

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 25, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved an Erroneous Assessment application in regard to personal property. A copy is attached to these minutes and shall be made a part thereof.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of January 11 and 18, 2024.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Jeremy Cross, Wood County Parks Director, met with the County Commission to inform them of an overland trail system they are considering at Mountwood Park. Mark Lewis, Director of the Convention and Visitors Bureau, was also in attendance to support the project.

At 10:21 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made

unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. The said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:27 o'clock A.M. (Order A/2895)

At 10:30 A.M, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded Robert K. Tebay and made unanimous by David Blair Couch, reappointed Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau. The new term will expire December 31, 2024. (Order A/2896)

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:42 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

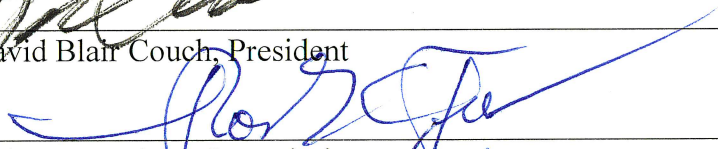
A/2896, A/2895

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 25, 2024

Please Print

1.	<i>Jeremy Cross</i>	<i>Wood Co Parks Director</i>
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Wood County Commission
Agenda

January 25, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M	Consider reappointing Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal**
Tax Ticket: **306213**
Tax Year: **2022**

Upon the application of **TURNER DAVID L**
TURNER LINDA B whose address is **227 E LUBECK HILLS DR WASHINGTON, WV 26181-6202**
aggrieved by an erroneous assessment in ~~227 E LUBECK HILLS DR WASHINGTON, WV 26181-6202~~, in
the County of Wood, for the **2022** tax year. *TAKING DISTRICT*

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Chevy Corvette was over valued.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Class	Original	Reduction	New
1	0	0	0
2	0	0	0
3	9644	6000	3644

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
3	212.94	132.48	80.46

David L. Turner
Linda B. Turner

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

304.863.6701

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *January 25, 2024.*

January 8, 2024 - MC

RECEIVED

JAN 22 2024

County Commission *os*

RECEIVED

JAN 24 2024

County Commission *os*

Wood County
Joe Gonzales, Clerk
Instrument 88325459
01/25/2024 @ 10:23:43 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 227
Pages Recorded 1

JANUARY 25, 2024

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 25th day of October, 2023, at 10:21 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator.

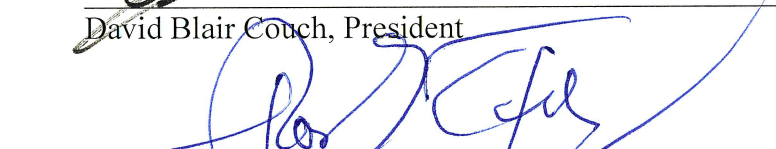
All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:27 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2895

Wood County
Joe Gonzales, Clerk
Instrument 88325697
01/25/2024 @ 01:59:51 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 236
Pages Recorded 1

JANUARY 25, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

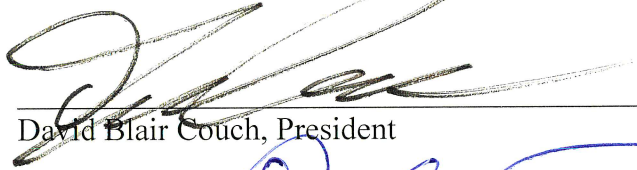
IN RE: THE COUNTY COMMISSION REAPPOINTED PATSY HARDY
TO THE PARKERSBURG/WOOD COUNTY CONVENTION AND
VISITORS BUREAU.

ORDER

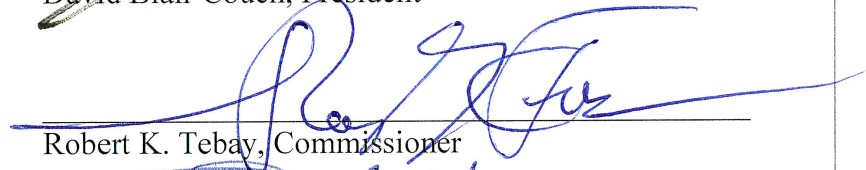
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded Robert K. Tebay and made unanimous by David Blair Couch, reappointed Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau. The new term will expire December 31, 2024.

