

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 6, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of October 19, 23, 26, 30, 2023 and November 2, 2023.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real and personal property. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission approved the hiring of Sierra Widener as an E-911 employee and Tessa Hickman as a substitute crossing guard.

At 9:45 A.M., Lindsey Piersol from the Wood County Development Authority met with the County Commission and requested they apply for the Local Economic Development Grant. After discussion, the County Commission approved the Resolution. A copy is attached to these minutes and shall be made a part thereof.

At 10:00 A.M., did hereby open sealed bids for twelve (12) high-end personal computers (PCs) for the Wood County E-911 Center. Said sealed bids were received from:

Platinum Micro
15815 Monte St #F103
Sylmar, CA 91342

Bid Price \$46,748.00

MRA International
295 Morris Ave, Suite 101
Long Branch, NJ 07740-6515

Bid Price \$23,917.80

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE the bids for review. (Order C/164)

At 10:05 A.M., the County received no bids for the Network Time Clock for the Wood County E-911 Center. (Order C/163)

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:12 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

C/163 and C/164

APPROVED:

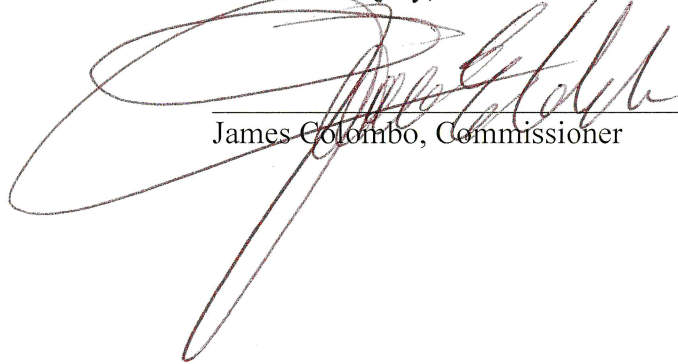
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held November 6, 2023

Please Print

1.	Roger Conley
2.	Lindsey Piersol
3.	Jonny C. Woods II
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

November 6, 2023
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Tessa M. Hickman as a substitute crossing guard - \$10.00/hr	
	Consider Request to Hire Sierra D. Widener as a Full-Time Telecommunicator for the E-911 Center - \$38,118.08/yr	
9:45 A.M.	Consider Resolution for the Local Economic Development Grant application	Lindsey Piersol, Wood County Development Authority
10:00 A.M.	Bid Opening – 12 High End PCs for Zuercher CAD Dispatch and ARC GIS Mapping for the E-911 Center	
10:05 A.M.	Bid Opening – Network Time Clock for the E-911 Center	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

NOVEMBER 6, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION



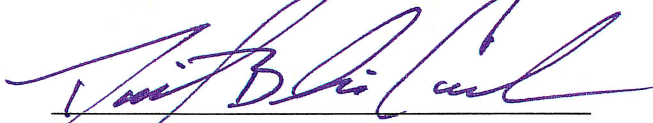
A RESOLUTION AFFIRMING THE WOOD COUNTY DEVELOPMENT AUTHORITY AS THE LEAD ECONOMIC DEVELOPING ORGANIZATION REPRESENTING THE WOOD COUNTY COMMISSION.

IT IS HEREBY RESOLVED, that the County Commission of Wood County, after review and deliberation, does affirm its interest in participating actively in the Local Economic Development Grant Program as sponsored and implemented by the West Virginia Development Office.

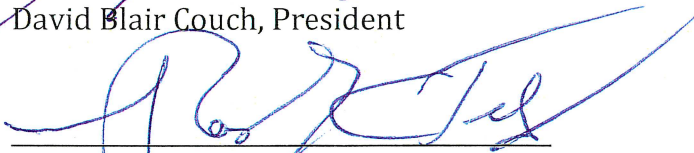
IT IS FURTHER RESOLVED, that the Commission assign to the Wood County Development Authority the responsibility for the pursuit of certification and the preparation of any documentation considered relevant to the attainment and retention of this worthy and valued community status.

