply for the grant, that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directly authorizes the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required if applicable.
- 3. RELATIONSHIP:** The relationship of the grantee to JCS shall be that of an independent contractor, not that of a joint enterprise. The grantee shall have no authority to bind JCS for any obligation or expense without the express prior written approval from JCS.
- 4. COMMENCEMENT WITHIN 60 DAYS:** This project must be operational within 60 days of the project starting date, as specified in the grant contract agreement. If the project is not operational within 60 days of the specified project starting date, the grantee must report by letter to JCS, the steps taken to initiate the project, the reasons for delay, and the expected starting date.

5. **OPERATIONAL WITHIN 90 DAYS:** If the project is not operational within 90 days of the specified project starting date, the grantee must submit a second statement to JCS explaining the delay in implementation.

6. **SUSPENSION OF FUNDING:** The grantee acknowledges that acceptance of an award is not a guarantee of funds. Further, by accepting this award, the grantee acknowledges and agrees that JCS may suspend in whole or in part, terminate, or impose other sanctions on any grantee funds for the following reasons:

- Failure to adhere to the requirements, standard conditions, or special conditions and assurances of this program;
- 60 or more days late in submitting reports;
- Failure to submit reports;
- High Risk Grantee as determined by the JCS High Risk Assessment; or
- Any other cause shown.

7. **SANCTIONS FOR NONCOMPLIANCE:** In the event of the grantee's noncompliance with the terms, conditions, covenants, rules, or regulations of this grant, JCS shall impose such contract sanctions, as it may deem appropriate, including but not limited to:

- Withholding of payments to the grantee until the grantee complies or, if reports are more than 60 days late, the funding for that month is forfeited and may not be recouped or remedied;
- Cancellation, termination or suspension of the contract, in whole or in part;
- Refraining from extending any further assistance to the grantee until satisfactory assurance of future compliance has been received;
- If the grantee is receiving funds on an upfront basis, JCS can commute the transfer of funds mechanism to a reimbursement only process for the remainder of the grant period;
- If the grantee is receiving funds on an upfront basis and a determination is made by JCS that funds were intentionally or unintentionally misused, misappropriated, misspent or otherwise not consistent with the intents and purpose of the grant, the grantee automatically forfeits any remaining funds from the grant program, and any other awarded funds from any other program, until a satisfactory resolution has been achieved;
- If a grantee is indebted to JCS for any amount of funds at the close of an applicable quarter, semi-annual or end of a grant period, and the debt is not resolved within 30 days following the close of those periods, the grantee acknowledges and agrees that it is automatically ineligible to receive or apply for funds from JCS for any grant program; and
- Grantee agrees and acknowledges that under no circumstances may it commute a debt to be applied as matching funds; or, will JCS reduce a future quarterly or semi-annual allotment or future award as repayment of the debt. Repayment must be from a general account or an account unrelated to the grant award.

8. **ACCOUNTING REQUIREMENTS:** Grantee agrees to record all project funds and costs following generally accepted accounting principles. A unique account number or cost recording must separate all project costs from the grantee's other or general expenditures. Adequate documentation for all project costs and income must be maintained. Adequate documentation

of financial and supporting material must be retained and be available for audit purposes. Federal regulations prohibit the commingling of Federal grant funds with funds from other sources; further, funds received on an upfront basis from JCS for one program may not be comingled with funds received on an upfront basis for another JCS program.

9. **REPORTS:** Regardless of an award being on an upfront or reimbursement basis, each grantee shall submit all reports as JCS requires necessary to the execution of monitoring, stewardship, and evaluation of programmatic and fiscal responsibilities.
10. **WRITTEN APPROVAL OF CHANGES:** The grantee must obtain prior written approval from JCS for all project changes (programmatic, fiscal or otherwise) before those changes are executed.
11. **OBLIGATION OF PROJECT FUNDS:** Funds may not, without prior written approval from JCS, be obligated prior to the effective start date or subsequent to the termination date of the project period. Obligations outstanding as of the project termination date shall be liquidated within thirty (30) days.
12. **USE OF FUNDS:** Funds awarded through JCS may be expended only for the purposes and activities specifically covered by the grantee's approved project scope and budget. By attaching their signature, the grantee recognizes that any deviations from the original grant budget are unallowable.
10. WP
13. **ALLOWABLE AND UNALLOWABLE COSTS:** Allowable and unallowable costs incurred under this grant shall be determined in accordance with General Accounting Office principles and standards, state guidelines, and federal guidelines pursuant to the specific grant program.
14. **PURCHASING:** When making purchases relevant to the grant, the grantee will abide by applicable State and local laws, which address purchasing procedures by a state or local unit of government or another agency. See 148CSR1 of the West Virginia State Code.
15. **PROJECT INCOME:** All income earned by the grantee as a result of the conduct of this project must be accounted for and included in the total budget. Project income is subject to the same expenditure guidelines established for grant funds by JCS. All grantees must maintain records that clearly show the source, the amount, and the timing of all project income. There is no waiver provision for the project income requirement.
10. WP
16. **MATCHING CONTRIBUTION:** The grantee will have available, and will expend as required, adequate resources to defray that portion of the total costs as set forth in this application as "match" and as approved by JCS. The applicant assures that the matching funds required to pay the grant portion of the cost of each program and project, for which funds are made available, shall be in addition to funds that would otherwise be made available for the proposed project by the recipients of grant funds and shall be provided on a project-by-project basis. Matching contributions are subject to the same expenditure guidelines as grant funds for this program. All grantees must maintain records that clearly show the source, the amount, and the timing of all matching contributions. In addition, Federal grant dollars from any source may not be utilized as matching funds.
10. WP
17. **TIME EXTENSIONS:** In general, time extensions will not be granted. Unexpended grant funds remaining at the close of the grant period shall be deobligated. Funds remaining at the end of a project where an upfront allocation will, by the deadline of the final financial and progress report, be remitted back to JCS.

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18. **NON-SUPPLANTING:** Grant funds must be used to supplement existing funds for program activities and may not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from state grants, recoupment of monies provided under this grant, and civil and/or criminal penalties. The grantee hereby certifies that funds made available under this grant will not be used to supplant other funding sources.
19. **TRANSFER OF FUNDS PROHIBITION:** The grantee is expressly prohibited from transferring funds between any JCS programs. Federal regulations prohibit the commingling of Federal grant funds with funds from other sources.
20. **TRAINING:** For projects involving payment of personnel, JCS reserves the right to require training as a condition of the grant before or at any time during the project period.
21. **PURCHASE OF AMERICAN-MADE EQUIPMENT/PRODUCTS:** To the extent practicable, all equipment and products purchased with state funds made available under this grant should be American-made.
22. **MARKING OF EQUIPMENT:** Grantee will ensure that all equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by Justice and Community Services."
23. **PROPERTY ACCOUNTABILITY:** The grantee shall establish and administer a system to control, protect, preserve, use, maintain, and properly dispose of any property or equipment furnished it, or made available through a grant by JCS. This obligation continues as long as the property is retained by the grantee, notwithstanding the expiration of this agreement. Prior to sale, trade in or disposal of property, disposition instructions will be obtained from JCS. Grantee assures inventory checks will be performed annually or pursuant to guidance promulgated in the Administrative Manual for this program (if applicable), with copies provided to JCS. Property must be used for the intended grant purposes. If the property is not being used in accordance with terms of the grant, said property will revert to JCS.
24. **COMPUTER EQUIPMENT:** Grantees purchasing computer equipment (hardware, software, or peripherals) with grant funds are required to adhere to the established bidding procedures for their respective units of government or agency. To ensure reputable vendors are obtained, grantees may consider utilizing the current applicable State computer contract. Computer equipment must adhere to minimum requirements established by the West Virginia Office of Technology.
25. **LEASE AGREEMENTS:** Grantee agrees to provide JCS with a copy of the lease arrangement if funds are being requested for reimbursement or utilized as match.
26. **PATENTS AND/OR COPYRIGHTS AND RIGHTS IN DATA:** Grantee acknowledges that JCS, or any applicable parent federal agency, reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for State or Federal government purposes: (1) the copyright in any work developed under an award or sub award; and, (2) any rights of copyright to which a recipient or sub recipient purchases ownership, in whole or in part, with State or Federal support. Grantee agrees to consult with JCS regarding the allocation of any patent rights that arise from, or are purchased with, this funding.
26. PAT

