

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 27, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:43 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Stephen Smith to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance.
(Order A/2809)

At 9:44 A.M., the County Commission approved the hiring of Michelle Ahart as an employee in the Sheriff's Tax Office.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 9:57 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

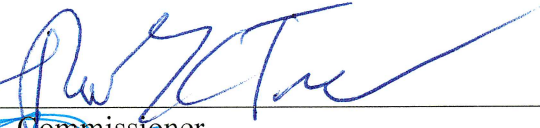
A/2809, A/2815

APPROVED:

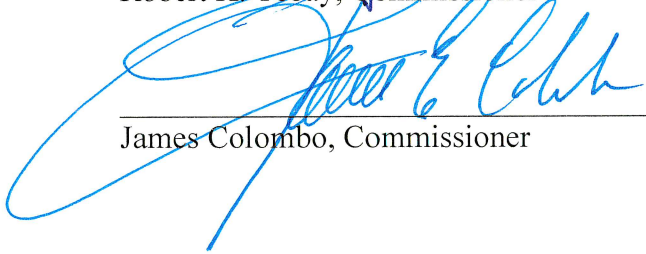
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held July 27, 2023

Please Print

1. Roger Conley
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Wood County Commission
Agenda

July 27, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Stephen Smith to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance	
	Consider Request to Hire Michelle Ahart as a Tax Deputy for the Wood County Sheriff's Tax Office - \$32,760.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 27, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED STEPHEN SMITH TO THE ENFORCEMENT AGENCY FOR THE ABANDONED AND DILAPIDATED BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Stephen Smith to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2809

Wood County
Joe Bonzaies, Clerk
Instrument 88314103
07/27/2023 @ 04:03:09 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 522
Pages Recorded 1

JULY 27, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 4 (5) IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2022/2023. (NUNC PRO TUNC JUNE 15, 2023)

ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 4 (5) in the General County Fund budget for the fiscal year 2022/2023. The Revision No. was changed by the State Auditor's Office. Receipt of said Approval is pursuant to an Order appearing in Order Book 77, at Page 394 and bearing the date of May 25, 2023, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission.

A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

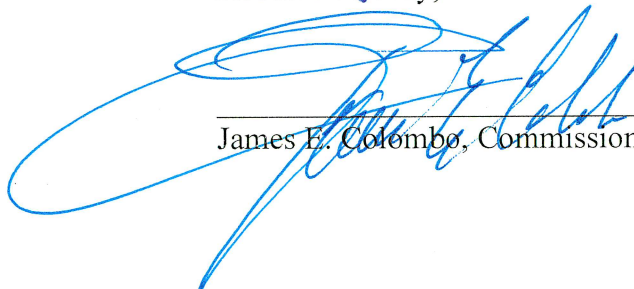
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2815

Handwritten marks in blue ink at the bottom right of the page, including a checkmark and some scribbles.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301

Phone: 627-2415 ext. 5114

Fax: 304-340-5090

Email: igs@wvsao.gov

Person To Contact Regarding Request:

Name: **Kristin Moore**

Phone: **304-424-1854**

Fax: **304-424-1809**

Email: kmoore@woodcountywv.com

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

County of Wood

GOVERNMENT ENTITY

PO Box 1474

STREET OR PO BOX

Parkersburg

CITY

26102

ZIP CODE

CONTROL NUMBER

FY: 2023

Fund: 1

Rev. No. 5/4

Page: 1

RECEIVED

JUN 07

COUNTY

WEST VIRGINIA AUDITOR

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
333	Prosecuting Attorney's Earnings	4,000		6,000	10,000 6,000
324	Other Grants	2,700 7,222		250	2,472 2,950
366	Miscellaneous Revenue	5,200 347,733		50,730	368,463 55,930
382	Refunds/Reimbursements (External Sources)		229,221	95	229,316
323	State Grants	600,000 1,782		2,500	602,500 1,282
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

59,575

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
442	Federal Grants	500,000		6,000	506,000 6,000
444	Other Grants	7,027 84,049		250	7,277 84,299
401	County Commission		2,982,997	50,730	3,033,727
405	Prosecuting Attorney	1,675,162 20,000		95	1,675,257 20,095
443	State Grants	600,000 1,782		2,500	602,500 1,282
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

59,575

APPROVED BY THE STATE AUDITOR

BY: *Ora Ash / Rebecca Ch...* 06/14/23
 Deputy State Auditor, Local Government Services Div. Date

Joe Gonzalez
 AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

acct. order
 changes

MAY 25, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 5 IN THE
GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR
2022/2023.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund Budget for the fiscal year 2022/2023. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Joe Gonzales, Clerk of the County Commission.

