

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 22, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Bob Enoch, Wood County Historical Society Directory, met with the County Commission to update them on the County cemetery. A copy of what was discussed is attached to these minutes and shall be made a part thereof.

At 9:45 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPROVE Lewis Rexroad and Roger Tuck to serve as Ballot Commissioners for Wood County as submitted by Joe Gonzales, County Clerk of Wood County. The terms will last for two years beginning on February 1, 2024. Said Approval is pursuant to West Virginia State Code Section 3-1-19. (Order A/2886)

The County Commission of Wood County, upon a motion made by James Colombo, seconded by David Blair Couch and passed, did hereby ORDER the adoption of an Emergency Absentee Voting Policy. West Virginia State Code §3-3-5c authorizes the County Commission

to adopt a policy extending emergency absentee voting procedures in their County. The following policy is hereby adopted by this County Commission: A person qualified to vote an absent voter's ballot as defined by West Virginia Code §3-3-1 and who is confined or expects to be confined on the day of the election in: *Hospitals within Washington County, Ohio, Jackson County, West Virginia, and within thirty-five miles of the county seat. Duly Licensed Health Care Facilities within Wood County. Nursing Homes within Wood County.* A copy of the Order that was prepared shall be sent to the Secretary of State Office. (Order A/2884)

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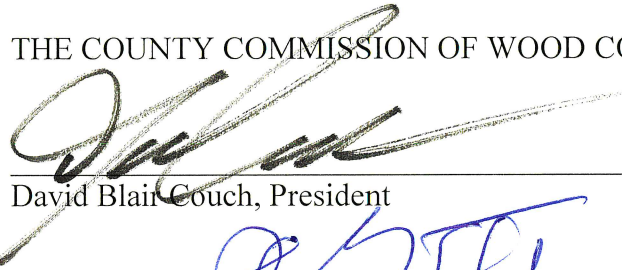
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ORDERS APPROVED AND ATTACHED TO THESE MINUTES

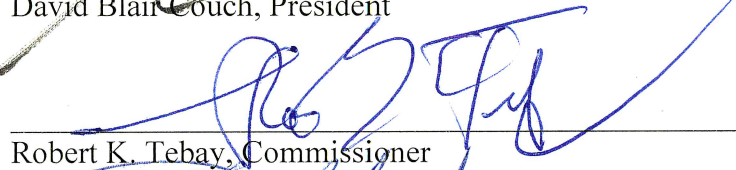
A/2884, A/2886, A/2887, A/2889, A/2890, A/2891, A/2892, A/2893, A/2894

APPROVED:

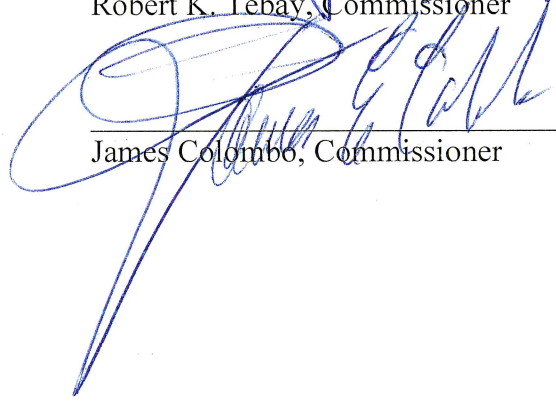
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 22, 2024

Please Print

1. Dana Tackett - MOVRC
2. Caroline Stewart - MOVRC
3. Bob Enoch - WCLPS
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Wood County Commission
Agenda

January 22, 2024
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

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9:35 A.M.	Consider approving Emergency Absentee Voting Commissioners, Ballot Commissioners and approve Emergency Absentee Voting Policy	
9:45 A.M.	Present Community Development Block Grant (Marrrtown Project)	Dana Tackett, Mid-Ohio Valley Regional Council
10:00 A.M.	Bid opening – IP Phone System for County Building	
10:10 A.M.	Bid Opening – Phone system for the Wood/Wirt Counties E-911 Center	
	Consider Request to Hire Norm Boley as a Home Confinement Officer for the Wood County Sheriff's Department - \$34,382.40/yr	
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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Commissioners of Wood County:

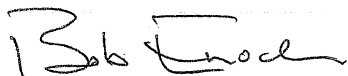
Three years ago, when this Commission opted to fund care for cemeteries in Wood County that were in dire need of attention, you began a long overdue service to the people of Wood County, and those early settlers who paved the way for what we enjoy today. Though it hasn't been widely publicized, I believe most people in our county would strongly support your action. While most, of our targeted cemeteries are from the mid to late 1800s and early 1900s, the trend seems to be that later cemeteries are increasingly needing assistance.

The money that you forwarded to the historical society, we feel has been spent and invested wisely. Initially we purchased tools that we felt necessary for the work. Realizing mid 2023 that the balance in the Cemetery Account was going to remain high, our board of directors felt it prudent to invest a portion of that money in CD's. We currently have a \$50,000, 12-month CD that matures in April, and a \$25,000 CD that will November of this year. Both are at a rate of 5.25%. The December bank statement shows a balance of \$9,072.29 in the "Commission Cemetery Fund".

In that our major difficulty has been finding persons to do the work, a few cemeteries are still being maintained by historical society members, none of whom are accepting payment for work performed. However, bank statements will show reimbursements for sign material, etc. Those outside the historical society are paid \$12/hour. If society members request payment, they would be paid the same. We have found that there are currently many people throughout the county who "oversee" many of our rural cemeteries. It has been decided that giving them a modest compensation for their work is the best means of having them continue their cemetery work.

The truck and fuel that you have so generously provided have been a tremendous help. However, liability issues have limited who can operate the truck, thus we haven't put a lot of miles on it. But is very beneficial and we hope that at least for the next season it will continue to be available.

In conclusion: What you have initiated is good for Wood County and possibly other counties in the State. However, we feel that the program of cemetery maintenance could probably be handled in a better manner. Hopefully we can work with you to find that better way to care for cemeteries of Wood County.



Submitted by Bob Enoch,
President Wood County Historical Society
January 22, 2024

And, we are still getting calls about cemeteries that we weren't aware of. I believe it was 2 weeks ago while I was in the Clerk's office that I received a call from George Ankrom had found a cemetery on his mother's property in Rockport. The cemetery, in a thick growth of brush, had but two stones and was surrounded by iron railing.

The stones, apparently of a mother and daughter by the name of Duke. They had died in the 1860's. Mr. Ankrom intends to maintain the small gravesite.

Ask Jimmie about Geo Whites marker.

Cemeteries attended to in 2023-

Compton	Maintenance, sign
David Kinnaird	Maintenance
Dils	Maintenance
Fort Belleville	Maintenance
Grant Hill	Maintenance, restoration
Hiett I	Maintenance
Hiett II	Maintenance
Holliday	Maintenance
Indain Mound at Boaz	Maintenance
Johnson	Maintenance, sign
Leachtown	Maintenance, sign
Lewis	Maintenance, sign
Maddox	Maintenance
Mann-Bungard	Maintenance
Matthews-Barrett	Maintenance
Mt. Carmel	Maintenance
Mt. Olive	Maintenance
Pickering	Maintenance
Posey	sign
Reeder	sign
Spencer Sharp	Maintenance
Tavener	Maintenance
Tracewell	Maintenance
Uhl	Maintenance, sign
Walker	Maintenance, sign, preservation

Certificate of Deposit

Date Opened: 10/10/2023 Term: 13 Months Tax ID: 04-3822182 Number: 36847
 Account Number: 36847

Dollar Amount of Deposit: TWENTY FIVE THOUSAND DOLLARS AND 00 CENTS \$ 25,000.00

This Time Deposit is Issued to:

Issuer: Community Bank
 Main Office
 631 Juliana Street
 Parkersburg, WV 26101

WOOD COUNTY HISTORICAL & PRESERVATION SO
 PO BOX 565
 PARKERSBURG, WV 26102-0565

PAULA A HEDRICK

By *Paula A Hedrick*

Not Negotiable - Not Transferable - Additional terms are below.

Additional Terms and Disclosures

This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.

Maturity Date. This account matures 11/10/2024 WILL RENEW AT THE 12 MONTH RATE (See below for renewal information.)

Rate Information. The interest rate for this account is 5.1500% with an annual percentage yield of 5.25%. This rate will be paid until the maturity date specified above. Interest begins to accrue on the business day you deposit any noncash item (for example, a check).

Interest will be compounded Quarterly.

Interest will be credited by adding back to principal Quarterly.

The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.

If you close your account before interest is credited, you will not receive the accrued interest.

The Number of Endorsements needed for withdrawal or any other purpose is: 1

Minimum Balance Requirement. You must make a minimum deposit to open this account of \$ 1,000.00.

You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.

Withdrawals of Interest. Interest accrued credited during a term can be withdrawn: AT MATURITY

Early Withdrawal Penalty. If we consent to a request for a withdrawal that is otherwise not permitted you may have to pay a penalty. The penalty will be an amount equal to: THE GREATER OF \$25.00 OR 6 MONTHS LOSS OF interest on the amount withdrawn.

Renewal Policy

Single Maturity. If checked, this account will not automatically renew. Interest will will not accrue after maturity.

Automatic Renewal. If checked, this account will automatically renew on the maturity date. (see page two for terms) Interest will will not accrue after final maturity.

Account Ownership. You have requested and intend the type of account marked below.

- Individual
 Joint Account - With Survivorship (and not as tenants in common)
 Joint Account - No Survivorship (as tenants in common)
 Trust: Separate Agreement Dated _____
 Lodge or Association

Revocable Trust or Pay on Death Designation as defined in this agreement. (Beneficiaries' names and addresses)

TIN: 04-3822182

Social Security or Employer's I.D. Number. A correct taxpayer identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.

Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a certification that the FATCA code (if any) is correct. These certifications are contained on the first copy of this form. Failure to provide these certifications when required will cause us to withhold a percentage of the interest earned (for payments to the IRS). Providing a false certification can result in serious federal penalties.

Endorsements. Sign Only When You Request Withdrawal

X _____
 X _____
 X _____

Certificate of Deposit

Date Opened: 08/10/2023 Term: 9 Months Tax ID: 04-3822182 Number: 36517

Account Number: 36517

Dollar Amount of Deposit: FIFTY THOUSAND DOLLARS AND 00 CENTS \$ 50,000.00

This Time Deposit is Issued to:

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
PO BOX 565
PARKERSBURG, WV 26102-0565

Issuer: Community Bank

Main Office
631 Juliana Street
Parkersburg, WV 26101

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X _____
X _____
X _____

WCHPS Treasurer's Report

JAN 10, 2024

WCHPS	\$ 15,152.93
CD Community Bank	\$ 10,129.81
9 Month with 5.25% annual Yield 8/10/23 – 5/10/24	
Phelps Tavenner House Fund	\$ 25116.62
WCHPS Cemetery Fund	\$ 3,778.62
WCHPS Commission Cemetery Fund	\$ 9,072.29 ←
CD Community Bank	\$ 50,649.04 ←
9 Month with 5.25% annual Yield 8/10/23 - <u>5/10/24</u>	
CD Community Bank	
13 Month with 5.25 annual Yield <u>10/10/23-11/10/24</u>	\$ 25,324.52 ←

Since the last reconciliation of the bank statements, we acquired an additional CD with \$25,000 funds from the WCHPS Commission Cemetery Fund. It is a 13-month CD with an annual percentage yield of 5.25%.

Edward Jones Investments

WCHPS	\$ 20,052.06 (12/31/23)
*was misreported as \$50,684.19 on September 30. 2023 Treasurer's Report which was a mistake as it was the total of both Edward Jones accounts.	
P/T House	\$ 34,724.54 (12/31/23)
Parkersburg Area Community Foundation	
Wood County Rural Cemetery Account	\$ 73,103.95 (11/30/24) ²³

14-
[424 Single Family]



Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

2923385

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	12/31/22
Page Number:	1
Items:	1

Community Bank offers Electronic Bank Statements.
No more waiting on the mail to receive your statement.
Log in to your Internet Banking Account and enroll today!
Contact one of our Offices for more information.