26. [REDACTED]
27. **ACCESS TO RECORDS:** JCS, through any authorized representative, shall have access to and the right to examine all records, books, papers, or documents related to the grant and to relevant books and records of contractors.
28. **CIVIL RIGHTS COMPLIANCE:** Grantee will comply with any applicable federal non-discrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§ 10228(c) and 10221(a); the Victims of Crime Act (34 U.S.C. §20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); Executive Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38. Subrecipients of grants under the Violence Against Women Act (VAWA) of 1994, as amended, are prohibited from discriminating on the basis of sexual orientation or gender identity. These laws collectively prohibit grantees from discriminating on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation and gender identity. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of age, disability, race, color, religion, national origin, or sex against a recipient of funds, the grantee will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs and Justice and Community Services Section.
29. **RELIGIOUS ACTIVITIES:** Grantees must ensure that services are offered without regard to religious affiliation and that receipt of services is not contingent upon participation in a religious activity or event. Furthermore, all religious activities must be separate in time or place from the funded project. Participation in such activities by individuals receiving services must be voluntary.
30. **LOBBYING:** Grantee will comply with any and all lobbying provisions and/or restrictions as outlined in the Uniformed Guidelines, Department of Justice Guidelines, and as outlined in §6B-2-5 of the West Virginia State code.
31. **CONFLICT OF INTEREST:** No public official or employee of the grantee agency, who performs any duties under the project, may participate in an administrative decision with respect to the project if such a decision can reasonably be expected to result in any benefit or remuneration to that individual or that individual's immediate family as discussed in the W. Va. Code §§ 6B-1-1 through 6B-3-11).
32. **FREEDOM OF INFORMATION ACT:** All records, papers, and other documents kept by recipients of grant funds are required to be made available to JCS. These records and other documents submitted to JCS and its grantees, including plans and application for funds, reports, etc., may be subsequently required to be made available to entities under Federal Freedom of Information Act, 5. U.S.C. §552, or Chapter 29B, Article 1 (West Virginia Freedom of Information) of the West Virginia Code. JCS recognizes that some information submitted in the course of applying for funding under this program or provided in the course of its grant management activities, may be considered law enforcement, personnel, juvenile sensitive, or personal or otherwise important to national or state security interests. This may include threat,
30. [REDACTED]
- [REDACTED]

risk and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures.

While this information under state control is subject to requests made pursuant to the Chapter 29B, Article 1 of the West Virginia Code, all determinations concerning the release of information of this nature are made on a case-by-case basis by JCS and may fall within one or more of the available exemptions under the Act.

Grantees must consult applicable federal, state, and local laws and regulations regarding the release or transmittal of information to any entity which may be considered sensitive or protected. Applicants may also consult JCS regarding concerns or questions about the release of potentially sensitive, protected or exempt information applicable to federal, state, and local laws and regulations.

JCS has the authority to release all information which does not meet an exemption to the public without a FOIA.

33. **NATIONAL AND STATE EVALUATION EFFORTS:** The grantee agrees to cooperate with any national and/or state evaluation efforts directly or indirectly related to this program as requested.

34. **SUBMISSION/RELEASE OF PUBLICATIONS/PRESS RELEASES:** The grantee must submit one copy of all reports and proposed publications resulting from this agreement to JCS twenty (20) days prior to public release. Any publications (written, visual, sound, or otherwise), whether published at the grantee's or government's expense, shall contain the following statements: "This document [product] was prepared under a grant from the West Virginia Division of Administrative Services, Justice & Community Services Section (or simply "JCS"). Points of view or opinions expressed in this document [product] are those of the authors and do not necessarily represent the official position or policies of the State of West Virginia Division of Administrative Services, Justice & Community Services Section or any entity of the Department of Justice." In addition, the grantee agrees not to utilize the JCS logo without written permission.

35. **JUVENILE JUSTICE & DELINQUENCY PREVENTION ACT:** Grantee agrees to comply with the four core protections under the Juvenile Justice & Delinquency Prevention (JJDP) Act of 1974, reauthorized 2002.

- Deinstitutionalization of status offenders (DSO).
- Separation of juveniles from adults in institutions (separation).
- Removal of juveniles from adult jails and lockups (jail removal).
- Reduction of disproportionate minority contact (DMC), where it exists.

As well as, 101CSR1 of the West Virginia code. This includes, but is not limited to, completing the annual WV Certification of Non-Secure Facilities and submitting to JCS, if applicable, and submitting a monthly Secure Holding Log, if applicable.

36. **COLLABORATION W/OTHER FEDERAL AND STATE GRANTS:** Where warranted, this initiative/grantee shall make every effort to support or assist other federally funded or State grant programs in any manner, including but not limited to, providing personnel, supplies, equipment, and any other resources deemed necessary by JCS.

37. **USE OF DATA/EXCHANGE OF INFORMATION:** With respect to programs related to criminal justice information systems, the grantee agrees to comply with the provisions of 28

36. CFR, Part 20 governing the protection of the individual privacy and the insurance of integrity and accuracy of data collection. The grantee further agrees:

- a. That all computer programs (software produced under this grant) will be made available to JCS for transfer to authorized users in the criminal justice community without cost other than that directly associated with the transfer. The software will be documented in sufficient detail to enable potential users to adapt the system, or portions thereof, to usage on a computer of similar size and configuration.
- b. To provide a complete copy of the computer programs and documentation, upon requests, to JCS. The documentation will include, but not be limited to, system description, operating instruction, program maintenance instructions, input forms, file descriptions, report formats, program listings, and flow charts for the system and programs.
- c. That whenever possible all application programs will be written in standardized programming languages or will adhere to Open Database Connectivity format for use on general operating systems that can be utilized on at least three different manufacturers of computer hardware with similar size and configuration capabilities.
- d. To avail itself, to the maximum extent possible, of computer software already produced and available without charge. The Criminal Justice Systems Clearinghouse (916-392-2550) should be contacted to determine availability of software prior to any development effort.

37. **38. NATIONAL AND STATE EVALUATION EFFORTS:** The grantee agrees to cooperate with any national and/or state evaluation efforts directly or indirectly related to this program as requested.

38. **39. EQUAL EMPLOYMENT OPPORTUNITY PLAN:** The grantee will provide an Equal Employment Opportunity Plan (EEOP) to the Office for Civil Rights, Office of Justice Programs (OCR) and JCS. Each grantee certifies that it has executed and has on file an Equal Employment Opportunity Plan which conforms with the provisions of 28 CFR Section 42.301, et. seq., Subpart E; or that in conformity with the foregoing regulations, no Equal Employment Opportunity Plan is required. The grantee further certifies that it has filed an EEOP Certification form and, if required, an EEOP Utilization Report, through the EEO Reporting Tool at <https://ojp.gov/about/ocr/eeop.htm>.

39. **40. VETERANS PREFERENCE:** This program includes a provision that grantees utilizing funds to hire additional personnel, to the extent possible, give suitable preference in employment to military veterans. JCS defines "suitable preference" as the requirement that a grantee agency have in place a mechanism ensuring that veterans are given consideration in the hiring process.

40. **41. IMMIGRATION AND NATURALIZATION VERIFICATION:** The grantee agrees to complete and keep on file, as appropriate, applicable Immigration and Naturalization Service Employment Eligibility Verification Forms. These forms are to be used by recipients of state funds to verify that employees are eligible to work in the United States.