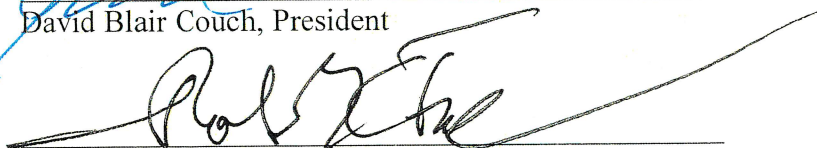
A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2772

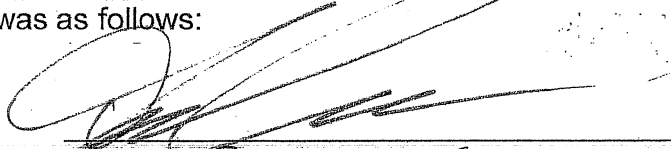

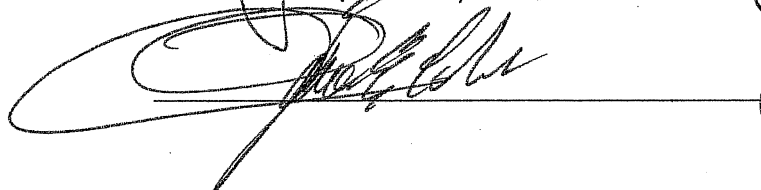
RESOLUTION

At a regular session of the county commission, held May 25, 2023 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the Coal Severance Budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 2 Budget Revision Number 5, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by JAMES CUOMBO and seconded by ROBERT K. TEBAT, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 304-340-5090
 Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 Fiscal Year Ending: **2023**
 Fund: **1**
 Revision Number: **5**
 Pages: _____

County of Wood
 GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Kristin Moore**
 Phone: **304-424-1854**
 Fax: **304-424-1809**
 Email: mrhodes@woodcountywv.com

PO Box 1474
 STREET OR PO BOX
 PO Box 1474 26102
 CITY ZIP CODE

Municipality
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
333	Retirees' Medical Insurance Charges		6,000		6,000
324	Not a valid number		250		250
366	State Government Grants		50,730		50,730
382	Refunds and Rebates		95		95
323	Not a valid number		2,500		2,500
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			59,575		

Explanation for Account # 378, Municipal Specific: _____
Explanation for Account # 369, Contributions from Other Funds: _____

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
442	Internal Audit		6,000		6,000
444	Contributions / Transfers to Other Funds		250		250
401	Not a valid number		50,730		50,730
405	Zoning Board		95		95
443	Charter Board		2,500		2,500
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			59,575		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Division

AUTHORIZED SIGNATURE OF ENTITY _____ APPROVAL DATE _____

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

April 20, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Re: Budget Revision

With the receipt of a check from the State of WV, please make the following budget revision to the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$6,000.00 to be reflected in Revenue line item 1-333-1344 (Federal Grants – LEPC-HMEP).
2. Increase expenditures in the amount of \$6,000.00 to be reflected in line item 1-442-40-230-6974 (Federal Grants LEPC-HMEP).

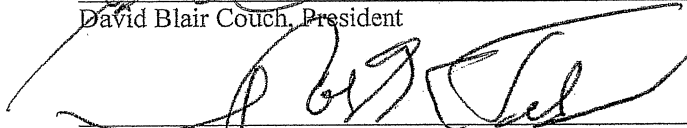
Thank you for your assistance and cooperation in these matters.

Sincerely,

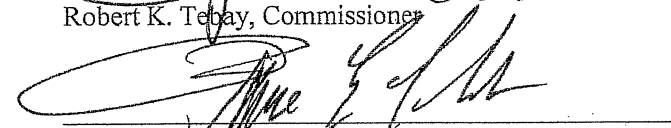
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:ag