S Now - Bus Non Profi			
	Account #:	*****3877	
Previous Balance on	11/30/22	\$	91,342.14
1 Deposits and Other Additions (Credits)		+	3.88
1 Checks and Other Charges (Debits)		-	11.51
Current Balance on	12/31/22	\$	91,334.51

Checking Account Transactions

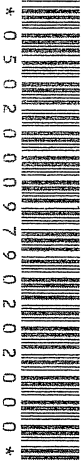
12/31/22 INTR DEPOSIT			3.88 +		
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1079	12/19/22	11.51			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
91,342.14 11/30	91,330.63 12/19	91,334.51 12/31	

Interest Paid Year to Date is	30.03
Low Balance for Period was	91,330.63
Average Ledger Balance for Period was	91,337.31
Current Interest Rate is	.0500%

one check: \$11.51 fee #1079



Main Office
631 Juliana Street
(304) 485-7991

Vienna
2400 Grand Central Avenue
(304) 295-4566

North Parkersburg
3906 Emerson Avenue
(304) 485-0602

South Parkersburg
1620 Blizzard Drive
(304) 422-7360





Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

2983786

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	2/28/23
Page Number:	1
Items:	0

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S NOW - Bus Non Profi

Account #:*****3877

Previous Balance on	1/31/23		\$	91,035.60
1 Deposits and Other Additions (Credits)			+	3.49
Current Balance on	2/28/23		\$	91,039.09

Checking Account Transactions

2/28/23 INTR DEPOSIT	3.49 +
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Interest Paid Year to Date is	7.37
Low Balance for Period was	91,035.60
Average Ledger Balance for Period was	91,035.60
Current Interest Rate is	.0500%



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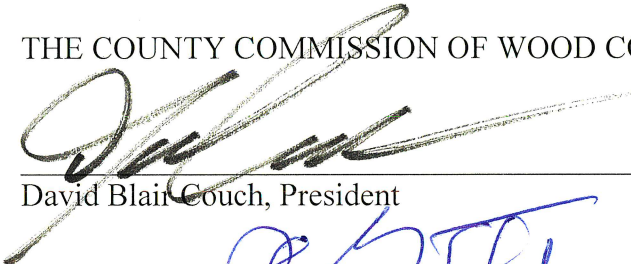
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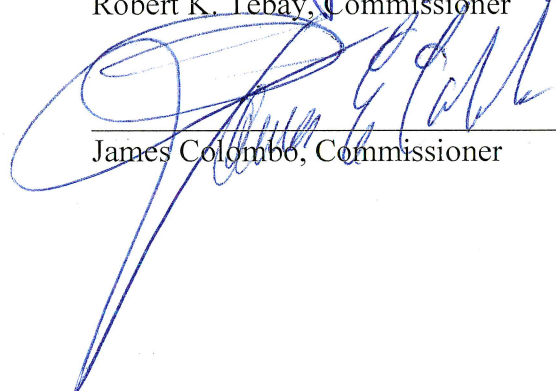
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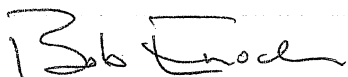
Three years ago, when this Commission opted to fund care for cemeteries in Wood County that were in dire need of attention, you began a long overdue service to the people of Wood County, and those early settlers who paved the way for what we enjoy today. Though it hasn't been widely publicized, I believe most people in our county would strongly support your action. While most, of our targeted cemeteries are from the mid to late 1800s and early 1900s, the trend seems to be that later cemeteries are increasingly needing assistance.

The money that you forwarded to the historical society, we feel has been spent and invested wisely. Initially we purchased tools that we felt necessary for the work. Realizing mid 2023 that the balance in the Cemetery Account was going to remain high, our board of directors felt it prudent to invest a portion of that money in CD's. We currently have a \$50,000, 12-month CD that matures in April, and a \$25,000 CD that will November of this year. Both are at a rate of 5.25%. The December bank statement shows a balance of \$9,072.29 in the "Commission Cemetery Fund".

In that our major difficulty has been finding persons to do the work, a few cemeteries are still being maintained by historical society members, none of whom are accepting payment for work performed. However, bank statements will show reimbursements for sign material, etc. Those outside the historical society are paid \$12/hour. If society members request payment, they would be paid the same. We have found that there are currently many people throughout the county who "oversee" many of our rural cemeteries. It has been decided that giving them a modest compensation for their work is the best means of having them continue their cemetery work.

The truck and fuel that you have so generously provided have been a tremendous help. However, liability issues have limited who can operate the truck, thus we haven't put a lot of miles on it. But is very beneficial and we hope that at least for the next season it will continue to be available.

In conclusion: What you have initiated is good for Wood County and possibly other counties in the State. However, we feel that the program of cemetery maintenance could probably be handled in a better manner. Hopefully we can work with you to find that better way to care for cemeteries of Wood County.



Submitted by Bob Enoch,
President Wood County Historical Society
January 22, 2024

And, we are still getting calls about cemeteries that we weren't aware of. I believe it was 2 weeks ago while I was in the Clerk's office that I received a call from George Ankrom had found a cemetery on his mother's property in Rockport. The cemetery, in a thick growth of brush, had but two stones and was surrounded by iron railing.

The stones, apparently of a mother and daughter by the name of Duke. They had died in the 1860's. Mr. Ankrom intends to maintain the small gravesite.

Ask Jimmie about Gov. Whites marker.

Cemeteries attended to in 2023-

Compton	Maintenance, sign
David Kinnaird	Maintenance
Dils	Maintenance
Fort Belleville	Maintenance
Grant Hill	Maintenance, restoration
Hiatt I	Maintenance
Hiatt II	Maintenance
Holliday	Maintenance
Indain Mound at Boaz	Maintenance
Johnson	Maintenance, sign
Leachtown	Maintenance, sign
Lewis	Maintenance, sign
Maddox	Maintenance
Mann-Bungard	Maintenance
Matthews-Barrett	Maintenance
Mt. Carmel	Maintenance
Mt. Olive	Maintenance
Pickering	Maintenance
Posey	sign
Reeder	sign
Spencer Sharp	Maintenance
Tavener	Maintenance
Tracewell	Maintenance
Uhl	Maintenance, sign
Walker	Maintenance, sign, preservation

Certificate of Deposit

Date Opened: 10/10/2023 Term: 13 Months Tax ID: 04-3822182 Number: 36847
 Account Number: 36847

Dollar Amount of Deposit: TWENTY FIVE THOUSAND DOLLARS AND 00 CENTS \$ 25,000.00

This Time Deposit is issued to:

WOOD COUNTY HISTORICAL & PRESERVATION SO
 PO BOX 565
 PARKERSBURG, WV 26102-0565

Issuer: Community Bank
 Main Office
 631 Juliana Street
 Parkersburg, WV 26101

PAULA A HEDRICK

By *Paula A Hedrick*

Not Negotiable - Not Transferable - Additional terms are below.

Additional Terms and Disclosures

This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.

Maturity Date. This account matures 11/10/2024 WILL RENEW AT THE 12 MONTH RATE (See below for renewal information.)

Rate Information. The interest rate for this account is 5.1500% with an annual percentage yield of 5.25%. This rate will be paid until the maturity date specified above. Interest begins to accrue on the business day you deposit any noncash item (for example, a check). Interest will be compounded Quarterly. Interest will be credited by adding back to principal Quarterly.

The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.

If you close your account before interest is credited, you will not receive the accrued interest.

The Number of Endorsements needed for withdrawal or any other purpose is: 1

Minimum Balance Requirement. You must make a minimum deposit to open this account of \$ 1,000.00

You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.

Withdrawals of Interest. Interest accrued credited during a term can be withdrawn: AT MATURITY

Early Withdrawal Penalty. If we consent to a request for a withdrawal that is otherwise not permitted you may have to pay a penalty. The penalty will be an amount equal to: THE GREATER OF \$25.00 OR 6 MONTHS LOSS OF interest on the amount withdrawn.

Renewal Policy

Single Maturity. If checked, this account will not automatically renew. Interest will will not accrue after maturity.

Automatic Renewal. If checked, this account will automatically renew on the maturity date. (see page two for terms) Interest will will not accrue after final maturity.

Account Ownership. You have requested and intend the type of account marked below.

Individual

Joint Account - With Survivorship (and not as tenants in common)

Joint Account - No Survivorship (as tenants in common)

Trust: Separate Agreement Dated _____

Lodge or Association

Revocable Trust or Pay on Death Designation as defined in this agreement (Beneficiaries' names and addresses)

TIN: 04-3822182

Social Security or Employer's I.D. Number. A correct taxpayer identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.

Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a certification that the FATCA code (if any) is correct. These certifications are contained on the first copy of this form. Failure to provide these certifications when required will cause us to withhold a percentage of the interest earned (for payments to the IRS). Providing a false certification can result in serious federal penalties.

Endorsements. Sign Only When You Request Withdrawal

X _____

X _____

X _____

Certificate of Deposit

Date Opened: 08/10/2023 Term: 9 Months Tax ID: 04-3822182 Number: 36517

Account Number: 36517

Dollar Amount of Deposit: FIFTY THOUSAND DOLLARS AND 00 CENTS \$50,000.00

This Time Deposit is Issued to:

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
PO BOX 565
PARKERSBURG, WV 26102-0565

Issuer: Community Bank

Main Office
631 Juliana Street
Parkersburg, WV 26101

PAULA A HEDRICK

By *Paula A Hedrick*

Not Negotiable - Not Transferable - Additional terms are below.

Additional Terms and Disclosures

This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.

Maturity Date. This account matures 05/10/2024 WILL RENEW AT THE 12 MONTH RATE (See below for renewal information.)

Rate Information. The interest rate for this account is 5.1500% with an annual percentage yield of 5.25%. This rate will be paid until the maturity date specified above. Interest begins to accrue on the business day you deposit any noncash item (for example, a check).

Interest will be compounded Quarterly. Interest will be credited by adding back to principal Quarterly.

- The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.
- If you close your account before interest is credited, you will not receive the accrued interest.

The Number of Endorsements needed for withdrawal or any other purpose is: 1

Minimum Balance Requirement. You must make a minimum deposit to open this account of \$ 10,000.00.

- You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.

Withdrawals of Interest. Interest accrued credited during a term can be withdrawn: at maturity

Early Withdrawal Penalty. If we consent to a request for a withdrawal that is otherwise not permitted you may have to pay a penalty. The penalty will be an amount equal to: The greater of \$25.00 or 3 months loss of interest on the amount withdrawn.

Renewal Policy

- Single Maturity.** If checked, this account will not automatically renew. Interest will will not accrue after maturity.
- Automatic Renewal.** If checked, this account will automatically renew on the maturity date. (see page two for terms) Interest will will not accrue after final maturity.

Account Ownership. You have requested and intend the type of account marked below.

- Individual
- Joint Account - With Survivorship (and not as tenants in common)
- Joint Account - No Survivorship (as tenants in common)
- Trust: Separate Agreement Dated _____
- Lodge or Association

Revocable Trust or Pay on Death Designation as defined in this agreement (Beneficiaries' names and addresses)

TIN: 04-3822182

Social Security or Employer's I.D. Number. A correct taxpayer identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.

Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a certification that the FATCA code (if any) is correct. These certifications are contained on the first copy of this form. Failure to provide these certifications when required will cause us to withhold a percentage of the interest earned (for payments to the IRS). Providing a false certification can result in serious federal penalties.

Endorsements. Sign Only When You Request Withdrawal

- X _____
- X _____
- X _____

WCHPS Treasurer's Report

JAN 10, 2024

WCHPS	\$ 15,152.93
CD Community Bank	\$ 10,129.81
9 Month with 5.25% annual Yield 8/10/23 – 5/10/24	
Phelps Tavenner House Fund	\$ 25116.62
WCHPS Cemetery Fund	\$ 3,778.62
WCHPS Commission Cemetery Fund	\$ 9,072.29 ←
CD Community Bank	\$ 50,649.04 ←
9 Month with 5.25% annual Yield 8/10/23 - <u>5/10/24</u>	
CD Community Bank	
13 Month with 5.25 annual Yield <u>10/10/23-11/10/24</u>	\$ 25,324.52 ←

Since the last reconciliation of the bank statements, we acquired an additional CD with \$25,000 funds from the WCHPS Commission Cemetery Fund. It is a 13-month CD with an annual percentage yield of 5.25%.

Edward Jones Investments

WCHPS \$ 20,052.06 (12/31/23)

*was misreported as \$50,684.19 on September 30, 2023 Treasurer's Report which was a mistake as it was the total of both Edward Jones accounts.

