

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 24, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Eva Tupper took her oath as Site Coordinator for the Jackson County location of the Day Report Center, Christina Cronin took her oath as a Tax Deputy for the Wood County Sheriff's Tax Office and Tonya Fought took hers as an Assistant Victim Advocate for the Prosecuting Attorney's Office.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Andrew Borkowski, Rudy Flanagan and John Coe. They presented to the County Commission of Wood County, a Petition to close a portion of an unimproved and unused ten (10) foot right-of-way approximately eight hundred fifty-five (855) feet situate in Parkersburg Taxing District. The said ten (10) foot right-of-way is situated between lot numbers 59, 1 through 17 adjacent to Willowbrook Subdivision in Parkersburg, West Virginia reflected on Tax Map one hundred forty-six (146) and lot numbers 21 through 26 reflected on Tax Map one hundred one (101). It appearing proper to the County Commission of Wood County, upon a motion duly made by James E. Colombo, seconded by

Robert K. Tebay and made unanimous by David Blair Couch, the aforementioned Petition, along with a copy of the tax map reflecting the said unimproved and unused right-of-way, is hereby ORDERED filed and this matter is hereby set for hearing on the 18^h day of May, 2023 at 10:00 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. The Petitioner shall cause Notice of said Public Hearing to be published and served as required by law. (Order A/2762)

At 9:45 A.M., the County Commission approved the hiring of Stephen Halfhill as a part-time court office for the Wood County Sheriff's Department.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:11 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/2762

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 24, 2023

Please Print

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Wood County Commission
Agenda

April 24, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider setting a date for a petition to close road in Willowbrook Subdivision	Andrew Borkowski and Rudy Flanagan
	Consider Request to Hire Stephen Halfhill as a part-time court officer for the Wood County Sheriff's Office - \$15.14/hr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

APRIL 24, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PETITIONERS ANDREW BORKOWSKI, RUDY FLANAGAN
AND JOHN COE PRESENTED A PETITION TO CLOSE AN
UNIMPROVED AND UNUSED RIGHT-OF-WAY IN
PARKERSBURG TAXING DISTRICT.

ORDER

On this date, came Petitioners Andrew Borkowski, Rudy Flanagan and John Coe, representing themselves and presented to the County Commission of Wood County, a Petition to close a portion of an unimproved and unused ten (10) foot right-of-way approximately eight hundred fifty-five (855) feet situate in Parkersburg Taxing District. The said ten (10) foot right-of-way is situated between lot numbers 59, 1 through 17 adjacent to Willowbrook Subdivision in Parkersburg, West Virginia reflected on Tax Map one hundred forty-six (146) and lot numbers 21 through 26 reflected on Tax Map one hundred one (101).


It appearing proper to the County Commission of Wood County, upon a motion duly made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the aforementioned Petition, along with a copy of the tax map reflecting the said unimproved and unused right-of-way, is hereby ORDERED filed and this matter is hereby set for hearing on the 18th day of May, 2023 at 10:00 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. The Petitioner shall cause Notice of said Public Hearing to be published and served as required by law.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

To: THE WOOD COUNTY COMMISSION OF WOOD COUNTY, WV (Mr. Couch, Mr. Colombo and Mr. Tebay)
PETITION FOR CLOSING A 10 FOOT PAPER ALLEY SEPERATING CITY AND COUNTY PROPERTY

We are proposing the closing of the "paper alley" adjacent to properties owned by James Bryant, John Coe, Kay Villers, Andrew Borkowski, Bernie Holliday and Rudy Flanagan. In particular the paper alley separates partials owned by Coe, Villers, Borkowski, Holliday and Flanagan with one side being city property (where their primary residence sits) and county property on the other side; an additional 40ft added to their property line. The county property was purchased by each homeowner from James Bryant on 11/6/2020 extending each homeowners property line by 40 ft. With the paper alley in between. This section of the ally would start at Briscoe Road partial's 5-101-26 (city) and 4-146-17 (county) and believed to be ending at partial 4-19-119 (county).


Here are the known partials adjacent to the paper ally on either side.

City: 5-101-26, 5-101-25, 5-101-24, 5-101-23, 5-101-22, 5-101-21


County: 4-146-17, 4-146-16, 4-146-15, 4-146-14, 4-146-13, 4-146-12, 4-146-11, 4-146-10, 4-146-9, 4-146-8, 4-146-7, 4-146-6, 4-146-5, 4-146-4, 4-146-3, 4-146-2, 4-146-1, 4-146-59

In support of our Petition, we assert:

- a. Closing the alley will have no adverse effect on city or county land.
- b. That this petition is filed in good faith to meet the purposes set forth above.
- c. The signatures are genuine.