Budget Report for Wood County Commission

Thru The Month Of June Or Period 12

Fiscal Year(s) 2021 - 2022

<u>Account Number</u>	Previous Year		Current Year							
	2020-2021		2021-2022							
	Budget	Actual	Budget	Revisions	Revised	Exp/Realized	Encumbrance	Available	%	
1 GENERAL FUND										
322 1344		<u>Ytd</u>	0.00	0.00	0.00	0.00	(131,825.53)	0.00	(131,825.53)	0
		<u>June Mtd</u>	0.00	0.00		0.00	(86,075.03)			
FEDERAL GRANTS LEPC-HMEP										
Account 322 Ytd Totals	0.00	0.00	0.00	0.00	0.00	(131,825.53)	0.00	-131,825.53	0	
Account 322 June Totals	0.00	0.00			0.00	(86,075.03)				
Totals	0.00	0.00	0.00	0.00	0.00	(131,825.53)	0.00	(131,825.53)		
		<u>Mtd</u>	0.00	0.00		0.00	(86,075.03)			

State of OH

1-442-40-230-6974

Budget Report for Wood County Commission

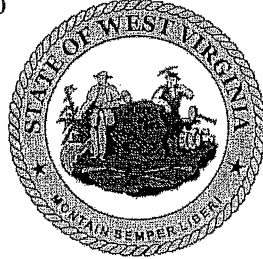
Thru The Month Of June Or Period 12

Fiscal Year(s) 2022 - 2023

<u>Account Number</u>	Previous Year		Current Year						
	2021-2022		2022-2023						
	Budget	Actual	Budget	Revisions	Revised	Exp/Realized	Encumbrance	Available	%
1 GENERAL FUND									
442 40 230 6974			0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>Ytd</u>	0.00	0.00	0.00	0.00	0.00	0.00	0
		<u>June Mtd</u>	0.00	0.00	0.00	0.00	0.00	0.00	
FEDERAL GRANTS CONTRACTURAL SERVICES CONTRACTED SERVICES LEPC-HMEP									
Account 442 Ytd Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Account 442 June Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>Mtd</u>	0.00	0.00	0.00	0.00	0.00	0.00	

Do Budget Revision

Receipt County Clerk Copy	Wood County	Receipt No.: 2273588
Wood County, West Virginia P O Box 1985 Parkersburg, WV 26102-1985 R Woodyard, Sheriff	Received From STATE OF WV	Receipt Tax Year: 2021 Transaction Date: 04/21/2022 Amount: 6,000.00 CHRISTY
Account Number	Amount	Description
1322	6,000.00	FEDERAL GRANT-FUND 001-322-1344 LEPC GRANT 2021



APR 21 2022

Detail Report for Wood County Commission

1 322 1344

<u>Fund</u>	<u>Account</u>	<u>Sub1</u>	<u>Sub2</u>	<u>Sub3</u>	<u>YTD Budget</u>	<u>YTD Revisions</u>	<u>YTD Revised</u>	<u>YTD Debits</u>	<u>YTD Credits</u>	<u>YTD Encumbered</u>	<u>YTD Used</u>	<u>YTD Available</u>	<u>Fiscal Year Beginning Bal</u>
1	322	1344			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND FEDERAL GRANTS LEPC-HMEP													

Detail Records

<u>Date</u>	<u>Transaction</u>	<u>Vendor</u>	<u>Invoice No</u>	<u>Check No</u>	<u>Purchase Order</u>	<u>Revisions</u>	<u>Debits</u>	<u>Credits</u>	<u>PO Amt</u>	<u>Description</u>	
2/23/2022	4-Receipt		21-2272557			0.00	0.00	10,950.50	0.00	STATE OF WV	
4/21/2022	4-Receipt		21-2273588			0.00	0.00	28,800.00	0.00	STATE OF WV	
4/22/2022	4-Receipt		21-2273604			0.00	0.00	28,800.00	0.00	STATE OF WV	
6/28/2022	4-Receipt		21-2274664			0.00	0.00	86,075.03	0.00	STATE OF WV	
					4-Receipt			131,825.53			
Totals For 1 322 1344								131,825.53		Balance Period 10	0.00

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

May 4, 2023

Joe Gonzales
Clerk of Wood County
No. 1 Court Square, #6
Parkersburg, WV 26101

Attn: Finance Office


With the receipt of a check donation for the K-9 Units, please be advised to make the following revisions in the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$250.00 to be reflected in Revenue line item 1-324-1493 (Other Grants - K-9).
2. Increase expenditure line item 1-444-40-230-7124 (Other Grants - K-9) in the amount of \$250.00.

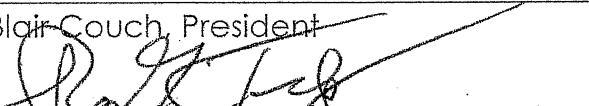
Thank you for your assistance and cooperation in this matter.

