

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 25, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of May 8, 11 and 15, 2023.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to personal and real property. Copies are attached to these minutes and shall be made a part thereof.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission confirmed the rate structures that were approved at the last meeting for Lubeck Public Service District and Claywood Park Public Service District. Jerry Martin from Lubeck PSD was in attendance to answer any questions the County Commission may have had.

At 9:56 A.M., the County Commission approved the hiring of Carter Agnew as a Deputy Sheriff.

At 10:00 A.M., the County Commission opened a sealed bid for two mowers to be used by the Wood County Maintenance Department. Said sealed bid was from Fore Timber Company, 100 Beeson Run Road, Walker, WV 26180 - \$28,478.00 for two Scag Turf Tiger II mowers. The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE the bids for review. (Order A/2773)

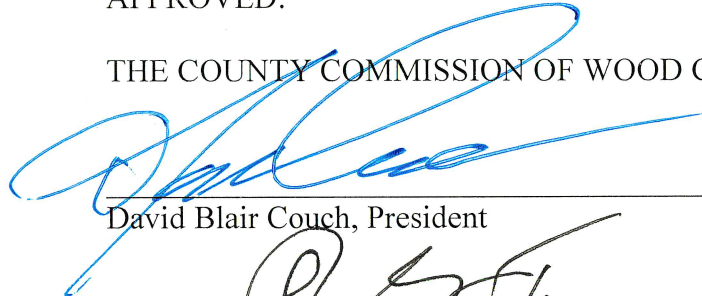
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:28 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

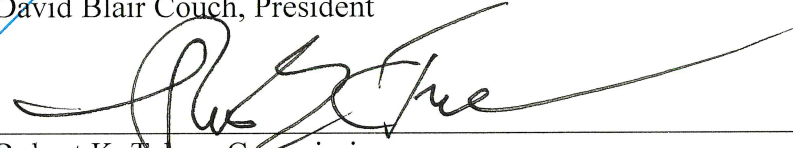
A/2772, A/2773

APPROVED:

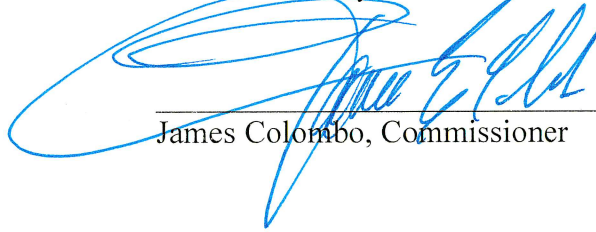
THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_  
David Blair Couch, President



\_\_\_\_\_  
Robert K. Tebay, Commissioner



\_\_\_\_\_  
James Colombo, Commissioner

Wood County Commission Meeting  
Held May 25, 2023

**Please Print**

1. Jerry Martin
2. JOHN TENNANT
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20.



Wood County Commission  
Agenda

May 25, 2023  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Carter Agnew as a Deputy for the Wood County Sheriff's Department - \$44,338.00/yr	
	Discuss the proposed water and sewer rate increases requested by both the Lubeck Public Service District and Claywood Park Public Service District	
10:00 A.M.	Bid opening – mowers to be utilized by the Wood County Maintenance Department	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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MAY 25, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR  
TWO MOWERS TO BE USED BY THE WOOD COUNTY  
MAINTENANCE DEPARTMENT.

**ORDER**

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open a sealed bid for two mowers to be used by the Wood County Maintenance Department. Said sealed bid was from:

Fore Timber Company  
100 Beeson Run Road  
Walker, WV 26180  
\$28,478.00 for two Scag Turf Tiger II mowers

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE the bids for review.

