

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 21, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the Angelia Clinton Estate. Richard Clinton, Administrator of the Estate asked that a claim be disallowed. After review, the County Commission ruled the claim be disallowed. (Probate Order).

At 9:36 A.M., the County Commission approved a Resolution to an amended application by the Wood County Development Authority. Said Resolution is attached to these minutes and shall be made a part thereof.

At 9:45 A.M., the County Commission held a hearing in regard to the Estate of Geraldine Pahl. Scott Heckert, Petitioner, by counsel, William Merriman, to request the estate be reopened and remove Cheryl Vincent, as Administratrix. This hearing is continued to October 19, 20223 at 10:00 A.M. due to Ms. Vincent being ill. (Probate Order)

At 10:00 A.M., the County Commission held a hearing in regard to the Michael Florence Estate. Joseph Florence, by counsel, Ryan Ashworth, asked to consider Notice of Claim and Objection to the Estate Appraisement and Non Probate Inventory. This Hearing is continued generally. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of Sharon Phillips. Susan White was present and objected to the filings or distribution of the Executrix, Rebecca Yocum. After review, the County Commission Ordered this estate be referred to a Fiduciary Commissioner (Probate Order).

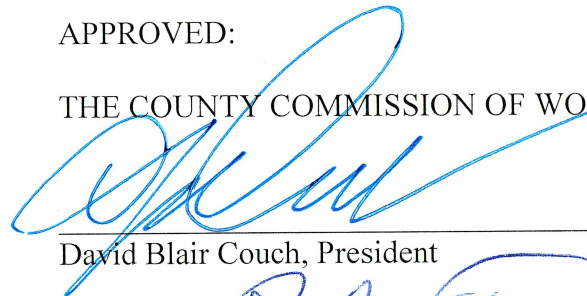
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:39 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/2845, Probate Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President






Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held September 21, 2023

Please Print

1.	Richard Clinton
2.	Mike Seckman Congress man Alex Mann's office
3.	Bill Merriman Atty for Scott Heckert
4.	William Summers Atty for Newbaker
5.	Joseph Florence
6.	David Fisher
7.	Ryan Ashworth, Esq. 
8.	Christina A. Nunn 
9.	Susan White
10.	Stephanie Hallinen Graves
11.	Cathy Lassiter
12.	Rebecca Yocum
13.	W.B. 
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

September 21, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of Angelia Clinton – consider request for claim to be disallowed	Richard Clinton, Administrator
	Consider signing a Resolution in regard to an amended application by the Wood County Development Authority	
9:45 A.M.	Estate of Geraldine Pahl – consider request to reopen the estate and remove the Administrator, Cheryl Vincent	Scot Heckert and Bill Merriman, Attorney
10:00 A.M.	Estate of Michael Florence – consider Notice of Claim and objection to the estate appraisal and non-probate inventory	Joseph Florence, Petitioner and Ryan Ashworth, Attorney
10:15 A.M.	Estate of Sharon Phillips – consider objection to filings or distribution of the Executrix, Rebecca Yocum	Susan White, Petitioner and Bill Richardson, Attorney
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

SEPTEMBER 21, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION



A RESOLUTION OF SUPPORT OF AN AMENDED APPLICATION BY THE WOOD COUNTY DEVELOPMENT AUTHORITY FOR RCDI AND SCANNELL PROPERTIES, FOR AN AMOUNT NOT TO EXCEED \$400,000 IN UNMATCHED FUNDS AND \$150,000 IN MATCHED FUNDS OF INDUSTRIAL ACCESS ROAD FUNDING THROUGH THE WEST VIRGINIA DEVELOPMENT OFFICE AND THE WEST VIRGINIA DEPARTMENT OF HIGHWAYS.

WHEREAS, THE Wood County Commission (the Commission) accepts the ultimate responsibility for economic development activities in Wood County, West Virginia; and

WHEREAS, the Commission is aware of the need to support the installation of a stoplight near the new FedEx Distribution Center in Wood County, West Virginia; and

WHEREAS, the Commission is aware of the Wood County Development Authority's interest and intention to submit an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 in unmatched funds and \$150,000 in matched funds to assist in the construction of a stoplight located at Pike Street (WV 14) and Bosley Industrial Drive (Int #4); and

NOW THEREFORE IT BE RESOLVED, that the Commission does hereby support the development and submission of an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 in unmatched funds and \$150,000 in matched funds through the West Virginia Development Office and the West Virginia Department of Highways. Matched funds will be split between RCDI and Scannell and are not the responsibility of the Wood County Development Authority or the Wood County Commission.

