

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 26, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved an Erroneous Assessment application in regard to personal property. A copy is attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission, the County Commission of Wood County, at 10:00 A.M., did hereby open a sealed bid for Verkada outdoor cameras. Said sealed bid was from Harris Technology Services, PO Box 820205, Philadelphia, PA 19382-0205 - \$18,510.50. The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for review. (Order A/2794)

At 10:24 A.M., the County Commission opened sealed bids for a ¾ ton, gas powered, quad cab truck with 6-8 foot bed, tow package and optional lift gate. Said sealed bids were received from:

Matheny Motors
3rd & Ann Streets
Parkersburg, WV 26101

Whiteside of St. Clairsville, Inc.
50714 National Road E
St. Clairsville, OH 43950

Bid Price \$50,828.00
Lift gate option 4,574.00
8' Bed option 1,200.00
Total \$56,602.00

Bid Price \$55,634.00
4 WD option 2,949.00
Total \$58,583.00

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for review. (Order A/2795)

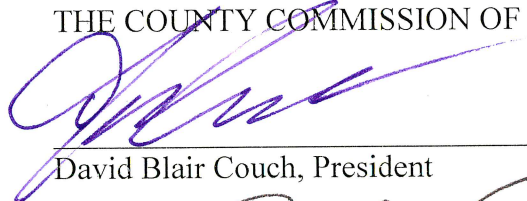
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:29 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2794, A/2795

APPROVED:

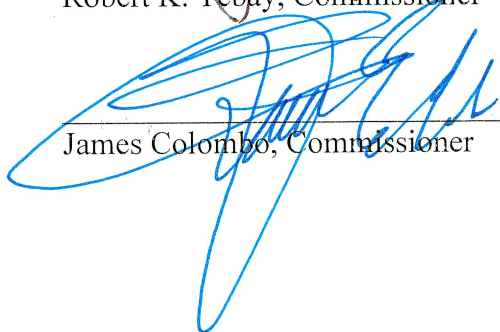
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held June 26, 2023

Please Print

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission
Agenda

June 26, 2023

No. 1 Court Square, Suite 203

Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
10:00 A.M.	Bid opening – Verkada Outdoor Cameras	
10:15 A.M.	Bid opening – truck for Maintenance Department	
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 26, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR
VERKADA OUTDOOR CAMERAS.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
open a sealed bid for Verkada outdoor cameras. Said sealed bid was from:

Harris Technology Services
PO Box 820205
Philadelphia, PA 19382-0205
\$18,510.50

The County Commission, upon a motion made by David Blair Couch, seconded by
Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for
review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



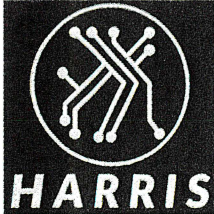
David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner



Phone: 484-261-8200

Email: gbradlyn@harristechnologyservices.com

Web: www.harristechnologyservices.com

We have prepared a quote for you

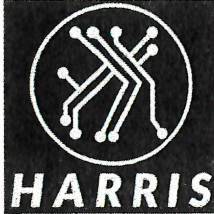
RFP - Verkada Outdoor Cameras

Quote # 001301
Version 1

Prepared for:

Wood County

Todd Nonamaker
tnonamaker@woodcountywv.com



Phone: 484-261-8200

Email: gbradlyn@harristechnologyservices.com

Web: www.harristechnologyservices.com

About Verkada

One Integrated Platform to Strengthen and Streamline Security

Manage all physical security across your facilities under a single pane of glass with Verkada's fully integrated hardware and software solution. All hardware is protected by an industry-leading 10-year warranty, while automatic updates ensure that your system has the latest features and security enhancements.

Cameras

- Hybrid cloud architecture – no NVRs/DVRs/servers – simply plug and play
- Find, save, and share footage within seconds
- Unlimited user seats and archiving to cloud-based storage
- Proactive alerts for person of interest, vehicle of interest, and motion

Access Control

- Allow employees to use a phone or a badge to unlock doors
- Get real-time door events and reports with granular SMS or email notifications
- Lockdown a building with one button
- Automate the onboard and offboard process for employees
- Avoid a full rip and replace with the Event Bridge by enabling video analytics on third-party access controlled or alarmed doors