P/T House \$ 34,724.54 (12/31/23)

Parkersburg Area Community Foundation

Wood County Rural Cemetery Account \$ 73,103.95 (11/30/24)²³

14 -
[424 Single + Family]



Community Bank®

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STATEMENT

* 2923385

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	12/31/22
Page Number:	1
Items:	1

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S Now - Bus Non Profi			
	Account #:	*****3877	
Previous Balance on	11/30/22	\$	91,342.14
1 Deposits and Other Additions	(Credits)	+	3.88
1 checks and Other Charges	(Debits)	-	11.51
Current Balance on	12/31/22	\$	91,334.51

Checking Account Transactions

12/31/22 INTR DEPOSIT			3.88 +		
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1079	12/19/22	11.51			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
91,342.14 11/30	91,330.63 12/19	91,334.51 12/31	

Interest Paid Year to Date is	30.03
Low Balance for Period was	91,330.63
Average Ledger Balance for Period was	91,337.31
Current Interest Rate is	.0500%

one check: \$11.51 fee #1079

* 0 5 0 2 0 0 0 9 7 9 0 2 0 2 0 0 0 *

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2983786

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	2/28/23
Page Number:	1
Items:	0

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S NOW - Bus Non Profi		Account #:*****3877	
Previous Balance on	1/31/23		\$ 91,035.60
1 Deposits and Other Additions (Credits)			+ 3.49
Current Balance on	2/28/23		\$ 91,039.09

Checking Account Transactions

2/28/23 INTR DEPOSIT	3.49 +
----------------------	--------

Interest Paid Year to Date is	7.37
Low Balance for Period was	91,035.60
Average Ledger Balance for Period was	91,035.60
Current Interest Rate is	.0500%



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STATEMENT

3015103

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	4/30/23
Page Number:	1
Items:	1

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S NOW - Bus Non Profi

Previous Balance on	Account #:*****3877	
2 Deposits and Other Additions (Credits)	3/31/23	\$ 88,689.35
		+ 28.65
Current Balance on	4/30/23	\$ 88,718.00

Checking Account Transactions

4/07/23 REGULAR DEPOSIT	25.00 +
4/30/23 INTR DEPOSIT	3.65 +

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
88,689.35 3/31	88,714.35 4/07	88,718.00 4/30	

Interest Paid Year to Date is	14.88
Low Balance for Period was	88,689.35
Average Ledger Balance for Period was	88,709.35
Current Interest Rate is	.0500%



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COMMUNITY BANK PARKERSBURG, WV 26101		CHECKING DEPOSIT	
DATE <u>2/20/23</u>	NAME <u>WCHES Cem Fund</u>	<input checked="" type="checkbox"/> CASH <input type="checkbox"/> BALANCE ON HAND	<u>25.00</u>
DEPOSITS MAY NOT BE AVAILABLE FOR USE UNTIL THE NEXT BUSINESS DAY			
SIGNATURE FOR RECEIPT OF CASH			
ACCOUNT NUMBER <u>1083877</u>		TOTAL	
<u>3343</u>		LESS CASH RECEIVED	
		NET DEPOSIT	<u>25.00</u>

Amount \$25.00 Date 4/7/2023

* 0 5 0 2 0 0 0 0 2 6 0 1 0 2 0 0 0 *



Community Bank®

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Parkersburg, WV 26101

STATEMENT

3054640

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	****3877
Statement Date:	5/31/23
Page Number:	1
Items:	4

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S Now - Bus Non Profi

Previous Balance on	Account #:*****3877	4/30/23	\$	88,718.00
1 Deposits and Other Additions (Credits)			+	3.76
4 Checks and other Charges (Debits)			-	483.05
Current Balance on		5/31/23	\$	88,238.71

Checking Account Transactions

5/31/23 INTR DEPOSIT 3.76 +

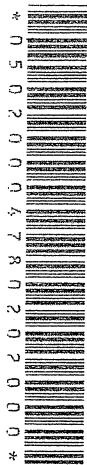
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1090	5/19/23	13.99	1092	5/12/23	178.63
1091	5/01/23	100.00	1095*	5/30/23	190.43

* = Out of Sequence Check

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
88,718.00	4/30	88,439.37	5/12	88,234.95	5/30		
88,618.00	5/01	88,425.38	5/19	88,238.71	5/31		

Interest Paid Year to Date is	18.64
Low Balance for Period was	88,234.95
Average Ledger Balance for Period was	88,484.60
Current Interest Rate is	.0500%



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WOOD CO HISTORICAL & PRESERVATION SOC LLC 09-116/515 1090
 COMMISSION CEMETARY FUND
 P.H. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 3-30-2023

PAY TO Robert Enock \$ 13.99
 THE ORDER OF Shuteem 24 99/100
3-4k Files Chain Filed
 Community Bank
 OF PARKERSBURG/VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Reimb for Janber Dina G. Braniff MP

Check 1090 Amount \$13.99 Date 5/19/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 09-116/515 1091
 COMMISSION CEMETARY FUND
 P.H. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 4-12-2023

PAY TO Garon Smith \$ 100.00
 THE ORDER OF One hundred 00/100
 Community Bank
 OF PARKERSBURG/VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Holiday Com-Drawer Dina G. Braniff MP

Check 1091 Amount \$100.00 Date 5/1/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 09-116/515 1092
 COMMISSION CEMETARY FUND
 P.H. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 4-14-2023

PAY TO P/J House Fund \$ 178.63
 THE ORDER OF One hundred seventy eight 63/100
 Community Bank
 OF PARKERSBURG/VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Badger Pur for Com Dina G. Braniff MP

Check 1092 Amount \$178.63 Date 5/12/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 09-116/515 1095
 COMMISSION CEMETARY FUND
 P.H. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 5-15-23

PAY TO Robert Enock \$ 190.43
 THE ORDER OF One hundred ninety 43/100
 Community Bank
 OF PARKERSBURG/VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Tractor Supply Reimb Dina G. Braniff MP

Check 1095 Amount \$190.43 Date 5/30/2023

* 0 5 0 2 0 0 0 4 7 8 0 1 0 2 0 0 *



Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

3093718

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 6/30/23
Page Number: 1
Items: 4

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S Now - Bus Non Profi

Previous Balance on	Account #:*****3877		
	5/31/23	\$	88,238.71
1 Deposits and Other Additions (Credits)		+	3.62
4 Checks and other charges (Debits)		-	520.00
Current Balance on	6/30/23	\$	87,722.33

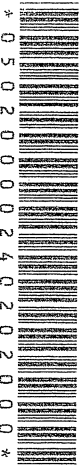
Checking Account Transactions

6/30/23 INTR DEPOSIT						3.62 +
Check #	Date Paid	Amount	Check #	Date Paid	Amount	
1096	6/27/23	100.00	1098	6/27/23	210.00	
1097	6/27/23	100.00	1099	6/27/23	110.00	

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
88,238.71 5/31	87,718.71 6/27	87,722.33 6/30	

Interest Paid Year to Date is	22.26
Low Balance for Period was	87,718.71
Average Ledger Balance for Period was	88,169.38
Current Interest Rate is	.0500%



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Community Bank®

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STATEMENT

3124687

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 7/31/23
Page Number: 1
Items: 1

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S Now - Bus Non Profi

Previous Balance on	6/30/23	Account #:*****3877	\$	87,722.33
1 Deposits and Other Additions (Credits)			+	3.72
2 Checks and Other Charges (Debits)			-	138.92
Current Balance on	7/31/23		\$	87,587.13

Checking Account Transactions

7/31/23	INTR DEPOSIT					3.72	+
7/25/23	ACH WITHDRAWAL	DELUXE CHECK CHECK/ACC.				23.42	-

Check #	Date Paid	Amount	Check #	Date Paid	Amount
1100	7/06/23	115.50			

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
87,722.33	6/30	87,606.83	7/06	87,583.41	7/25	87,587.13	7/31

Interest Paid Year to Date is	25.98
Low Balance for Period was	87,583.41
Average Ledger Balance for Period was	87,620.17
Current Interest Rate is	.0500%

1100 Evan Frees \$115.50 6/29/23
Compton / Trace was



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Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

3164030

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 8/31/23
Page Number: 1
Items: 7

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Contact one of our Offices for more information.

S NOW - Bus Non Profi

Previous Balance on	Account #:*****3877		
1 Deposits and Other Additions (Credits)	7/31/23	\$	87,587.13
7 Checks and Other Charges (Debits)		+	2.53
		-	51,010.00
Current Balance on	8/31/23	\$	36,579.66

Checking Account Transactions

8/31/23 INTR DEPOSIT 2.53 +

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	8/15/23	50,000.00	1155	8/15/23	110.00
1152	8/09/23	300.00	1156	8/16/23	100.00
1153	8/15/23	250.00	1157	8/15/23	150.00
1154	8/09/23	100.00			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
87,587.13 7/31	36,677.13 8/15	36,579.66 8/31	
87,187.13 8/09	36,577.13 8/16		

Interest Paid Year to Date is	28.51
Low Balance for Period was	36,577.13
Average Ledger Balance for Period was	59,539.71
Current Interest Rate is	.0500%



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Community Bank®

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STATEMENT

3203142

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 9/30/23
Page Number: 1
Items: 5

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S Now - Bus Non Profi

Previous Balance on	8/31/23	Account #:*****3877	\$	36,579.66
1 Deposits and Other Additions (Credits)			+	1.48
5 Checks and Other Charges (Debits)			-	1,110.24
Current Balance on	9/30/23		\$	35,470.90

Checking Account Transactions

9/30/23 INTR DEPOSIT			1.48 +		
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1151	9/29/23	6.50	1161*	9/29/23	190.43
1158*	9/12/23	143.31	1163*	9/28/23	270.00
1159	9/08/23	500.00			

* = out of sequence Check

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
36,579.66 8/31	35,936.35 9/12	35,469.42 9/29	
36,079.66 9/08	35,666.35 9/28	35,470.90 9/30	

Interest Paid Year to Date is	29.99
Low Balance for Period was	35,469.42
Average Ledger Balance for Period was	36,065.44
Current Interest Rate is	.0500%

* 0 5 0 2 0 0 0 0 0 4 1 0 2 0 2 0 0 0 *

Main Office
631 Juliana Street
(304) 485-7991

Vienna
2400 Grand Central Avenue
(304) 295-4566

North Parkersburg
3906 Emerson Avenue
(304) 485-0602

South Parkersburg
1620 Blizzard Drive
(304) 422-7360





Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

3244874

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 10/31/23
Page Number: 1
Items: 7

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Previous Balance on	Account #:*****3877		
9/30/23		\$	35,470.90
1 Deposits and Other Additions (Credits)		+	.64
7 Checks and Other Charges (Debits)		-	25,844.85

Current Balance on	10/31/23	\$	9,626.69

Checking Account Transactions

10/31/23	INTR DEPOSIT						.64 +
10/16/23	RATE CHANGE						.0300

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	10/10/23	25,000.00	1165	10/06/23	300.00
1160	10/02/23	36.36	1166	10/06/23	100.00
1162*	10/03/23	8.49	1167	10/23/23	200.00
1164*	10/16/23	200.00			

* = Out of Sequence Check

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
35,470.90	9/30	35,426.05	10/03	10,026.05	10/10	9,626.05	10/23
35,434.54	10/02	35,026.05	10/06	9,826.05	10/16	9,626.69	10/31

Interest Paid Year to Date is	30.63
Low Balance for Period was	9,626.05
Average Ledger Balance for Period was	17,189.06
Current Interest Rate is	.0300%



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(304) 485-7991

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2400 Grand Central Avenue
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3906 Emerson Avenue
(304) 485-0602

South Parkersburg
1620 Blizzard Drive
(304) 422-7360





COMMUNITY BANK
PARKERSBURG, WV 26101

DEBIT
MISCELLANEOUS

DATE 10/10/23 NAME Wood County Historical ACCOUNT NUMBER 1083877
DEPOSIT MAY NOT BE AVAILABLE FOR REMOVAL WITHDRAWAL

TRAN CODE 128 AMOUNT 25,000.00

DESCRIPTION
Per Dina Brant's phone call
CD 36247

Approved By: [Signature]

3202

Check 0 Amount \$25,000.00 Date 10/10/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1167
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

DATE 10-16-2023

PAY TO THE ORDER OF Mike Bungard \$ 200.00
Two hundred & 00/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Memo Bungard Com Dina Brant

Check 1167 Amount \$200.00 Date 10/23/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1160
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

DATE 9-25-2023

PAY TO THE ORDER OF Bob Langkamer \$ 36.36
Thirty six & 36/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO 3 months in filler Dina Brant

Check 1160 Amount \$36.36 Date 10/2/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1162
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

DATE 9-26-2023

PAY TO THE ORDER OF Badger Lumber \$ 8.49
Eight & 49/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Cemetery work Dina Brant

Check 1162 Amount \$8.49 Date 10/3/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1164
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

DATE 9-27-2023

PAY TO THE ORDER OF Jason Smith \$ 200.00
Two hundred & 00/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Mowing Silo Com Dina Brant

Check 1164 Amount \$200.00 Date 10/16/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1165
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

DATE 10-5-2023

PAY TO THE ORDER OF Paul Mideck \$ 300.00
Three hundred & 00/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO remains cr 1163 Dina Brant

Check 1165 Amount \$300.00 Date 10/6/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC ^{89-116/515} 1166
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565

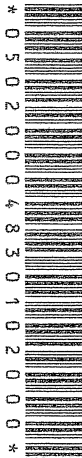
DATE 10-5-2023

PAY TO THE ORDER OF Paul Mideck \$ 100.00
One hundred & 00/100 DOLLARS

Community Bank
OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Mowing Silo Com - 10-3-23 Dina Brant

Check 1166 Amount \$100.00 Date 10/6/2023





Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

3293789

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 11/30/23
Page Number: 1
Items: 1

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Previous Balance on	10/31/23	Account #:*****3877	\$	9,626.59
1 Deposits and Other Additions (Credits)			+	.24
1 Checks and Other Charges (Debits)			-	110.00
Current Balance on	11/30/23		\$	9,516.93

Checking Account Transactions

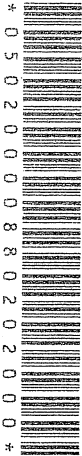
11/30/23 INTR DEPOSIT					.24 +
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1168	11/16/23	110.00			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
9,626.69 10/31	9,516.69 11/16	9,516.93 11/30	

Interest Paid Year to Date is	30.87
Low Balance for Period was	9,516.69
Average Ledger Balance for Period was	9,571.69
Current Interest Rate is	.0300%

1168 P. Midcap \$110.-



Main Office
631 Juliana Street
(304) 485-7991

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2400 Grand Central Avenue
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1620 Blizzard Drive
(304) 422-7360



IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 22, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Bob Enoch, Wood County Historical Society Directory, met with the County Commission to update them on the County cemetery. A copy of what was discussed is attached to these minutes and shall be made a part thereof.