APPROVED:

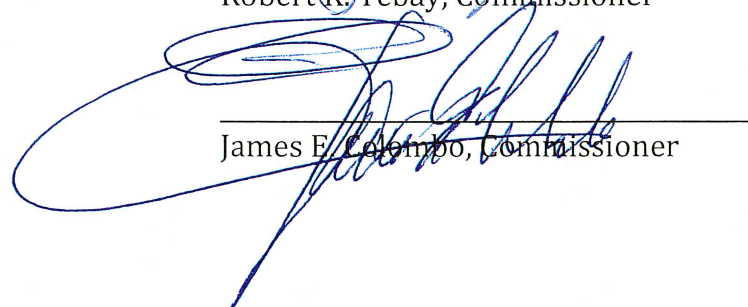
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James F. Colombo, Commissioner

NOVEMBER 6, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

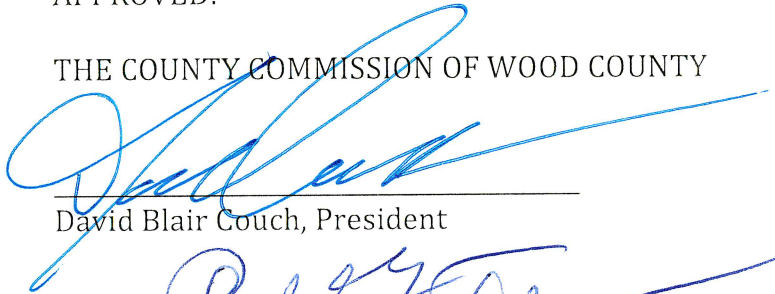
IN RE: THE COUNTY COMMISSION RECEIVED NO BIDS FOR THE
NETWORK TIME CLOCK FOR THE E-911 CENTER.

ORDER

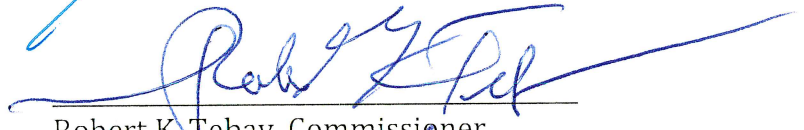
On this date, the County Commission of Wood County, at 10:05 A.M., did hereby
RECEIVE no bids for the Network Time Clock to be utilized by the Wood County E-911
Center. Said request for bids was pursuant to a Legal Notice appearing in the Parkersburg
News and Sentinel on October 23, 2023 and October 30, 2023.

APPROVED:

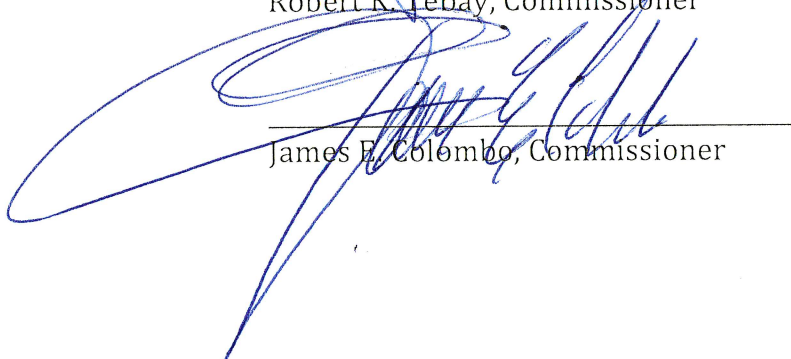
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/163

Wood County
Joe Gonzales, Clerk
Instrument 8832108
11/06/2023 @ 01:43:35 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 874
Pages Recorded 1

NOVEMBER 6, 2023

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
THE PERSONAL COMPUTERS FOR THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby open sealed bids for twelve (12) high-end personal computers (PCs) for the Wood County E-911 Center. Said sealed bids were received from:

Platinum Micro
15815 Monte St #F103
Sylmar, CA 91342

Bid Price \$46,748.00

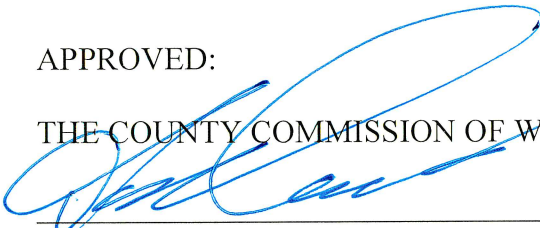
MRA International
295 Morris Ave, Suite 101
Long Branch, NJ 07740-6515

Bid Price \$23,917.80

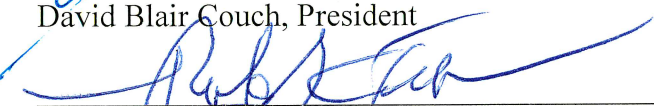
The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE the bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88321007
11/06/2023 @ 01:39:12 PM
COUNTY COMMISSION ORDER
Book 77 & Page 875
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
Tax Ticket: **300000028**
Tax Year: **2023**