41. **42. POLITICAL ACTIVITY:** The Hatch Act restricts the political activity of executive branch employees of the federal government, District of Columbia government, and some state and local employees who work in connection with federally funded programs. In 1993, Congress passed legislation that significantly amended the Hatch Act as it applies to federal and D.C. employees (5 U.S.C. §§ 7321-7326). (These amendments did not change the provisions that

apply to state and local employees. 5 U.S.C. §§ 1501- 1508.). Please reference West Virginia Code § 29-6-20 for state restricted activities.

43. PUBLIC SAFETY AND JUSTICE INFORMATION SHARING: Grantees must support public safety and justice information sharing. The grantee is required to use the Global Justice Data Model specifications and guidelines for this grant. Grantee shall publish and make available without restriction all schemas (extensions, constraint, proxy) generated as a result of this grant to the component registry as specified in the guidelines. This information is available at www.it.ojp.gov/gjxdm.

To the best of my knowledge the applicant has and will comply with all of the attached Standard Conditions and Assurances.

Authorized Official [please print]: David Blain Couch

Authorized Official Signature: 

Date: 4/13/23

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEO) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>Wood County Commission</u>	
Address: <u>One Court Square, Parkersburg, WV 26101</u>	
Is agency a; <input type="checkbox"/> Direct or <input checked="" type="checkbox"/> Sub recipient of OJP, OVW or COPS funding? Law Enforcement Agency? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
DUNS Number: <u>103819496</u>	Vendor Number (only if direct recipient)
Name and Title of Contact Person: <u>Tom Trano, Grant Consultant</u>	
Telephone Number: <u>304/481-6409</u>	E-Mail Address: <u>trano@woodcounty.com</u>

Section A—Declaration Claiming Complete Exemption from the EEO Requirement

Please check all the following boxes that apply.

Less than fifty employees. Indian Tribe Medical Institution.
 Nonprofit Organization Educational Institution Receiving a single award(s) less than \$25,000.

I, _____ [responsible official], certify that _____ [recipient] is not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that _____ [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title	Signature	Date
------------------------------	-----------	------

Section B—Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, David Blair Couch [responsible official], certify that Wood County Commission [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEO and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEO is on file at the following office:

Wood County Commission [organization],
One Court Square, Parkersburg, WV 26101 [address]

David Blair Couch President [Name and Title] [Signature] [Signature] 9/13/23 [Date]

Print or Type Name and Title	Signature	Date
------------------------------	-----------	------

Section C—Declaration Stating that an EEO Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEO Short Form to the OCR for review.

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title	Signature	Date
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Wood County
 Joe Gonzales, Clerk
 Instrument 88307129
 09/13/23 10:27 AM
 COMMISSION ORDER
 27 @ Page 255
 RecorDED 23

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 23-VA-080. SAID REQUEST IS IN THE AMOUNT OF \$3,100.00.

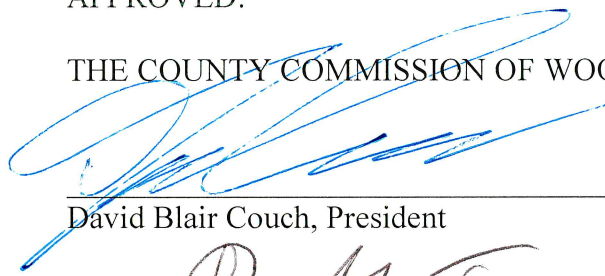
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 23-SVA-080. The Request for Reimbursement is in the amount of three thousand one hundred dollars and zero cents (\$3,100.00) for the month of March, 2023.

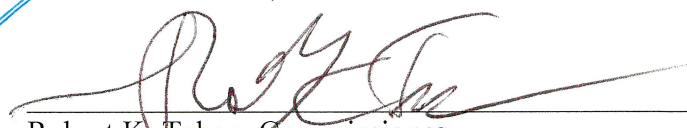
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

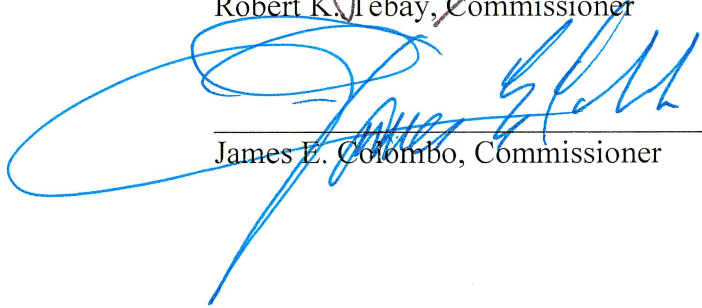
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2748

Wood County
Joe Gonzales, Clerk
Instrument 88307134
04/13/2023 @ 03:36:47 PM
COUNTY COMMISSION ORDER
BOOK 77 @ PAGE 279
Pages Recorded 1

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 22-JAG-36. SAID REQUEST IS IN THE AMOUNT OF \$3,125.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 22-JAG-36. Reimbursement is in the amount of three thousand one hundred twenty-five dollars and zero cents (\$3,125.00) for the month of March, 2023. In addition to the Request for Reimbursement, Time Sheets, Financial Recap and the Project Financial Report are being submitted to the West Virginia Division of Justice and Community Services.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2749

Wood County
Joe Gonzales, Clerk
Instrument 88307131
04/13/2023 @ 03:33:03 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 278
Pages Recorded 1

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 23-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$22,219.31.

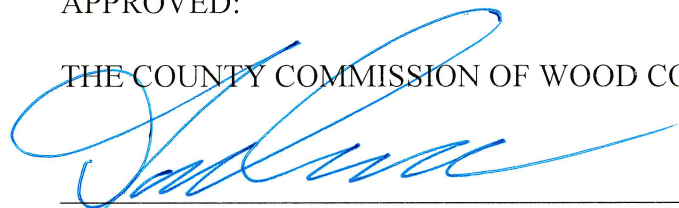
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 23-CC-29. The Request for Reimbursement is in the amount of twenty-two thousand two hundred nineteen dollars and thirty-one cents (\$22,219.31) for the month of March, 2023. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

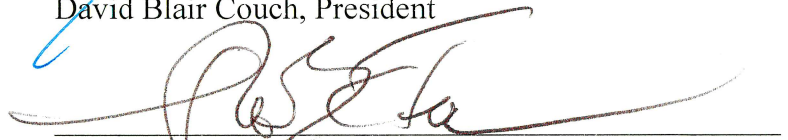
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

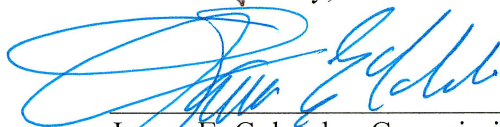
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2750

Wood County
Joe Gonzales, Clerk
Instrument 88307326
04/13/2023 @ 09:17:04 AM
COUNTY COMMISSION ORDER
Book 17 @ Page 281
Pages Recorded 1

APRIL 13, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 4 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2022/2023.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 4 in the General County Fund Budget for the fiscal year 2022/2023. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Joe Gonzales, Clerk of the County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2751

Wood County
Joe Gonzales, Clerk
Instrument 88307135
04/13/2023 @ 03:38:57 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 280
Pages Recorded 1

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

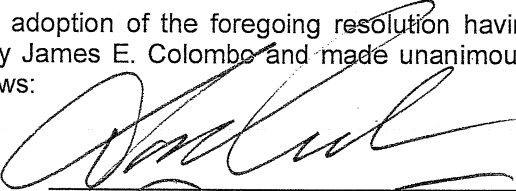


RESOLUTION

At a regular session of the county commission, held April 17, 2023 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 4, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

 _____	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
 _____	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
 _____	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

REQUEST FOR REVISION TO APPROVED BUDGET

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 Fiscal Year Ending: **2023**
 Fund: **1**
 Revision Number: **4**
 Pages: _____

County of Wood
 GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Kristin Moore**
 Phone: **304-424-1854**
 Fax: **304-424-1809**
 Email: **mrhodes@woodcountywv.com**

