

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 11, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT - absent  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Wendy Shriver and Tres Ross from the Discovery World on Market. They gave the County Commission an update and stated their expectations of success have been exceeded over the past year. They also mentioned they are in the middle of a capital campaign to renovate the theater on the 4<sup>th</sup> floor and would appreciate any assistance the County Commission may be able to provide.

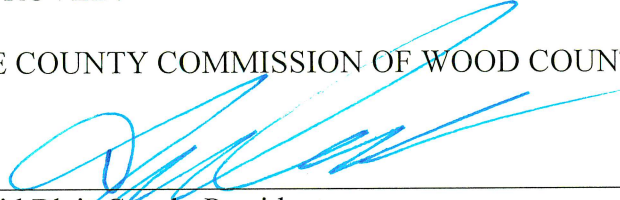
Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:03 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

No Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James Colombo, Commissioner

Wood County Commission Meeting  
Held December 11, 2023

**Please Print**

1.	Wendy Shriver
2.	Tres Ross
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Wood County Commission  
Agenda

December 11, 2023  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Update on Discovery World on Market	Wendy Shriver
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.**

**Budget revisions**

**Purchase orders and requisitions**

**Revisions, reimbursement requests, resolutions and correspondence for grants**

**Grant disbursements to other entities**

**Invoices for expenditures to be paid**

**Reimbursements for travel expenses**

**Bid specifications and procedures for bids previously authorized by the Commission**

**Monthly Hotel Occupancy Tax Collection disbursements**

**Disbursements for previously approved Innovative Programming Grants**

**Tax refunds, exonerations, improprieties and consolidations**

**Probate items, including settlements, petitions and Fiduciary Commissioner reports**

**General Fund disbursements to entities**

**Funding requests from local organizations by written form**

**Payroll modification as submitted by elected officials**

# DISCOVERY WORLD ON MARKET

# Holiday

# NEWSLETTER



## HOW WE ARE DOING

- Over 42,000 visitors to date
- Visitors from 29 states since we began tracking in July
- Hosted over 75 field trips
- Employ 5 full-time and 27 part-time staff
- Capital campaign underway for theatre renovations to 4th floor

## PROGRAMS WE OFFER

- Summer STEAM Camps
- Various STEAM classes and programs
- A pre-K type STEM class for 2 - 5 year olds
- Special Events, such as Back to School Bash, Holiday Family Fund Day
- Makerspace classes
- Adult "After Hours" events



- WON THE BELPRE AREA CHAMBER OF COMMERCE 2023 IMPACT AWARD
- WON THE JAMES P. VAUGHN HISTORICAL PRESERVATION AWARD
- RECIPIENT OF A \$300K FEDERAL EARMARK FOR OUR "LIGHTS, CAMERA, ACTION" CAPITAL CAMPAIGN FOR THEATRE RENOVATIONS

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1319	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	12/07/2023	1,433.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					1,433.00	
Report Totals					1,433.00	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5263	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	12/07/2023	21,302.00	
GENERAL FUND Bank Id 101 Totals					<u>21,302.00</u>	
Report Totals					<u>21,302.00</u>	

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