At 9:45 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPROVE Lewis Rexroad and Roger Tuck to serve as Ballot Commissioners for Wood County as submitted by Joe Gonzales, County Clerk of Wood County. The terms will last for two years beginning on February 1, 2024. Said Approval is pursuant to West Virginia State Code Section 3-1-19. (Order A/2886)

The County Commission of Wood County, upon a motion made by James Colombo, seconded by David Blair Couch and passed, did hereby ORDER the adoption of an Emergency Absentee Voting Policy. West Virginia State Code §3-3-5c authorizes the County Commission

to adopt a policy extending emergency absentee voting procedures in their County. The following policy is hereby adopted by this County Commission: A person qualified to vote an absent voter's ballot as defined by West Virginia Code §3-3-1 and who is confined or expects to be confined on the day of the election in: *Hospitals within Washington County, Ohio, Jackson County, West Virginia, and within thirty-five miles of the county seat. Duly Licensed Health Care Facilities within Wood County. Nursing Homes within Wood County.* A copy of the Order that was prepared shall be sent to the Secretary of State Office. (Order A/2884)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPROVE Shelia Brown and Darlene Cook-Thorn to serve as Emergency Absentee Voting Commissioners for Wood County as submitted by Joe Gonzales, County Clerk of Wood County, for the Statewide Primary Election to be held May 14, 2024. Said Approval is pursuant to West Virginia State Code Section 3-1-19. (Order A/2887)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Patsy Hardy in nomination for reappointment to the Parkersburg/Wood County Convention and Visitors Bureau. The new term will expire December 31, 2024. (Order A/2890)

At 9:47 A.M., Dana Tackett with the Mid-Ohio Valley Regional Council met with the County Commission to announce a grant they received for the Marrtown water project. A letter from Governor Justice is attached to these minutes and shall be made a part thereof.

At 10:24 A.M., the County Commission approved the hiring of Norman Boley as a Home Confinement Officer and Adam Coull as a Deputy County Clerk.

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:26 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2884, A/2886, A/2887, A/2889, A/2890, A/2891, A/2892, A/2893, A/2894

APPROVED:

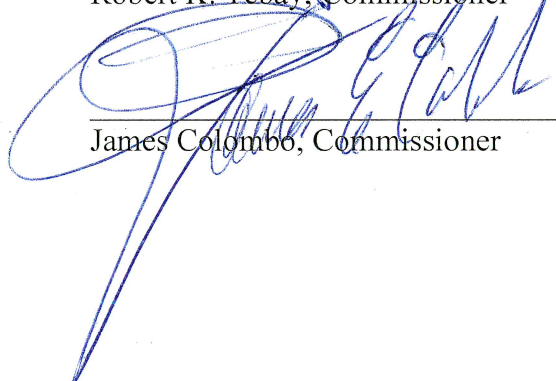
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 22, 2024

Please Print

1. Dana Tackett - MOVRC
2. Caroline Stewart - MOVRC
3. Bob Enock - WCLPS
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission
Agenda

January 22, 2024
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on County Cemetery	Bob Enoch, Wood County Historical Society
9:35 A.M.	Consider approving Emergency Absentee Voting Commissioners, Ballot Commissioners and approve Emergency Absentee Voting Policy	
9:45 A.M.	Present Community Development Block Grant (Marrrtown Project)	Dana Tackett, Mid-Ohio Valley Regional Council
10:00 A.M.	Bid opening – IP Phone System for County Building	
10:10 A.M.	Bid Opening – Phone system for the Wood/Wirt Counties E-911 Center	
	Consider Request to Hire Norm Boley as a Home Confinement Officer for the Wood County Sheriff's Department - \$34,382.40/yr	
	Consider Request to Hire Adam Coull as a Deputy County Clerk - \$37,440.00/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Commissioners of Wood County:

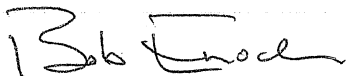
Three years ago, when this Commission opted to fund care for cemeteries in Wood County that were in dire need of attention, you began a long overdue service to the people of Wood County, and those early settlers who paved the way for what we enjoy today. Though it hasn't been widely publicized, I believe most people in our county would strongly support your action. While most, of our targeted cemeteries are from the mid to late 1800s and early 1900s, the trend seems to be that later cemeteries are increasingly needing assistance.

The money that you forwarded to the historical society, we feel has been spent and invested wisely. Initially we purchased tools that we felt necessary for the work. Realizing mid 2023 that the balance in the Cemetery Account was going to remain high, our board of directors felt it prudent to invest a portion of that money in CD's. We currently have a \$50,000, 12-month CD that matures in April, and a \$25,000 CD that will November of this year. Both are at a rate of 5.25%. The December bank statement shows a balance of \$9,072.29 in the "Commission Cemetery Fund".

In that our major difficulty has been finding persons to do the work, a few cemeteries are still being maintained by historical society members, none of whom are accepting payment for work performed. However, bank statements will show reimbursements for sign material, etc. Those outside the historical society are paid \$12/hour. If society members request payment, they would be paid the same. We have found that there are currently many people throughout the county who "oversee" many of our rural cemeteries. It has been decided that giving them a modest compensation for their work is the best means of having them continue their cemetery work.

The truck and fuel that you have so generously provided have been a tremendous help. However, liability issues have limited who can operate the truck, thus we haven't put a lot of miles on it. But is very beneficial and we hope that at least for the next season it will continue to be available.

In conclusion: What you have initiated is good for Wood County and possibly other counties in the State. However, we feel that the program of cemetery maintenance could probably be handled in a better manner. Hopefully we can work with you to find that better way to care for cemeteries of Wood County.



Submitted by Bob Enoch,
President Wood County Historical Society
January 22, 2024

And, we are still getting calls about cemeteries that we weren't aware of. I believe it was 2 weeks ago while I was in the Clerk's office that I received a call from George Ankrom had found a cemetery on his mother's property in Rockport. The cemetery, in a thick growth of brush, had but two stones and was surrounded by iron railing.

The stones, apparently of a mother and daughter by the name of Duke. They had died in the 1860's. Mr. Ankrom intends to maintain the small gravesite.

Ask Jimmie about Gov. Whites marker.

Cemeteries attended to in 2023-

Compton	Maintenance, sign
David Kinnaird	Maintenance
Dils	Maintenance
Fort Belleville	Maintenance
Grant Hill	Maintenance, restoration
Hiatt I	Maintenance
Hiatt II	Maintenance
Holliday	Maintenance
Indain Mound at Boaz	Maintenance
Johnson	Maintenance, sign
Leachtown	Maintenance, sign
Lewis	Maintenance, sign
Maddox	Maintenance
Mann-Bungard	Maintenance
Matthews-Barrett	Maintenance
Mt. Carmel	Maintenance
Mt. Olive	Maintenance
Pickering	Maintenance
Posey	sign
Reeder	sign
Spencer Sharp	Maintenance
Tavener	Maintenance
Tracewell	Maintenance
Uhl	Maintenance, sign
Walker	Maintenance, sign, preservation

Certificate of Deposit

Date Opened: 10/10/2023 Term: 13 Months Tax ID: 04-3822182 Number: 36847
 Account Number: 36847

Dollar Amount of Deposit: TWENTY FIVE THOUSAND DOLLARS AND 00 CENTS \$25,000.00

This Time Deposit is issued to:

Issuer: Community Bank
 Main Office
 631 Juliana Street
 Parkersburg, WV 26101

WOOD COUNTY HISTORICAL & PRESERVATION SO
 PO BOX 565
 PARKERSBURG, WV 26102-0565

PAULA A HEDRICK

By *Paula A Hedrick*

Not Negotiable - Not Transferable - Additional terms are below.

Additional Terms and Disclosures

This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.

Maturity Date. This account matures 11/10/2024 WILL RENEW AT THE 12 MONTH RATE (See below for renewal information.)

Rate Information. The interest rate for this account is 5.1500% with an annual percentage yield of 5.25%. This rate will be paid until the maturity date specified above. Interest begins to accrue on the business day you deposit any noncash item (for example, a check). Interest will be compounded Quarterly. Interest will be credited by adding back to principal Quarterly.

The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.

If you close your account before interest is credited, you will not receive the accrued interest.

The Number of Endorsements needed for withdrawal or any other purpose is: 1

Minimum Balance Requirement. You must make a minimum deposit to open this account of \$1,000.00

You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.

Withdrawals of Interest. Interest accrued credited during a term can be withdrawn: AT MATURITY

Early Withdrawal Penalty. If we consent to a request for a withdrawal that is otherwise not permitted you may have to pay a penalty. The penalty will be an amount equal to: THE GREATER OF \$25.00 OR 6 MONTHS LOSS OF interest on the amount withdrawn.

Renewal Policy

Single Maturity. If checked, this account will not automatically renew. Interest will will not accrue after maturity.

Automatic Renewal. If checked, this account will automatically renew on the maturity date. (see page two for terms) Interest will will not accrue after final maturity.

Account Ownership. You have requested and intend the type of account marked below.

- Individual
- Joint Account - With Survivorship (and not as tenants in common)
- Joint Account - No Survivorship (as tenants in common)
- Trust; Separate Agreement Dated _____
- Lodge or Association

Revocable Trust or Pay on Death Designation as defined in this agreement (Beneficiaries' names and addresses)

TIN: 04-3822182

Social Security or Employer's I.D. Number. A correct taxpayer identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.

Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a certification that the FATCA code (if any) is correct. These certifications are contained on the first copy of this form. Failure to provide these certifications when required will cause us to withhold a percentage of the interest earned (for payments to the IRS). Providing a false certification can result in serious federal penalties.

Endorsements. Sign Only When You Request Withdrawal

X _____
 X _____
 X _____

Certificate of Deposit

Date Opened: 08/10/2023 Term: 9 Months Tax ID: 04-3822182 Number: 36517
 Account Number: 36517

Dollar Amount of Deposit: FIFTY THOUSAND DOLLARS AND 00 CENTS \$50,000.00

This Time Deposit is Issued to:

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
 PO BOX 565
 PARKERSBURG, WV 26102-0565

Issuer: Community Bank

Main Office
 631 Juliana Street
 Parkersburg, WV 26101

PAULA A HEDRICK

Paula A Hedrick

Not Negotiable - Not Transferable - Additional terms are below.

Additional Terms and Disclosures

This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.

Maturity Date. This account matures 05/10/2024 WILL RENEW AT THE 12 MONTH RATE (See below for renewal information.)

Rate Information. The interest rate for this account is 5.1500% with an annual percentage yield of 5.25%. This rate will be paid until the maturity date specified above. Interest begins to accrue on the business day you deposit any noncash item (for example, a check).

Interest will be compounded Quarterly

Interest will be credited by adding back to principal Quarterly

The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.

If you close your account before interest is credited, you will not receive the accrued interest.