PO Box 1474
 STREET OR PO BOX
 PO Box 1474 26102
 CITY ZIP CODE

Municipality
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
324	Not a valid number	2,700	4,522		7,222
382	Refunds and Rebates	229,221			229,221
366	State Government Grants	5,200	312,533		317,733
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 317,055

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
444	Contributions / Transfers to Other Funds	79,527	4,522		84,049
401	Not a valid number	2,982,997			2,982,997
986	Not a valid number	490,248	312,533		802,781
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures 317,055

APPROVED BY THE STATE AUDITOR
 BY: _____
 Deputy State Auditor, Local Government Services Division Date

[Signature]
 AUTHORIZED SIGNATURE OF ENTITY

04-14-2023
 APPROVAL DATE



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

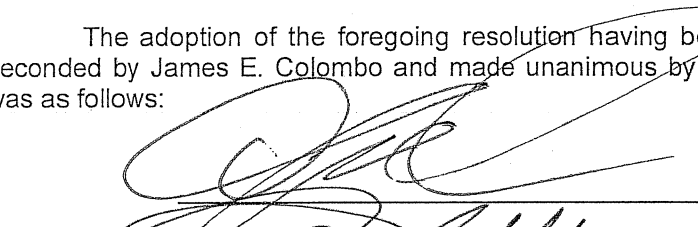

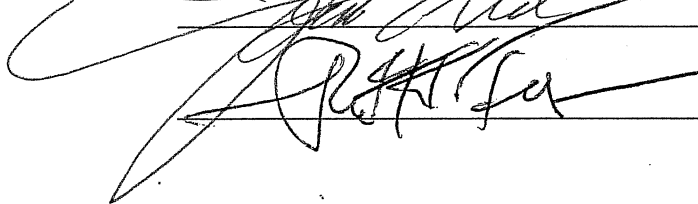
RESOLUTION

At a regular session of the county commission, held February 27, 2023 the following order was made and entered:

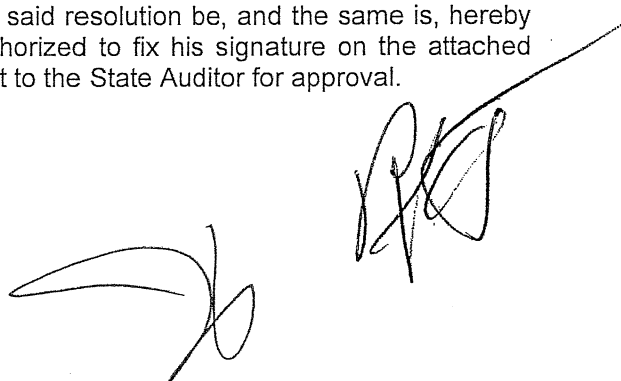
SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 2, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner
January 5, 2023

JAMES E. COLOMBO
Commissioner

Joe Gonzales
Clerk of Wood County
No. 1 Court Square, #6
Parkersburg, WV 26101

Attn: Finance Office

With the receipt of a check donation for the K-9 Units, please be advised to make the following revisions in the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$2,500.00 to be reflected in Revenue line item 1-324-1493 (Other Grants - K-9).
2. Increase expenditure line item 1-444-40-230-7124 (Other Grants - K-9) in the amount of \$2,500.00.

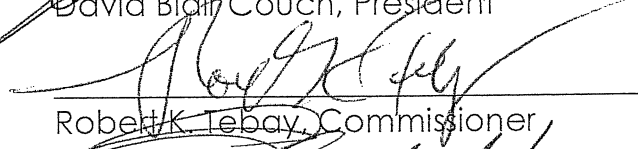
Thank you for your assistance and cooperation in this matter.

Sincerely,

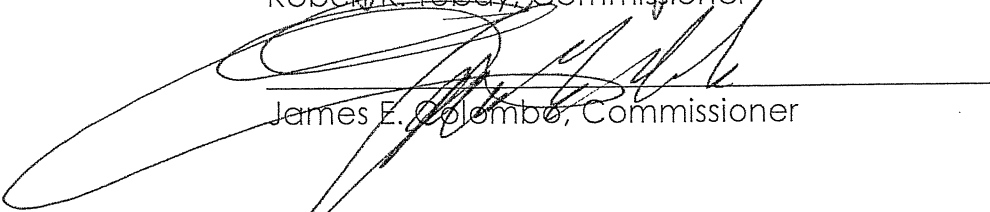
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:ag

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

December 29, 2022

Wood County Commission

The \$2500.00 check from Aftermath Services was awarded to Sgt. Taylor Phillips for Drago's participation in an online K-9 grant contest. Please deposit into line item 1-444-40-230-7124.

Sincerely,

R L Woodyard, Sheriff

32440

AFTERMATH SERVICES LLC

75 EXECUTIVE DRIVE, STE 200
AURORA, IL 60504

AURORA

BANK & TRUST
A branch of St. Charles Bank & Trust Company, N.A.
WINTRUST COMMUNITY BANK
70-2665/719



11/22/2022

PAY TO THE
ORDER OF

Wood County Commission

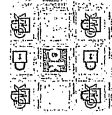
\$ **2,500.00

Two Thousand Five Hundred and 00/100*****

DOLLARS

Wood County Commission
Attn: Wood County Sheriff's Office
1 Court Square
Parkersburg, WV 26101

VOID AFTER 90 DAYS



AUTHORIZED SIGNATURE

MEMO

2022 Aftermath K9 Grant

⑈032440⑈ ⑆071926650⑆ ⑆0043619618⑈

Security features, Details on back.



AFTERMATH SERVICES LLC

32440

Wood County Commission
Date Type Reference
11/22/2022 Bill 112222

Original Amt.
2,500.00

Balance Due
2,500.00

11/22/2022

Discount

Payment
2,500.00

Check Amount

2,500.00

1-324-1493

WinTrust Main Accou 2022 Aftermath K9 Grant

2,500.00

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

February 2, 2023

Joe Gonzales
Clerk of Wood County
No. 1 Court Square, #6
Parkersburg, WV 26101

Attn: Finance Office


With the receipt of a check from WVCorp, please be advised to make the following revisions in the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$21,386.00 (\$21,385.98) to be reflected in Revenue line item 1-382 (Refunds/Reimbursements).
2. Increase expenditure line item 1-401-40-226-2620 (Liability Insurance) in the amount of \$21,386.00 (\$21,385.98).

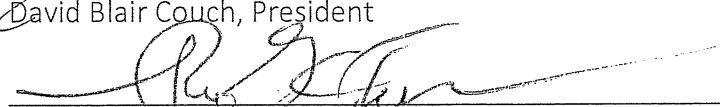
This amount is from the insurance company for a Law Enforcement vehicle (2020 Ford Taurus) that was totaled in an accident on 8/5/2022. Thank you for your assistance and cooperation in this matter.