APPROVED:

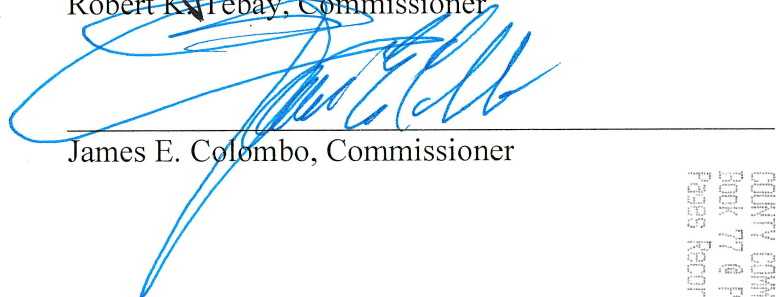
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2773

Wood County  
Joe Gonzales, Clerk  
Instrument 98310569  
05/25/2023 @ 11:57:15 AM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 393  
Pages Recorded 1

MAY 25, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN  
REFERENCE TO BUDGET REVISION NO. 5 IN THE  
GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR  
2022/2023.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund Budget for the fiscal year 2022/2023. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Joe Gonzales, Clerk of the County Commission.

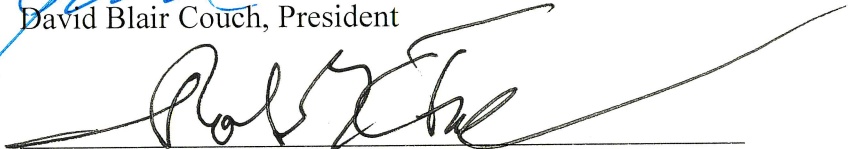
A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

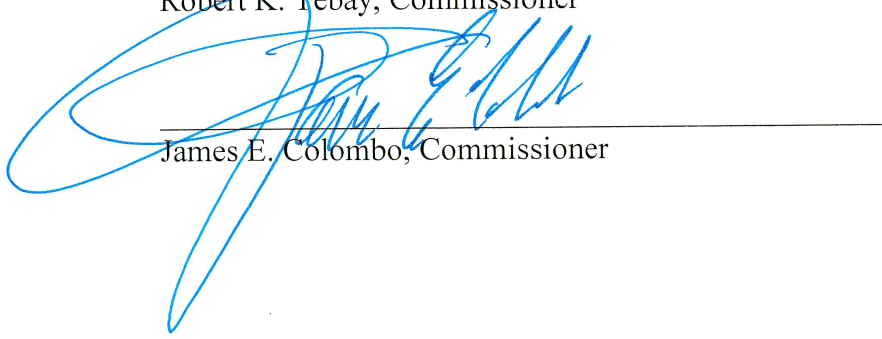
THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_  
David Blair Couch, President



\_\_\_\_\_  
Robert K. Tebay, Commissioner



\_\_\_\_\_  
James E. Colombo, Commissioner

A/2772

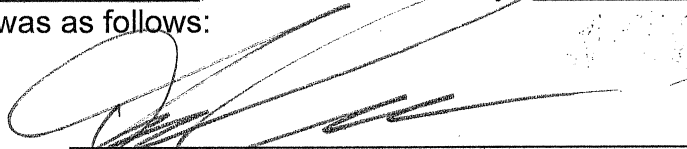
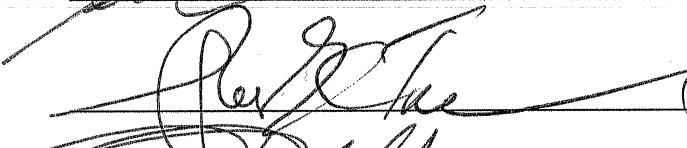
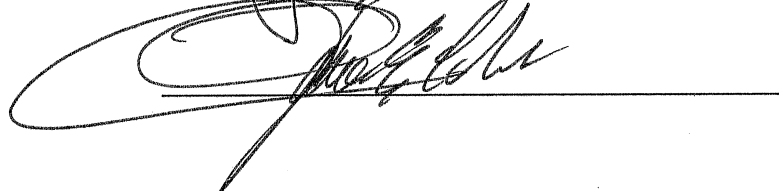
RESOLUTION