Sincerely,


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:ag
Attachment

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

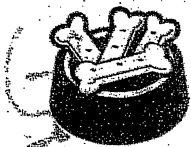
May 1, 2023

Wood County Commission

The attached check from Boxers Bed & Biscuits in the amount of \$250.00 is a donation to the K-9 fund. Please put into line item 1-444-40-230-7124.

Thank you

Teresa Wade
Administrative Assistant



Boxers Bed & Biscuits, LLC
 Boxers Meds & Fixits
 1301 Washington Blvd.
 Belpre, OH 45714

5125
 25-3/440

PAY
 TO THE
 ORDER OF

WOOD COUNTY COMMISSIONERS (40)
 K9 DRAGO - PATTERSBURG POLICE DEPT. (9)

DATE 4/11/23

\$ 250.00

Two hundred fifty and 00/100

DOLLARS



Chase

FOR GOLDEN BISCUIT DONATION

Angela J. Beck

⑈005125⑈ ⑆044000037⑆

857339003⑈

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

May 11, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Re: Budget Revision

As per the request of the Wood County Sheriff's Office, please make the following budget revision to the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$50,730.00 (\$50,730.06) to be reflected in Revenue line item 1-366 (Misc. Revenue).
2. Increase expenditures in the amount of \$50,730.00 (\$50,730.06) to be reflected in line item 1-401-70-566 (Contributions – Other Funds).

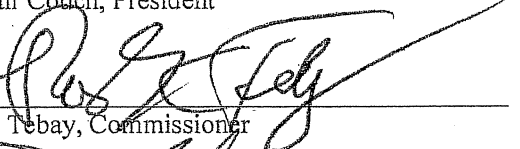
Thank you for your assistance and cooperation in these matters. Reference ACH received to incorrect fund.

Sincerely,

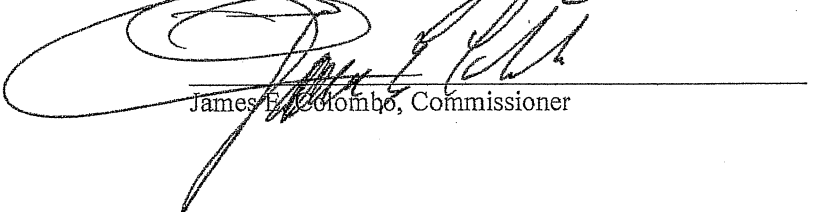
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:ag

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

MAY 11, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Re: Budget Revision

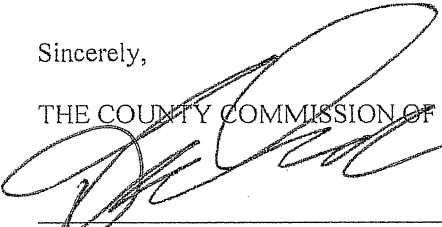
With the receipt of a check from the State of WV, please make the following budget revision to the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$95.00 (\$94.71) to be reflected in Revenue line item 1-382 (Refunds/Reimbursements).
2. Increase expenditures in the amount of \$95.00 (\$94.71) to be reflected in line item 1-405-40-223 (Prosecutor-Professional Services).

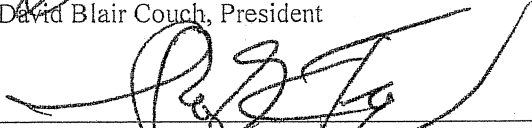
Thank you for your assistance and cooperation in these matters.

Sincerely,

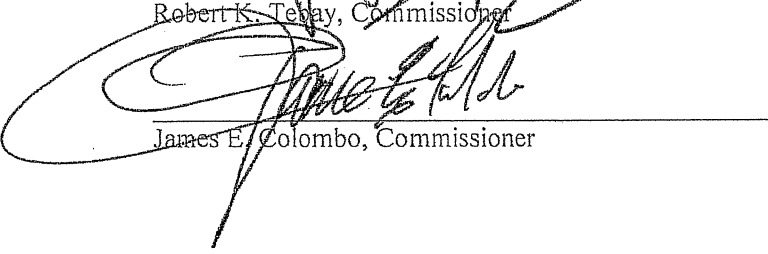
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC:CW

CTL# 38753428

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

SS-A 0030076100107
FY 2023

STATE WARRANT # 1006527219

PAYEE Wood County Prosecutors Office
317 MARKET ST STREET
Parkersburg WV 26101

04/21/2023

*****\$94.71**

VOID

WEST VIRGINIA TREASURY

Robert M. Moore
STATE TREASURER

John B. McHugh
STATE AUDITOR

⑈ 1006527219 ⑈

⑈ 0519023221 ⑈

5270537822 ⑈



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

May 4, 2023

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please find enclosed a check in the amount of \$94.71 this is for reimbursement of a publication from the WV DHHR regarding a Juvenile Abuse and Neglect Cases which we were required to pay in advance.