Sincerely,

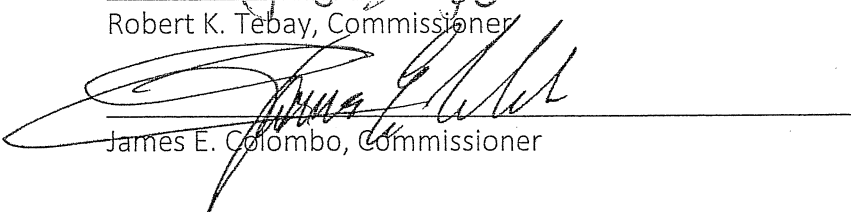
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:ag
Attachment:

Check Register

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282420	R	Friday, April 14, 2023	FLEECARL	FLEENOR CARL AARON	\$1,305.31
282421	R	Friday, April 14, 2023	GARCJAMI	GARCIA JAMIE L	\$1,070.91
282422	R	Friday, April 14, 2023	HOCKRUSS	HOCKENBERRY RUSSELL W.	\$1,605.99
282423	R	Friday, April 14, 2023	JEFFMARY	JEFFERS MARY BETH	\$176.32
282424	R	Friday, April 14, 2023	JONEDUAN	JONES DUANE EARL	\$1,572.76
282425	R	Friday, April 14, 2023	KUHLBARB	KUHL BARBARA L.	\$1,480.09
282426	R	Friday, April 14, 2023	KUHLJASO	KUHL JASON A.	\$1,494.07
282427	R	Friday, April 14, 2023	LAYTSTAC	LAYTON STACIE A.	\$214.16
282428	R	Friday, April 14, 2023	MATHDUST	MATHENY DUSTIN S.	\$1,285.41
282429	R	Friday, April 14, 2023	MCKAMARK	MCKAIN MARK A	\$1,314.71
282430	R	Friday, April 14, 2023	MERCROBE	MERCER ROBERT E.	\$1,261.65
282431	R	Friday, April 14, 2023	MERRSARA	MERRILL SARA	\$1,029.21
282432	R	Friday, April 14, 2023	MODEANGE	MODESITT ANGELA	\$955.33
282433	R	Friday, April 14, 2023	MOORDOUG	MOORE DOUGLAS I.	\$1,289.46
282434	R	Friday, April 14, 2023	MOORMICH	MOORE MICHAEL LEE	\$65.72
282435	R	Friday, April 14, 2023	MORGRACH	MORGAN RACHEL N	\$70.73
282436	R	Friday, April 14, 2023	PHILKRIS	PHILLIPS KRISTINA	\$1,234.23
282437	R	Friday, April 14, 2023	RATHRAND	RATHER RANDY	\$1,408.02
282438	R	Friday, April 14, 2023	RIFFWILL	RIFFLE WILLIAM H.	\$1,387.54
282439	R	Friday, April 14, 2023	SCALSAMM	SCALISE SAMMY A	\$1,657.48
282440	R	Friday, April 14, 2023	SHRIRACH	SHRIVER RACHAEL N	\$1,251.62
282441	R	Friday, April 14, 2023	SIMONATH	SIMONTON NATHANIEL W	\$990.71
282442	R	Friday, April 14, 2023	SPENETHA	SPENCER ETHAN T	\$806.23
282443	R	Friday, April 14, 2023	SPROLEVI	SPROUSE LEVI	\$1,370.72
282444	R	Friday, April 14, 2023	BUTCCRYS	BUTCHER CRYSTAL D	\$1,269.05
282445	R	Friday, April 14, 2023	BUTLGARR	BUTLER GARRET C	\$1,027.01
282446	R	Friday, April 14, 2023	CHURAMY	CHURCH AMY SPENCER	\$1,743.81
282447	R	Friday, April 14, 2023	DEEMKAYL	DEEM KAYLA A	\$1,182.05
282448	R	Friday, April 14, 2023	DURHANGE	DURHAM ANGELA	\$1,245.30
282449	R	Friday, April 14, 2023	EDWAJORU	EDWARDS JORUN K	\$996.03
282450	R	Friday, April 14, 2023	ESCAHERN	ESCANDON HERNANDO	\$1,744.64
282451	R	Friday, April 14, 2023	GALLAMAN	GALLAHER AMANDA	\$989.68
282452	R	Friday, April 14, 2023	HARRLISA	HARRIS LISA D	\$981.51
282453	R	Friday, April 14, 2023	MUNDLARR	MUNDAY LARRY DOYLE	\$1,091.67
282454	R	Friday, April 14, 2023	PARKALYS	PARKER ALYSSA	\$1,178.69

Handwritten signature and initials in black ink, located on the right side of the page, overlapping the table's amount column.

Check Register

Company Name Wood County Commission

Page 7 of 7

Run Date 04/11/2023

1:20:37PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282455	R	Friday, April 14, 2023	PARSANTH	PARSLEY ANTHONY	\$984.45
282456	R	Friday, April 14, 2023	PAXTHEAT	PAXTON HEATHER L.	\$1,215.25
282457	R	Friday, April 14, 2023	PERIKIMB	PERINE KIMBERLY	\$1,178.06
282458	R	Friday, April 14, 2023	SINGJANA	SINGER JANA L.	\$1,793.57
282459	R	Friday, April 14, 2023	SMITWEND	SMITH WENDY LYN	\$1,373.25
282460	R	Friday, April 14, 2023	TOPECHRI	TOPE CHRIS E	\$967.91
282461	R	Friday, April 14, 2023	TRIPDAVI	TRIPLETT DAVID BRIAN	\$123.39
282462	R	Friday, April 14, 2023	CROSJERE	CROSS JEREMY W.	\$2,090.11
Total Net Pay					267,181.11

04/11/2023		
<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
	0.00	0.00
OH	23,116.20	508.35
WV	319,535.44	11,246.94
Grand Total:	342,651.64	11,755.29

Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and a set of initials on the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5040	DENTAL	RENAISSANCE	REGULAR	04/11/2023	1,639.63	
175757	AAP	ADVANCE AUTO PARTS	REGULAR	04/11/2023	499.41	
175758	CRUM G	GWEN CRUM	REGULAR	04/11/2023	109.00	
175759	CWS	CWS	REGULAR	04/11/2023	244.44	
175760	DOMINIONH	DOMINION HOPE	REGULAR	04/11/2023	2,878.22	
175761	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	04/11/2023	256.87	
175762	FRONTIER	FRONTIER	REGULAR	04/11/2023	1,994.81	
175763	KESTERSON	KESTERSON CLEANERS	REGULAR	04/11/2023	465.40	
175764	LAMP	LAMP PESTPROOF	REGULAR	04/11/2023	175.00	
175765	LEXIS	LEXIS NEXIS	REGULAR	04/11/2023	568.17	
175766	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	04/11/2023	30.00	
175767	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	04/11/2023	131,384.75	
175768	SHIRT	SHIRT FACTORY	REGULAR	04/11/2023	239.96	
175769	SMITH JODI	JODI SMITH	REGULAR	04/11/2023	286.47	
175770	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	04/11/2023	131.00	
175771	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/11/2023	4,241.62	
175772	VERIZONW	VERIZON WIRELESS	REGULAR	04/11/2023	860.04	
175773	WHITESIDE	WHITESIDE CHEVROLET, INC.	REGULAR	04/11/2023	259,885.00	
175774	WVAE4-HA	WVAE4-HA	REGULAR	04/11/2023	180.00	
175775	WVSP PDC	WVSP PDC	REGULAR	04/11/2023	2,000.00	
GENERAL FUND Bank Id 101 Totals					408,069.79	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8644	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	04/11/2023	167.00	
8645	FRONTIER	FRONTIER	REGULAR	04/11/2023	158.24	
8646	JANI-SOUR	JANI-SOURCE	REGULAR	04/11/2023	383.75	
8647	POSITIVE	POSITIVE PROMOTIONS	REGULAR	04/11/2023	315.55	
8648	RATHRAND	RATHER RANDY	REGULAR	04/11/2023	45.48	
8649	SEGRA	SEGRA	REGULAR	04/11/2023	789.88	
8650	TREASUREROHIC	TREASURER OF STATE OF OHIO	REGULAR	04/11/2023	150.00	
E-911 FUND Bank Id 107 Totals					2,009.90	