The Number of Endorsements needed for withdrawal or any other purpose is: 1

Minimum Balance Requirement. You must make a minimum deposit to open this account of \$10,000.00

You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.

Withdrawals of Interest. Interest accrued credited during a term can be withdrawn: at maturity

Early Withdrawal Penalty. If we consent to a request for a withdrawal that is otherwise not permitted you may have to pay a penalty. The penalty will be an amount equal to: The greater of \$25.00 or 3 months loss of interest on the amount withdrawn.

Renewal Policy

Single Maturity. If checked, this account will not automatically renew. Interest will will not accrue after maturity.

Automatic Renewal. If checked, this account will automatically renew on the maturity date. (see page two for terms)

Interest will will not accrue after final maturity.

Account Ownership. You have requested and intend the type of account marked below.

- Individual
- Joint Account - With Survivorship (and not as tenants in common)
- Joint Account - No Survivorship (as tenants in common)
- Trust: Separate Agreement Dated _____
- Lodge or Association

Revocable Trust or Pay on Death Designation as defined in this agreement (Beneficiaries' names and addresses)

TIN: 04-3822182

Social Security or Employer's I.D. Number. A correct taxpayer-identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.

Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a certification that the FATCA code (if any) is correct. These certifications are contained on the first copy of this form. Failure to provide these certifications when required will cause us to withhold a percentage of the interest earned (for payments to the IRS). Providing a false certification can result in serious federal penalties.

Endorsements. Sign Only When You Request Withdrawal

- X _____
- X _____
- X _____

WCHPS Treasurer's Report

JAN 10, 2024

WCHPS	\$ 15,152.93
CD Community Bank	\$ 10,129.81
9 Month with 5.25% annual Yield 8/10/23 – 5/10/24	
Phelps Tavenner House Fund	\$ 25116.62
WCHPS Cemetery Fund	\$ 3,778.62
WCHPS Commission Cemetery Fund	\$ 9,072.29 ←
CD Community Bank	\$ 50,649.04 ←
9 Month with 5.25% annual Yield 8/10/23 - <u>5/10/24</u>	
CD Community Bank	
13 Month with 5.25 annual Yield <u>10/10/23-11/10/24</u>	\$ 25,324.52 ←

Since the last reconciliation of the bank statements, we acquired an additional CD with \$25,000 funds from the WCHPS Commission Cemetery Fund. It is a 13-month CD with an annual percentage yield of 5.25%.

Edward Jones Investments

WCHPS \$ 20,052.06 (12/31/23)

*was misreported as \$50,684.19 on September 30, 2023 Treasurer's Report which was a mistake as it was the total of both Edward Jones accounts.

P/T House \$ 34,724.54 (12/31/23)

Parkersburg Area Community Foundation

Wood County Rural Cemetery Account \$ 73,103.95 (11/30/24)²³

14-
{ 424 Single Family }



Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

☎ 2923385

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	12/31/22
Page Number:	1
Items:	1

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Contact one of our Offices for more information.

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Previous Balance on	11/30/22		\$	91,342.14
1 Deposits and Other Additions (Credits)			+	3.88
1 Checks and Other Charges (Debits)			-	11.51
Current Balance on	12/31/22		\$	91,334.51

Checking Account Transactions

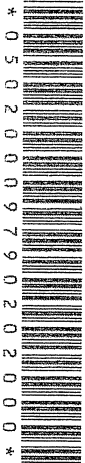
12/31/22 INTR DEPOSIT			3.88 +		
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1079	12/19/22	11.51			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
91,342.14 11/30	91,330.63 12/19	91,334.51 12/31	

Interest Paid Year to Date is	30.03
Low Balance for Period was	91,330.63
Average Ledger Balance for Period was	91,337.31
Current Interest Rate is	.0500%

one check: \$11.51 fee #1079



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Community Bank®

631 Juliana Street
Parkersburg, WV 26101

STATEMENT

2983786

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	2/28/23
Page Number:	1
Items:	0

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S Now - Bus Non Profi

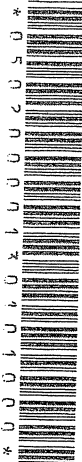
Account #:*****3877

Previous Balance on	1/31/23		\$	91,035.60
1 Deposits and Other Additions (Credits)			+	3.49
Current Balance on	2/28/23		\$	91,039.09

Checking Account Transactions

2/28/23 INTR DEPOSIT 3.49 +

Interest Paid Year to Date is	7.37
Low Balance for Period was	91,035.60
Average Ledger Balance for Period was	91,035.60
Current Interest Rate is	.0500%



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STATEMENT

3015103

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	*****3877
Statement Date:	4/30/23
Page Number:	1
Items:	1

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Previous Balance on	Account #:*****3877		
2 Deposits and Other	3/31/23	\$	88,689.35
Additions (Credits)		+	28.65
Current Balance on	4/30/23	\$	88,718.00

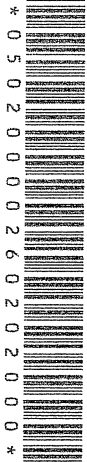
Checking Account Transactions

4/07/23	REGULAR DEPOSIT	25.00 +
4/30/23	INTR DEPOSIT	3.65 +

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
88,689.35 3/31	88,714.35 4/07	88,718.00 4/30	

Interest Paid Year to Date is	14.88
Low Balance for Period was	88,689.35
Average Ledger Balance for Period was	88,709.35
Current Interest Rate is	.0500%



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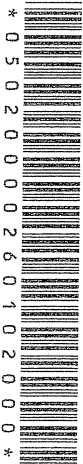
Community Bank®

Date: 4/30/2023 Page: 2 of 2

Primary Account: *****3877

COMMUNITY BANK PARKERSBURG, WV 26101		CHECKING DEPOSIT	
DATE <u>3/30/23</u> NAME <u>WCHES Com Fund</u>	<input checked="" type="checkbox"/> CASH <input type="checkbox"/> FOLIO LOG BOOK	<u>25.00</u>	
<small>DEPOSITS MAY NOT BE AX'N JABLE FOR OVERDRAFT PROTECTION</small>		SIGNATURE	NET DEPOSIT
\$ SIGNATURE FOR RECEIPT OF CASH		NET TOTAL	<u>25.00</u>
ACCOUNT NUMBER <u>1083877</u>		LESS CASH RECEIVED	
3343		NET DEPOSIT	<u>25.00</u>

Amount \$25.00 Date 4/7/2023





Community Bank®

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STATEMENT

3054640

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number:	****3877
Statement Date:	5/31/23
Page Number:	1
Items:	4

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S Now - Bus Non Profi

Previous Balance on	Account #:*****3877	
1 Deposits and Other Additions (Credits)	4/30/23	\$ 88,718.00
4 Checks and Other Charges (Debits)		+ 3.76
		- 483.05
Current Balance on	5/31/23	\$ 88,238.71

Checking Account Transactions

5/31/23 INTR DEPOSIT 3.76 +

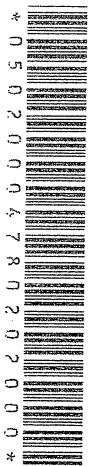
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1090	5/19/23	13.99	1092	5/12/23	178.63
1091	5/01/23	100.00	1095*	5/30/23	190.43

* = out of sequence Check

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
88,718.00	4/30	88,439.37	5/12	88,234.95	5/30		
88,618.00	5/01	88,425.38	5/19	88,238.71	5/31		

Interest Paid Year to Date is	18.64
Low Balance for Period was	88,234.95
Average Ledger Balance for Period was	88,484.60
Current Interest Rate is	.0500%



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WOOD CO HISTORICAL & PRESERVATION SOC LLC^{09-116/915} 1090
 COMMISSION CEMETARY FUND
 P.O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 3-30-2023

PAY TO Robert Enock \$ 13.99
 THE ORDER OF Thirteen & 99/100
3-7k Files Chain filed
 Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Reimb for Limbs Dina G. Braniff BY

Check 1090 Amount \$13.99 Date 5/19/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC^{09-116/915} 1091
 COMMISSION CEMETARY FUND
 P.O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 4-12-2023

PAY TO Gordon Smith \$ 100.00
 THE ORDER OF One hundred & 00/100
 Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Holiday Com. then on: Dina G. Braniff BY

Check 1091 Amount \$100.00 Date 5/1/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC^{09-116/915} 1092
 COMMISSION CEMETARY FUND
 P.O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 4-14-2023

PAY TO P/J House Fund \$ 178.63
 THE ORDER OF One hundred seventy eight & 63/100
 Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Badger Pur for Com Dina G. Braniff BY

Check 1092 Amount \$178.63 Date 5/12/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC^{09-116/915} 1095
 COMMISSION CEMETARY FUND
 P.O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 5-15-23

PAY TO Robert Enock \$ 190.43
 THE ORDER OF One hundred ninety & 43/100
 Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101
 MEMO Tractor Supply Reimb Dina G. Braniff BY

Check 1095 Amount \$190.43 Date 5/30/2023

* 0 5 0 2 0 0 0 4 7 8 0 1 0 2 0 0 *



Community Bank®

631 Juliana Street
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STATEMENT

3093718

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
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Account Number: *****3877
Statement Date: 6/30/23
Page Number: 1
Items: 4

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S Now - Bus Non Profi

Previous Balance on	Account #:*****3877		
5/31/23		\$	88,238.71
1 Deposits and Other Additions (Credits)		+	3.62
4 Checks and Other Charges (Debits)		-	520.00
Current Balance on	6/30/23	\$	87,722.33

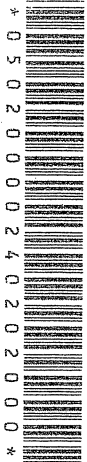
Checking Account Transactions

6/30/23 INTR DEPOSIT							3.62 +
Check #	Date Paid	Amount	Check #	Date Paid	Amount		
1096	6/27/23	100.00	1098	6/27/23	210.00		
1097	6/27/23	100.00	1099	6/27/23	110.00		

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
88,238.71 5/31	87,718.71 6/27	87,722.33 6/30	

Interest Paid Year to Date is	22.26
Low Balance for Period was	87,718.71
Average Ledger Balance for Period was	88,169.38
Current Interest Rate is	.0500%



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STATEMENT

3124687

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
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Account Number:	*****3877
Statement Date:	7/31/23
Page Number:	1
Items:	1

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S Now -- Bus Non Profi

Previous Balance on	Account #:*****3877		
	6/30/23	\$	87,722.33
1 Deposits and Other Additions (Credits)		+	3.72
2 Checks and Other Charges (Debits)		-	138.92
Current Balance on	7/31/23	\$	87,587.13

Checking Account Transactions

7/31/23	INTR DEPOSIT					3.72	+
7/25/23	ACH WITHDRAWAL	DELUXE CHECK	CHECK/ACC.			23.42	-

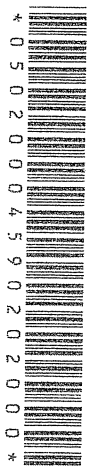
Check #	Date Paid	Amount	Check #	Date Paid	Amount
1100	7/06/23	115.50			

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
87,722.33	6/30	87,606.83	7/06	87,583.41	7/25	87,587.13	7/31

Interest Paid Year to Date is 25.98
 Low Balance for Period was 87,583.41
 Average Ledger Balance for Period was 87,620.17
 Current Interest Rate is .0500%

1100 Evan Frees \$115.50 6/29/23
 Compton / Trace well



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STATEMENT

3164030

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 8/31/23
Page Number: 1
Items: 7

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S Now - Bus Non Profi

Previous Balance on	7/31/23	Account #:*****3877	\$	87,587.13
1 Deposits and Other Additions (Credits)			+	2.53
7 Checks and Other Charges (Debits)			-	51,010.00
Current Balance on	8/31/23		\$	36,579.66

Checking Account Transactions

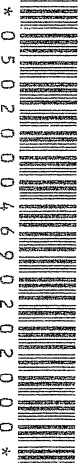
8/31/23 INTR DEPOSIT 2.53 +

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	8/15/23	50,000.00	1155	8/15/23	110.00
1152	8/09/23	300.00	1156	8/16/23	100.00
1153	8/15/23	250.00	1157	8/15/23	150.00
1154	8/09/23	100.00			

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
87,587.13 7/31	36,677.13 8/15	36,579.66 8/31	
87,187.13 8/09	36,577.13 8/16		

Interest Paid Year to Date is	28.51
Low Balance for Period was	36,577.13
Average Ledger Balance for Period was	59,539.71
Current Interest Rate is	.0500%



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STATEMENT

3203142

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
PO BOX 565
PARKERSBURG WV 26102-0565