BE IT FURTHER RESOLVED, that the funding, if awarded, be used to assist in the construction of a stoplight located at Pike Street (WV 14) and Bosley Industrial Drive.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



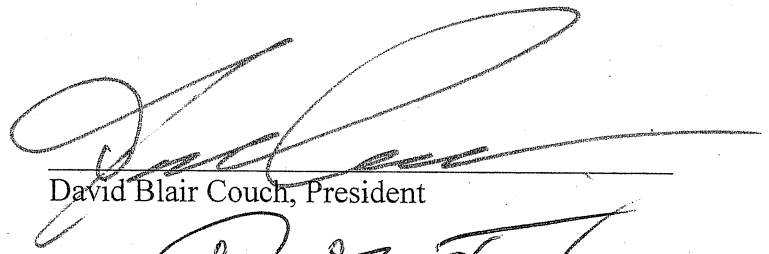
James E. Colombo, Commissioner

September 21, 2023

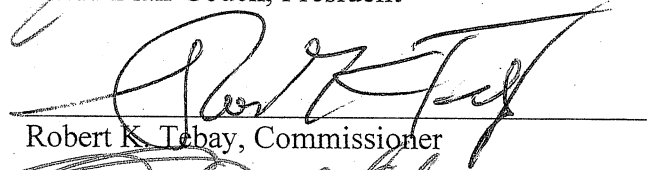
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF ANGELIA CLINTON, DECEASED
ORDER

This day came RICHARD CLINTON, ADMINISTRATOR for the Estate of ANGELIA CLINTON, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

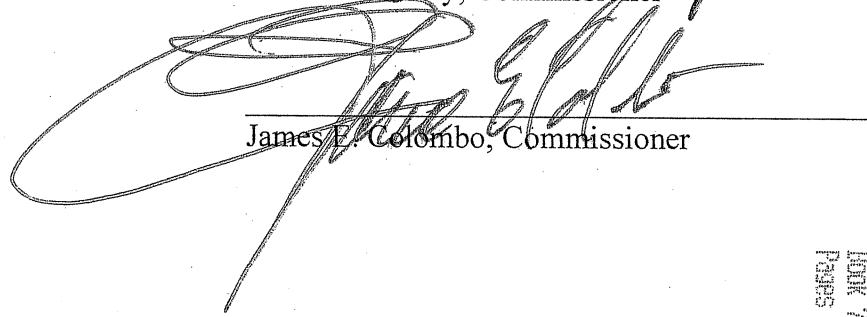
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 80310204
09/21/2023 @ 01:37:36 PM
COUNTY COMMISSION ROOM
Book 77 @ Page 717
Pages Recorded 1

September 21, 2023


IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF GERALDINE PAHL, DECEASED

ORDER

This day came SCOTT HECKERT, PETITIONER, by council, WILLIAM O MERRIMAN to consider the request to reopen the Estate of GERALDINE PAHL, deceased, and remove CHERYL VINCENT, ADMINISTRATRIX. By Order of the Wood County Commission, this is hearing be continued to October 19, 2023 at 10:00 a.m. due to CHERYL VINCENT, ADMINISTRATRIX, was ill.

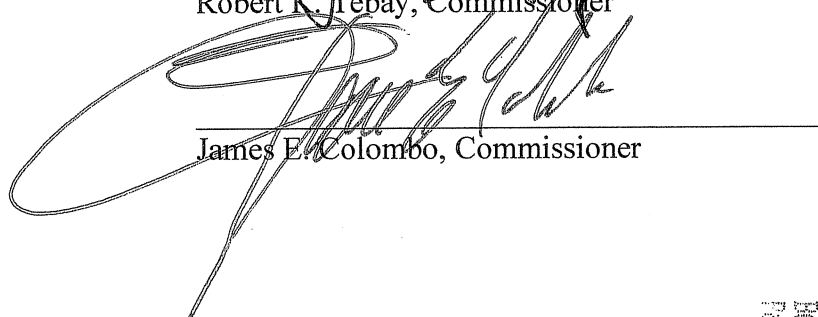
APPROVED:



David Blair Couch, President



Robert K. Lebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 00310276
09/21/2023 @ 10:22:34 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 719
Pages Recorded 1

September 21, 2023

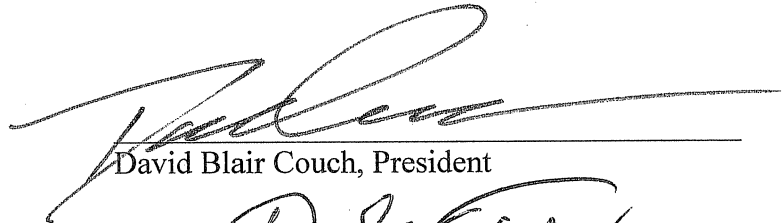
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF MICHAEL FLORENCE, DECEASED

