

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 11, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved an Exoneration in regard to real property. A copy is attached and shall be made a part thereof.

The Oath of Alison Cayton as a Wood County Humane Officer was put on record on this date.

Jon Defibaugh Jr. took his oath as a member of the Wood County Alternative Transportation System Council.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Mineral Wells Public Service District Board. Said vacancy is due to the fact Bernard Cothorn's term expired July 16, 2023. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay put Bernard Cothorn in nomination for reappointment. The new term will expire July 16, 2029. (Order A/2837)

At 10:00 A.M., the County Commission opened sealed bids for a replacement roof at the Mid-Ohio Valley Health Department Building located at 211 6th Street, Parkersburg, West Virginia. Said sealed bids were received from:

Sutter Roofing
2 Stadium Drive
Clarksburg, WV 26301

Bid Price \$88,400.00
Total \$88,400.00

Murray Sheet Metal Company, Inc.
3112 7th Street
Parkersburg, WV 26101

Bid Price \$91,116.00
Alt #1 \$2,439.00
Total \$93,555.00

Tri State Roofing & Sheet Metal Company
P.O. Box 1949
Parkersburg, WV 26102

Bid Price \$141,610.00
Total \$141,610.00


The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for review. (Order C/157) Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:41 A.M. (Order C/157)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

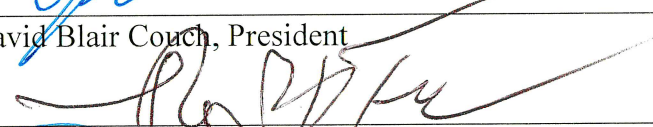
A/2837, C/157

APPROVED:

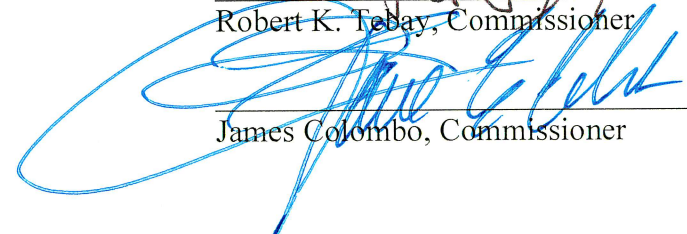
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held September 11, 2023

Please Print

1. <i>Carter Stone - Tri-State</i>
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Wood County Commission
Agenda

September 11, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Announce vacancy on the Mineral Wells Public Service District	
10:00 A.M.	Bid Opening – Roof at Health Department at 211 6 th Street, Parkersburg, WV	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improvers and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

SEPTEMBER 11, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR A
ROOF REPLACEMENT AT THE HEALTH DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
open sealed bids for a replacement roof at the Mid-Ohio Valley Health Department Building
located at 211 6th Street, Parkersburg, West Virginia. Said sealed bids were received from:

Sutter Roofing
2 Stadium Drive
Clarksburg, WV 26301

Murray Sheet Metal Company, Inc.
3112 7th Street
Parkersburg, WV 26101

Bid Price \$88,400.00
Total \$88,400.00

Bid Price \$91,116.00
Alt #1 \$2,439.00
Total \$93,555.00


Tri State Roofing & Sheet Metal Company
P.O. Box 1949
Parkersburg, WV 26102

Bid Price \$141,610.00
Total \$141,610.00

The County Commission, upon a motion made by David Blair Couch, seconded by
Robert K. Tebay and made unanimous by James E. Colombo, did RECEIVE the bids for
review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzalez, Clerk
Instrument 88317638
09/11/2023 @ 02:53:58 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 711
Pages Recorded 1

SEPTEMBER 11, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE MINERAL WELLS PUBLIC SERVICE DISTRICT BOARD. BERNARD COTHERN WAS PLACED IN NOMINATION FOR REAPPOINTMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Mineral Wells Public Service District Board. Said vacancy is due to the fact Bernard Cothern's term expired July 16, 2023.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay put Bernard Cothern in nomination for reappointment.