Account Number: *****3877
Statement Date: 9/30/23
Page Number: 1
Items: 5

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S Now - Bus Non Profi

Previous Balance on	Account #:	*****3877	
1 Deposits and Other Additions (Credits)	8/31/23		\$ 36,579.66
5 Checks and Other Charges (Debits)			+ 1.48
			- 1,110.24
Current Balance on	9/30/23		\$ 35,470.90

Checking Account Transactions

9/30/23 INTR DEPOSIT 1.48 +

Check #	Date Paid	Amount	Check #	Date Paid	Amount
1151	9/29/23	6.50	1161*	9/29/23	190.43
1158*	9/12/23	143.31	1163*	9/28/23	270.00
1159	9/08/23	500.00			

* = out of sequence Check

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
36,579.66 8/31	35,936.35 9/12	35,469.42 9/29	
36,079.66 9/08	35,666.35 9/28	35,470.90 9/30	

Interest Paid Year to Date is	29.99
Low Balance for Period was	35,469.42
Average Ledger Balance for Period was	36,065.44
Current Interest Rate is	.0500%



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3244874

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
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Account Number: *****3877
Statement Date: 10/31/23
Page Number: 1
Items: 7

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Previous Balance on	9/30/23	Account #:*****3877	\$	35,470.90
1 Deposits and Other Additions	(Credits)		+	.64
7 Checks and Other Charges	(Debits)		-	25,844.85
Current Balance on	10/31/23		\$	9,626.69

Checking Account Transactions

10/31/23	INTR DEPOSIT				.64 +
10/16/23	RATE CHANGE				.0300

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	10/10/23	25,000.00	1165	10/06/23	300.00
1160	10/02/23	36.36	1166	10/06/23	100.00
1162*	10/03/23	8.49	1167	10/23/23	200.00
1164*	10/16/23	200.00			

* = Out of Sequence Check

Daily Balance Summary

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
35,470.90	9/30	35,426.05	10/03	10,026.05	10/10	9,626.05	10/23
35,434.54	10/02	35,026.05	10/06	9,826.05	10/16	9,626.69	10/31

Interest Paid Year to Date is	30.63
Low Balance for Period was	9,626.05
Average Ledger Balance for Period was	17,189.06
Current Interest Rate is	.0300%



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COMMUNITY BANK
PARKERSBURG, WV 26101

DEBIT MISCELLANEOUS
TRAN CODE

ACCOUNT NUMBER
1083877

DATE 10/10/23 NAME Wood County Historical
P.O. BOX 565
PARKERSBURG, WV 26102-0565

PAY TO Per Phone 128
DATE 10-16-2023

DESCRIPTION
Per Dina Braniff's phone call
cb 36247

APPROVED BY
[Signature]

AMOUNT
25,000.00

3202

Check 0 Amount \$25,000.00 Date 10/10/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC
COMMISSION CEMETARY FUND
PH. 304-481-8872
P.O. BOX 565
PARKERSBURG, WV 26102-0565

1167

DATE 10-16-2023

PAY TO Mike Bungard \$200.00
THE ORDER OF Two hundred & 00/100

Community Bank
MEMO Memo Bungard Com Dina Braniff

Check 1167 Amount \$200.00 Date 10/23/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC
COMMISSION CEMETARY FUND
PH. 304-481-8872
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1160

DATE 9-25-2023

PAY TO Bob Langkammer \$36.36
THE ORDER OF Thirty-six & 36/100

Community Bank
MEMO reimb mower air filter Dina Braniff

Check 1160 Amount \$36.36 Date 10/2/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC
COMMISSION CEMETARY FUND
PH. 304-481-8872
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PARKERSBURG, WV 26102-0565

1162

DATE 9-26-2023

PAY TO Badger Lumber \$8.49
THE ORDER OF Eight & 49/100

Community Bank
MEMO Cemetery work Dina Braniff

Check 1162 Amount \$8.49 Date 10/3/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC
COMMISSION CEMETARY FUND
PH. 304-481-8872
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1164

DATE 9-27-2023

PAY TO Jason Smith \$200.00
THE ORDER OF Two hundred & 00/100

Community Bank
MEMO Mowing Site Com Dina Braniff

Check 1164 Amount \$200.00 Date 10/16/2023

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1165

DATE 10-5-2023

PAY TO Paul Mudeaf \$300.00
THE ORDER OF Three hundred & 00/100

Community Bank
MEMO remains cr 1163 Dina Braniff

Check 1165 Amount \$300.00 Date 10/6/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC
COMMISSION CEMETARY FUND
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1166

DATE 10-5-2023

PAY TO Paul Mudeaf \$100.00
THE ORDER OF One hundred & 00/100

Community Bank
MEMO Site com - 1163 Dina Braniff

Check 1166 Amount \$100.00 Date 10/6/2023





Community Bank®

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STATEMENT

3293789

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
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Account Number: *****3877
Statement Date: 11/30/23
Page Number: 1
Items: 1

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S NOW - Bus Non Profi

Previous Balance on	Account #: *****3877		
10/31/23		\$	9,626.69
1 Deposits and Other Additions (Credits)		+	.24
1 Checks and Other Charges (Debits)		-	110.00
Current Balance on	11/30/23	\$	9,516.93

Checking Account Transactions

11/30/23 INTR DEPOSIT						.24 +
Check #	Date Paid	Amount	Check #	Date Paid	Amount	
1168	11/16/23	110.00				

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
9,626.69 10/31	9,516.69 11/16	9,516.93 11/30	

Interest Paid Year to Date is	30.87
Low Balance for Period was	9,516.69
Average Ledger Balance for Period was	9,571.69
Current Interest Rate is	.0300%

1168 P. Midcap \$110.-



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STATEMENT

3333102

WOOD COUNTY HISTORICAL & PRESERVATION SOCIETY
COMMISSION CEMETARY FUND
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Account Number: *****3877
Statement Date: 12/31/23
Page Number: 1
Items: 5

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S Now - Bus Non Profi

Previous Balance on	11/30/23	Account #:*****3877	\$	9,516.93
1 Deposits and Other Additions (Credits)			+	.24
5 Checks and Other Charges (Debits)			-	444.88
Current Balance on	12/31/23		\$	9,072.29

Checking Account Transactions

12/31/23 INTR DEPOSIT						.24 +
Check #	Date Paid	Amount	Check #	Date Paid	Amount	
1169	12/12/23	100.00	1172	12/29/23	100.00	
1170	12/11/23	100.00	1173	12/22/23	60.00	
1171	12/19/23	84.88				

Daily Balance Summary

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
9,516.93 11/30	9,316.93 12/12	9,172.05 12/22	9,072.29 12/31
9,416.93 12/11	9,232.05 12/19	9,072.05 12/29	

Interest Paid Year to Date is	31.11
Low Balance for Period was	9,072.05
Average Ledger Balance for Period was	9,320.04
Current Interest Rate is	.0300%



Main Office
631 Juliana Street
(304) 485-7991

Vienna
2400 Grand Central Avenue
(304) 295-4566

North Parkersburg
3906 Emerson Avenue
(304) 485-0602

South Parkersburg
1620 Blizzard Drive
(304) 422-7360





WOOD CO HISTORICAL & PRESERVATION SOC LLC 1169
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 11-27-2023

PAY TO Dilmas & Sue Dalloway \$100.00
 THE ORDER OF One hundred & 00/100 DOLLARS

Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Not Blue Card Mowing Dina G. Braniff

Check 1169 Amount \$100.00 Date 12/12/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 1170
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 11-27-2023

PAY TO Tom & Rose Modesto \$100.00
 THE ORDER OF One hundred & 00/100 DOLLARS

Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Not Carmel Cemetery Dina G. Braniff

Check 1170 Amount \$100.00 Date 12/11/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 1171
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 11-27-23

PAY TO Brian Sells \$84.88
 THE ORDER OF Eighty four & 88/100 DOLLARS

Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Dina G. Braniff

Check 1171 Amount \$84.88 Date 12/19/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 1172
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 12-9-2023

PAY TO Jason Smith \$100.00
 THE ORDER OF One hundred & 00/100 DOLLARS

Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Last mowing of the season Holiday Cemetery Dina G. Braniff

Check 1172 Amount \$100.00 Date 12/29/2023

WOOD CO HISTORICAL & PRESERVATION SOC LLC 1173
 COMMISSION CEMETARY FUND
 PH. 304-481-8872
 P. O. BOX 565
 PARKERSBURG, WV 26102-0565
 DATE 12-21-2023

PAY TO Paul Middapp \$60.00
 THE ORDER OF Sixty and 00/100 DOLLARS

Community Bank
 OF PARKERSBURG, WEST VIRGINIA
 PARKERSBURG, WEST VIRGINIA 26101

MEMO Mowing Walker Cem Dina G. Braniff

Check 1173 Amount \$60.00 Date 12/22/2023



1/22/24



Jim Justice
Governor of West Virginia

December 4, 2023

The Honorable David Couch
President
Wood County Commission
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Dear Mayor Joyce:

Thank you for your application for funding through the FY2022 Community Development Block Grant (CDBG) program for the Wood County Commission's Hill Avenue Sewer Project. The project will extend public sewer service to the Marrtown area in Wood County benefitting 21 new customers.

Your request has been approved in the amount of \$ 1,660,000. The West Virginia Department of Economic Development, Community Advancement and Development division will be administering these funds and will be in contact with you. Should you have any questions, please email your CDBG Program Manager, Ryan Halsey at Ryan.J.Halsey@wv.gov.

I am pleased to assist with these efforts for the citizens of the City of Parkersburg.

Sincerely,

A handwritten signature in blue ink that reads "Jim Justice".

Jim Justice
Governor

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPROVED AN EMERGENCY
ABSENTEE VOTING POLICY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James Colombo, seconded by David Blair Couch and passed, did hereby ORDER the adoption of an Emergency Absentee Voting Policy. West Virginia State Code §3-3-5c authorizes the County Commission to adopt a policy extending emergency absentee voting procedures in their County.

The following policy is hereby adopted by this County Commission:

A person qualified to vote an absent voter's ballot as defined by West Virginia Code §3-3-1 and who is confined or expects to be confined on the day of the election in:

Hospitals within Washington County, Ohio, Jackson County, West Virginia, and within thirty-five miles of the county seat.

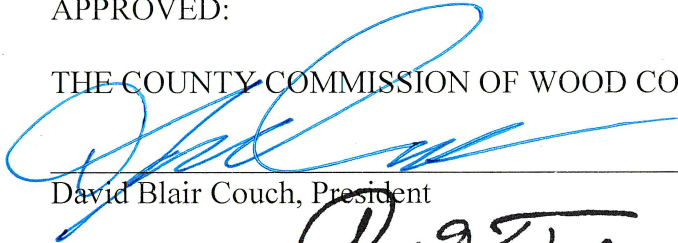
Duly Licensed Health Care Facilities within Wood County.

Nursing Homes within Wood County.


A copy of this ORDER shall be sent to the Secretary of State Office.

APPROVED:

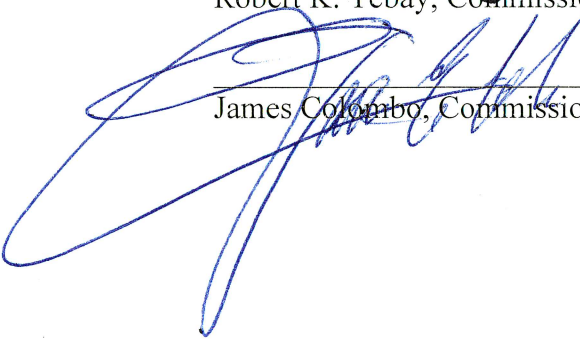
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

A/2884

Wood County
Joe Gonzales, Clerk
Instrument 88325217
01/22/2024 @ 03:48:26 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 194
Pages Recorded 1

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE LEWIS REXROAD AND ROGER TUCK TO SERVE AS BALLOT COMMISSIONERS FOR WOOD COUNTY AS SUBMITTED BY JOE GONZALES, CLERK OF WOOD COUNTY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPROVE Lewis Rexroad and Roger Tuck to serve as Ballot Commissioners for Wood County as submitted by Joe Gonzales, County Clerk of Wood County. The terms will last for two years beginning on February 1, 2024.

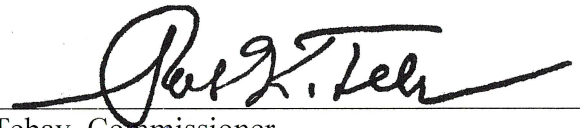
Said Approval is pursuant to West Virginia State Code Section 3-1-19.