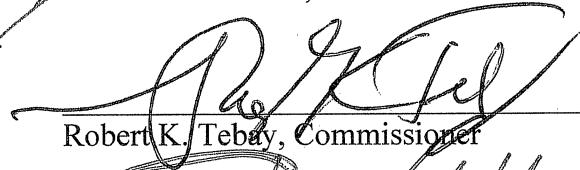
ORDER

This day came JOSEPH FLORENCE, by council, RYAN ASHWORTH to consider Notice of Claim and Objection to the Estate Appraisement and Non-Probate Inventory. By Order of the Wood County Commission, this hearing is continued generally.

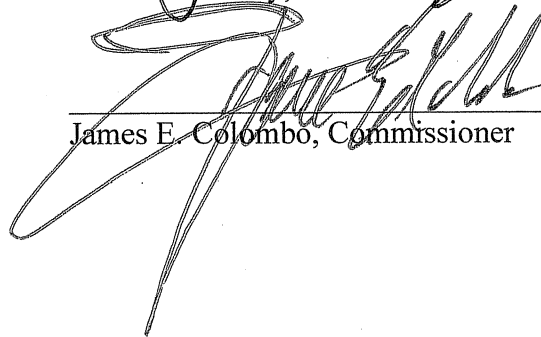
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8318297
09/21/2023 @ 11:00:52 AM
COUNTY COMMISSION ORDER
BOOK 77 @ PAGE 720
Pages Recorded 1

September 21, 2023

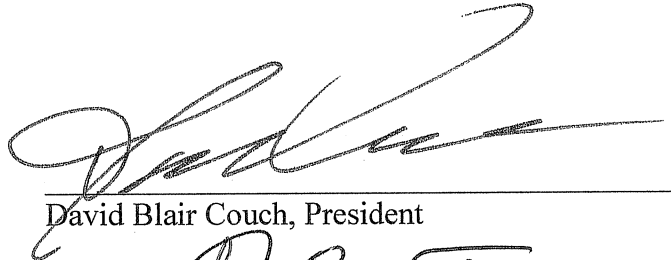
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF SHARON PHILLIPS, DECEASED

ORDER

This day came SUSAN WHITE, for the Estate of SHARON PHILLIPS, deceased, objecting to the filings or distribution of the EXECUTRIX, REBECCA YOCUM. After review of the file, the Wood County Commission Ordered this Estate be referred to a Fiduciary Commissioner.

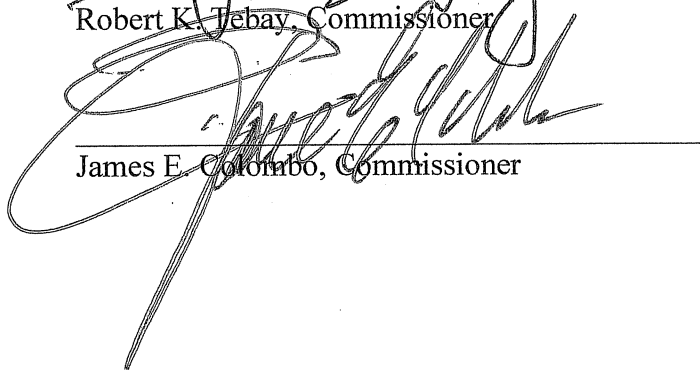
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8818299
09/21/2023 @ 11:03:21 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 721
Pages Recorded 1

SEPTEMBER 21, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE
CHANGE ORDER #3 FOR THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE Change Order number three (#3) for construction of The Wood County E-911 Center. Said Change Order is for various changes in the construction at a cost of one hundred ninety-four thousand six hundred sixty-seven dollars and eighty-four cents (\$194,667.84). A copy of the change order is attached to this Order and shall be made a part there of.

Information related to construction of The Wood County E-911 Center is on file in the Office the County Administrator.