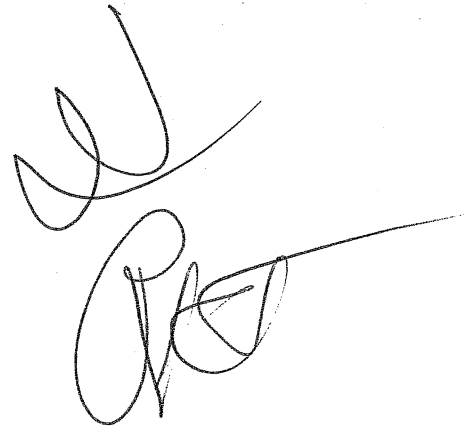
A large, stylized handwritten signature in black ink, appearing to be 'W. J. ...', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2975	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/11/2023	38,500.40	
2976	BANKCARD	BANKCARD CENTER	REGULAR	04/11/2023	85.51	
2977	BILLBAILEY	BILL BAILEY INSURANCE AGENCY, INC.	REGULAR	04/11/2023	497.72	
2978	DOMINIONH	DOMINION HOPE	REGULAR	04/11/2023	371.33	
2979	ELAN	ELAN FINANCIAL SERVICES	REGULAR	04/11/2023	574.72	
2980	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	04/11/2023	180.00	
2981	FRONTIER	FRONTIER	REGULAR	04/11/2023	433.30	
2982	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	04/11/2023	157.98	
2983	MONPOWER	MON POWER	REGULAR	04/11/2023	358.66	
2984	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	04/11/2023	46.82	
FIRE SERVICE FEE Bank Id 120 Totals					41,206.44	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8424	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	04/11/2023	85.56	
8425	DOMINIONH	DOMINION HOPE	REGULAR	04/11/2023	368.36	
8426	PHARCHEM	PHARMCHEM INC	REGULAR	04/11/2023	511.20	
8427	SMITWEND	SMITH WENDY LYN	REGULAR	04/11/2023	234.33	
8428	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	04/11/2023	417.00	
8429	WOOD CO W	WOOD COUNTY WASTE	REGULAR	04/11/2023	174.63	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,791.08	
Report Totals					453,320.29	



A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1311	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	04/10/2023	1,373.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>1,373.00</u>	
Report Totals					<u><u>1,373.00</u></u>	



Check Register

Company Name

Wood County Commission

Page 5 of 7

Run Date 04/11/2023

1:20:37PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282385	R	Friday, April 14, 2023	NICHCLAY	NICHOLS CLAYTON PAUL	\$1,331.05
282386	R	Friday, April 14, 2023	NORTWILL	NORTUM WILLIAM E	\$1,101.28
282387	R	Friday, April 14, 2023	PARKDANI	PARKS DANIEL S	\$979.78
282388	R	Friday, April 14, 2023	PHILTAYL	PHILLIPS TAYLOR KELLYN	\$1,826.63
282389	R	Friday, April 14, 2023	PLUMSTEV	PLUM STEVEN M.	\$499.38
282390	R	Friday, April 14, 2023	RITCMICH	RITCHIE MICHAEL B	\$1,581.86
282391	R	Friday, April 14, 2023	SHRIANDR	SHRIVER ANDREW C.	\$1,573.20
282392	R	Friday, April 14, 2023	STEPBRAD	STEPHENS BRADY D.	\$379.47
282393	R	Friday, April 14, 2023	SWIGBRIA	SWIGER BRIAN A.	\$2,005.23
282394	R	Friday, April 14, 2023	TALLCADE	TALLMAN CADEN	\$1,324.83
282395	R	Friday, April 14, 2023	THORBLAI	THORNBURG BLAINE	\$1,330.55
282396	R	Friday, April 14, 2023	TURNBRAN	TURNER JR BRANNON GENE	\$1,656.55
282397	R	Friday, April 14, 2023	WADETERE	WADE TERESA JEAN	\$1,216.47
282398	R	Friday, April 14, 2023	WATEROBE1	WATERS ROBERT ANDREW	\$1,492.00
282399	R	Friday, April 14, 2023	WETZJOHN	WETZEL JOHN CALEB	\$2,012.99
282400	R	Friday, April 14, 2023	WINDRYAN	WINDLAND RYAN D.	\$1,738.10
282401	R	Friday, April 14, 2023	WOLFBRAN	WOLFE BRANDON I	\$1,323.45
282402	R	Friday, April 14, 2023	WOODADAM	WOOD ADAM N	\$1,375.37
282403	R	Friday, April 14, 2023	YONARONA	YONALEY RONALD L.	\$1,005.18
282404	R	Friday, April 14, 2023	GIFFTALE	GIFFIN TALEENA P	\$1,083.10
282405	R	Friday, April 14, 2023	HOLBANDR	HOLBERT ANDREW SCOTT	\$984.82
282406	R	Friday, April 14, 2023	MERCSTEV	MERCER STEVEN E.	\$822.43
282407	R	Friday, April 14, 2023	BARTCHEL	BARTLETT CHELCIE S.	\$966.97
282408	R	Friday, April 14, 2023	FLETKAIT	FLETCHER KAITLYNN I	\$1,144.54
282409	R	Friday, April 14, 2023	HARRSAND	HARRIS SANDY J	\$1,161.56
282410	R	Friday, April 14, 2023	MCCLTYLE	MCCLOY TYLER RAY	\$1,167.20
282411	R	Friday, April 14, 2023	CRAMBARB	CRAMLET BARBARA S.	\$477.35
282412	R	Friday, April 14, 2023	MAHOBRIA	MAHONEY BRIAN G.	\$570.86
282413	R	Friday, April 14, 2023	SHOOWILL	SHOOK WILLIAM M.	\$1,741.07
282414	R	Friday, April 14, 2023	ALLTVIRG	ALLTOP VIRGINIA LEE	\$132.26
282415	R	Friday, April 14, 2023	BARKCHEL	BARKER CHELSEA N.	\$1,477.50
282416	R	Friday, April 14, 2023	CLATCLAY	CLATTERBUCK CLAYTON	\$905.55
282417	R	Friday, April 14, 2023	COLEKATH	COLEMAN KATHERINE	\$1,055.50
282418	R	Friday, April 14, 2023	DEEMAMBE	DEEM AMBER L	\$968.01
282419	R	Friday, April 14, 2023	DOOLVALE	DOOLITTLE VALERIE	\$1,053.63

Check Register

Company Name Wood County Commission
Page 4 of 7
Run Date 04/11/2023
1:20:37PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282350	R	Friday, April 14, 2023	ALLEPEGG	ALLEN PEGGY SUE	\$1,220.86
282351	R	Friday, April 14, 2023	ALLETASH	ALLEN TASHA L	\$1,475.90
282352	R	Friday, April 14, 2023	ALLETIMO	ALLEN TIMOTHY L.	\$1,544.61
282353	R	Friday, April 14, 2023	ALLTDAMI	ALLTOP DAMIAN A	\$1,349.37
282354	R	Friday, April 14, 2023	AUGESTOR	AUGENSTEIN STORMIE NICOLE	\$936.14
282355	R	Friday, April 14, 2023	BAILCHRI	BAILEY CHRISTIAN ALLEN	\$984.41
282356	R	Friday, April 14, 2023	BASNTAYL	BASNETT TAYLOR B.	\$1,323.44
282357	R	Friday, April 14, 2023	BEATPATR	BEATY PATRICK A	\$954.46
282358	R	Friday, April 14, 2023	BLATWILL	BLATT WILLIAM ANTHONY	\$1,966.18
282359	R	Friday, April 14, 2023	BOARLESL	BOARD LESLIE R	\$1,467.24
282360	R	Friday, April 14, 2023	BROGGREG1	BROGDON GREGORY SCOTT	\$1,414.45
282361	R	Friday, April 14, 2023	BROWEMIL	BROWNING EMILY G	\$1,458.96
282362	R	Friday, April 14, 2023	BURNJOSE	BURNS JOSEPH TYLER	\$1,543.15
282363	R	Friday, April 14, 2023	COCHMICH	COCHRAN MICHAEL L.	\$1,669.34
282364	R	Friday, April 14, 2023	CROSDERE	CROSS DEREK B.	\$1,737.24
282365	R	Friday, April 14, 2023	DEEMGARY1	DEEM GARY MICHAEL	\$1,881.92
282366	R	Friday, April 14, 2023	EATOMICH	EATON MICHAEL W.	\$298.25
282367	R	Friday, April 14, 2023	EDWAJACO	EDWARDS JACOB	\$1,846.81
282368	R	Friday, April 14, 2023	FORSNATH	FORSHEY NATHAN C	\$1,497.63
282369	R	Friday, April 14, 2023	FRAZRONA	FRAZIER RONALD CHARLES	\$2,101.70
282370	R	Friday, April 14, 2023	FRIDTRAV	FRIDENSTINE TRAVIS LEE	\$1,417.73
282371	R	Friday, April 14, 2023	GEORRICH	GEORGE RICHARD A.	\$1,778.22
282372	R	Friday, April 14, 2023	HAMRJEFF	HAMRIC JEFFREY K.	\$1,774.78
282373	R	Friday, April 14, 2023	HARRMARK	HARRIS MARK C.	\$1,303.01
282374	R	Friday, April 14, 2023	HUPPMATT	HUPP MATTHEW C.	\$1,646.59
282375	R	Friday, April 14, 2023	JACKFRED	JACKSON FREDERICK L.	\$893.00
282376	R	Friday, April 14, 2023	KIDDJEFF	KIDDER II JEFFREY S.	\$1,945.20
282377	R	Friday, April 14, 2023	KIGEJOSE	KIGER JOSEPH KEITH	\$943.86
282378	R	Friday, April 14, 2023	KOCHHANS	KOCHERSPERGER HANS RANDALL	\$1,567.44
282379	R	Friday, April 14, 2023	LANDWILL	LANDERS WILLIAM M.	\$877.42
282380	R	Friday, April 14, 2023	LANGJEFF	LANG JEFFREY M	\$327.32
282381	R	Friday, April 14, 2023	MCCLCODY	MCCLUNG CODY L.	\$2,115.98
282382	R	Friday, April 14, 2023	MCNERICK	MCNEMAR RICK L	\$915.97
282383	R	Friday, April 14, 2023	MICHEVAN	MICHAEL EVAN G.	\$1,340.47
282384	R	Friday, April 14, 2023	MILLJAME	MILLS JAMES	\$1,181.37