APPROVED:

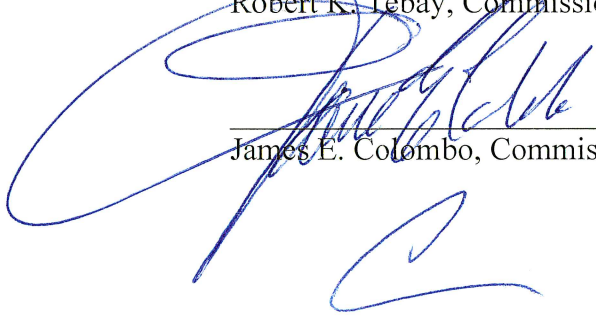
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2886

Wood County
Joe Gonzales, Clerk
Instrument 88325216
01/22/2024 @ 05:45:46 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 193
Pages Recorded 1



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

January 18, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg WV 26101

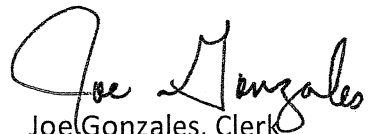
Dear Commissioners:

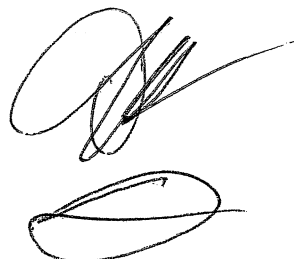
The Republican Executive Committee Chairperson Scot Heckert has recommended Lewis Rexroad and the Democrat Executive Committee Chairperson Jeff Fox has recommended Stephen Roger Tuck as Ballot Commissioners.

According to WV Code §3-1-19, and as Clerk of the County Commission, I am appointing Lewis Rexroad to serve as the Republican Ballot Commissioner and Stephen Roger Tuck as the Democrat Ballot Commissioner. The appointed position lasts for two years beginning on February 1, 2024.

Please feel free to contact me if you have any questions.

Sincerely,


Joe Gonzales, Clerk
Wood County Commission

A handwritten signature, likely of a recipient or official, consisting of several loops and a long horizontal stroke.

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE SHELIA BROWN AND DARLENE COOK-THORN TO SERVE AS EMERGENCY ABSENTEE VOTING COMMISSIONERS FOR WOOD COUNTY AS SUBMITTED BY JOE GONZALES, CLERK OF WOOD COUNTY.

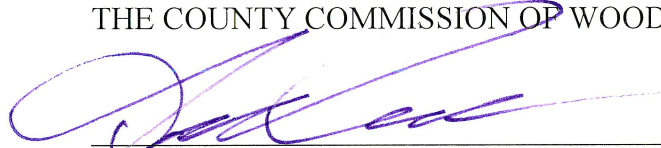
ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPROVE Shelia Brown and Darlene Cook-Thorn to serve as Emergency Absentee Voting Commissioners for Wood County as submitted by Joe Gonzales, County Clerk of Wood County, for the Statewide Primary Election to be held May 14, 2024.

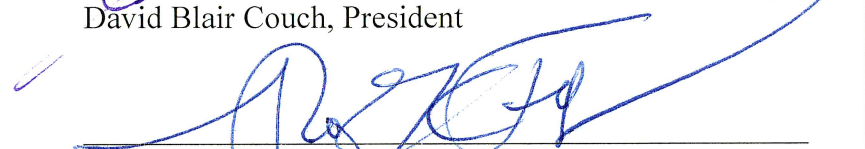
Said Approval is pursuant to West Virginia State Code Section 3-1-19.

APPROVED:

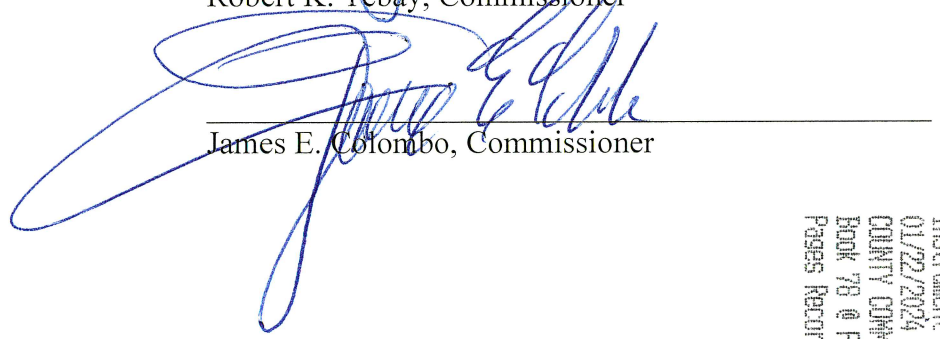
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2887

Wood County
Joe Gonzales, Clerk
Instrument 88325429
01/22/2024 @ 03:05:47 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 211
Pages Recorded 1



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

January 18, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg WV 26101

Dear Commissioners:

According to WV Code §3-3-5, please appoint one set of Emergency Absentee Voting Commissioners for the Statewide Primary Election to be held May 14, 2024. Please appoint, Shelia Brown, Republican, and Darlene Cook-Thorn, Democrat, to take on this responsibility.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Joe Gonzales".

Joe Gonzales, Clerk
Wood County Commission

JG/ac

A large, stylized handwritten signature in cursive script, likely belonging to a recipient or official.

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 4 IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2023/2024.

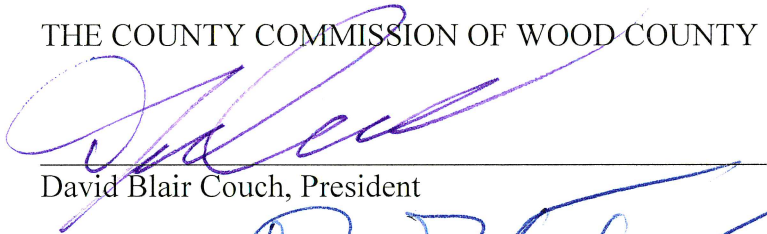
ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2023/2024. Receipt of said Approval is pursuant to an Order appearing in Order Book 78, at Page 141 and bearing the date of January 8, 2024, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission.

A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

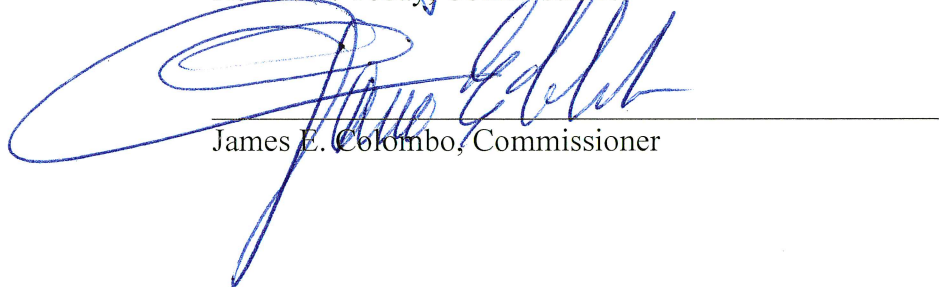
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5118
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY. 2024
 Fund. 1
 Rev. No. 4
 Pages. 1

PC

COUNTY OF WOOD
 GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **KRISTIN MOORE**

P.O. BOX 1474

STREET OR PO BOX

COUNTY

Phone: **(304) 424-1854**

Government Type

Fax: **(304) 42-1809**

PARKERSBURG

26102

Email: **kmoore@woodcountywv.com**

CITY

ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
382	Refunds/Reimbursements (External Sources)	248,974	3,356		252,330
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

3,356

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	3,211,459	3,165		3,214,624
405	Prosecuting Attorney	2,026,689	11,856		2,038,545 11,856
699	Contingencies	405,248		33,743	371,505 33,743
444	Other Grants	19,879	22,078		41,957 22,078
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

3,356

APPROVED BY THE STATE AUDITOR
 BY: *Ora Ash* *Kristin Moore* 01.18.24
 Deputy State Auditor, Local Government Services Div. Date

Joe Mangala 01-04-2024
 AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

change

78/141

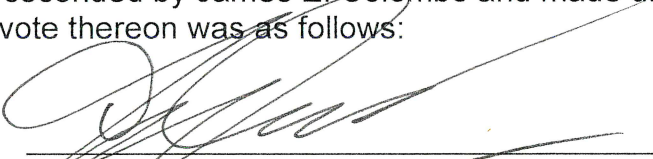

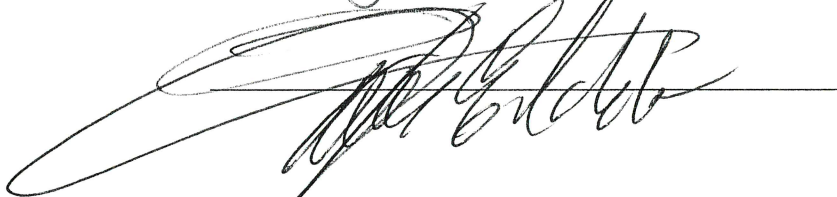
RESOLUTION

At a regular session of the county commission, held January 8, 2024 the following order was made and entered:

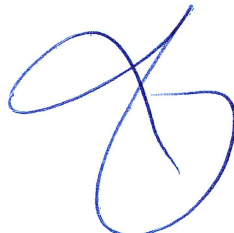
SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the county commission does hereby direct the Coal Severance Budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 4, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay, and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	Yes	or	No
	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the ^{County Clerk} President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5118
 Fax: 304-340-5090
 Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2024
 Fund: 1
 Rev. No. 4
 Pages: 1

COUNTY OF WOOD
 GOVERNMENT ENTITY

Person To Contact Regarding Request: P.O. BOX 1474
 Name: KRISTIN MOORE STREET OR PO BOX COUNTY
 Phone: (304) 424-1854 Government Type
 Fax: (304) 42-1809 PARKERSBURG 26102
 Email: kmoore@woodcountywv.com CITY ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
382	Refunds/Reimbursements (External Sources)	248,974	3,356		252,330
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 3,356

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	3,211,459	3,165		3,214,624
405	Prosecuting Attorney		11,856		11,856
699	Contingencies			33,743	-33,743
444	Other Grants		22,078		22,078
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures 3,356

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

Joe Mangels
 AUTHORIZED SIGNATURE OF ENTITY
 01-04-2024
 APPROVAL DATE

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

January 4, 2024

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

As per the attached letter from the Wood County Prosecuting Attorney, Pat Lefebure, please be advised to make the following revisions in the General County Fund budget for the fiscal year 2023/2024:

1. Increase revenues in the amount of \$191.00 (\$191.00) to be reflected in Revenue line item 1-382 (Refunds/Reimbursements).
2. Increase expenditures in the amount of \$191.00 (\$191.00) to be reflected in line item 1-405-40-233 (Prosecutor – Criminal Investigation).

Thank you for your assistance and cooperation in this matter.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

WCC:cw

CTL # 39068659

SS-A 0030076100107
FY-2024

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT # 1006838028

PAVEE Wood County Prosecutors Office

317 MARKET ST STREET
Parkersburg WV 26101

12/08/2023

*****\$191.00**

WEST VIRGINIA TREASURY

Riley J. ...
STATE TREASURER

John B. McCarty
STATE AUDITOR

1006838028 0519023221 5270537822



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

December 15, 2023

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please find enclosed a check in the amount of \$191.00 this is for reimbursement of a publication from the WV DHHR regarding a Juvenile Abuse and Neglect Cases which we were required to pay in advance.

These should be added to Line Item # 1-405-40-233, Criminal Investigations.

Thank you for your assistance in this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to be "Pat Lefebure".

Pat Lefebure
Wood County Prosecuting Attorney

A handwritten signature in blue ink, appearing to be a stylized signature.

RECEIVED
JAN 03 2024
County Commission



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

November 22, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Re: Budget Revision

As per the request of the Wood County Sheriff's Office, please make the following budget revision to the General County Fund budget for the fiscal year 2023/2024.

1. Increase revenues in the amount of \$22078.00 (\$22077.47) to be reflected in Revenue line item 1-444-40-230-7171 (4H Camp Improvements).
2. ^{Decrease} Increase expenditures in the amount of \$22078.00 (\$22077.47) to be reflected in line item 1-699-90-675 (Contingencies).

Thank you for your assistance and cooperation in these matters.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

Brian Couch, President

Robert K. Tebay, Commissioner

James E. Colquhoun, Commissioner

JG:km

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

November 13, 2023

Joe Gonzales
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

Attn: Finance Office

Please make the following budget revisions to the General County Fund budget for the fiscal year 2023/2024:

- Transfer the amount of \$11,665.00 from the 1-699-90-675 (Contingencies) to the following General County fund line items:

1-405-10-182 (Prosecutor-Secretaries)-\$10,000.00

1-405-10-104 (Prosecutor-Social Security)-\$765.00

1-405-10-106 (Prosecutor-Retirement)-\$900.00.