Environmental Sensors

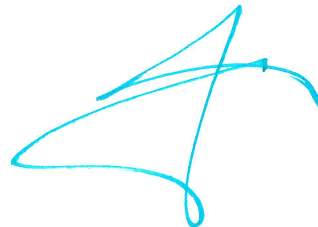
- Detect vaping events and monitor air quality, TVOCs, PM2.5, motion, temperature, humidity, or noise
- Easily configure alerts for when thresholds predetermined are reached
- No additional servers or hubs – easy to set up and manage

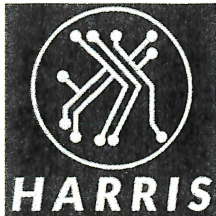
Alarms

- Eliminate false alarms with video verification of all alarm events
- Get after-hours monitoring of camera events by a real human virtual guard
- Remotely manage alarms from web or mobile

Guest

- Provide a simple, personalized check-in for guests with custom templates and contact-less sign-in
- Scale complex configurations, including role-based permissions, custom guest flows, and guest log analytics
- Increase security by integrating with access control and cameras





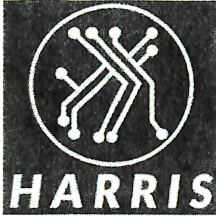
Phone: 484-261-8200

Email: gbradlyn@harristechnologyservices.com

Web: www.harristechnologyservices.com

Products

Description	Price	Qty	Ext. Price
CD62-30E-HW Verkada CD62-E Outdoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, 30 Maximum Days of Retention	\$1,104.35	4	\$4,417.40
CB62-512TE-HW Verkada CB62-TE Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,234.35	2	\$2,468.70
CH52-1TBE-HW Verkada CH52-E Outdoor Multisensor Camera, 4x5MP, Zoom Lens, 1TB of Storage, Maximum 30 Days of Retention	\$2,339.35	2	\$4,678.70
LIC-3Y Verkada 3-Year Camera License	\$356.85	6	\$2,141.10
LIC-CH52-3Y Verkada 3-Year CH52 Multisensor Camera License	\$1,071.85	2	\$2,143.70
ACC-MNT-2 Verkada Arm Mount	\$57.85	14	\$809.90
ACC-MNT-8 Verkada Pendant Cap Mount	\$44.85	14	\$627.90
ACC-MNT-9 Verkada Pole Mount, 2nd Generation	\$135.85	6	\$815.10
Subtotal:			\$18,102.50



Phone: 484-261-8200

Email: gbradlyn@harristechnologyservices.com

Web: www.harristechnologyservices.com

RFP - Verkada Outdoor Cameras

Prepared by:

Harris Technology Services

Garrett Bradlyn

484-261-8200

gbradlyn@harristechnologyservices.com

Prepared for:

Wood County

1 Court Square

Parkersburg, WV 26101

Todd Nonamaker

(304) 424-1776

tnonamaker@woodcountywv.com

Quote Information:

Quote #: 001301

Version: 1

Delivery Date: 06/26/2023

Expiration Date: 07/17/2023


Quote Summary

Description	Amount
Products	\$18,102.50
Subtotal:	\$18,102.50
Shipping:	\$408.00
Total:	\$18,510.50

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Harris Technology Services

Wood County

Signature: 

Name: Garrett Bradlyn

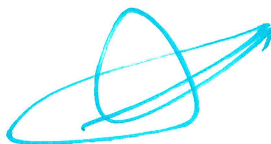
Title: VP, Sales

Date: 06/26/2023

Signature: _____

Name: Todd Nonamaker

Date: _____



Wood County
Joe Gonzalez, Clerk
Instrument 88312586
06/26/2023 @ 11:04:11
COUNTY COMMISSION DIVISION
Book 77 @ Page 469
Pages Recorded 5

JUNE 26, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR A TRUCK TO BE USED BY THE WOOD COUNTY MAINTENANCE DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:15 A.M., did hereby open sealed bids for a ¾ ton, gas powered, quad cab truck with 6-8 foot bed, tow package and optional lift gate. Said sealed bids were received from:

Matheny Motors
3rd & Ann Streets
Parkersburg, WV 26101

Whiteside of St. Clairsville, Inc.
50714 National Road E
St. Clairsville, OH 43950

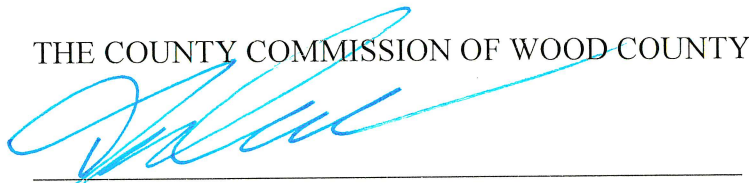
Bid Price \$50,828.00
Liftgate option 4,574.00
8' Bed option 1,200.00
Total \$56,602.00

Bid Price \$55,634.00
4 WD option 2,949.00
Total \$58,583.00

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for review.