Check Register

Company Name

Wood County Commission

Page 3 of 7

Run Date 04/11/2023

1:20:37PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282315	R	Friday, April 14, 2023	MEEKKAYL	MEEKS KAYLA B.	\$1,063.84
282316	R	Friday, April 14, 2023	PADDKAND	PADDEN KANDY A	\$998.21
282317	R	Friday, April 14, 2023	RYDEDEBR	RYDER DEBRA K.	\$1,268.71
282318	R	Friday, April 14, 2023	SKOGRUSS	SKOGSTAD RUSSELL J.	\$2,184.02
282319	R	Friday, April 14, 2023	SNODLORA	SNODGRASS LORA B.	\$2,302.28
282320	R	Friday, April 14, 2023	STURDOUG	STURM DOUGLAS	\$1,464.16
282321	R	Friday, April 14, 2023	UNDEMEGA	UNDERWOOD MEGAN E.	\$2,093.45
282322	R	Friday, April 14, 2023	VILLGARR	VILLERS GARRETT	\$1,581.17
282323	R	Friday, April 14, 2023	WILLJEZI	WILLIAMS JEZIRAE L	\$1,216.01
282324	R	Friday, April 14, 2023	COLEG	COLE GAYLEN MICHELL	\$1,313.57
282325	R	Friday, April 14, 2023	EDELSARA	EDELEN SARAH J	\$1,196.71
282326	R	Friday, April 14, 2023	JOYMELI	JOY MELINDA R.	\$1,049.81
282327	R	Friday, April 14, 2023	MERCERIC	MERCER ERICA L.	\$884.35
282328	R	Friday, April 14, 2023	NOHEDAVI	NOHE DAVID C.	\$1,788.06
282329	R	Friday, April 14, 2023	STEPSAND	STEPHENS SANDRA K.	\$869.76
282330	R	Friday, April 14, 2023	ATKICARA	ATKINSON CARA	\$1,118.75
282331	R	Friday, April 14, 2023	COTTLARR	COTTRELL LARRY DEAN	\$1,803.87
282332	R	Friday, April 14, 2023	DAWKKENN	DAWKINS KENNETH PAUL	\$1,265.05
282333	R	Friday, April 14, 2023	DEGRKARE	DEGRAEF KAREN SUE	\$1,547.38
282334	R	Friday, April 14, 2023	GILCCORE	GILCHRIST COREY THOMAS	\$1,197.93
282335	R	Friday, April 14, 2023	HOPKERIC	HOPKINS ERIC D	\$1,258.18
282336	R	Friday, April 14, 2023	LIFEAUST	LIFE AUSTIN	\$1,219.21
282337	R	Friday, April 14, 2023	MCATCONN	MCATEE CONNIE L	\$1,672.66
282338	R	Friday, April 14, 2023	MCINTERE	MCINTYRE TERESA A.	\$1,084.22
282339	R	Friday, April 14, 2023	MONTJERE	MONTGOMERY JEREMY SHANE	\$1,166.50
282340	R	Friday, April 14, 2023	PARSTOM	PARSONS TOM F	\$1,312.39
282341	R	Friday, April 14, 2023	BOSOLIND	BOSO LINDSEY A	\$932.84
282342	R	Friday, April 14, 2023	BRADRISH	BRADFORD RISHA LYNN	\$926.68
282343	R	Friday, April 14, 2023	BENNSTEP	BENNETT JR STEPHEN R	\$1,139.28
282344	R	Friday, April 14, 2023	BUNNRUSS	BUNNER RUSSELL W.	\$978.62
282345	R	Friday, April 14, 2023	MOLEERIK	MOLES ERIK	\$1,345.67
282346	R	Friday, April 14, 2023	NONATODD	NONAMAKER TODD A	\$1,777.31
282347	R	Friday, April 14, 2023	TRAVSTEV	TRAVIS STEVEN W.	\$1,082.63
282348	R	Friday, April 14, 2023	WICKCHAD	WICKHAM CHAD M	\$1,074.10
282349	R	Friday, April 14, 2023	ALLEAARO	ALLEN AARON P.	\$1,058.00