Reference- Wood County Commission order this day.


Thank you for your assistance and cooperation in this matter.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC/CW

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

October 19, 2023

Joe Gonzales
Clerk of Wood County
No. 1 Court Square, #6
Parkersburg, WV 26101

Attn: Finance Office

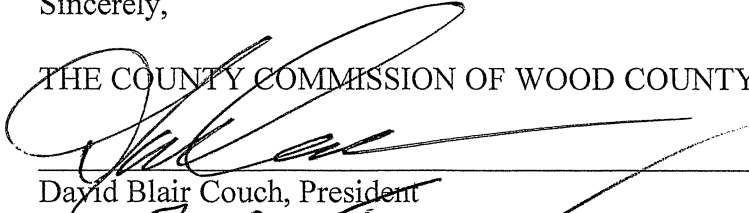
With the receipt of a check from WVCorp, please be advised to make the following revisions in the General County Fund budget for the fiscal year 2023/2024.

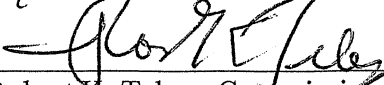
1. Increase revenues in the amount of \$3,165.00 (\$3,164.60) to be reflected in Revenue line item 1-382 (Refunds/Reimbursements).
2. Increase expenditure line item 1-401-40-226-2620 (Liability Insurance) in the amount of \$3,165.00 (\$3,164.60).

This amount is reimbursement for a Law Enforcement vehicle (2022 Dodge Charger) that struck a deer on 7.1.23 (VIN 0515). Thank you for your assistance and cooperation in this matter.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

WCC:ag
Attachments

Marty Seuffer, *County Administrator* • Ph. 304-424-1976 • Fax 304-424-0194

Wood County
Joe Gonzales, Clerk
Instrument 98325435
01/22/2024 @ 03:24:16 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 217
Pages Recorded 10

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED PATSY HARDY IN
NOMINATION FOR REAPPOINTMENT TO THE
PARKERSBURG/WOOD COUNTY CONVENTION AND
VISITORS BUREAU.

ORDER

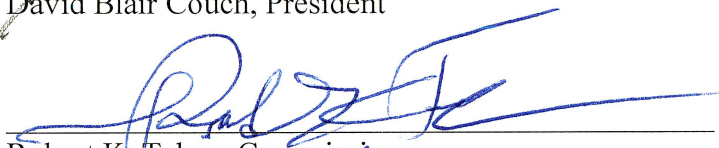
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Patsy Hardy in nomination for reappointment to the Parkersburg/Wood County Convention and Visitors Bureau. The new term will expire December 31, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2890

Wood County
Joe Gonzales, Clerk
Instrument 88325430
01/22/2024 @ 03:07:34 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 212
Pages Recorded 1

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076. SAID REQUEST IS IN THE AMOUNT OF \$6,119.66


ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 24-VA-076. The Request for Reimbursement is in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) for the month of December, 2023.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

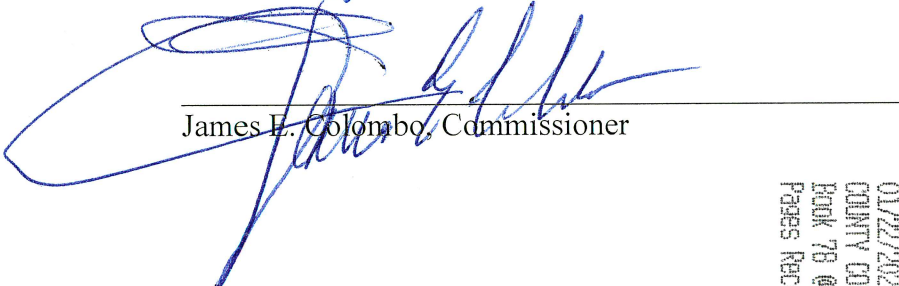
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2891

Wood County
Joe Gonzales, Clerk
Instrument 88325427
01/22/2024 @ 03:01:25 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 209
Pages Recorded 1

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 24-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$23,658.48.


ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 24-CC-29. The Request for Reimbursement is in the amount of twenty-three thousand six hundred fifty-eight thousand dollars and forty-eight cents (\$23,658.48) for the month of December, 2023. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

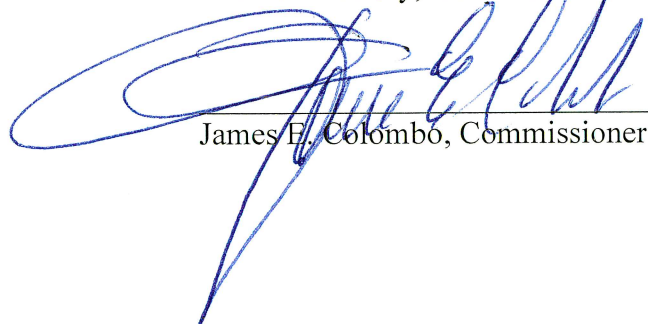
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2892

Wood County
Joe Gonzales, Clerk
Instrument 88325424
01/22/2024 @ 02:57:16 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 207
Pages Recorded 1

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR A PHONE SYSTEM FOR THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, at 10:10 A.M., did hereby AUTHORIZE the opening of sealed bids for a new phone system for the E-911 Center Building. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on December 21, 2023 and December 28, 2023. Sealed bids were received from the following:

1. Cytracom, LLC
450 Century Pkwy Suite 100
Allen, TX 75013
Monthly Recurring
Bid Price - \$799.36

2. Netranom
2801 Virginia Avenue
Hurricane, WV 25526
Bid Price:
\$35,879.18

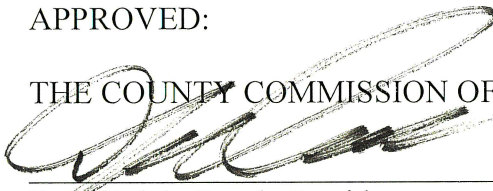
Monthly Non-Recurring
Bid Price - \$1,189.62

iTech Technology Solutions
325 5th Street #200
Parkersburg, WV 26101
Cable Run Intercom Bid Price: \$3,000.00

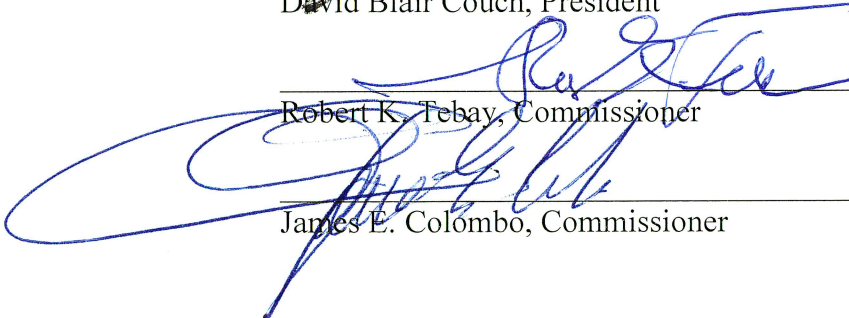
The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

Wood County
JON GONZALES, CLERK
Instrument 88325695
01/22/2024 @ 01:53:52 PM
COUNTY COMMISSION ORDER
Book 78 & Page 234
Pages Recorded 1

JANUARY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR A
PHONE SYSTEM FOR THE COUNTY OFFICES.

ORDER

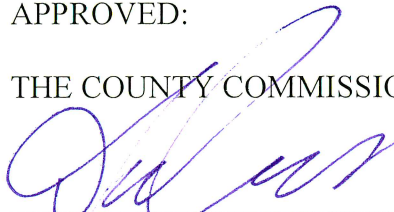
On this date, the County Commission of Wood County, at 10:00 A.M., did hereby AUTHORIZE the opening of sealed bids for a phone system for County offices. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on December 12, 2023 and December 19, 2023. Sealed bids were received from the following:

- | | | |
|---|--|---|
| 1. Vertical Communications
1000 Holcomb Woods
Parkway
Roswell, GA 30076
Bid Price - \$188,237.00 | 2. Parwan Electronics
Corporation
1230 Highway 34
Aberdeen, NJ 07747 <ul style="list-style-type: none">• Monthly Recurring Bid Price - \$4,640.00• Hardware Bid Price - \$43,800.00• Additional Svcs Bid Price - \$13,850.00• Ongoing Monthly Recurring - \$730.00 | 3. IPC Technologies
4435 Waterfront Drive
Glen Allen, VA 23060
Bid Price - \$122,693.24 |
| 4. Granite
Telecommunications, LLC
1 Albion Road
Lincoln, RI 02865 <ul style="list-style-type: none">• 1 year term option
Bid Price - \$132,058.23• 3 year term option
Bid Price - \$240,108.84 | 5. Advanced Communication
Co.
2902 Dudley Avenue
Parkersburg, WV 26102
Bid Price - \$181,927.00 | 6. iTech-Technology
Solutions
326 5 th Street #200
Parkersburg, WV 26101 <ul style="list-style-type: none">• Monthly Recurring Bid Price - \$6,282.50• Monthly Non-Recurring Bid Price – Shipping Price To Be Determined |

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2894

Wood County
Joe Gonzalez, Clerk
Instrument 88325423
01/22/2024 @ 02:52:45 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 205
Pages Recorded 2



Office of the Wood County Clerk
 Wood County Courthouse
 1 Court Square
 P.O. Box 1474
 Parkersburg, WV 26102-1474

Joe Gonzales
 County Clerk

Phone: 304-424-1850

January 18, 2024

Wood County Commission
 Wood County Courthouse
 1 Court Square
 Parkersburg, WV 26101

Dear Commissioners:

Mark Rhodes will be on the payroll as a Deputy County Clerk, assisting in the Voter Registration Office beginning Thursday, February 1, 2024. He will be extra help for the May 14, 2024, Primary Election and November 5, 2024, General Election.

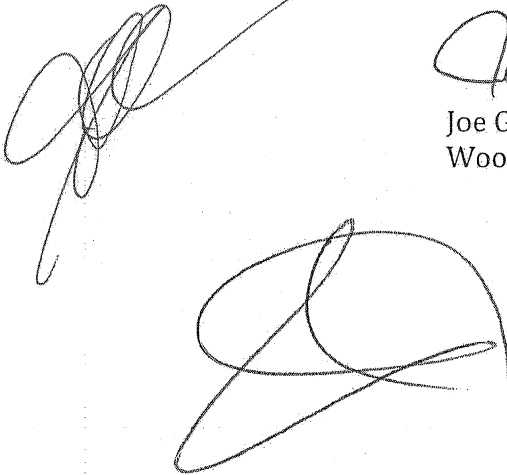
He will be paid \$32.84 an hour. His salary will be charged to line item #1-413-10-109, Extra Help.

Thank you for your consideration in this matter.

Sincerely,



Joe Gonzales, Clerk
 Wood County Commission



JG:bj

RECEIVED
 JAN 18 2024
 County Commission
 Wood County
 Joe Gonzales, Clerk
 Instrument 88325415
 01/18/2024 @ 02:44:19 PM
 COUNTY COMMISSION ORDER
 Book 78 @ Page 199
 Pages Recorded 1

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

January 19, 2024

Wood County Commission,

Norman Blaine Boley will begin working as a Home Confinement Officer on Thursday, February 1, 2024. He is to be paid an annual salary of \$34,382.40. Mr. Boley will be full time with full benefits. His pay is to come from line item 705-10-187.

Sincerely,

R L Woodyard, Sheriff

RECEIVED
JAN 22 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88325460
01/19/2024 @ 10:26:04 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 228
Pages Recorded 1



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

January 18, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commission:

Adam D. Coull will be on the payroll as a Deputy County Clerk in the Recording Office, effective Thursday, February 1, 2024.

He will be paid one thousand five hundred sixty (\$1,560.00) dollars per pay. His salary will be charged to line item #1-402-10-103.

Sincerely,

Joe Gonzales, Clerk
Wood County Commission

JG:bj

RECEIVED
JAN 18 2024
Wood County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88325463
01/18/2024 @ 10:43:38 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 229
Pages Recorded 1

WOOD COUNTY

(304) 424-1834
(304) 424-1832 fax



SHERIFF'S OFFICE

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

January 18, 2024

Wood County Commission

Kaitlynn Fletcher has resigned her position as a Home Confinement Officer for the Wood County Sheriff's Office effective January 24, 2024

Sincerely,

R L Woodyard, Sheriff

Wood County
Joe Gonzales, Clerk
Instrument 88325431
01/18/2024 @ 03:08:59 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 213
Pages Recorded 1