APPROVED:

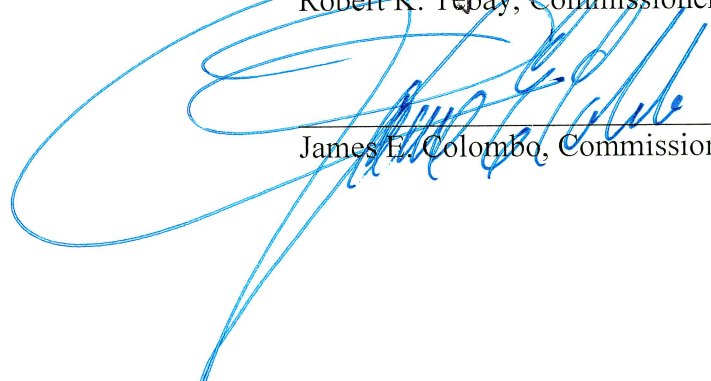
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2845

Wood County
Joe Bonzaies, Clerk
Instrument 88318316
09/21/2023 @ 02:11:00 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 730
Pages Recorded 1



**Wood County
Central Telecommunications
Center
Wood County, WV E911
Homeland Security and Emergency
Management**



September 19, 2023

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to payroll for the October 15, 2023 pay period:

Dale R. McEwuen will be Deputy 911 Director beginning on October 1, 2023. His salary as approved is \$58,000.00 annually or \$2,416.67 bi-monthly and should be taken from line item 1-711-10-103

Thank you for your attention to this matter.

Sincerely,

W.M. Shook
Director,
Central Telecommunications Center

911 Core Rd
Parkersburg, WV 26104
Office: (304) 420-0911 Fax: (304) 422-6270

Wood County
Joe Gonzales, Clerk
Instrument 88318318
09/19/2023 @ 02:34:15 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 731
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5186	DENTAL	RENAISSANCE	REGULAR	09/19/2023	1,297.64	
176513	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	09/19/2023	179.14	
176514	ALLMANT	TOM ALLMAN	REGULAR	09/19/2023	287.12	
176515	ARTSBRIDG	ARTSBRIDGE	REGULAR	09/19/2023	358.28	
176516	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	09/19/2023	134.36	
176517	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	09/19/2023	89.57	
176518	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/19/2023	24,554.33	
176519	GALLS	GALLS	REGULAR	09/19/2023	156.98	
176520	HARDY	MARIA HARDY	REGULAR	09/19/2023	1,200.00	
176521	HOCKCHRI	HOCKENBERRY CHRISTINA L	REGULAR	09/19/2023	287.63	
176522	HUMANE SO	HUMANE SOCIETY	REGULAR	09/19/2023	19,250.00	
176523	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/19/2023	387.25	
176524	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	09/19/2023	179.14	
176525	LAMP	LAMP PESTPROOF	REGULAR	09/19/2023	140.00	
176526	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	09/19/2023	86.43	
176527	OIL	OIL AND GAS MUSEUM	REGULAR	09/19/2023	268.71	
176528	P-ART	PARKERSBURG ART CENTER	REGULAR	09/19/2023	268.71	
176529	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	09/19/2023	447.86	
176530	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	09/19/2023	238,470.87	
176531	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	09/19/2023	22,392.81	
176532	PENS	PENS	REGULAR	09/19/2023	118.26	
176533	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	09/19/2023	89.57	
176534	SIMSROBE	SIMS ROBERT GENE	REGULAR	09/19/2023	1,875.52	
176535	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	09/19/2023	123.88	
176536	SMOOT	SMOOT THEATER	REGULAR	09/19/2023	519.51	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
176537	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	09/19/2023	6,789.23	
176538	VERIZONW	VERIZON WIRELESS	REGULAR	09/19/2023	153.59	
176539	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	09/19/2023	197.06	
176540	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	09/19/2023	89.57	
176541	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	09/19/2023	8,061.41	
176542	WORKINGMA	WORKINGMAN'S STORE	REGULAR	09/19/2023	220.00	
176543	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	09/19/2023	671.78	

GENERAL FUND Bank Id 101 Totals

329,346.21




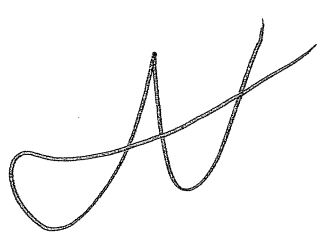

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
794	HUMANE SO	HUMANE SOCIETY	REGULAR	09/19/2023	3,333.33	
DOG FUND Bank Id 103 Totals					<u>3,333.33</u>	

