

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 14, 2023

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of November 6, 9, 13, 16, 20, 27, 30 and December 4, 7 and 11, 2023.

**AGENDA AND DISCUSSION ITEMS**

The 9:30 A.M. meeting with the Mid-Ohio Valley Regional Council was rescheduled for December 18, 2023.

At 9:32 A.M., Sheriff Woodyard introduced Jerry Brandsasse, Director, Court and Support Services, to the County Commission and explained his function in the Department.

At 10:00 A.M., the County Commission toured the new Resiliency Center to view the progress of the construction.

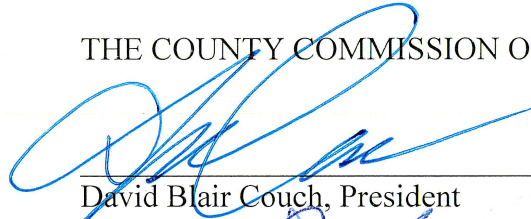
Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:48 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

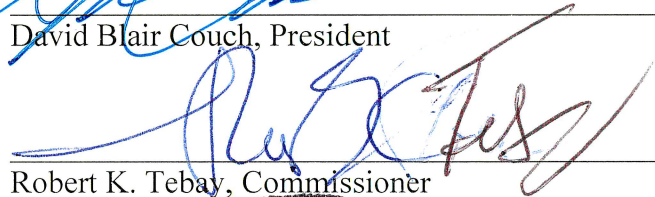
No Orders

APPROVED:

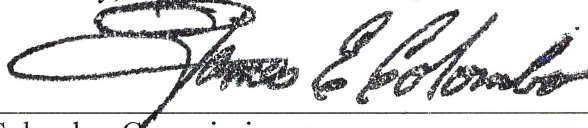
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held December 14, 2023

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Wood County Commission  
Agenda

December 14, 2023  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M. <i>RESCHEDULED</i>	Update on the Mid-Ohio Regional Council	Dana Tackett & Caroline Stewart
10:00 A.M.	Tour new Resiliency Center	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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<b>Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.</b>
<b>Budget revisions</b>
<b>Purchase orders and requisitions</b>
<b>Revisions, reimbursement requests, resolutions and correspondence for grants</b>
<b>Grant disbursements to other entities</b>
<b>Invoices for expenditures to be paid</b>
<b>Reimbursements for travel expenses</b>
<b>Bid specifications and procedures for bids previously authorized by the Commission</b>
<b>Monthly Hotel Occupancy Tax Collection disbursements</b>
<b>Disbursements for previously approved Innovative Programming Grants</b>
<b>Tax refunds, exonerations, impropers and consolidations</b>
<b>Probate items, including settlements, petitions and Fiduciary Commissioner reports</b>
<b>General Fund disbursements to entities</b>
<b>Funding requests from local organizations by written form</b>
<b>Payroll modification as submitted by elected officials</b>