At a regular session of the county commission, held May 25, 2023 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the Coal Severance Budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 2 Budget Revision Number 5, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by JAMES COLOMBO and seconded by ROBERT K. TEBAY, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor  
 West Virginia State Auditor's Office  
 200 West Main Street  
 Clarksburg, WV 26301  
 Phone: 627-2415 ext. 5114  
 Fax: 304-340-5090  
 Email: lgs@wvsao.gov

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER  
 Fiscal Year Ending: **2023**  
 Fund: **1**  
 Revision Number: **5**  
 Pages: \_\_\_\_\_

County of Wood  
 GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Kristin Moore**  
 Phone: **304-424-1854**  
 Fax: **304-424-1809**  
 Email: **mrhodes@woodcountywv.com**

PO Box 1474  
 STREET OR PO BOX  
 PO Box 1474  
 CITY ZIP CODE

Municipality  
 Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
333	Retirees' Medical Insurance Charges		6,000		6,000
324	Not a valid number		250		250
366	State Government Grants		50,730		50,730
382	Refunds and Rebates		95		95
323	Not a valid number		2,500		2,500
	#N/A				

**NET INCREASE/(DECREASE) Revenues (ALL PAGES)**

59,575

**Explanation for Account # 378, Municipal Specific:**  
**Explanation for Account # 369, Contributions from Other Funds:**

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
442	Internal Audit		6,000		6,000
444	Contributions / Transfers to Other Funds		250		250
401	Not a valid number		50,730		50,730
405	Zoning Board		95		95
443	Charter Board		2,500		2,500
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Expenditures**

59,575

APPROVED BY THE STATE AUDITOR

BY: \_\_\_\_\_  
 Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE  
 OF ENTITY

APPROVAL  
 DATE



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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**  
 Tax Ticket: **315626** ✓  
 Tax Year: **2022** ✓

Upon the application of **BROADWATER ASHFORD II** whose address is **2806 16TH AVE VIENNA, WV 26105-2622** aggrieved by an erroneous assessment in ~~2806 16TH AVE VIENNA, WV 26105-2622~~, in the County of Wood, for the **2022** tax year. **VIENNA DISTRICT**

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Vehicle was not owned 7/1/21 **CORRECT TICKET IS 10000049125**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
4	18315	18315	0

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
4	537.88	537.86	.02

*Richard Broadwater II*  
 Taxpayer  
 PHONE: 304 482 8091

*[Signature]*  
 Prosecutor

*[Signature]*  
 Assessor

*[Signature]*  
 Commissioner

*[Signature]*  
 County Commission President

*[Signature]*  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **May 25, 2023**

May 4, 2023 - MC

**RECEIVED**

MAY 15 2023

County Commission

**RECEIVED**

MAY 17 2023

County Commission

**RECEIVED**

MAY 24 2023

County Commission

Wood County  
 Joe Gonzales, Clerk  
 Instrument 88310059  
 05/25/2023 @ 03:34:03 PM  
 COUNTY COMMISSION ORDER  
 Book 77 @ Page 380  
 Pages Recorded 1



**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
 Tax Ticket: **39601**  
 Tax Year: **2022**

Upon the application of **AM RENTAL PROPERTIES LLC** whose address is **1801 GRAND CENTRAL AVE VIENNA, WV 26105-1139** aggrieved by an erroneous assessment in **10 VIENNA 8 0024 0000 0000**, in the County of Wood, for the **2022** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**The value of the land was incorrect**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Assessed	Reduction	New
207480	50160	157320

Tax Value Table

Tax Full Year	Reduction	New
6093.28	1473.08	4620.20

*[Handwritten signatures in blue ink over printed lines for Taxpayer, Prosecutor, Assessor, Commissioner, and County Commission President]*