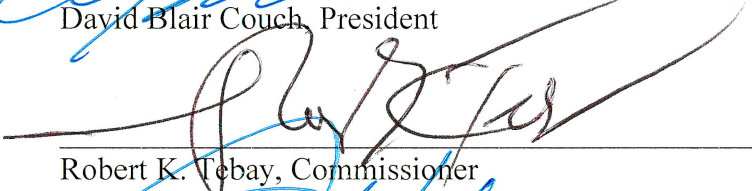
The new term will expire July 16, 2029.

APPROVED:

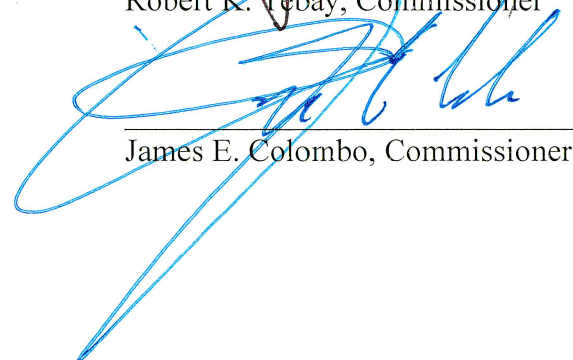
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2837

Wood County
Joe Gonzales, Clerk
Instrument 88317458
09/11/2023 @ 03:03:09 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 705
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**
 Tax Ticket: **4962**
 Tax Year: **2023**

Upon the application of **PERLMAN BARBARA HENDERSON** whose address is **22471 N 81ST AVE PEORIA, AZ 85383-2106** aggrieved by an erroneous assessment in **02 HARRIS 80 0001 0000 3002**, in the County of Wood, for the **2023** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2023** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Farm use not applied

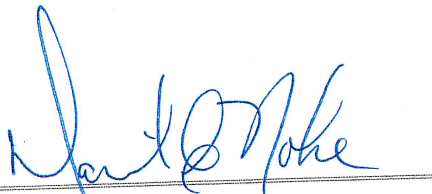
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

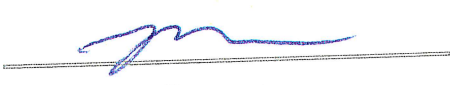
Tax Value Table

Assessed	Reduction	New
11720	10400	1320

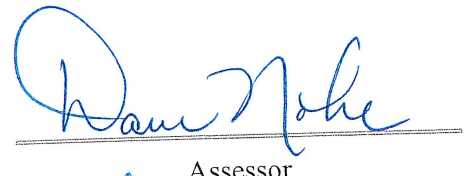
Tax Full Year	Reduction	New
129.20	114.64	14.56



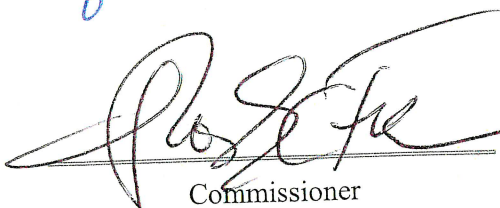
 Taxpayer



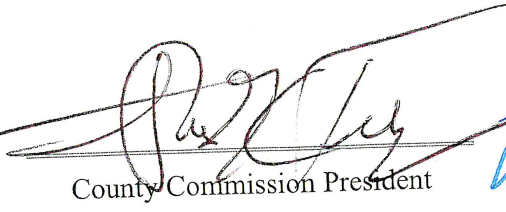
 Prosecutor



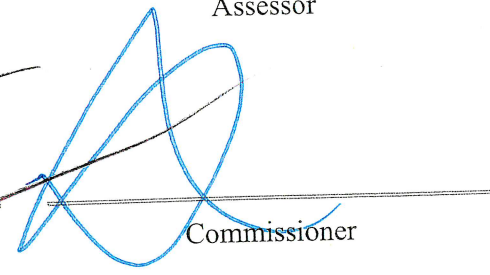
 Assessor



 Commissioner



 County Commission President



 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Sept 11, 2023

August 23, 2023 - CM

RECEIVED
 AUG 25 2023
 County Commission

RECEIVED
 SEP 01 2023
 County Commission

Wood County
 Joe Gonzalez, Clerk
 Instrument 88376857
 09/11/2023 @ 03:03:00 PM
 COUNTY COMMISSION ORDER
 Book 77 @ Page 678
 Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Alison Cayton do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Humane Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Alison Cayton

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 8th day of September, 2023.