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5266	DENTAL	RENAISSANCE	REGULAR	12/12/2023	1,057.34	
176898	10-42	10-42 TACTICAL	REGULAR	12/12/2023	125.75	
176899	AAP	ADVANCE AUTO PARTS	REGULAR	12/12/2023	191.80	
176900	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	12/12/2023	232.95	
176901	ARTSBRIDG	ARTSBRIDGE	REGULAR	12/12/2023	465.90	
176902	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	12/12/2023	174.71	
176903	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	12/12/2023	116.48	
176904	BOSOLIND	BOSO LINDSEY A	REGULAR	12/12/2023	389.26	
176905	BRANGERA	GERALD BRANDSASSE	REGULAR	12/12/2023	96.28	
176906	DOMINIONH	DOMINION HOPE	REGULAR	12/12/2023	4,156.15	
176907	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	12/12/2023	267.37	
176908	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	12/12/2023	53.03	
176909	FRONTIER	FRONTIER	REGULAR	12/12/2023	2,677.69	
176910	INSIGHT	INSIGHT	REGULAR	12/12/2023	58.66	
176911	ITECH	ITECH	REGULAR	12/12/2023	302.99	
176912	JOHNSONCO	JOHNSON CONTROLS, INC.	REGULAR	12/12/2023	1,086.62	
176913	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	12/12/2023	8.81	
176914	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	12/12/2023	232.95	
176915	KESTERSON	KESTERSON CLEANERS	REGULAR	12/12/2023	288.71	
176916	LEXIS	LEXIS NEXIS	REGULAR	12/12/2023	591.71	
176917	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	12/12/2023	30.00	
176918	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	12/12/2023	130.00	
176919	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/12/2023	12,585.97	
176920	OIL	OIL AND GAS MUSEUM	REGULAR	12/12/2023	349.43	
176921	P-ART	PARKERSBURG ART CENTER	REGULAR	12/12/2023	349.43	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
176922	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	12/12/2023	582.38	
176923	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	12/12/2023	8,816.54	
176924	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	12/12/2023	29,118.95	
176925	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	12/12/2023	116.48	
176926	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	12/12/2023	137,451.32	
176927	S W RESOU	S W RESOURCES	REGULAR	12/12/2023	4,575.16	
176928	SMOOT	SMOOT THEATER	REGULAR	12/12/2023	675.56	
176929	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	12/12/2023	1,152.25	
176930	SUTTER	SUTTER ROOFING & METAL COMPANY, INC.	REGULAR	12/12/2023	88,400.00	
176931	TAYLOR'S D	TAYLOR'S DISPOSAL INC	REGULAR	12/12/2023	217.79	
176932	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	12/12/2023	155.20	
176933	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	12/12/2023	2,885.55	
176934	USPS	UNITED STATES POSTAL SERVICE	REGULAR	12/12/2023	226.00	
176935	VERIZONW	VERIZON WIRELESS	REGULAR	12/12/2023	937.45	
176936	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	12/12/2023	256.25	
176937	WATERBOY	WATERBOY LLC	REGULAR	12/12/2023	30.00	
176938	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	12/12/2023	116.48	
176939	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	12/12/2023	10,482.82	
176940	WORKINGMA	WORKINGMAN'S STORE	REGULAR	12/12/2023	592.00	
176941	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	12/12/2023	270.00	
176942	WVDOT	WV DEPARTMENT OF TRANSPORTATION	REGULAR	12/12/2023	67,500.00	
176943	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	12/12/2023	873.57	
176944	WVU EXT	WEST VIRGINIA UNIVERSITY	REGULAR	12/12/2023	2,500.00	
176945	ZIRKLE	EMMA ZIRKLE, ERO	REGULAR	12/12/2023	207.90	

**GENERAL FUND Bank Id 101 Totals**

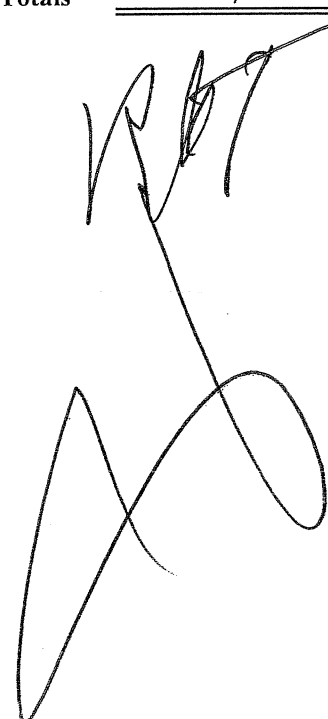
384,159.64

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8843	CINTAS	CINTAS CORPORATION	REGULAR	12/12/2023	55.89	
8844	FRONTIER	FRONTIER	REGULAR	12/12/2023	158.24	
8845	SEGRA	SEGRA	REGULAR	12/12/2023	837.15	
8846	WVUMED	WVU MEDICAL CORP OR UNIVERSITY HEALTH	REGULAR	12/12/2023	25.00	

E-911 FUND Bank Id 107 Totals

1,076.28

A large, stylized handwritten signature in black ink, appearing to be 'W. J. ...', is written over the right side of the page, partially overlapping the 'Check Amount' column of the table and the 'E-911 FUND Bank Id 107 Totals' text.