APPROVED:

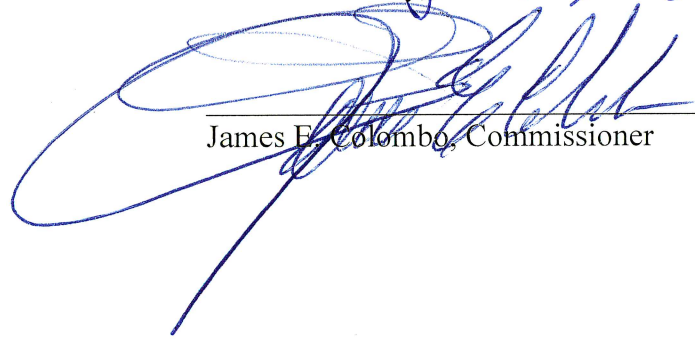
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2896

Wood County
Joe Gonzales, Clerk
Instrument 88325696
01/25/2024 @ 01:56:10 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 235
Pages Recorded 1



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

January 24, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commission:

Noelle Aldridge will be on the payroll as a Deputy County Clerk in the Recording Office, effective Thursday, February 1, 2024.

He will be paid one thousand five hundred sixty (\$1,560.00) dollars per pay. Her salary will be charged to line item #1-402-10-103.

Sincerely,

Joe Gonzales, Clerk
Wood County Commission

JG:bj

RECEIVED
JAN 24 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88325699
01/25/2024 @ 02:09:54 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 237
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5301	DENTAL	RENAISSANCE	REGULAR	01/23/2024	2,207.52	
177095	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/23/2024	4,813.32	
177096	B&D GLASS	B&D GLASS	REGULAR	01/23/2024	450.00	
177097	CWS	CWS	REGULAR	01/23/2024	210.90	
177098	J&MTREE	J & M TREE SERVICE	REGULAR	01/23/2024	2,400.00	
177099	LAMP	LAMP PESTPROOF	REGULAR	01/23/2024	95.00	
GENERAL FUND Bank Id 101 Totals					10,176.74	



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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8678	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/23/2024	100.00	
8679	DIV CRIMI	DIVISION OF ADMINISTRATIVE SERVICES	REGULAR	01/23/2024	80.00	
8680	LAMP	LAMP PESTPROOF	REGULAR	01/23/2024	128.40	
8681	MONPOWER	MON POWER	REGULAR	01/23/2024	91.35	
8682	PHARCHEM	PHARMCHEM INC	REGULAR	01/23/2024	63.90	
8683	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	01/23/2024	33.90	
8684	VERIZONW	VERIZON WIRELESS	REGULAR	01/23/2024	238.40	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					735.95	
Report Totals					10,912.69	



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Check Register Report for Wood County Commission

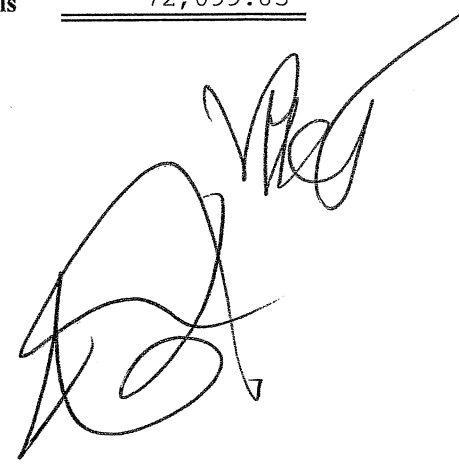
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
177054	10-42	10-42 TACTICAL	REGULAR	01/19/2024	2,109.14	
177055	AAP	ADVANCE AUTO PARTS	REGULAR	01/19/2024	804.92	
177056	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/19/2024	143.35	
177057	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/19/2024	286.70	
177058	ASTORGBODY	ASTORG BODY SHOP	REGULAR	01/19/2024	2,413.77	
177059	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	01/19/2024	20.13	
177060	BATTERIES	BATTERIES DIRECT	REGULAR	01/19/2024	72.00	
177061	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/19/2024	107.51	
177062	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/19/2024	71.68	
177063	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/19/2024	16.00	
177064	CWS	CWS	REGULAR	01/19/2024	350.00	
177065	FRONTIER	FRONTIER	REGULAR	01/19/2024	525.00	
177066	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/19/2024	17.00	
177067	HUMANE SO	HUMANE SOCIETY	REGULAR	01/19/2024	22,583.33	
177068	INSIGHT	INSIGHT	REGULAR	01/19/2024	1,474.74	
177069	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/19/2024	143.35	
177070	JUST SEW	JUST SEW PEACHY	REGULAR	01/19/2024	78.00	
177071	LAMP	LAMP PESTPROOF	REGULAR	01/19/2024	265.00	
177072	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/19/2024	761.00	
177073	MOVRC	MID-OHIO VALLEY REGIONAL COUNCIL	REGULAR	01/19/2024	750.00	
177074	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	01/19/2024	175.23	
177075	OIL	OIL AND GAS MUSEUM	REGULAR	01/19/2024	215.03	
177076	P-ART	PARKERSBURG ART CENTER	REGULAR	01/19/2024	215.03	
177077	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/19/2024	358.38	
177078	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/19/2024	17,918.78	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
177079	PERRYASSOC	PERRY & ASSOCIATES, CPA'S A.C.	REGULAR	01/19/2024	4,720.00	
177080	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/19/2024	71.68	
177081	ROBERTSON HV	ROBERTSON HVAC	REGULAR	01/19/2024	360.79	
177082	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	01/19/2024	166.35	
177083	SMOOT	SMOOT THEATER	REGULAR	01/19/2024	415.72	
177084	STATE JOURNAL	THE STATE JOURNAL	REGULAR	01/19/2024	60.00	
177085	STUARTOIL	STUART OIL COMPANY	REGULAR	01/19/2024	752.19	
177086	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/19/2024	296.30	
177087	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/19/2024	3,184.04	
177088	USPS	UNITED STATES POSTAL SERVICE	REGULAR	01/19/2024	500.00	
177089	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/19/2024	157.69	
177090	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/19/2024	71.68	
177091	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/19/2024	6,450.76	
177092	WV ASSOC C	WV ASSOCIATION OF CIRCUIT CLERKS	REGULAR	01/19/2024	300.00	
177093	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	01/19/2024	2,180.00	
177094	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/19/2024	537.56	