[Signature]
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 8831852
09/08/2023 @ 03:01:32 PM
COUNTY COMMISSION OFFICE
Book 77 @ Page 677
Pages Recorded 1



Wood County Commission
Attn: Marty Seufer, Administrator
1 Court Square
Parkersburg, WV 26101

September 8, 2023

Dear Mr. Seufer:

The following individual has terminated his employment with Humane Society of Parkersburg and should be removed from your records as an authorized Humane Officers.

Timothy Bookman

Sincerely,

Gary McIntyre
Executive Director
Humane Society of Parkersburg

RECEIVED

SEP 11 2023

WOOD COUNTY CLERK
FINANCE

Wood County
Joe Gonzales, Clerk
Instrument 88317827
09/07/2023 @ 10:06:25 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 714
Pages Recorded 1



Wood County Commission
Attn: Marty Seufer, Administrator
1 Court Square
Parkersburg, WV 26101

September 8, 2023

Dear Mr. Seufer:

Humane Society of Parkersburg has hired Alison Cayton to serve as our shelter manager and would like to have her sworn as a Humane Officer in Wood County, This will allow her to assist officers in their duties, when needed.

As executive director I authorize Alsion to be sworn as a humane officer and appreciate your assistance in this matter.

Sincerely,

Gary McIntyre
Executive Director
Humane Society of Parkersburg

RECEIVED
SEP 11 2023
WOOD COUNTY CLERK
FINANCE

Wood County
Joe Gonzalez, Clerk
Instrument 89317826
09/07/2023 @ 10:04:47 AM
COUNTY COMMISSION OFFICE
Book 77 @ Page 713
Pages Recorded 1

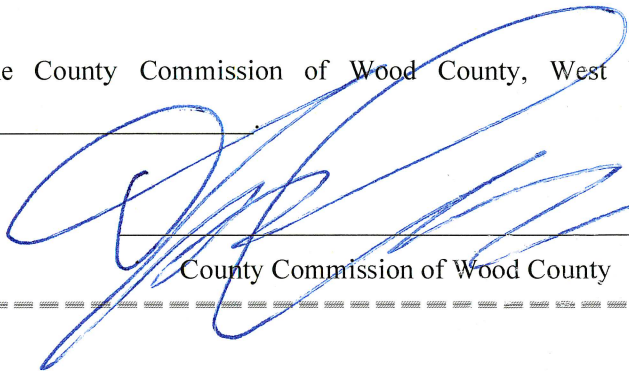
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Jon Defibaugh, Jr. do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Alternative Transportation System Council in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia,
this 11th day of September



County Commission of Wood County

Wood County
Joe Gonzalez, Clerk
Instrument 8831784
09/11/2023 @ 12:08:31 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 705
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5174	DENTAL	RENAISSANCE	REGULAR	09/08/2023	1,760.11	
176467	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	09/08/2023	440.00	
176468	BAILCHRI	BAILEY CHRISTIAN ALLEN	REGULAR	09/08/2023	30.00	
176469	BOSOLIND	BOSO LINDSEY A	REGULAR	09/08/2023	344.61	
176470	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	09/08/2023	251.63	
176471	FRONTIER	FRONTIER	REGULAR	09/08/2023	563.42	
176472	GENERALSA	GENERAL SALES CO.	REGULAR	09/08/2023	3,943.40	
176473	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	09/08/2023	43.00	
176474	HARDMAN'S	HARDMAN'S	REGULAR	09/08/2023	584.97	
176475	INSIGHT	INSIGHT	REGULAR	09/08/2023	2,327.17	
176476	INTRA	INTRA-STATE INSURANCE	REGULAR	09/08/2023	4,027.03	
176477	J&MTREE	J & M TREE SERVICE	REGULAR	09/08/2023	2,000.00	
176478	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/08/2023	738.32	
176479	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	09/08/2023	30.00	
176480	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	09/08/2023	130.00	
176481	NOLANS	NOLAN'S SERVICES LLC	REGULAR	09/08/2023	8,793.47	
176482	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	09/08/2023	166,069.47	
176483	REMICHEL	R.E. MICHEL COMPANY INC	REGULAR	09/08/2023	884.51	
176484	S W RESOU	S W RESOURCES	REGULAR	09/08/2023	6,314.44	
176485	SAMS CLUB	SAM'S CLUB	REGULAR	09/08/2023	499.94	
176486	SOUTHERNPA	SOUTHERN PARKING	REGULAR	09/08/2023	1,680.00	
176487	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	09/08/2023	210.20	
176488	WVUEXTSER	WVU EXTENSION SERVICE	REGULAR	09/08/2023	2,500.00	
176489	ZIRKLE	EMMA ZIRKLE, ERO	REGULAR	09/08/2023	96.25	
GENERAL FUND Bank Id 101 Totals					204,261.94	