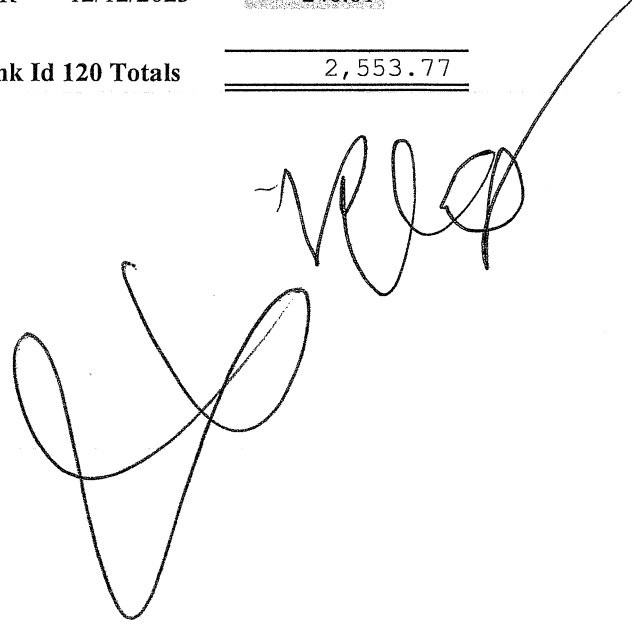
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3680	BIINCORP	BI INCORPORATED	REGULAR	12/12/2023	5,591.30	
3681	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	12/12/2023	930.00	
HOME CONFINEMENT Bank Id 108 Totals					6,521.30	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3322	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/12/2023	930.00	
3323	DOMINIONH	DOMINION HOPE	REGULAR	12/12/2023	79.95	
3324	ELITE PEST	ELITE PEST MANAGEMENT	REGULAR	12/12/2023	125.00	
3325	FRONTIER	FRONTIER	REGULAR	12/12/2023	230.95	
3326	LIBERTY	LIBERTY MUTUAL INSURANCE	REGULAR	12/12/2023	183.00	
3327	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	12/12/2023	175.16	
3328	MONPOWER	MON POWER	REGULAR	12/12/2023	583.10	
3329	UNION WIL	UNION WILLIAMS PSD	REGULAR	12/12/2023	246.61	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					2,553.77	



A large, stylized handwritten signature in black ink, appearing to read 'V. W. ...', is written over the bottom right portion of the table and extends into the white space below it.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8641	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	12/12/2023	92.07	
8642	DOMINIONH	DOMINION HOPE	REGULAR	12/12/2023	322.69	
8643	PHARCHEM	PHARMCHEM INC	REGULAR	12/12/2023	159.75	
8644	RICHCHAD	RICHARDS CHAD E.	REGULAR	12/12/2023	48.47	
8645	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	12/12/2023	31.44	
8646	SWC	SHERIFF OF WOOD COUNTY	REGULAR	12/12/2023	12,799.60	
8647	WOOD CO W	WOOD COUNTY WASTE	REGULAR	12/12/2023	170.17	

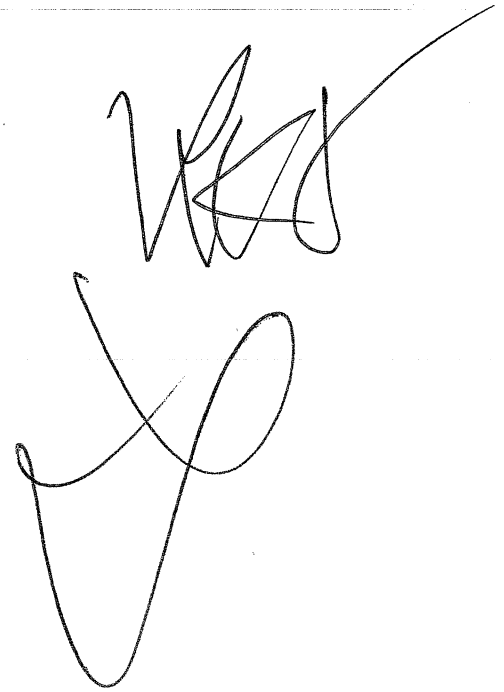
**COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals**

13,624.19

*[Handwritten Signature]*  
*[Large Scribble]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1052	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	12/12/2023	766,017.90	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>766,017.90</u>	
Report Totals					<u>1,173,953.08</u>	

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# Check Register Report for Wood County Commission


Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5267	CHILD	CHILD SUPPORT ENF DIV	REGULAR	12/15/2023	737.08	
5268	EMPOWER	EMPOWER RETIREMENT	REGULAR	12/15/2023	75.00	
5269	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	12/15/2023	104,660.49	
5270	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	12/15/2023	1,919.00	
176946	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	12/15/2023	51.00	