APPROVED:

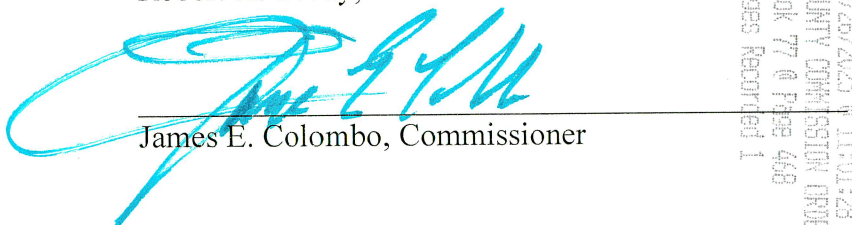
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88312584
06/26/2023 @ 11:01:29 AM
COUNTY COMMISSION ORDER
Book 77 of Page 468
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
Tax Ticket: **600000540**
Tax Year: **2022**

Upon the application of **SOMMERVILLE BRANDYSUE** whose address is **426 BUCK RUN RD MINERAL WELLS, WV 26150-6563** aggrieved by an erroneous assessment in ~~426 BUCK RUN RD MINERAL WELLS, WV 26150-6563~~ **SLATE DISTRICT**, in the County of Wood, for the **2022** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Exonerate 2017 Chevy double in Mason County

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
3	15630	15510	120

Tax Value Table

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
3	345.10	342.46	2.64

Brandy S. Somerville
Taxpayer

304 761-6772

Prosecutor

David Doherty
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 2, 2023

RECEIVED

JUN 22 2023

May 8, 2023 - MC

JUN 13 2023

County Commission

County Commission

Send check to PO Box 36 Hartford, WV 25247

Wood County
Joe Gonzales, Clerk
Instrument 88312019
06/26/2023 @ 02:08:49 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 156
Pages Recorded 1



County of Wood

CELESTE RIDGWAY
CIRCUIT CLERK
cridgway@woodcountywv.com

OFFICE OF THE CIRCUIT CLERK
Wood County Judicial Building - Room #133
#2 Government Square
Parkersburg, WV 26101-5353

Phone: 304-424-1700
FAX: 304-424-1804

June 23, 2023

Dear Honorable Commissioners,

I am writing this letter to inform you that one of my Deputy Clerk's has accepted another position outside of the Clerk's Office. Erica Palmer was hired in on 04/12/21. She gave me a letter of resignation with her last day being July 5, 2023. She has accepted an offer with Public Defender Corporation. She informed me the only reason she is leaving is for more money, and that she has enjoyed her time in this office and also covering in the court rooms.

Soon I will be looking to hire another Deputy to replace her. It is with regret that I will need to do this, Erica was a model employee, but I know that I could not compete with the wage difference with the Public Defender Corp.

Sincerely,

Celeste A Ridgway, Circuit Clerk

Cc/ Finance

RECEIVED

JUN 26 2023

County Commission

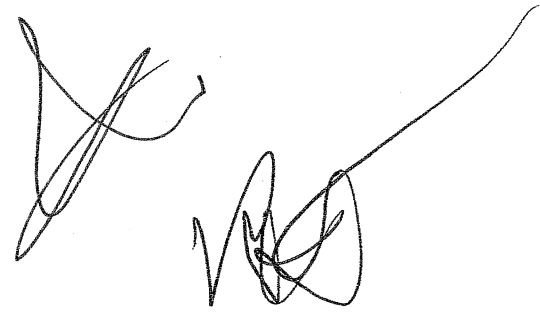
Wood County
Joe Gonzales, Clerk
Instrument 88312274
06/26/2023 @ 02:27:56 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 463
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
176094	U S BANK	U.S. BANK	REGULAR	06/16/2023	47,974.53	