Upon the application of **FLEAK WAYNE A** whose address is **4262 NEW ENGLAND RIDGE RD WASHINGTON, WV 26181-5331** aggrieved by an erroneous assessment in ~~4262 NEW ENGLAND RIDGE RD WASHINGTON, WV 26181-5331~~, in the County of Wood, for the **2023** tax year.
WEEK DISTRICT

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2023** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The Polaris was valued @27405 when value is 1179.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
3	68697	26226	42471

Tax Value Table

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
3	1514.58	578.22	936.36

see attached

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *November 6, 2023*

October 25, 2023 - MC

RECEIVED

OCT 26 2023

County Commission

RECEIVED

NOV 03 2023

County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88320763
11/06/2023 @ 10:17:58 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 843
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
 Tax Ticket: **500000136**
 Tax Year: **2022**

Upon the application of **COOK DANNY L**
COOK DORIS M whose address is **17 WHARTON DR PARKERSBURG, WV 26104-8411** aggrieved by an
 erroneous assessment in ~~17 WHARTON DR PARKERSBURG, WV 26104-8411~~, in the County of Wood, for
 the 2022 tax year. **PARKERSBURG CITY DISTRICT**

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said
 erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the
 property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future
 taxes payable.

The utility trailer was taxed on ticket #308014.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
4	2580	2580	0

Tax Value Table

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
4	76.30	76.30	.00

Doris M Cook

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission
 did approve this exoneration on **November 6, 2023**

October 26, 2023 - MC

RECEIVED
OCT 26 2023
 County Commission

RECEIVED
NOV 03 2023
 County Commission

Wood County
 Joe Gonzales, Clerk
 Instrument 88320764
 11/06/2023 @ 10:21:45 AM
 COUNTY COMMISSION ORDER
 Book 77 @ Page 844
 Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
Tax Ticket: **409719** ✓
Tax Year: **2023** ✓

Upon the application of **RENT-A-CENTER INC** #04773 whose address is **PO BOX 52427 ATLANTA, GA 30355** aggrieved by an erroneous assessment in **PO BOX 52427 ATLANTA, GA 30355**, in the County of Wood, for the **2023** tax year.
PARKERSBURG CITY DISTRICT

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2023** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Amended Commercial Business Personal Property Return

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
4	527167	160745	366422

Tax Value Table

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
4	15576.32	4749.56	10826.76

Inere Cataldo
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on November 6, 2023.

October 11, 2023 - SE

RECEIVED

OCT 26 2023

County Commission

RECEIVED

NOV 03 2023

County Commission

Wood County
Joe Gonzales, Clerk
Instrument 98320766
11/06/2023 @ 10:23:34 AM
COUNTY COMMISSION ORDER
Book 77 @ Page 845
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
 Tax Ticket: **308014** ✓
 Tax Year: **2022** ✓

Upon the application of **COOK DANNY L**
COOK DORIS M whose address is **17 WHARTON DR PARKERSBURG, WV 26104-8411** aggrieved by an
 erroneous assessment in ~~17 WHARTON DR PARKERSBURG, WV 26104-8411~~, in the County of Wood, for
 the **2022** tax year. *PARKERSBURG CITY DISTRICT*

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said
 erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the
 property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future
 taxes payable.

Data Entry Error *'19 CAMP NEEDS REMOVED*

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
4	27735	10680	17055

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
4	820.38	315.90	504.48

Doris Cook

Taxpayer

[Signature]

Prosecutor

Dave Nohle

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission
 did approve this exoneration on *November 6, 2023*

August 1, 2022 - DG

RECEIVED

OCT 26 2023

County Commission

RECEIVED

NOV 03 2023

County Commission

Wood County
 Joe Gonzales, Clerk
 Instrument 88320768
 11/06/2023 @ 10:24:58 AM
 COUNTY COMMISSION ORDER
 Book 77 @ Page 946
 Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**
 Tax Ticket: **20981**
 Tax Year: **2023**

Upon the application of **KISHANPOOJA CORPORATION** whose address is **1954 7TH ST PARKERSBURG, WV 26101** aggrieved by an erroneous assessment in **05 PARKERSBURG 73 0123 0000 0000**, in the County of Wood, for the **2023** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2023** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