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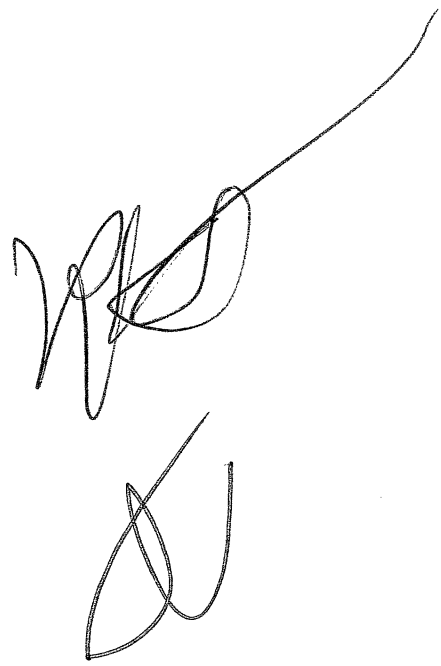
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8764	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/19/2023	374.91	
8765	FERRELLGAS	FERRELLGAS	REGULAR	09/19/2023	38.16	
8766	FRONTIER	FRONTIER	REGULAR	09/19/2023	6,123.12	
8767	JANI-SOUR	JANI-SOURCE	REGULAR	09/19/2023	124.72	
E-911 FUND Bank Id 107 Totals					6,660.91	

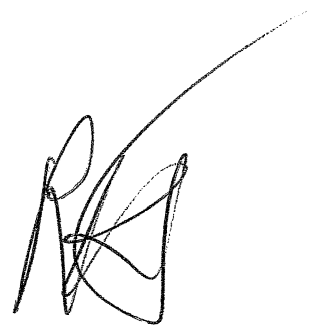
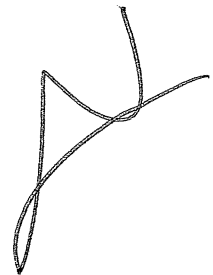
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3672	BIINCORP	BI INCORPORATED	REGULAR	09/19/2023	5,084.20	
3673	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	09/19/2023	303.08	
HOME CONFINEMENT Bank Id 108 Totals					<u>5,387.28</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a name, possibly 'M. S.', with a long horizontal stroke extending to the right.


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3204	ARMSTRONG GR	ARMSTRONG	REGULAR	09/19/2023	170.26	
3205	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	09/19/2023	1,835.15	
3206	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	09/19/2023	32.02	
3207	FMP	FACTORY MOTOR PARTS	REGULAR	09/19/2023	29.54	
3208	GLATFELTER	GLATFELTER SPECIALTY BENEFITS	REGULAR	09/19/2023	4,261.77	
3209	GREATWEST	GREATWESTERN STATES SUPPLY LLC	REGULAR	09/19/2023	701.07	
3210	PROSOURCE	PROSOURCE SPECIALTIES LLC	REGULAR	09/19/2023	857.74	
3211	VISA IL	VISA	REGULAR	09/19/2023	356.13	
3212	VOYAGER	VOYAGER	REGULAR	09/19/2023	151.67	
FIRE SERVICE FEE Bank Id 120 Totals					8,395.35	

Check Register Report for Wood County Commission

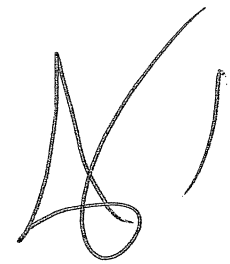
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8568	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	09/19/2023	106.25	
8569	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/19/2023	204.46	
8570	JACKSON COUNT	JACKSON COUNTY PROPERTIES. LLC	REGULAR	09/19/2023	1,030.00	
8571	LAMP	LAMP PESTPROOF	REGULAR	09/19/2023	128.40	
8572	LANCE	PHYLISS LANCE	REGULAR	09/19/2023	550.00	
8573	MONPOWER	MON POWER	REGULAR	09/19/2023	164.03	
8574	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	09/19/2023	33.90	
8575	VERIZONW	VERIZON WIRELESS	REGULAR	09/19/2023	248.44	
8576	WCC	WOOD COUNTY COMMISSION	REGULAR	09/19/2023	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,190.48	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1043	LEAS	LEAS	REGULAR	09/19/2023	8,028.00	
1044	ZMM	ZMM INC	REGULAR	09/19/2023	6,021.45	
AMERICAN RESCUE PLAN Bank Id 207 Totals					14,049.45	
Report Totals					372,320.18	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5180	CHILD	CHILD SUPPORT ENF DIV	REGULAR	09/15/2023	710.58	
5181	EMPOWER	EMPOWER RETIREMENT	REGULAR	09/15/2023	100.00	
5182	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	09/15/2023	97,538.86	
5183	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	09/15/2023	1,969.00	
5185	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	09/15/2023	5,694.56	
176490	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	09/15/2023	331.92	
PAYROLL FUND Bank Id 101 Totals					106,344.92	
Report Totals					106,344.92	