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 25, 2023

May 11, 2023 - CM

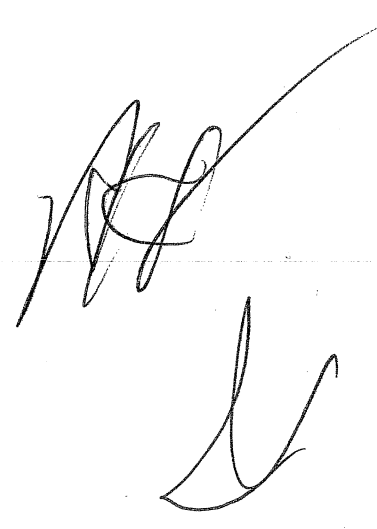
**RECEIVED**  
 MAY 11 2023  
 County Commission

**RECEIVED**  
 MAY 24 2023  
 County Commission

Wood County  
 Joe Gonzales, Clerk  
 Instrument 88310061  
 05/25/2023 @ 03:35:19 PM  
 COUNTY COMMISSION ORDER  
 Book 77 @ Page 301  
 Pages Recorded 1

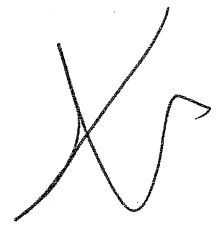
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8671	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/23/2023	52.71	
8672	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	05/23/2023	58.00	
8673	RIFFWILL	RIFFLE WILLIAM H.	REGULAR	05/23/2023	17.81	
8674	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	05/23/2023	220.00	
E-911 FUND Bank Id 107 Totals					<u>348.52</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3041	DOMINIONH	DOMINION HOPE	REGULAR	05/23/2023	181.00	
3042	HAUL	HAUL AWAY TRASH LLC	REGULAR	05/23/2023	34.25	
3043	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/23/2023	29,166.67	
FIRE SERVICE FEE Bank Id 120 Totals					<u>29,381.92</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8466	MONPOWER	MON POWER	REGULAR	05/23/2023	70.64	
8467	VERIZONW	VERIZON WIRELESS	REGULAR	05/23/2023	240.01	
8468	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	05/23/2023	7,333.05	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					7,643.70	
<b>Report Totals</b>					82,110.21	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5075	DENTAL	RENAISSANCE	REGULAR	05/23/2023	2,583.95	
175947	BAERTALI	TALIA M BAER	REGULAR	05/23/2023	42.00	
175948	BOSOLIND	BOSO LINDSEY A	REGULAR	05/23/2023	581.89	
175949	CRUM G	GWEN CRUM	REGULAR	05/23/2023	303.36	
175950	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	05/23/2023	43.00	
175951	EASTON PR	EASTON PRINTING CO	REGULAR	05/23/2023	40.00	
175952	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	05/23/2023	2,836.98	
175953	FRONTIER	FRONTIER	REGULAR	05/23/2023	643.59	
175954	GEXPRO	GEXPRO	REGULAR	05/23/2023	533.98	
175955	INSIGHT	INSIGHT	REGULAR	05/23/2023	367.20	
175956	JOHNBRAN	JOHNSON BRANDI	REGULAR	05/23/2023	170.84	
175957	JUST SEW	JUST SEW PEACHY	REGULAR	05/23/2023	12.00	
175958	NEWLEN	NEWLEN PRINTING COMPANY	REGULAR	05/23/2023	100.00	
175959	NORTH STAR	NORTH STAR CHILD ADVOCACY CENTER	REGULAR	05/23/2023	2,500.00	
175960	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	05/23/2023	65.00	
175961	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	05/23/2023	991.96	
175962	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	05/23/2023	120.62	
175963	SOUTHERNPA	SOUTHERN PARKING	REGULAR	05/23/2023	1,680.00	
175964	VERIZONW	VERIZON WIRELESS	REGULAR	05/23/2023	73.75	
175965	WETZJOHN	WETZEL JOHN CALEB	REGULAR	05/23/2023	40.05	
175966	WVCGSIRP	WVCORP	REGULAR	05/23/2023	30,903.90	
<b>GENERAL FUND Bank Id 101 Totals</b>					44,634.07	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1625	MARSHALLB	BRENDA MARSHALL	REGULAR	05/23/2023	102.00	

MAGISTRATE COURT Bank Id 105 Totals

102.00

