

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 4, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The oaths of office for Charlise Robinson and Alyssa Mennillo – Wood County Historic Landmarks Commission were put on record.

AGENDA AND DISCUSSION ITEMS

At 10:15 A.M., the County Commission approved the hiring of Levi Brady as the Wood County Compliance Officer.

At 10:20 A.M., the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby REJECT the bid for two mowers to be utilized by the Wood County Maintenance Department. Said bid was rejected due to improper bid specifications being listed. The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay Ordered the mowers to be rebid. (Order C/148)

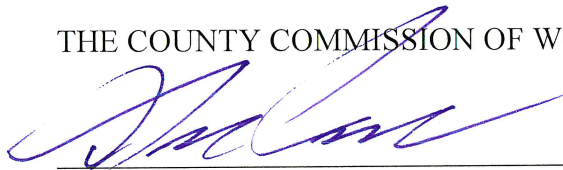
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:35 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

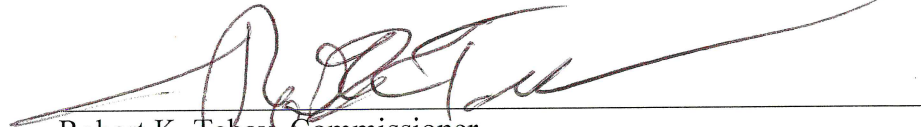
C/148, A/2758

APPROVED:

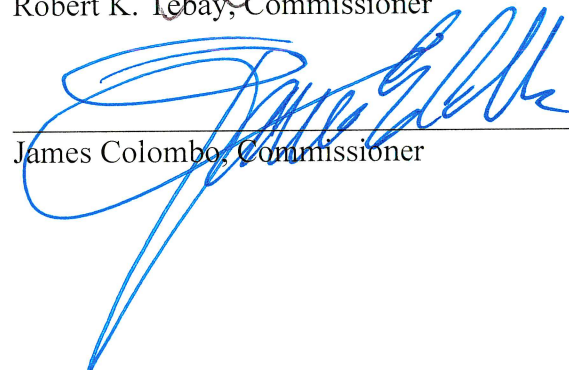
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held May 4, 2023

Please Print

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Wood County Commission
Agenda

May 4, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Levi Brady as the Wood County Compliance Officer - \$40,000.00/yr	
	Consider awarding bid for mowers for Maintenance Department	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 4, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REJECTED THE BID FOR TWO
MOWERS TO BE UTILIZED BY THE WOOD COUNTY
MAINTENANCE DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby REJECT the bid for two mowers to be utilized by the Wood County Maintenance Department. Said bid was rejected due to improper bid specifications being listed. The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay Ordered the mowers to be rebid.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/148

Wood County
Joe Gonzales, Clerk
Instrument 86309244
05/04/2023 @ 09:21:30 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 360
Pages Recorded 1

MAY 4, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$10,097.75 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT 23-SVA-80.

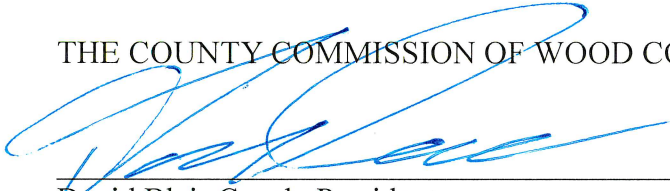
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand ninety-seven dollars and seventy-five cents (\$10,097.75) which represents reimbursement to Wood County for expenses incurred during the months of April, 2023 through June, 2023 in regard to the Victims Advocate Grant 23-SVA-80.

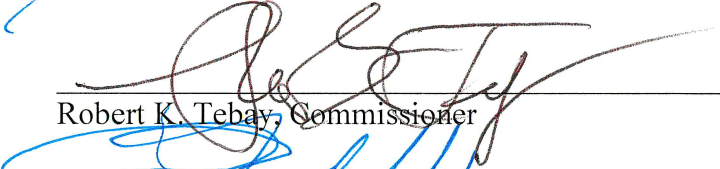
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

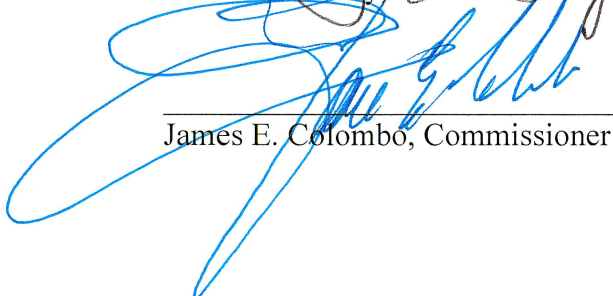
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

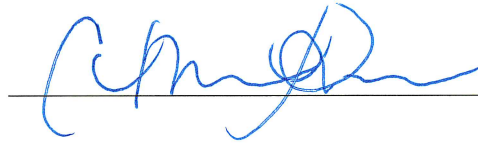
A/2758

Wood County
Joe Gonzales, Clerk
Instrument 88308614
05/04/2023 @ 11:11:01 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 315
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO-WIT:

I, Charlise Robinson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Historic Landmarks Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before Historic Landmarks Commission of Wood County, West Virginia, this 8th day of February.