Check Register

Company Name

Wood County Commission

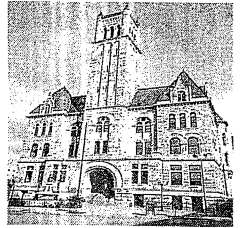
Page 2 of 7

Run Date 04/11/2023

1:20:37PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
282280	R	Friday, April 14, 2023	BONNCRYS	BONNELL CRYSTAL	\$919.08
282281	R	Friday, April 14, 2023	DAUGANDR	DAUGHERTY ANDREA M	\$940.77
282282	R	Friday, April 14, 2023	GILCTANN	GILCHRIST TANNA	\$1,014.39
282283	R	Friday, April 14, 2023	HOLMAMAN	HOLMAN AMANDA	\$901.46
282284	R	Friday, April 14, 2023	JACKDEBO	JACKS DEBORAH KAY	\$1,088.44
282285	R	Friday, April 14, 2023	KAUFDENI	KAUFMAN DENISE A.	\$1,137.06
282286	R	Friday, April 14, 2023	KELLMARG	KELLEY MARGARET J	\$985.23
282287	R	Friday, April 14, 2023	LALLDONN	LALLATHIN DONNA M	\$974.06
282288	R	Friday, April 14, 2023	OCOMONA	O'CONNOR MONA L	\$407.33
282289	R	Friday, April 14, 2023	PALMERIC	PALMER ERICA NICOLE	\$964.89
282290	R	Friday, April 14, 2023	RIDGCELE	RIDGWAY CELESTE A.	\$1,973.87
282291	R	Friday, April 14, 2023	ROCKMICH	ROCKHOLD MICHELE LYNN	\$1,367.85
282292	R	Friday, April 14, 2023	WALTTERE	WALTERS TERESA G.	\$1,245.66
282293	R	Friday, April 14, 2023	WILLTRAC	WILLIAMS TRACY A.	\$1,455.43
282294	R	Friday, April 14, 2023	BENSREBE	BENSON REBECCA J	\$1,024.31
282295	R	Friday, April 14, 2023	BRADANGE	BRADEN ANGELA K	\$997.43
282296	R	Friday, April 14, 2023	BURDAPRI	BURDETTE APRIL D.	\$1,147.08
282297	R	Friday, April 14, 2023	BURTMALL	BURTON MALLOREE L	\$978.97
282298	R	Friday, April 14, 2023	CHIPPATT	CHIPPS PATTI K.	\$324.18
282299	R	Friday, April 14, 2023	COOKKAYL	COOK KAYLA	\$1,066.91
282300	R	Friday, April 14, 2023	HOCKCHRI	HOCKENBERRY CHRISTINA L	\$1,602.06
282301	R	Friday, April 14, 2023	HUGHRAND	HUGHES RANDY L	\$978.97
282302	R	Friday, April 14, 2023	HUMPTRAC	HUMPHREYS TRACY	\$959.76
282303	R	Friday, April 14, 2023	JOHNBRAN	JOHNSON BRANDI	\$1,017.58
282304	R	Friday, April 14, 2023	KUCZJULI	KUCZKO JULIE D	\$1,089.96
282305	R	Friday, April 14, 2023	WALDCAMI	WALDRON CAMILLE S.	\$1,842.79
282306	R	Friday, April 14, 2023	WOODRICK	WOODYARD RICKEY L.	\$1,498.87
282307	R	Friday, April 14, 2023	DAUPCHAR	DAUPHIN CHARLOTTE A	\$1,784.71
282308	R	Friday, April 14, 2023	DAYKEVI	DAY KEVIN	\$1,693.84
282309	R	Friday, April 14, 2023	HAMMRHEA	HAMMER RHEA LYNN	\$1,252.16
282310	R	Friday, April 14, 2023	HUDSCATH	HUDSON CATHERINE BLAIRE	\$2,184.04
282311	R	Friday, April 14, 2023	LEFEPATR	LEFEBURE PATRICK O.	\$3,283.89
282312	R	Friday, April 14, 2023	MARTEMIL	MARTIN EMILY M.	\$2,158.55
282313	R	Friday, April 14, 2023	MCCUDAVI	MCCULLOUGH DAVID SHANE	\$2,248.20
282314	R	Friday, April 14, 2023	MCINMIKA	MCINTYRE MIKAH JO	\$1,056.63

United States of America
State of West Virginia



Check Register

Company Name Wood County Commission Page 1 of 7 Run Date 04/11/2023 1:20:37PM

Check No.	Type	Check Date	Employee Id	Employee Name	Amount
100158	R	Friday, April 14, 2023	ALLEJASO	ALLEN JASON WAYNE	\$1,896.52
100159	R	Friday, April 14, 2023	STEPKENT	STEPHENS KENT MICHAEL	\$1,025.09
282253	R	Friday, April 14, 2023	BRUSPAME	BRUST PAMELA J.	\$673.13
282254	R	Friday, April 14, 2023	COLOJAME1	COLOMBO JAMES E.	\$1,352.13
282255	R	Friday, April 14, 2023	COUCDAVI	COUCH DAVID BLAIR	\$1,062.73
282256	R	Friday, April 14, 2023	GRAHANGE	GRAHAM ANGELA M.	\$1,773.65
282257	R	Friday, April 14, 2023	HUPPMICH	HUPP MICHAEL GALE	\$500.88
282258	R	Friday, April 14, 2023	JACKDARR	JACKSON DARRELL V	\$1,200.34
282259	R	Friday, April 14, 2023	MANNKYLE	MANN KYLE A	\$544.19
282260	R	Friday, April 14, 2023	ROBISARA	ROBINSON SARAH JANE	\$1,060.18
282261	R	Friday, April 14, 2023	SEUFMART	SEUFER MARTIN A.	\$2,616.85
282262	R	Friday, April 14, 2023	TEBAROBE	TEBAY ROBERT K.	\$855.15
282263	R	Friday, April 14, 2023	WADECYND	WADE CYNDIE	\$1,215.86
282264	R	Friday, April 14, 2023	WHITCHRI1	WHITTAKER CHRISTOPHER H.	\$1,822.84
282265	R	Friday, April 14, 2023	BEARELIZ	BEARY ELIZABETH	\$1,097.52
282266	R	Friday, April 14, 2023	BECKCARO	BECKETT CAROLYN J.	\$1,126.79
282267	R	Friday, April 14, 2023	BOWMDONN	BOWMAN DONNA M.	\$1,096.81
282268	R	Friday, April 14, 2023	BRITMORG	BRITTON MORGAN TAYLOR	\$1,107.34
282269	R	Friday, April 14, 2023	COGABREN	COGAR BRENDA D.	\$1,025.10
282270	R	Friday, April 14, 2023	CROSALIS	CROSS ALISHA D	\$1,125.73
282271	R	Friday, April 14, 2023	DEELSTEP	DEEL STEPHANIE	\$1,049.02
282272	R	Friday, April 14, 2023	DEVOMART	DEVORE MARTHA JANE	\$1,214.31
282273	R	Friday, April 14, 2023	GONZLEWI	GONZALES II LEWIS JOSEPH	\$2,038.31
282274	R	Friday, April 14, 2023	JOHNBARB	JOHNSTON BARBARA A.	\$1,642.62
282275	R	Friday, April 14, 2023	LYNCJENN	LYNCH JENNIFER NICHOLE	\$1,044.87
282276	R	Friday, April 14, 2023	MOORKRIS	MOORE KRISTIN N	\$1,065.94
282277	R	Friday, April 14, 2023	NUCKSHEL	NUCKOLLS SHELBY	\$1,103.61
282278	R	Friday, April 14, 2023	ROMIDENN	ROMINE DENNIS RYAN	\$1,200.47
282279	R	Friday, April 14, 2023	STEPALIK	STEPHENS ALIKKA	\$1,201.39

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5040	DENTAL	RENAISSANCE	REGULAR	04/11/2023	1,639.63	
5041	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	04/11/2023	22,844.00	
5042	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	04/10/2023	7,362.57	
175757	AAP	ADVANCE AUTO PARTS	REGULAR	04/11/2023	499.41	
175758	CRUM G	GWEN CRUM	REGULAR	04/11/2023	109.00	
175759	CWS	CWS	REGULAR	04/11/2023	244.44	
175760	DOMINIONH	DOMINION HOPE	REGULAR	04/11/2023	2,878.22	
175761	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	04/11/2023	256.87	
175762	FRONTIER	FRONTIER	REGULAR	04/11/2023	1,994.81	
175763	KESTERSON	KESTERSON CLEANERS	REGULAR	04/11/2023	465.40	
175764	LAMP	LAMP PESTPROOF	REGULAR	04/11/2023	175.00	
175765	LEXIS	LEXIS NEXIS	REGULAR	04/11/2023	568.17	
175766	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	04/11/2023	30.00	
175767	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	04/11/2023	131,384.75	
175768	SHIRT	SHIRT FACTORY	REGULAR	04/11/2023	239.96	
175769	SMITH JODI	JODI SMITH	REGULAR	04/11/2023	286.47	
175770	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	04/11/2023	131.00	
175771	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/11/2023	4,241.62	
175772	VERIZONW	VERIZON WIRELESS	REGULAR	04/11/2023	860.04	
175773	WHITESIDE	WHITESIDE CHEVROLET, INC.	REGULAR	04/11/2023	259,885.00	
175774	WVAE4-HA	WVAE4-HA	REGULAR	04/11/2023	180.00	
175775	WVSP PDC	WVSP PDC	REGULAR	04/11/2023	2,000.00	

GENERAL FUND Bank Id 101 Totals

438,276.36

Report Totals

438,276.36

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5043	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/14/2023	316.50	
5044	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/14/2023	90.00	
5045	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	04/14/2023	87,692.88	
5046	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	04/14/2023	1,614.00	
175776	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	04/14/2023	331.92	
PAYROLL FUND Bank Id 101 Totals					90,045.30	
Report Totals					90,045.30	