These should be added to Line Item # 1-405-40-223, Professional Services.

Thank you for your assistance in this matter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Pat Lefebure", with a circled "PL" monogram to the right.

Pat Lefebure
Wood County Prosecuting Attorney

RECEIVED

MAY 04 2023

County Commission

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

May 18, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Re: Budget Revision

With the receipt of a check from the State of WV, please make the following budget revision to the General County Fund budget for the fiscal year 2022/2023.

1. Increase revenues in the amount of \$2,500.00 to be reflected in Revenue line item 1-323-1558 (Grants – LEDA)
2. Increase expenditures in the amount of \$2,500.00 to be reflected in line item 1-443-40-230-7189 (Grants – LEDA – North Star Child Advocacy Center)

Thank you for your assistance and cooperation in these matters.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

Handwritten signature of David Blair Couch in cursive.

David Blair Couch, President

Handwritten signature of Robert K. Tebay in cursive.

Robert K. Tebay, Commissioner

Handwritten signature of James E. Colombo in cursive.

James E. Colombo, Commissioner

RECEIVED
MAY 18 2023
WOOD COUNTY CLERK
FINANCE

WCC:ag

Wood County
Joe Gonzales, Clerk
Instrument 88314513
07/27/2023 @ 02:19:08 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 555
Pages Recorded 19

DEPT: GOVERNORS OFFICE
TOTAL OF INVOICE(S): \$2,500.00

VENDOR CODE: 00000212365

WARRANT #: 1006549558 W.AMT: \$2,500.00
DATE: 04/28/2023

INVOICE NUMBER

NET AMOUNT

\$2,500.00

CHECK DESCRIPTION

Purchase Equipment and Media Advertising for North Star Child

0100042723

1-303-1558

Unless the VC code starts with MV, log on Vendor Self Service at www.wvoasis.gov. If you need additional payment detail, please contact MARY LEEFORD, 3045582000.
Learn more about the launching of your new State-wide accounting system (wvoasis), visit us at www.wvoasis.gov

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT # 1006549558

04/28/2023

CTL# 38775777

VOID VOID VOID VOID VOID

PAYEE WOOD CO COMMISSION

*****\$2,500.00**

[Signature]
STATE TREASURER

[Signature]
STATE AUDITOR

WEST VIRGINIA TREASURY

1006549558

051902322

5270537822

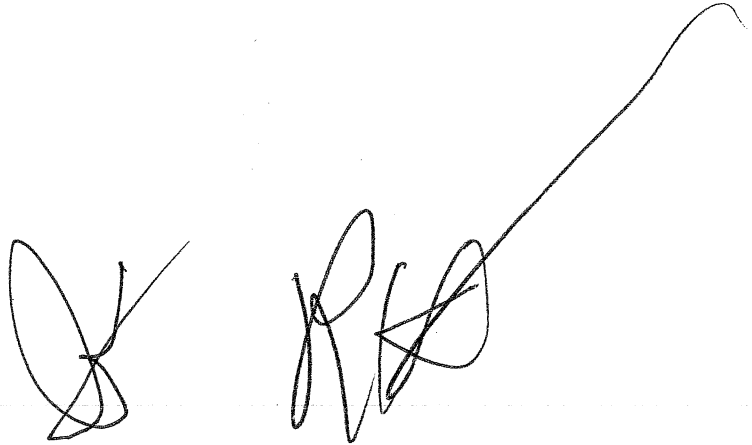
Wood County
Joe Gonzales, Clerk
Instrument 88310570
05/25/2023 @ 11:59:42 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 394
Pages Recorded 17

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5130	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	07/24/2023	1,849.08	

PAYROLL FUND Bank Id 101 Totals 1,849.08

Report Totals 1,849.08

Two handwritten signatures are present in the lower center of the page. The signature on the left is a stylized, cursive mark. The signature on the right is more complex, featuring a large loop and a long, sweeping line extending upwards and to the right.