

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, OCTOBER 30, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Parkersburg Mayor Tom Joyce met with the County Commission and updated on the opioid panel. He stated they will be having their first full meeting next week. He has been meeting with representatives from the recovery area.

At 9:55 A.M., the County Commission approved the hiring of Gerald Brandsasse as an employee in the Sheriff's Office and John Woods as an Assistant Prosecuting Attorney.

The County Commission was in receipt of an Order from attorney David Palmer changing the date of a hearing for the closing of Lorain Street. Said change is because he and his office have COVID. The Order is attached to these minutes and shall be made a part thereof.

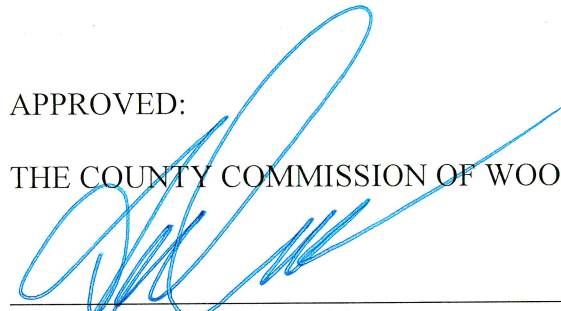
Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:19 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

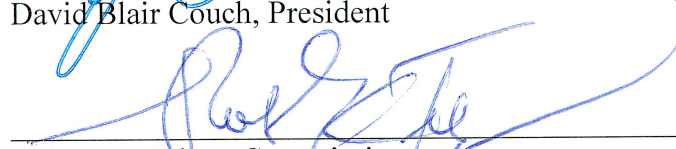
Attorney Order

APPROVED:

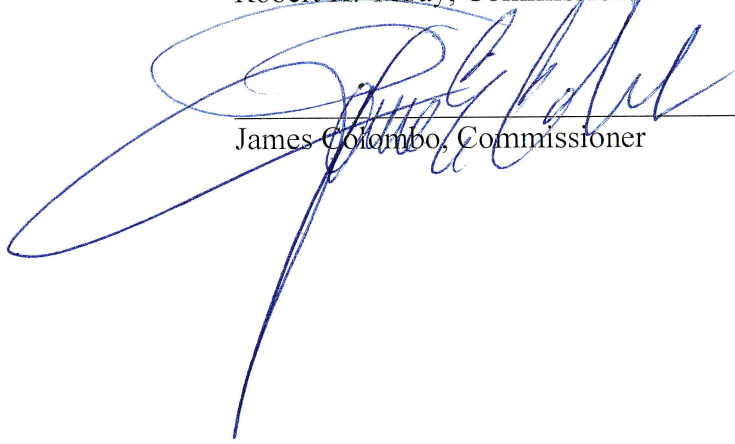
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held October 30, 2023

**Please Print**

1. Rick WOODYARD
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission  
Agenda

October 30, 2023  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Request to Hire Gerald Brandsassa as Court & Support Services - \$42,500.00/yr.	
	Request to Hire John Woods as an Assistant Prosecuting Attorney - \$65,000.00/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---

<b>Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.</b>
<b>Budget revisions</b>
<b>Purchase orders and requisitions</b>
<b>Revisions, reimbursement requests, resolutions and correspondence for grants</b>
<b>Grant disbursements to other entities</b>
<b>Invoices for expenditures to be paid</b>
<b>Reimbursements for travel expenses</b>
<b>Bid specifications and procedures for bids previously authorized by the Commission</b>
<b>Monthly Hotel Occupancy Tax Collection disbursements</b>
<b>Disbursements for previously approved Innovative Programming Grants</b>
<b>Tax refunds, exonerations, improprieties and consolidations</b>
<b>Probate items, including settlements, petitions and Fiduciary Commissioner reports</b>
<b>General Fund disbursements to entities</b>
<b>Funding requests from local organizations by written form</b>
<b>Payroll modification as submitted by elected officials</b>

**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE:        PETITIONER'S ATTORNEY DAVID G. PALMER'S  
APPLICATION TO CLOSE LORAIN STREET IN WILLIAMS  
DISTRICT**

**ORDER**

Came Petitioner Linda S. Wallace by her Attorney David G. Palmer, and asked the Commission to postpone and reschedule the hearing upon said Application by reason that since the filing of the Application Attorney Palmer's wife got COVID, he got COVID and now COVID is going through his office via various employees and so the proper Notices were not processed.

It appearing proper to do so the County Commission of Wood County, upon a motion duly made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the hearing upon the aforementioned Application is hereby ORDERED continued from the 2<sup>nd</sup> day of November, 2023 at 10:00 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia and rescheduled to the 16<sup>th</sup> day of November , 2023 at 9:30 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. The Petitioner shall cause Notice of said Hearing to be published and served as required by law.

APPROVED:

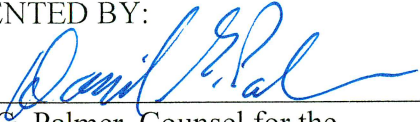
THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

PRESENTED BY:



David G. Palmer, Counsel for the  
Applicant

f:\petitiontoclosestreet.order.wallace,linda.23-58

Recd County  
Joe Gonzales, Clerk  
Instrument 88320623  
10/30/2023 @ 12:30:44 PM  
COUNTY DEPOSITION ORDER  
Book 77 @ Page 823  
Pages Recorded 2



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE  
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK  
COURTHOUSE ANNEX  
317 MARKET STREET  
PARKERSBURG, WV 26101

PHONE (304) 424-1776  
FAX (304) 424-1785

October 26, 2023

Wood County Commission  
Wood County Courthouse  
Parkersburg, WV 26101

Dear Commissioner:

Effective November 6, 2023, please place JOHN WOODS on my payroll as an Assistant Prosecutor at the salary of \$65,000.00 a year with full benefits.

This should be taken out of Line Item #1-405-10-181, Assistant Prosecutors.

Thank you for your assistance in this matter.

Sincerely,

Patrick Lefebure  
Prosecuting Attorney

POL/rh

RECEIVED  
OCT 20 2023  
County Commission  
Wood County  
Joe Gonzales, Clerk  
Instrument 88320571  
10/26/2023 @ 01:53:15 PM  
COUNTY COMMISSION ORDER  
Book 77 @ Page 819  
Pages Recorded 1



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5224	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	10/27/2023	4,740.00	

GENERAL FUND Bank Id 101 Totals 4,740.00

Report Totals 4,740.00