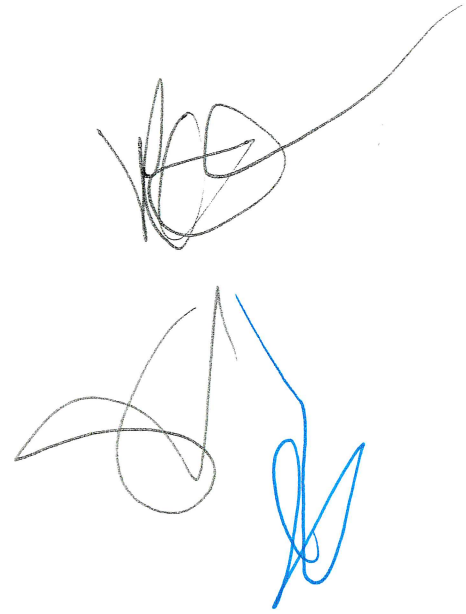
GENERAL FUND Bank Id 101 Totals

47,974.53

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

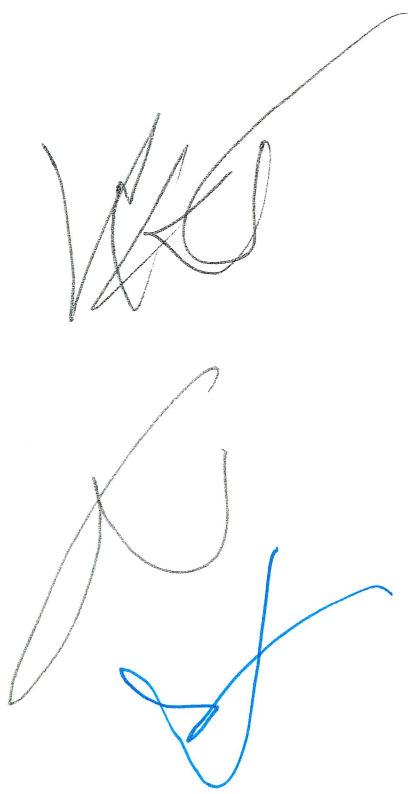
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8691	U S BANK	U.S. BANK	REGULAR	06/16/2023	1,232.00	
E-911 FUND Bank Id 107 Totals					<u>1,232.00</u>	

Handwritten signatures in black and blue ink, located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8583	U S BANK	U.S. BANK	REGULAR	06/16/2023	1,091.61	

ASSESSOR'S VALUATION Bank Id 156 Totals 1,091.61



Two handwritten signatures are present on the right side of the page. The upper signature is in black ink and appears to be a stylized name. The lower signature is in blue ink and is also stylized.

Check Register Report for Wood County Commission

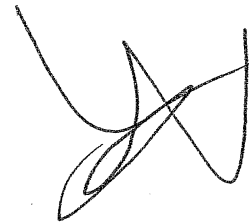
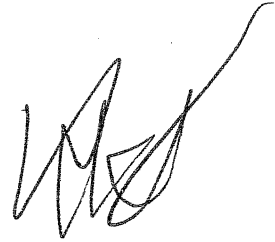
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8493	U S BANK	U.S. BANK	REGULAR	06/16/2023	1,951.08	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,951.08

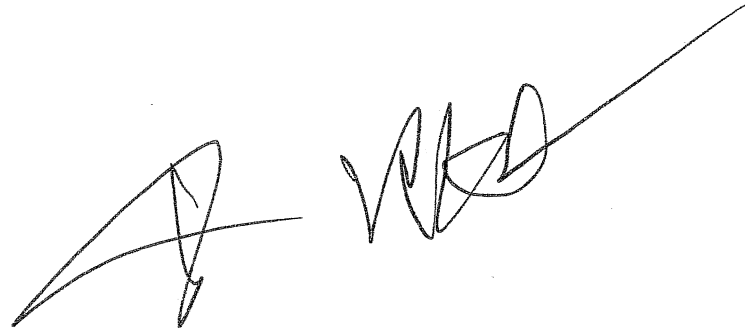
Report Totals

52,249.22



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5100	DENTAL	RENAISSANCE	REGULAR	06/21/2023	1,612.33	
5101	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/21/2023	3,478.24	
PAYROLL FUND Bank Id 101 Totals					<u>5,090.57</u>	
Report Totals					<u>5,090.57</u>	

Two handwritten signatures in black ink, one on the left and one on the right, both appearing to be initials or names.