James Bryant



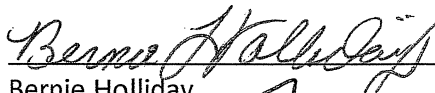
John Coe



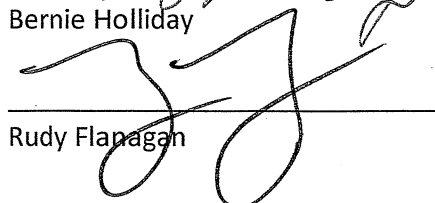
Kay Villers



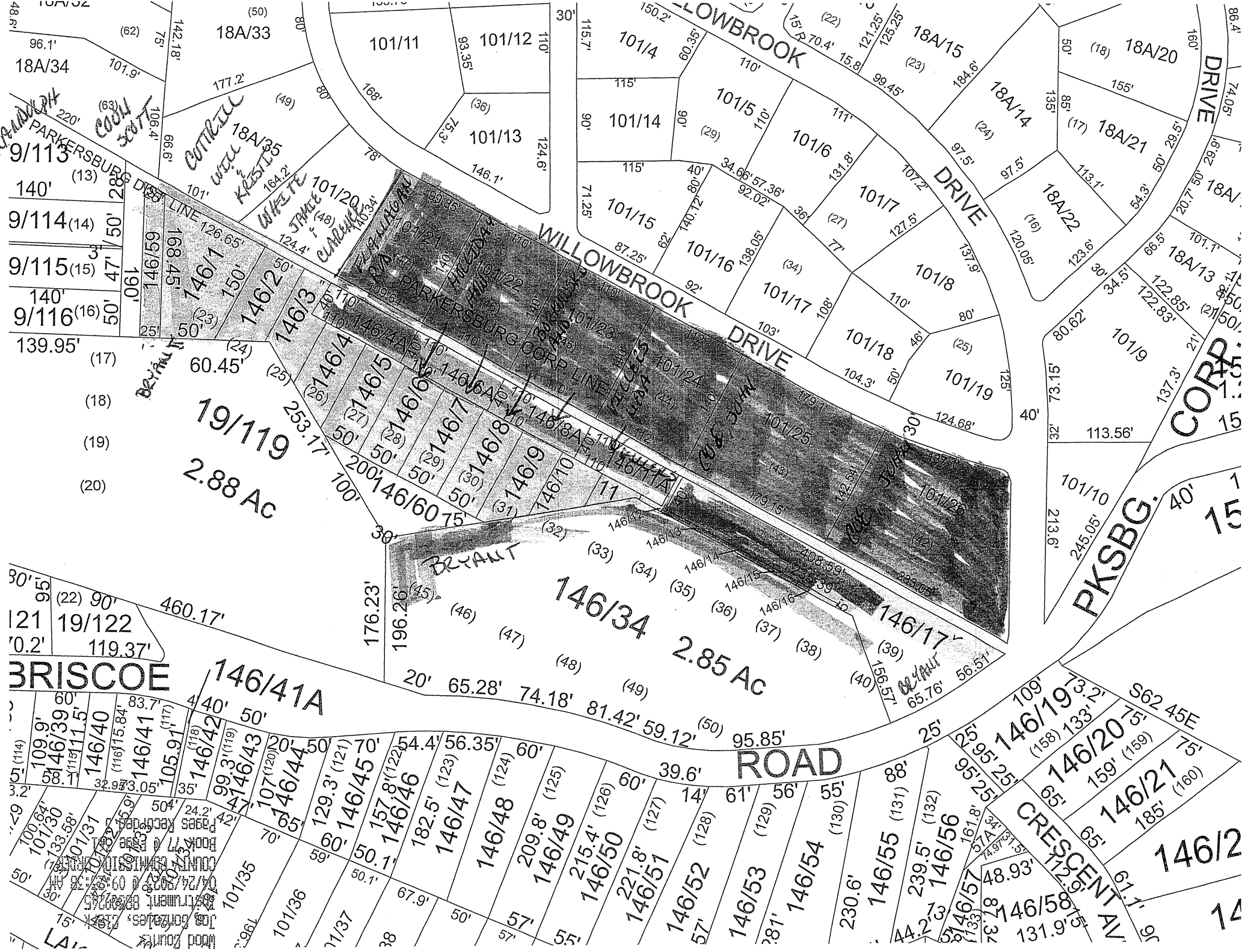
Andrew Borkowski



Bernie Holliday



Rudy Flanagan



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STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, ³²~~Christina~~ Cronin, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Tax Deputy for Wood County Sheriff Tax Office in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 24th day of April, 2023.



County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88307333
04/24/2023 @ 09:28:55 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 283
Pages Recorded 1

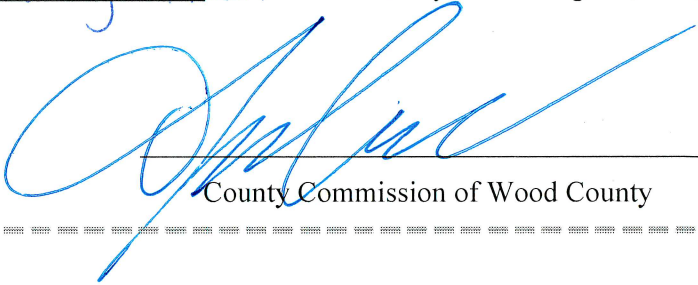
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Tonya Fought, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Assistant Victim Advocate for the Prosecuting Attorney's Office in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before Wood County Commission of Wood County, West Virginia, this 24th
day of April 2023.



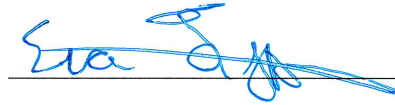
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88307328
04/24/2023 @ 09:19:00 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 282
Pages Recorded 1

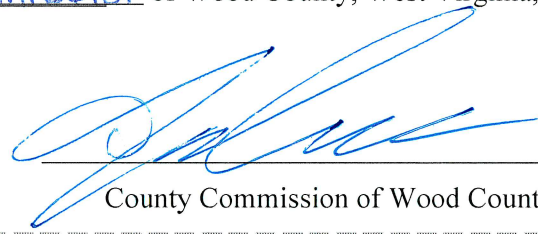
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Eva Tupper, so solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Site Coordinator for Jackson County location of the Day Report Center in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commissioner of Wood County, West Virginia, this 24th
day of April, 2023.



County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88307335
04/24/2023 @ 09:37:24 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 284
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175590	INS	INDUSTRIAL NETWORKING SOLUTIONS	VOID	04/19/2023	(1,446.12)	X
175825	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	04/19/2023	1,446.12	
GENERAL FUND Bank Id 101 Totals					0.00	
Report Totals					0.00	

Two handwritten signatures in black ink, one on the left and one on the right, both appearing to be initials or names.