GENERAL FUND Bank Id 101 Totals

72,099.83



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8873	RELIANTPOWER	RELIANT POWER MANAGEMENT LLC	REGULAR	01/19/2024	4,636.06	
E-911 FUND Bank Id 107 Totals					<u>4,636.06</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3682	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	01/19/2024	895.00	
HOME CONFINEMENT Bank Id 108 Totals					<u>895.00</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3363	ACTIVE911	ACTIVE911 INC	REGULAR	01/19/2024	540.00	
3364	AMERIGAS	AMERIGAS	REGULAR	01/19/2024	197.79	
3365	ARMAND	ARMAND ADVERTISING LLC	REGULAR	01/19/2024	1,799.00	
3366	ARMSTRONG GR	ARMSTRONG	REGULAR	01/19/2024	3.05	
3367	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	01/19/2024	16,630.00	
3368	BANKCARD	BANKCARD CENTER	REGULAR	01/19/2024	366.51	
3369	DOMINIONH	DOMINION HOPE	REGULAR	01/19/2024	418.96	
3370	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	01/19/2024	192.04	
3371	LUBECKVFD	LUBECK VFD	REGULAR	01/19/2024	288.23	
3372	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	01/19/2024	1,452.54	
3373	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/19/2024	2,445.00	
3374	MODERNM	MODERN MARKETING	REGULAR	01/19/2024	2,147.94	
3375	MONPOWER	MON POWER	REGULAR	01/19/2024	352.73	
3376	PEOPLES B	PEOPLES BANK	REGULAR	01/19/2024	12,187.31	
3377	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	01/19/2024	235.20	
3378	TANNER COM	TANNER COMMUNICATIONS, LLC	REGULAR	01/19/2024	1,850.00	
3379	UNION WIL	UNION WILLIAMS PSD	REGULAR	01/19/2024	228.38	
3380	VOYAGER	VOYAGER	REGULAR	01/19/2024	459.51	
3381	WM	WASTE MANAGEMENT OF WV INC	REGULAR	01/19/2024	54.50	

FIRE SERVICE FEE Bank Id 120 Totals

41,848.69

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8649	GLOBAL S	GLOBAL SCIENCE & TECH INC	REGULAR	01/19/2024	1,200.00	
ASSESSOR'S VALUATION Bank Id 156 Totals					<u>1,200.00</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8673	JACKSON COUN1	JACKSON COUNTY PROPERTIES. LLC	REGULAR	01/19/2024	1,030.00	
8674	LANCE	PHYLISS LANCE	REGULAR	01/19/2024	550.00	
8675	MOUNTAINEER 1	MOUNTAINEER MECHANICAL	REGULAR	01/19/2024	10,634.00	
8676	WCC	WOOD COUNTY COMMISSION	REGULAR	01/19/2024	1,725.00	
8677	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	01/19/2024	1,735.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					15,674.00	



Two handwritten signatures are present in the lower right quadrant of the page. The upper signature is more complex and appears to be a full name or title, while the lower signature is a stylized, cursive mark.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1057	ZMM	ZMM INC	REGULAR	01/19/2024	6,021.44	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>6,021.44</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
389	ZMM	ZMM INC	REGULAR	01/19/2024	560.00	

SPECIAL BLDG FUND Bank Id 244 Totals

560.00

Report Totals

142,935.02

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