County Commission of Wood County

Wood County
Joe Gonzalez, Clerk
Instrument 89308068
02/09/2023 @ 03:00:41 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 305
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Alyssa Mennillo, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Historic Landmarks Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before Historic Landmarks Commission of Wood County, West Virginia, this 23rd day of March, 2023.

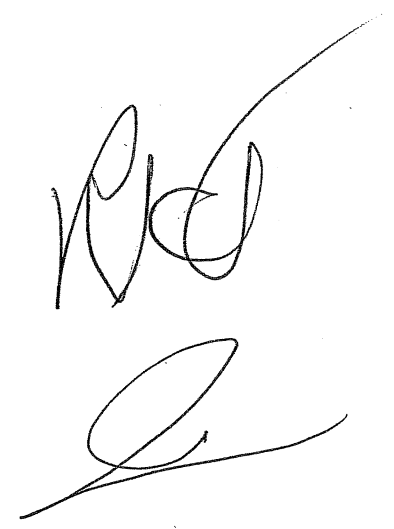


County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88308066
03/23/2023 @ 02:59:14 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 304
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8659	BIZ-TEC	BIZ TEC	REGULAR	05/02/2023	675.00	
8660	CINTAS	CINTAS CORPORATION	REGULAR	05/02/2023	52.23	
8661	DOMINIONH	DOMINION HOPE	REGULAR	05/02/2023	934.76	
E-911 FUND Bank Id 107 Totals					<u>1,661.99</u>	

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the bottom.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3658	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/02/2023	683.00	
3659	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	05/02/2023	875.00	
HOME CONFINEMENT Bank Id 108 Totals					<u>1,558.00</u>	

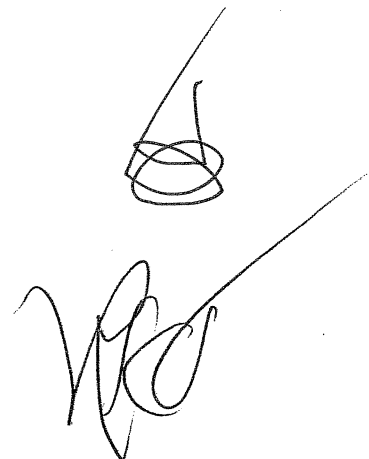
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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5063	DENTAL	RENAISSANCE	REGULAR	05/02/2023	760.98	
5064	DENTAL	RENAISSANCE	REGULAR	05/02/2023	1,259.52	
175847	AAP	ADVANCE AUTO PARTS	REGULAR	05/02/2023	3,574.82	
175848	CARROT TO	CARROT-TOP INDUSTRIES IN	REGULAR	05/02/2023	582.84	
175849	CRUM G	GWEN CRUM	REGULAR	05/02/2023	88.28	
175850	CWS	CWS	REGULAR	05/02/2023	251.14	
175851	DISH	DISH NETWORK	REGULAR	05/02/2023	127.39	
175852	DOG	DOG FUND	REGULAR	05/02/2023	700.00	
175853	DOMINIONH	DOMINION HOPE	REGULAR	05/02/2023	40.74	
175854	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	05/02/2023	29.16	
175855	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	05/02/2023	239.96	
175856	FRONTIER	FRONTIER	REGULAR	05/02/2023	75.48	
175857	GENERALSA	GENERAL SALES CO.	REGULAR	05/02/2023	2,000.42	
175858	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/02/2023	56.00	
175859	HINKLEB	BRENDA HINKLE	REGULAR	05/02/2023	590.34	
175860	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	05/02/2023	115.08	
175861	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	05/02/2023	304.15	
175862	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	05/02/2023	529.00	
175863	MOO	MUTUAL OF OMAHA	REGULAR	05/02/2023	6,872.25	
175864	OTOA	OTOA INC.	REGULAR	05/02/2023	350.00	
175865	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	05/02/2023	76,099.25	
175866	QUALITY	QUALITY SALES & SERVICE INC	REGULAR	05/02/2023	135.00	
175867	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	05/02/2023	172.00	
175868	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	05/02/2023	304.08	
175869	UNION WIL	UNION WILLIAMS PSD	REGULAR	05/02/2023	51.95	