PAYROLL FUND Bank Id 101 Totals

107,442.57

Report Totals

107,442.57



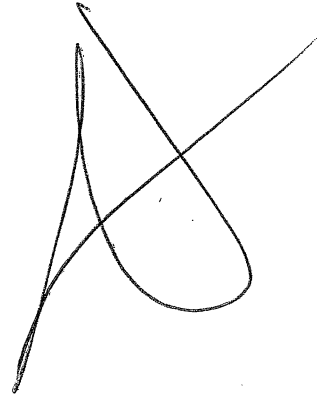
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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
176897	U S BANK	U.S. BANK	REGULAR	12/11/2023	15,021.26	

GENERAL FUND Bank Id 101 Totals

15,021.26

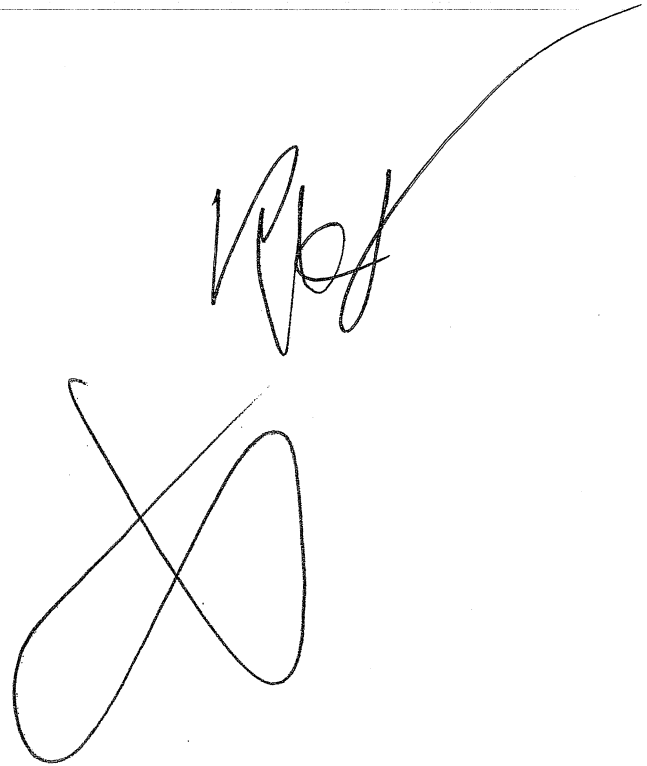


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8842	U S BANK	U.S. BANK	REGULAR	12/11/2023	1,900.03	

E-911 FUND Bank Id 107 Totals

1,900.03

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8642	U S BANK	U.S. BANK	REGULAR	12/11/2023	1,481.34	

ASSESSOR'S VALUATION Bank Id 156 Totals

1,481.34

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8640	U S BANK	U.S. BANK	REGULAR	12/11/2023	2,159.32	

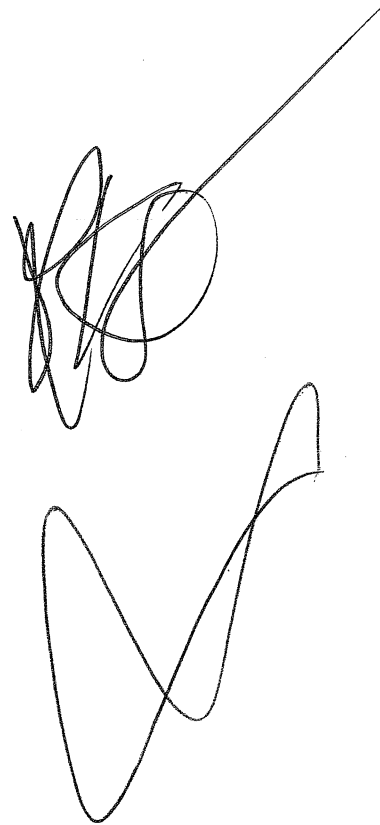
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

2,159.32

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5264	MONPOWER	MON POWER	REGULAR	12/08/2023	19,757.26	
5265	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	12/08/2023	5,255.76	
GENERAL FUND Bank Id 101 Totals					25,013.02	
Report Totals					25,013.02	

A large, handwritten signature or scribble in black ink, consisting of several overlapping loops and a long diagonal line extending upwards and to the right.