Check Register Report for Wood County Commission

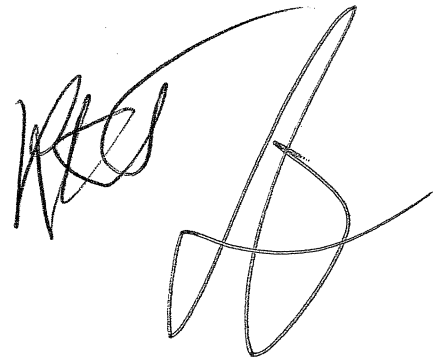
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8754	AFFORDABLEL	AFFORDABLE LAWN WORX LLC	REGULAR	09/08/2023	195.00	
8755	PACIFIC	PACIFIC INTERPRETERS	REGULAR	09/08/2023	78.00	
8756	SEGRA	SEGRA	REGULAR	09/08/2023	801.08	
8757	USBMEMORY	USB MEMORY DIRECT	REGULAR	09/08/2023	219.00	
8758	VERIZONW	VERIZON WIRELESS	REGULAR	09/08/2023	40.01	
E-911 FUND Bank Id 107 Totals					1,333.09	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3189	AMERIGAS	AMERIGAS	REGULAR	09/08/2023	230.62	
3190	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	09/08/2023	920.00	
3191	BANKCARD	BANKCARD CENTER	REGULAR	09/08/2023	1,964.82	
3192	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	09/08/2023	458.11	
3193	DOMINIONH	DOMINION HOPE	REGULAR	09/08/2023	29.34	
3194	ELAN	ELAN FINANCIAL SERVICES	REGULAR	09/08/2023	125.13	
3195	FRONTIER	FRONTIER	REGULAR	09/08/2023	103.07	
3196	LUBECKVFD	LUBECK VFD	REGULAR	09/08/2023	2,398.64	
3197	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	09/08/2023	59.00	
3198	MONPOWER	MON POWER	REGULAR	09/08/2023	135.78	
3199	UNION WIL	UNION WILLIAMS PSD	REGULAR	09/08/2023	216.74	
3200	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	09/08/2023	100.00	

FIRE SERVICE FEE Bank Id 120 Totals

6,741.25



A large, stylized handwritten signature in black ink, appearing to be 'WES' followed by a large flourish.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8614	AIRCRAFT	AIRCRAFT BLUEBOOK	REGULAR	09/08/2023	212.93	
8615	ESRI	ENVIROMENTAL SYSTEMS RESEARCH INSTITUTE. INC	REGULAR	09/08/2023	1,650.00	
8616	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	09/08/2023	137.50	
8617	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	09/08/2023	482.58	
ASSESSOR'S VALUATION Bank Id 156 Totals					<u>2,483.01</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8561	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	09/08/2023	85.87	
8562	LAMP	LAMP PESTPROOF	REGULAR	09/08/2023	615.25	
8563	MONPOWER	MON POWER	REGULAR	09/08/2023	1,381.80	
8564	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	09/08/2023	26.20	
8565	PHARCHEM	PHARMCHEM INC	REGULAR	09/08/2023	415.35	
8566	WOOD CO W	WOOD COUNTY WASTE	REGULAR	09/08/2023	170.17	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,694.64	



A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5341	DAVIS D	DONNA DAVIS	REGULAR	09/08/2023	100.00	

TEEN DRUG COURT Bank Id 177 Totals 100.00

Report Totals 217,613.93