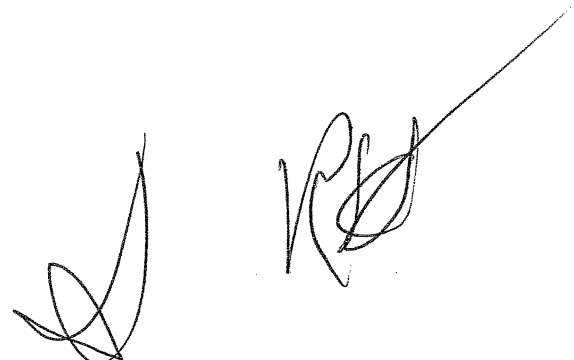
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
175870	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/02/2023	1,910.53	
175871	VISION	VISION SERVICE PLAN (WV)	REGULAR	05/02/2023	3,650.40	
175872	WALLACE J	JENNIFER WALLACE	REGULAR	05/02/2023	14.33	
175873	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/02/2023	294.00	
GENERAL FUND Bank Id 101 Totals					101,179.09	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3008	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/02/2023	2,310.74	
3009	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	05/02/2023	3,972.70	
3010	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	05/02/2023	192.00	
3011	FIRESAFETY	FIRE SAFETY EDUCATION	REGULAR	05/02/2023	980.00	
3012	FRONTIER	FRONTIER	REGULAR	05/02/2023	221.15	
3013	HERITAGE	HERITAGE FIRE EQUIPMENT	REGULAR	05/02/2023	5,688.02	
3014	LUBECKVFD	LUBECK VFD	REGULAR	05/02/2023	9.40	
3015	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/02/2023	161.02	
3016	STUARTOIL	STUART OIL COMPANY	REGULAR	05/02/2023	2,138.93	
3017	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/02/2023	32,166.67	
FIRE SERVICE FEE Bank Id 120 Totals					47,840.63	



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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8447	FRONTIER	FRONTIER	REGULAR	05/02/2023	165.28	
8448	MONPOWER	MON POWER	REGULAR	05/02/2023	926.27	
8449	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/02/2023	310.42	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,401.97</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1030	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	05/02/2023	102,439.75	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>102,439.75</u>	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
373	GRAE-CON	GRAE-CON CONSTRUCTION INC	REGULAR	05/02/2023	204,462.13	
SPECIAL BLDG FUND Bank Id 244 Totals					<u>204,462.13</u>	
Report Totals					<u>460,543.56</u>	

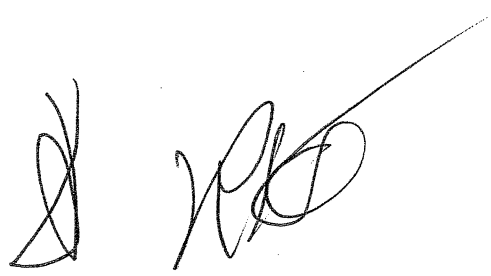



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3008	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/02/2023	2,310.74	
3009	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	05/02/2023	3,972.70	
3010	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	05/02/2023	192.00	
3011	FIRESAFETY	FIRE SAFETY EDUCATION	REGULAR	05/02/2023	980.00	
3012	FRONTIER	FRONTIER	REGULAR	05/02/2023	221.15	
3013	HERITAGE	HERITAGE FIRE EQUIPMENT	REGULAR	05/02/2023	5,688.02	
3014	LUBECKVFD	LUBECK VFD	REGULAR	05/02/2023	9.40	
3015	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/02/2023	161.02	
3016	STUARTOIL	STUART OIL COMPANY	REGULAR	05/02/2023	2,138.93	
3017	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/02/2023	32,166.67	
3018	RYANALES	ALESHIA RYAN	REGULAR	05/02/2023	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					48,840.63	
Report Totals					48,840.63	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8447	FRONTIER	FRONTIER	REGULAR	05/02/2023	165.28	
8448	MONPOWER	MON POWER	REGULAR	05/02/2023	926.27	
8449	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/02/2023	310.42	
8450	DICKWARNER	DICK WARNER RENTALS	REGULAR	05/02/2023	1,095.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,496.97	
Report Totals					2,496.97	



Two handwritten signatures in black ink, one on the left and one on the right, positioned below the table.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5053	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/28/2023	316.50	
5054	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/28/2023	90.00	
5055	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	04/28/2023	88,344.82	
5056	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	04/28/2023	1,614.00	
5057	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	04/28/2023	1,046.55	
5058	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	04/28/2023	22,537.49	
5059	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	05/01/2023	256,202.11	
5060	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	04/28/2023	10,600.95	
175843	AMERICAN	AFLAC	REGULAR	04/28/2023	68.44	
175844	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	04/28/2023	331.92	
175845	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	04/28/2023	1,079.16	
175846	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	04/28/2023	54.10	

PAYROLL FUND Bank Id 101 Totals

382,286.04

Report Totals

382,286.04