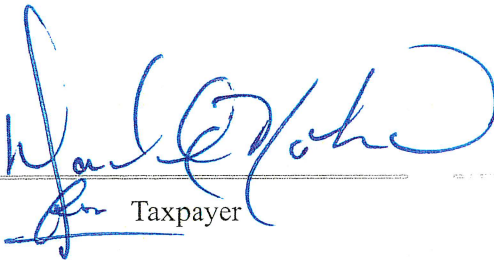
Property was obtained by Urban Renewal

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

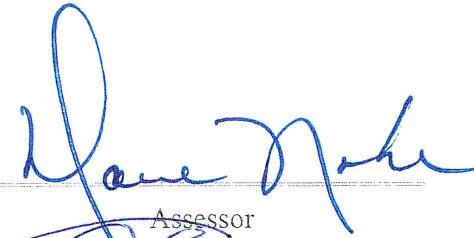
Assessment Table

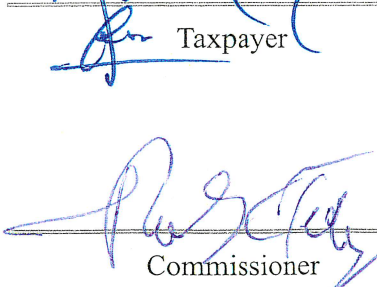
Tax Value Table

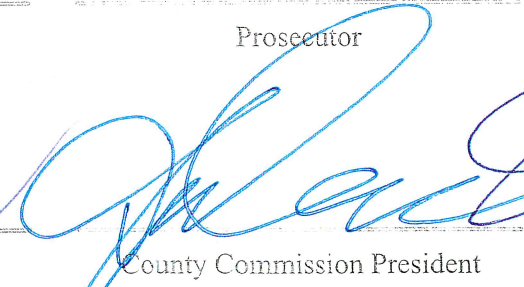
Assessed	Reduction	New	Tax Full Year	Reduction	New
210780	210780	0	6227.96	6227.96	.00

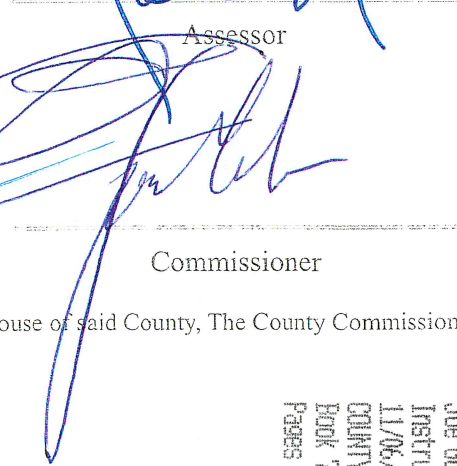

 Taxpayer

all
 Prosecutor


 Assessor


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on November 6, 2023

October 30, 2023 - CM

RECEIVED
 OCT 20 2023
 County Commission

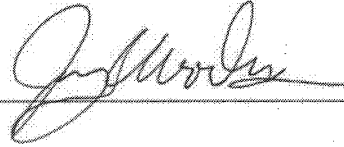
RECEIVED
 NOV 03 2023
 County Commission

Wood County
 Joe Gonzales, Clerk
 Instrument 88320769
 11/06/2023 @ 10:26:58 AM
 COUNTY COMMISSION ORDER
 Book 77 @ Page 847
 Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, John Woods, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Prosecuting Attorney in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 6th day of November, 2023.



County Commission of Wood County

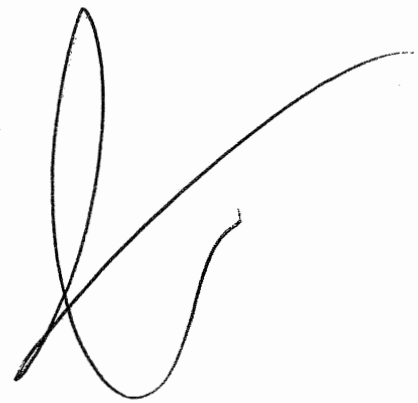
Wood County
Joe Gonzales, Clerk
Instrument 88320737
11/06/2023 @ 02:52:14 PM
COUNTY COMMISSION ORDER
Book 77 @ Page 831
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8631	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	11/01/2023	76,384.10	

ASSESSOR'S VALUATION Bank Id 156 Totals

76,384.10

A handwritten signature in black ink, appearing to be 'M. J. ...', written over a diagonal line.A large, stylized handwritten signature in black ink, possibly 'K. ...', written below the first signature.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8812	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	11/01/2023	180,807.52	
E-911 FUND Bank Id 107 Totals					<u>180,807.52</u>	

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5227	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	11/01/2023	368,791.20	

GENERAL FUND Bank Id 101 Totals 368,791.20

Report Totals 368,791.20

